

THE CORPORATION OF THE CITY OF NORTH VANCOUVER

**Meeting of the Advisory Planning Commission
Held at City Hall, 141 West 14th Street, North Vancouver, B.C.
in Conference Room A on Wednesday, May 10th, 2017**

MINUTES

Present: A. Boston
 A. Cameron
 S. Huber
 B. Hundal
 D. Marshall
 T. Valente
 R. Vesely
 B. Watt
 D. Farley

Staff: S. Smith, Planner 2
 R. Fish, Committee Clerk
 A. Negenman, Environmental Technician

Guests: None

Absent: Councillor Bell
 Councillor Back
 M. Higgins

A quorum being present, the meeting was called to order at 6:00 p.m.

1. **Minutes of the Meeting of the Advisory Planning Commission held April 12th, 2017**

It was regularly moved and seconded

THAT the minutes of the meeting of the Advisory Planning Commission held April 12th, 2017 be adopted.

Carried Unanimously

2. Approval of Agenda

The Commission reviewed and approved the agenda.

3. Living City Awards

A. Negenman, Environmental Technician, presented and reviewed the Living City Nominees with committee members.

Three nominations were received this year.

It was originally reviewed by the Parks Environment Committee, which has since been dissolved and is now in the Advisory Planning Committees hands.

The award program recognises efforts of individual schools, community groups and business in the City of North Vancouver with a focus on outstanding leadership in environmental sustainability. It provides a means of supporting and fostering environmental leadership in the City.

The nominations are being brought to the Committee for review and approval. If approved, they will go to the June 12th Council meeting and be presented to Council.

Last year's recipients were Odette Monroy, under Environmental Enhancement and Protection, as well as Ridgeway Elementary School for their Health and Safety School Committee.

This year the three nominations are as follows:

1. Queen Mary School Green Team

- Two teachers named along with them (Cali Boyle, Camille Kellie)
- The Green team has existed for quite some time and ranges from K to grade 7
- Focusing this year on active transportation
- Participated in the City's School Travel Planning Program. Students, parents and teachers created a Walk / Wheel on Wednesday Program (WOW)
- Students pledge to commute to school in an active way and use active transportation
- Those who were successful were awarded with treats and prizes when they arrived at school

2. North Vancouver School District

- Communications Department and Communications Manager, Deneka Michaud
- Focus on active transportation and promoting via Social Media, videos and infographics
- Parents are getting more info about active transportation and promoting the physical social and mental health benefits

3. Rob Matthies

- Started the Solar Power Road Show which includes a variety of presentations and activities at the event, for example solar powered bike and races

- Invented a water powered scooter that runs on 2/3rd gas and 1/3rd water

Comments and Questions from the Commission included but were not limited to:

- Can the award be divided up into different classes? **A:** Yes, you can award to all three. The categories that are listed were what they were applying under.
- Is the second nomination a member of City staff? **A:** No. The school district is separate from the City.
- The first and second nominations seem to be treating the same situation. One is focusing on parents, one is focusing on students. They could be given a dual award for both. **A:** The two are different. The first is Queen Mary School teacher group which is different from the second group located in the Admin building on Lonsdale. The two programs are separate and not combined.
- How much of an impact did they have? How do you measure this? Queen Mary seems to show how much of an impact they had on the ground. But this seems to be the only one where you can measure the level of involvement. **A:** In terms of an award of this nature, it's difficult to have measurables whereas with a grant process you can have defined outcomes. This is more recognition on a higher level.
- These were the only three presented? **A:** Yes
- Are they nominating themselves? **A:** No, it's someone else nominating them
- With the last nomination, Rob Matthies, there's no understanding if anything happened in the City of North Vancouver. **A:** There were some events in the City, for example the Canada Day celebration.
- The nomination process shouldn't be so complicated to the point where no one applies as it's too much work. **A:** Members of the committee concurred with this statement. The more streamlined it is, the better.

It was regularly moved and seconded

THAT the Advisory Planning Commission has reviewed the Living City Award Nominees and has agreed upon presenting awards in the following three categories; Waste Reduction, Sustainable Transportation and Environmental Education and Awareness.

- Waste Reduction – Rob Matthies, Inventor and Environmental Educator
- Environmental Education and Awareness – Deneka Michaud and Communications Department, North Vancouver School District
- Sustainable Transportation - Queen Mary School Green Team, Cali Boyle and Camille Kellie

FURTHER that the Advisory Planning Commission recommends staff consider amending the Nomination form to have a section that allows for documentation of the impact or outcomes of the project to enable the committee to better make a decision.

Carried Unanimously

4. Staff Update

S. Smith reviewed relevant planning development, project and policy items from the previous Council meetings.

There was a break at 6:39 p.m.

The meeting reconvened at 7:06 p.m.

5. APC Work Plan

S. Smith reviewed the proposed 2017 APC Work Plan and upcoming future items as directed by Council.

Topics for 2017 include: Sustainable City Awards (March) Living City Grants Awards (happening tonight), Duplex Special Study (fall), Harry Jerome Redevelopment (in process) and Changing Demographics along with the 2016 Census.

