

INTEGRATED TRANSPORTATION COMMITTEE

City Hall, Conference Room A
141 West 14th Street, North Vancouver

Wednesday, February 5, 2014 at 6:00pm

MINUTES

Present: Alex Boston
Brian Polydore
Heather Drugge
Melina Scholefield
Pam Horton
Raj Janjua

Staff: Clare Husk, Committee Clerk
Daniel Watson, Transportation Planner
Michael Epp, Planner
Dragana Mitic, Manager, Transportation
Karla Graham, City Clerk (until 6:25pm)

Apologies: Robert Glover
Craig Keating
Susan Skinner

Quorum 5

0360-20-ITC

**1.0 CALL TO ORDER, ADOPTION OF AGENDA & MINUTES FROM
JANUARY 2014**

The meeting was called to order by Daniel Watson at 6:05pm with a quorum present. New members were welcomed to the committee.

Agenda was adopted.

It was regularly moved, seconded and carried unanimously:

THAT the minutes of the Integrated Transportation Committee meeting held on Wednesday, January 8, 2014 be adopted

2.0 BUSINESS ARISING

None.

3.0 COMMITTEE ORIENTATION – PROCEDURES, MEETING EXPECTATIONS & CONFLICT OF INTEREST

Ms. Graham gave an overview of the procedures of advisory bodies (such as the Integrated Transportation Committee) that are appointed by Council.

Ms. Graham's overview included

- Terms of reference;
- Distinction between advisory and advocacy roles;
- Responsibility to advise Council and Staff and to respond to requests in a timely manner;
- Meetings are open to the public to observe;
- Members are to avoid conflicts of interest. If a member declares a conflict they:
 - cannot participate or be present during the discussion;
 - must declare a conflict and nature of the conflict;
- ITC is to advise Council and staff via resolutions.
 - All members can assist with drafting up resolutions;
 - Not voting is seen as a positive vote.

Comments & Questions from the Committee included, but were not limited to:

Q: What are the consequences of not declaring a conflict of interest? **Q:** There is no penalty or fine, but the Committee's credibility may be impacted.

Q: The intersection between community activism and committee membership is not always clear, can you clarify? **Q:** As a committee member there is an expectation for you to see how a topic could be perceived as a conflict of interest, you have to look unbiased and neutral. Ask yourself if you will receive a direct benefit? However, if it affects the community as a whole it is not a conflict.

Ms. Graham left the meeting at 6:25pm

4.0 ELECTION FOR CHAIR AND VICE CHAIR

The meeting proceeded to the election of Chair and Vice Chair for the period February 2014 to January 31, 2015.

The Committee agreed to election by a show of hands.

Ms. Scholefield was nominated to the position of Chair. Ms. Drugge was nominated to the position of Vice Chair.

There being no other nominations they were elected by acclamation.

Ms. Scholefield then resumed the role of the Chair.

5.0 TRAFFIC SAFETY COMMITTEE

A new committee is proposed for the City as part of the overall efforts for increasing Transportation Demand Management (TDM) and youth. The Committee's Terms of Reference have yet to be developed.

The proposed Committee could:

- share information about initiatives, policies, and programs related to improving traffic safety and encouraging active transportation amongst children and youth;
- find opportunities for collaboration to improve traffic safety conditions and increase active transportation amongst children and youth;
- review existing standards, practices and infrastructure related to pedestrian, cyclists and vehicular movement and interaction around schools, parks, and other locations frequented by children and youth in the City of North Vancouver; and
- develop recommendations in relation to education, infrastructure (including roadways, sidewalks and signage) and enforcement to improve pedestrian and vehicular safety and movement around schools, parks, and other locations frequented by children and youth.

Mr. Watson gave an overview of the proposed membership which was to include representation from the school district, school principals from both the public and private schools, a member from DPAC, ICBC, Police, Bylaws, City Engineering Department, VCH, NorthVanRec.

Comments & Suggestions from the Committee included:

- It should be explored further that this should be a subcommittee of ITC.
- There should be liaison with seniors and persons with disabilities (there are youth with disabilities walking/wheeling to school).

