

## Demolition Permit Checklist Multiple Lot - Residential

(This form must be completed by the Applicant and attached to the submission)

\*Documents marked with an asterisk are required at the time of application.

Included ?	Document/ Action	Notes	Staff Use Only	
			Copies Attached?	OK ?
Y	*Demolition Permit Application Form	<a href="#">Demolition Permit Application Form</a> One per lot.		
Y	*Authorization Letter	Registered Owner's <a href="#">Letter of Authorization</a> . One per lot.		
Y	Application Fee	*Application Fee One per lot.		
<input type="checkbox"/>	Erosion and Sediment Control Plan	Provide an Erosion and Sediment Control Plan prepared by a registered professional for the entire project site.		
<input type="checkbox"/>	Traffic Management Plan for Demolition	Provide a <a href="#">Traffic Management Plan</a> for the entire project site. <b>Include a copy of the neighbourhood notification letter.</b>		
<input type="checkbox"/>	Site Disclosure Statement	Provide a <a href="#">Site Disclosure Statement</a> . One per lot.		
<input type="checkbox"/>	Construction Fire Safety Plan	Provide a <a href="#">Construction Fire Safety Plan</a> prepared by a registered professional for the demolition phase for the entire project site.		
<input type="checkbox"/>	Architect's Summary	Summarize the floor areas, type of occupancy and number of residential units being demolished. One per lot.		
<input type="checkbox"/>	Rodent and Avian Pest Control Plan	Provide a report by a licensed pest control company. Once abatement is completed, provide a follow-up letter. One per lot.		

<input type="checkbox"/>	Notice of Project	<a href="#">Notice of Project Form</a> from WorkSafeBC. One per lot.		
<input type="checkbox"/>	Hazardous Materials Survey Report	Provide a Hazardous Materials Survey Report completed by a qualified company. <b>(Applicant will be provided with a Manager’s Approval Permit to remove hazardous materials.)</b> See <a href="#">Demolition Permit Handout</a> for information on how to obtain the document.) One per lot.		
<input type="checkbox"/>	Hazardous Materials Clearance Letter	Provide a Hazardous Materials Clearance Letter completed by a qualified company confirming that the asbestos specified for removal on the Notice of Project form has been properly removed. One per lot.		
<input type="checkbox"/>	Demolition Waste Checklist	Provide a copy of the <a href="#">Demolition Waste Checklist</a> completed by the licenced demolition contractor. <ul style="list-style-type: none"> <li>• Demolition contractor must have a business licence valid in the City of North Vancouver</li> <li>• Please note that the materials should be recycled. <a href="#">Metro Vancouver list of active recycling facilities.</a></li> </ul> For more information on recycling, please refer to the <a href="#">Demolition Waste Recycling Plan</a> and <a href="#">Demolition Waste Management Planning document</a> . One per lot.		
<input type="checkbox"/>	Site Safety Inspection	Book a “Site Safety Inspection” by emailing <a href="mailto:permitinspections@cnv.org">permitinspections@cnv.org</a> or via the CityServe portal to confirm: <ul style="list-style-type: none"> <li>• Site safety fence installed – entire site must be secure</li> <li>• Noise Control Construction Signage is posted on all street and lane frontages.</li> <li>• Buildings secured to prevent vandalism and doors &amp; windows are boarded</li> <li>• Site clear of debris</li> <li>• Onsite toilet (Porta Potty)</li> <li>• Onsite water connection with vacuum breaker and to be protected from the elements after water severance by the City</li> <li>• Work Safe BC including COVID-19 requirements to complete</li> <li>• Fire extinguisher required on site</li> </ul>		

\*\* Prior to the final inspection for the demolition permit, provide a copy of the weight tickets from recycling facilities indicating the amounts of each material recycled. The facility and materials on the weight tickets should correspond with the Demolition Waste Checklist. \*\*