

THE CORPORATION OF THE CITY OF NORTH VANCOUVER
Regular meeting of the Social Planning Advisory Committee
Held in City Hall, Conference Room 'A'
On Wednesday, June 27, 2012 at 7:00pm

MINUTES

PRESENT:

Alison Caldwell Johnson, Vice-Chair
Tomoko Ito
Kenneth Izatt
Nadia Louzado
Alison Watt

ABSENT:

Antje Wilson, Chair
Jessica Aldred
Chris Nichols
Mary Tasi
Rod Clark, Councillor

STAFF:

Cheryl Kathler, Community Planner
Edytha Barker, Committee Clerk

9 members – quorum = 5
1 Councillor (non-voting) 2 staff (non-voting)

1. **APPROVAL OF AGENDA** – The agenda was approved as circulated.
2. **APPROVAL OF MINUTES**
The minutes of the meeting of May 23, 2012 were adopted as circulated.
3. **UPDATES**
 - a. Councillor – N/A
 - b. Staff –
 - **Grant Recommendations** – The Community Grants report was approved by Council as part of the Consent Agenda at the Council meeting on June 25. The Lower Lonsdale Legacy Fund report was approved at a Council meeting one week prior, June 18.
 - **Harbourside Waterfront OCP Amendment** – There was a large turn-out to the Council meeting June 25 for the Public Hearing on this topic. The Bylaw Amendment was approved and will have 4th and final adoption at the next Council meeting, likely July 9.
 - **Seniors Today Survey** – The City only data has now been compiled. The report will go to Council mid-July.
 - **CityShaping** - The CityShaping/OCP revision process will slow a bit to address concerns (development, density and the OCP process) from a new community group called "North Van City Voices". Staff has met with "North Van City Voices" at Council's direction. There are 2 upcoming

Council workshops scheduled on these topics. The Phase 2 CityShaping report will go to Council by the end of July.

- **Heart & Stroke Dinner and Walkabout – September 26** – Further information will be sent via email to SPAC members.
- **Child Care Policy Options Report** – This report will be going to Council July 9. It will mainly be addressing child care in large new developments.
- **Town Hall Meeting – 1308 Lonsdale** – There is a Town Hall meeting scheduled for July 10, 5:30 – 8:30 p.m. at North Shore Neighbourhood House regarding the Onni development on the Safeway site at 1308 Lonsdale. SPAC members will be emailed further information.

SPAC members questioned whether or not North Vancouver Urban Forum will be involved in the Council workshops being held in conjunction with North Van City Voices. SPAC further questioned if North Vancouver Urban Forum has been notified as to SPAC's recommendation from the May 23, 2012 meeting:

*"It was moved and seconded that SPAC recommends that no funds be granted to the North Vancouver Urban Forum at this time, **however the committee encourages the North Vancouver Urban Forum to actively participate in community consultations that evolve around the redevelopment of Lot 5.**"*

Actions to be taken:

- Staff will follow up and ensure that North Vancouver Urban Forum is advised of this recommendation.
- Staff will report back to SPAC at the next meeting.

5. DISCUSSION ITEMS

a. Community Heroes

This item was deferred from the May 23 SPAC agenda. This is further to a Council discussion regarding this award program where Council expressed concern that the word "Heroes" is detracting from potential nominations. The City Clerk's office has forwarded this matter to SPAC for discussion and advice.

As per CNV's website:

The City's Community Heroes Award Program recognizes volunteers whose initiative, effort and commitment has made a significant positive impact in our community.

Eligible persons for Community Heroes Awards include volunteers well-known in the City for their activities and contributions and, equally, those who have been less acknowledged but whose initiative, efforts and commitment have had significant impact on the community. While recognition of City residents is a priority, non-residents who have made significant contributions benefiting City residents will also be considered. This award program supports the vision and the principles guiding the City's Social Plan.

Proposed changes to the name of this award were discussed. By unanimous consent, it was decided that the following two names would be forwarded to the City Clerk's office for consideration:

- Community Impact Award
- Friends of the City Award

The committee then discussed ideas for making the public more aware of this award and the process for nomination. The agreed upon ideas are as follows:

- Circulate publicity to the Community Grant and Lower Lonsdale Legacy Fund recipients and applicants.
- Hold a speaker series at the library to inform the public about the various non-profit agencies and the good work that is happening in the City.
- Advertise in public areas – rec. centres, community centres, library
- SPAC should have this item on their agenda for January of each year in order to begin thinking about potential nominees.
- Feature the previous year's award recipient on CNV's website.
- When/if the name of the award is changed, do a media release at that time and again in January.
- Use social media more.
- Encourage people and agencies to add themselves to CNV's newsletter email list.

Actions to be taken:

- The Vice-Chair and the Committee Clerk will work together to create a memo containing these ideas which will be forwarded to the City Clerk.

b. **Community Grants/LLLF Issues Debrief**

C. Kathler explained that, as part of the Advisory Body Re-organization, SPAC may become a Civic Grants Committee, with the possibility of having to review 6 or more grants as part of its mandate. SPAC was asked to give their feedback and ideas on issues of timing, process and adjudication of grant reviews to assist City staff that will be putting forward options.

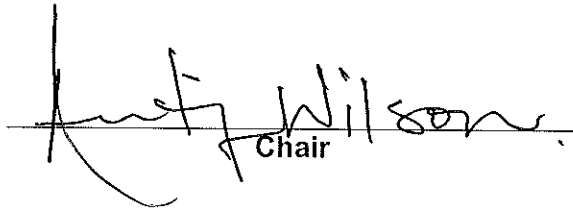
After discussion, the following ideas were put forth for consideration:

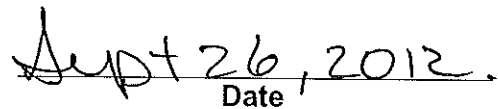
- It would be more effective to review the Lower Lonsdale Legacy Fund applications over more than one meeting.
- Consider changing the Lower Lonsdale Legacy Fund to only 1 intake of applications per year, rather than 2.
- The Community Grant review deliberations should be kept within two meetings.
- Consideration could be given to limiting the number of Community Grant applications accepted.
- SPAC member absenteeism delays completion of the grants review process. Committee members need to be more committed to attending meetings, particularly at grant review times.

- The process of pairing more experienced committee members with new committee members worked well.
- Confusing to adjudicate both the Community Grant applications and Lower Lonsdale Legacy Fund applications at the same time. The deadlines need to be farther apart.
- A subcommittee structure may be needed, perhaps with a larger committee base of 12, dividing into 3 groups of 4.
- A more formal, full day orientation workshop for new committee members covering the grant review process in more detail may be helpful.
- Perhaps committee members should be required to submit tentative recommendations for grant awards to staff in advance of the initial grants review meeting.
- SPAC members expressed concern about the discrepancy between the amount available for the Community Grants with 70 applicants and the Lower Lonsdale Legacy Fund with less than 20 applicants. This needs to be addressed.
- The committee was divided on the question of whether or not committee members should call applicants to clarify information that is unclear on their application forms; some members thought the application ought to be judged as is, others felt that if the information was unclear, clarification ought to be sought.
- It was generally agreed that staff should author the Council reports on each grant, with review and input from SPAC members.

6. ADJOURNMENT – 9:00 p.m.

7. DATE OF NEXT MEETING – July 25, 2012 (if required)


 Chair


 Date