

Mosquito Creek Ravine Properties

Personal Safety Plan *Template*

Property Owner\Resident Information

<Insert your street address>

Hereafter referred to as “The Property”.

Please provide the following details:

	Names of all Occupants	Home Phone	Office Phone	Cell Phone
1				
2				
3				
4				
5				
	Owner information (if different than above):			
6				

Note: for the following statements “I” or “we” refers to the occupying parties of the residence.

Assessment

Please identify the details of your property assessment:

The risk of landslide as it pertains to the Property has been assessed by <Westrek Geotechnical Services Ltd, other (specify)> to be <“moderate”, “high”> and the specific risk to the house to be <“high”, “very high”, “extreme”>.

Personal Safety Plan

Please identify which Option you have selected, and fill in the relevant details:

Option 1 Precautionary Relocation

If <I am, we are> unable to mitigate the specific risk to the house to “moderate” or better prior to October 31, 2007 <I, we> will find alternative accommodation. (Details provided in the contact section). <I, we> will not return to our home until the specific risk to the house is reduced to “moderate” or better, to the satisfaction of the City Engineer. < I, we> will make all the necessary arrangements at <my, our> expense.

Or,

Option 2 Custom Personal Safety Plan

<I, we> have retained <name of registered professional engineer> of <name of engineering company> at my expense to prepare a personal safety plan relating to the continued occupancy of <my, our> property. Elements of the plan will include:

- Rationale for ascertaining that the house can currently be safely occupied.
- Any conditions of occupancy.

- Monitoring program to regularly re-evaluate safety or risk to property.
- Triggers for evacuation and mechanisms to immediately communicate with occupants.
- Evacuation Readiness Checklist (Note: See Appendix 1 for example).

If Option 1, provide details of your alternate accommodation:

	New Address (Apt, Street)	(City, Postal Code)	Phone	Cell
	Contact name (if other than you):			

If Option 2, provide contact details as requested below:

		Name (and Address)	Phone	Cell
1	Qualified Registered Professional Engineer (name & company)			
2	Occupant Contact - daytime			
3	Occupant Contact – evening/night			
4	Identified alternative accommodation			
5	Neighbour			
6	Neighbour			
7	Out of Area Contact			

Personal Preparation (Optional)

<I, we, names> have taken the following emergency preparedness courses offered by the North Shore Emergency Management Office (NSEMO) or other relevant agency:

Course Title	Organization	Date

Signatures

SUBMITTED BY

_____ <Name of Property Owner>

_____ <Date>

_____ <Name of Occupant, if different than owner>

_____ <Date>

PREPARED BY

_____ <Name of Professional>

_____ <Date>

Appendix 1 - Evacuation Readiness Checklist

The following information has been provided by the North Shore Emergency Management Office (NSEMO) to assist you with preparing for emergencies and disasters. For more detailed information on emergency preparedness – for individuals, families or neighbourhoods – please contact NSEMO for a list of free workshops and other relevant information at www.nsemo.org or 604-983-7440.

The North Shore Emergency Management Office is an inter-municipal agency of the City of North Vancouver, District of North Vancouver and the District of West Vancouver, responsible for emergency planning and preparedness, community education and volunteer emergency response teams. For more details see www.nsemo.org.

In the event you are required to evacuate your household due to an emergency such as a flood, fire or other urgent situation, you will need to have *pre-planned* response plan to react quickly and efficiently.

Please check (✓) the following as you complete them. Note these activities must be completed well in advance of any emergency situation.

- A “Grab-and-Go” bag assembled for each family member, including (as necessary):
 - A spare supply of medications and/or prescription glasses.
 - Supplies for household members with special needs (e.g., baby food, pet supplies).
- Family/household has discussed their “action plan” for emergencies, including:
 - How to communicate with each other.
 - Identify an “out of area contact”.
 - Location to meet up.
 - Alternate accommodation (2 *potential* sites recommended) identified and arranged.
- Arrangements have been made for household members with special needs (e.g., children, pets, mobility-impaired, or others).
- Personal valuables stored off-site, or packaged and ready to go.
- Knowledge of how and when to turn off utilities (natural gas, water, electrical), if needed.

In the event of an emergency evacuation, we plan to (check all that apply):

- Contact our registered professional engineer to provide an update of our status.
- Contact our immediate neighbours to assure them of our safety.
- Contact our out of area contact to advise them of our new location.
- Contact the City of North Vancouver Engineering Department to advise of our evacuation and new location.