

Demolition Permit Checklist Single Family Dwelling

(This form must be completed by the Applicant and attached to the submission)
*Documents marked with an asterisk are required at the time of application.

Included?	Document/ Action	Notes
Y	*Demolition Permit Application Form	Demolition Permit Application Form
Y	*Authorization Letter	If the Applicant is not the Registered Owner of the property, provide one copy of Registered Owner's Letter of Authorization .
Y	*Application Fee	Application Fee
Y	*Erosion and Sediment Control Plan	Provide an Erosion and Sediment Control Plan
Y	*Dwelling Unit Information	Supplementary Dwelling Unit Information Form
<input type="checkbox"/>	Initial Rodent and Avian Pest Control Plan	Provide 1 set of plans or report produced by a licensed pest control company. Once abatement is completed, provide follow-up letter.
<input type="checkbox"/>	Notice of Project	Notice of Project Form from WorkSafeBC.
<input type="checkbox"/>	Hazardous Materials Survey Report	Provide a Hazardous Materials Survey Report completed by a qualified company. (Applicant will be provided with a Manager's Approval Permit to remove hazardous materials. See Demolition Permit Handout for information on how to obtain the document.)

Included?	Document/ Action	Notes
<input type="checkbox"/>	Hazardous Materials Clearance Letter	Provide a Hazardous Materials Clearance Letter completed by a qualified company confirming that the asbestos specified for removal on the Notice of Project form has been properly removed.
<input type="checkbox"/>	Demolition Waste Checklist	<p>Provide a copy of the Demolition Waste Checklist completed by the licenced demolition contractor.</p> <ul style="list-style-type: none"> • Demolition contractor must have a business licence valid in the City of North Vancouver • Please note that the materials should be recycled. Metro Vancouver list of active recycling facilities. • For more information on recycling, please refer to the Demolition Waste Recycling Plan and Demolition Waste Management Planning document.
<input type="checkbox"/>	Site Safety Inspection	<p>Book a "Site Safety Inspection" by emailing permitinspections@cnv.org or via the CityServe portal.</p> <ul style="list-style-type: none"> • Site safety fence installed - entire site must be secure - Minimum height 6' • Noise Control Construction Signage is posted on street and lane frontages • Buildings secured to prevent vandalism and doors and windows boarded. • Site is clear of debris • Onsite toilet (Porta Potty) • Onsite water connection with vacuum breaker and to be protected from the elements after water severance by the City • Work Safe BC including COVID-19 requirements to complete • Fire extinguisher required on site
<input type="checkbox"/>	Follow up Rodent and Avian Pest Control Plan	Provide follow-up letter by a licensed pest control company, within 30 days of issuance.