- Youth and children should be consulted with and liaised on the committee?
- Have the proposed committee focus on a reportable deliverable.

Action: Mr. Watson to report back on the status of the proposed committee.

Action: Mr. Watson to ring Susan Skinner about this agenda item.

Chair commended staff for thinking beyond the schools and the destinations.

6.0 AFFORDABLE HOUSING PARKING POLICY REVIEW

Mr. Epp explained that this review of parking standards focussed on housing affordability, is still in its early stages, but is being brought to the Committee for early input.

Comments & Suggestions from the Committee included:

- Consider treating area within 800m of SeaBus differently in terms of parking standards (including the possibility of zero parking requirements in this area);
- Allow for exclusions for bicycle parking in coach houses;
- Require two unenclosed stalls on a single-family lot may have unintended consequences and should be further explored;
- Consider removing the requirement for providing on-site parking for secondary suites. It was felt that currently this works well for the City's many unregistered suites;
- Allow for greater flexibility for converting existing parking stalls to storage or other uses;
- Parking standard proposed for three bedroom rental may be low, given that these units are often three unrelated individuals;
- Tandem parking is supported;
- A TDM plan should always be provided with development proposals;
- Review parking ratios discussed during 100 year sustainability vision charette;
- Electric vehicle and electric bike plug-ins should be required (could be introduced in Phase 3 of Zoning Bylaw Review).

The Committee looked forward to seeing this topic again in the future.

7.0 CITY PROJECTS

Spirit Trail

- Working on Chesterfield and the fence replacement along the CN tracks.
- Partial road closure on Carrie Cates, no disruption to busses. Work on the weekends to minimise disruption to businesses.
- Wayfinding now installed in the Harbourside area, and along the Squamish Marina section.

Forbes:

- Working on a few deficiencies but mostly complete.

3rd St Bike route (2nd to Forbes):

- Finalising detailed design.

Boulevard Crescent/Lynn Valley Road Bike Route

- Work proceeding, next is paving then line painting.

School TDM and Safe Routes to School:

- Started working with Queensbury elementary developing a walking school bus and walking Wednesdays.

Traffic signal computers:

- Replacing dated traffic signal computers and communication equipment over this spring and summer. Benefits to public in terms of signal coordination potentially more info on traffic conditions to the public.

Traffic signals:

- New (full) signals at: 3rd and Queensbury and Lonsdale and Lower Keith – Installed this year.

Bus Shelters:

- Pattinson to install bus shelters at 13 more locations.
Action: Mr. Watson to investigate what happened to the bus benches that had been removed due to construction of “the Local” on Lonsdale.

Green Necklace – Jones:

- Consultation this spring, including ITC referral.
- Aiming for summer construction.

260 West Esplanade:

- Following public input, the proposal has taken forward option A (the 5 storey residential and two storey commercial building, with no park).

8.0 MEMBERS TRANSPORTATION EVENTS

Compass Card members noted that the compass card is still being rolled out. One member mentioned that she had been in discussion with the Access Transit department of TransLink due to difficulties in tapping the paddles.

SFU Carbon Talks Mr. Boston had attended the transit panel.

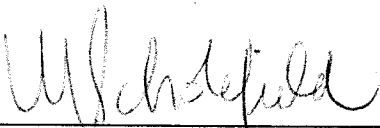
Council Meeting – AAA Bike Facility: Ms. Drugge had been at the Council meeting when this had initially been presented. Item has been deferred to a later Council meeting. Ms. Drugge suggested that other members may wish to attend the later Council meeting.

9.0 ANY OTHER BUSINESS

Resident Parking: Staff are monitoring in the area surrounding the hospital to note the changes that have happened, how well the new plan is working and determining the approach to the remaining blocks. The next area will be Central Lonsdale West.

10.0 ADJOURNMENT

There being no further business, the meeting was adjourned at 8:35pm



Melina Scholefield, Chair



Clare Husk, Committee Clerk

DATE OF NEXT MEETING

The date of the next meeting is Wednesday 5, March 2014 at 6:00pm in Conference Room A, City Hall.