S. Smith asked the members to identify which topics were of peak interest. The Committee then discussed possible topics.

Questions and Comments from the Commission included but were not limited to:

- Is there any good reason why the Moodyville walking tour is proposed in November or December? **A:** I thought we would wait until there is more construction underway. The draft dates were listed to spread the effort out over the coming months. The dates can be changed. We could have planning staff and someone from the Parks Department talk about what's planned there including the Moodyville Park Master Plan.
- In regards to transportation, I would like to see general plans going forward with GVRD and how they can relieve some pressure for the North Shore. What are we going to do with public transportation? I would like to see that move forward a bit more and what we can do to implement that as a panel with developments that are brought forward to us.
- In regards to land use, I'd be interested in hearing about active transportation and what the long term plan is now and how we're going to continue to improve the green necklace. What is the next step? From a bike point of view, is there really a different type of infrastructure being built in Vancouver (on-street, separated)? I'm wondering what the City thinks about that.
- We could have a speaker on that? Or Maybe a staff member? **A:** Our staff can speak to how the North Shore transportation plan fits in with the Mayor's plan. The transportation group could speak to those elements and planning staff could talk about how land use elements tie in. The active transportation piece ties in as well; they are also part way through the pedestrian plan.
- There was an APC/ITC combined session on the ITC work plan. There was some indication that that process was going to come back to APC and ITC. **A:** I will check on the timing of that but I don't have the timeline to confirm it just yet.
- **Staff:** If the Committee wants to have staff come present for Harry Jerome facility planning and what you saw on the boards and receive any feedback you may

have. We will then probably have a staff presentation on the South side development and also a walking tour if possible. We would need to identify who would lead that. It would be helpful to have Gary or Michael to help with that.

- With Harry Jerome, as you get to more of a defined definition, there's a real opportunity to integrate active transportation into the facility once it's more developed.
- **Staff:** It would also be good to complete the online survey before May 19th if you can as well.
- **Staff:** Affordable housing popped up as a topic provided by a number of people, everything from the definition of affordable housing and relative income levels and accommodating additional family members.
- The housing action plan which was endorsed by Council in the fall outlined a series of things that we're pursuing and some have come forward to APC e.g. zoning bylaw amendment to permit a single family house with a suite in it and a coach house, so two rental suites on a property. There are others that will come forward.
- We could ask Wendy to have a follow-up and explain what's been worked on since. Hopefully some additional ideas will come out.
- **Staff:** The other item was parking requirements. It has come up in discussion as developments come through that with a certain number of units, there needs to be a certain number of bike spots. We recently had some amendments to our zoning bylaws to streamline this so it's clear in the document. It helps us to focus on how the City approaches this and shift away from using vehicles and support active transportation. It's good for us to fully understand the current policy and process around parking.
- Some context in this presentation would be useful in terms of how existing parking is being utilized in the City to help inform our decisions around whether there is enough. **A:** Where we have that information we will do our best to include it.
- What is happening in terms of modal trends in the City in terms of car ownership has it gone up or down? Do you have data on if it changes over time?
- Car share take up, is that helping to change the demand on parking spaces? **A:** I don't know of any immediate data from the City perspective but Car 2Go released data suggesting that for every one of their cars, nine cars were off the street.
- Does the City have a policy for car share and displacing parking lot requirements?
- Building specific car share vehicles is a good thing to look at because some people can't use it because they aren't able to get access to the building. **A:** Some multifamily buildings will have one car share car that everyone in the building has access to.
- A statistic to look at would be what number of people that work in the City of North Vancouver and also live in city of North Vancouver and compare the two.
- In terms of storage, so many more people are downsizing so storage is definitely a legitimate concern. It seems like this is an important topic for people.

6. 2016 Census – Releases to Date

S. Smith gave a review and outlined information on the 2016 Census including: Population and Dwelling and Age and Sex.

Questions and Comments from the Commission included but were not limited to:

- What would be useful with this new data is to do a cross tabulation to find out ages in certain household types and the occupancies. The demand for schools is growing, but it's in a different location than it would have been historically, because we are seeing a hollowing out of single family houses. In British Columbia, 65% of single family households only have one or two people in them. This is up 10% from the last census. This is important because it helps planning staff to know what product is needed for the demographic that now exists.
- It would be good to know a layer further e.g. within neighbourhoods, to help understand how to deliver services in the community. **A:** Some information we will get by neighbourhood, but we don't have the custom data yet. As part of the OCP update process, we introduced a variety of housing forms to encourage family age population e.g. ground oriented development in the Moodyville area and the concept of a secondary suite and rental coach house in the single family areas.
- In regards to housing by category, there's an additional category that I haven't seen before, apartments or flats in a duplex. Is this an attempt at a secondary suite? **A:** According to Census Canada, if you have a single family house with a couch house as a suite, it's counted as one single detached house and one apartment in a building with fewer than five stories. If the house has an in-house suite that is counted as an apartment in a duplex. This makes it very difficult to record from a municipal perspective.

7. Information Items

S. Smith encouraged Committee members to fill out the Harry Jerome online survey by May 19th.

8. Other Business

There being no further business, the meeting adjourned at 7:52 p.m.

The next regular meeting of the Advisory Planning Commission will be held on Wednesday, June 14th, 2017.



Chair