

THE CORPORATION OF THE CITY OF NORTH VANCOUVER  
Regular meeting of the Social Planning Advisory Committee  
Held in City Hall, Conference Room 'A'  
On Wednesday, March 25, 2015 at 7:00pm

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**MINUTES**

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**PRESENT:**

Mary Tasi, Chair  
Nick Bryant  
Cassandra Buckley  
Tomoko Ito  
Ray Moore  
Stephanie Snowden  
Maria Sponza  
Donna Zwickel

**ABSENT:**

Steve Tornes, Vice Chair

**STAFF:**

Paul Penner, Community Planner  
Edytha Barker, Committee Clerk

Holly Back, Councillor

9 members – quorum = 5

1 Councillor (non-voting) 2 staff (non-voting)

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**1. APPROVAL OF AGENDA**

The agenda was approved as circulated with the addition of a report on the Eli Mina workshop added at the end of the meeting.

**2. APPROVAL OF MINUTES OF LAST MEETING**

The minutes of the meeting of February 25, 2015 were adopted as circulated.

**3. UPDATES**

a. Councillor

b. Staff

- As a result of a recent RFP, the Pipeshop on the waterfront has been leased to Lonsdale Quay as a special events venue.
- The North Vancouver Lawn Bowling Club is seeking an expansion of their clubhouse. Staff have been directed to work with them.
- Council has directed that \$2.5 million of the provincial funds that had been earmarked for the National Maritime Centre be allocated to the Presentation House Gallery at the foot of Lonsdale.
- The new Official Community Plan received final adoption on Monday, March 23. Individual departments will now be identifying their priorities.

A Housing Action Plan will be prepared with the assistance of consultants.

- There will be a Policy Committee discussion on gaming facilities on Monday, April 20 at 6 pm. The whole evening is set aside for this discussion. There will be 3 groups invited to present – BC Lottery Corporation, Playtime Gaming Centres and Vancouver Coastal Health.
- Staff are currently drafting a Tenant Relocation Policy. This will address concerns about tenant displacement when the City has successful applications to redevelop an existing rental building. P. Penner hopes to bring to this policy to SPAC for input at the April or May meeting.
- Law Day is coming up at the North Vancouver Law Courts on Saturday, April 18<sup>th</sup>.

#### 4. DISCUSSION ITEMS

a. Community Grants – Initial Review of Applications

The committee did an initial review of the Community Grant applications. The spreadsheet was populated. At the April meeting, the committee will revisit this and decide on their final grant recommendations.

*Councillor Back left the meeting at 8:10 p.m.*

b. Future Community Grant Process

Regarding the upcoming change to merge the Community Grant program and the Lower Lonsdale Legacy Fund (which will occur in 2016), P. Penner referred to the Committee's discussion at the February meeting regarding 2 intakes. The Committee agreed at that time to implement 2 intakes in 2016. There are two other items that SPAC needs to discuss; one is moving to a 2 or 3 year funding cycle. This item was tabled to a future meeting.

The second item requiring discussion is the subject of having a Community Grants Accountability Form. Member discussed this and several ideas came up. It was generally agreed that, while it can be difficult for organizations to provide quantitative, as opposed to qualitative information, it would be a good idea to have an accountability form. This would help the Committee understand the challenges that agencies may encounter how outreach was increased and any partnerships made.

P. Penner will work on a draft Accountability Form and bring it back to SPAC for review at a future meeting.

c. SPAC Work Plan

The time for SPAC's annual work plan is coming up as this usually is sent to Council in June each year. P. Penner asked what the Committee would like included. He noted that there are funds requested in the Financial Plan to update the Social Plan.

Members would like:

- To have someone come in to speak about how to quickly read/review a Financial Statement.
- To see Harvest Project become a core funded agency.

- Presentations from North Shore Meals on Wheels, Hollyburn Family Services, North Shore Restorative Justice and the top 3 of 5 agencies CNV has funded in the past that are not core-funded agencies.

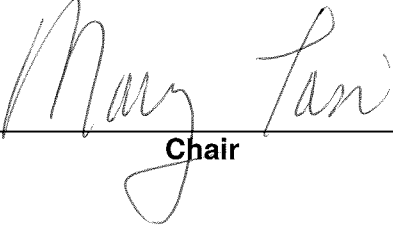
**5. OTHER BUSINESS**

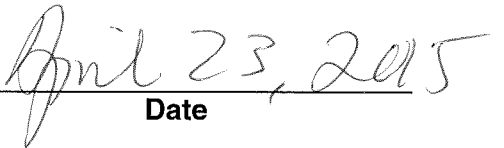
a. Eli Mina Workshops

Committee members that attended the Eli Mina workshops on Rules of Order provided comments and feedback. Members were pleased with the workshops and learned some great techniques.

**6. ADJOURNMENT – 9:00 p.m.**

**DATE OF NEXT MEETING – April 22, 2015**

  
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Chair

  
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Date