



city
of north
vancouver



Delegation to North Vancouver Police Committee

Request Form

Office of the Superintendent
North Vancouver RCMP

Form submission: Submit by Fax: 604.969 7587
or by email Vanessa.abbott@rcmp-grc.gc.ca

COMPLETION: To ensure legibility, please complete (type) online then print. Sign the printed copy and submit to the department and address indicated above.

Name of person or group wishing to appear before the
North Vancouver Police Committee: _____

Title of Presentation: _____

Purpose of Presentation: Information only
 Requesting a letter of support
 Other (provide details below)

Please describe.

Attach separate sheet if additional space is required

Contact person (if different than above): _____

Daytime telephone number: _____

Email address: _____

Will you be providing supporting documentation? Yes No

If yes: PowerPoint presentation
 DVD
 Handout

Note: All supporting documentation must be provided 12 days prior to your appearance date.

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Rules for Delegations:

1. Scheduled after receipt of a request submitted in writing and addressed to Office of the Superintendent of the RCMP.
2. Supporting submissions for the delegation should be provided to the Office of the Superintendent of the RCMP by noon 5 days preceding the scheduled appearance.
3. Delegations will be allowed a maximum of ten minutes to make their presentation.
4. Persons invited to speak at the Committee meeting may not speak disrespectfully of any other person or use any rude or offensive language or make a statement or allegation which impugns the character of any person.
5. Public complaints against the RCMP will not be entertained at a presentation as there is a formal process through the Commission for Public Complaints Against the RCMP.
6. Public complaints against civilian employees at the RCMP Detachment will not be entertained at a presentation. Complaints of this nature may be forwarded to the Director of Human Resources at the City of North Vancouver.

Helpful Suggestions:

- have a purpose
- get right to your point and make it
- be concise
- be prepared
- state your request if any
- do not expect an immediate response to a request
- multiple-person presentations are still ten minutes maximum
- be courteous, polite, and respectful
- it is a presentation, not a debate
- the Office of the Superintendent of the RCMP may ask for any relevant notes from you if not handed out or published in the agenda

I understand and agree to these rules for delegations

Name of Delegate or Representative of Group

Date

Signature

For Office Use Only

Approved

Rejected

By: Signature: _____

Committee Clerk

Appearance date if applicable: _____

Applicant informed of approval/rejection on (date): _____

By (signature): _____

Date: _____

The personal information collected on this form is done so pursuant to the Community Charter and/or the Local Government Act and in accordance with the Freedom of Information and Protection of Privacy Act. The personal information collected herein will be used only for the purpose of processing this application or request and for no other purpose unless its release is authorized by its owner, the information is part of a record series commonly available to the public, or is compelled by a Court or an agent duly authorized under another Act. Further information may be obtained by speaking with The District of North Vancouver's Manager of Administrative Services at 604-990-2207 or at 355 W Queens Road, North Vancouver.