



## MEETING MINUTES

Minutes of the meeting held at City Hall in Conference Room A  
141 West 14<sup>th</sup> Street, North Vancouver, BC on February 28, 2024

*The City of North Vancouver respectfully acknowledges that this meeting is held on the traditional and unceded territories of the Skwxwú7mesh (Squamish) and sə́ilwətaʔ (Tseil-Waututh) Nations.*

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### **Members Present**

Anna Boltenko  
Farnoosh Fallah  
Liza Feris  
Olga Kens  
Kathy McGrenera  
Anahita Naeini  
Charles Pan  
Tim Page

Tony Valente, Councillor (*left meeting at 7 pm*)

### **Absent**

Zeyus Spenta

### **Staff Present**

Heather Evans, Community Planner  
Edytha Barker, Administrative Coordinator

The meeting was called to order at 6:05 pm by the Community Planner.

## 1. INTRODUCTIONS

H. Evans, Community Planner, acted as Chair.

New and former members as well as staff introduced themselves.

## 2. ANNUAL ORIENTATION AND ELECTION OF CHAIR AND VICE CHAIR

H. Evans presented the following highlights regarding the Social Planning Advisory Committee:

- Terms of reference and review of procedures.
- Role of the Chair and Vice-Chair.
- Roles of members (voting), staff (non-voting, resource capacity) and Council member (non-voting).
- Conflict of interest.
- How SPAC communicates (by resolution, as a group).

H. Evans then commenced the elections. Nominations were called for from the floor for the position of Chair. A. Boltenko nominated herself. L. Feris was nominated and declined the nomination. K. McGrenera was nominated and declined the nomination.

There being no further nominations, A. Boltenko was declared Chair by acclamation.

H. Evans then called for nominations from the floor for the position of Vice-Chair. L. Feris was nominated and accepted the nomination.

There being no further nominations, L. Feris was declared Vice-Chair by acclamation.

A. Boltenko took over as Chair of the meeting for the remainder of the meeting.

### **3. ADOPTION OF AGENDA**

### **4. ADOPTION OF MINUTES**

The minutes of January 24, 2024 were tabled to the next meeting.

### **5. UPDATES**

#### **a) Councillor**

- Council received the Draft 2024-2028 Financial Plan at the February 5 meeting. It was passed unanimously. There was record participation on the budget from the public this year. The Financial Plan update will be coming back to Council March 11.

#### **b) Staff**

- There have been some legislative changes at the provincial level around housing. Our Manager, Long Range and Community Planning, will come to SPAC in April to give an overview.
- Staff have completed community engagement and are now working on edits to the Community Wellbeing Strategy. Aiming to bring the finalized Strategy to Council in June (approximately).

### **6. UPDATE ON SUPPORTIVE FUNDING REVIEW**

H. Evans presented the following highlights regarding the Supportive Funding Review.

- When we say 'supportive funding' we mean funds from the City to support community work which benefits the community and residents, e.g. Community Grants, Living City Grants, permissive tax exemptions, community facility grants as well as homelessness outreach prevention paid for by the City.
- The biggest envelopes of supportive funding are permissive tax exemptions, community facility grants and core funded agencies.
- The City's supportive funding has become a patchwork of different kinds of funding, created over many years. This project endeavors to modern it for what we need it to be in the future.
- Council has directed staff to do a review of the City's supportive funding. The objective of this project is to create one comprehensive City program for funding mechanisms that provides clarity on reporting on outcomes and a streamlined and more consistent process for both the City and applying organizations.
- We are currently in Phase 1 and hope to be finished by the end of this year.

- We would like to have a brainstorming session with SPAC where members can provide input. We will do this at the March meeting.

Members presented the following notable questions and comments:

- How well known are these funding sources to our non-profit community?
  - H. Evans: We are finding out through this review.
- Last year, we declined some applicants; should we have shared with them the other grants?
  - H. Evans: Staff regularly do this with applicants that are denied funding or do not meet eligibility criteria for community grants.
- How does the public know about these grants?
  - H. Evans: Through social media, the City's website, etc. All grants and funding are for non-profit organizations, we cannot financially assist businesses.

*Break – 7:35 pm – 7:40 pm*

## **7. COMMUNITY GRANTS REVIEW PROCESS**

H. Evans presented the following highlights regarding the Community Grants Review Process:

- The purpose of CNV's Community Grants is to support non-profit organizations that serve City residents.
- Organizations that apply must meet eligibility requirements that are specified in guidelines which can be found on the City's website.
- The City's Round One grant review process takes from January to May or June.
- In the past, the Committee has been divided into three or four groups and applications were distributed alphabetically; approximately 20 – 25 per group.
- This year, we will continue a new approach started last year. Applications have been divided by need met or target group served. Three sub-groups will review approximately 25 applications each.
- We received 86 grant applications this year and staff are still going through them. We will send them out digitally via SendIt next week.

Members presented the following notable questions and comments:

- Do we have a total list of the non-profits on the North Shore?
  - H. Evans: No and not all agencies that apply are based on the North Shore.

*8:00 pm – T. Page left.*

*8:08 pm – O. Kens left.*

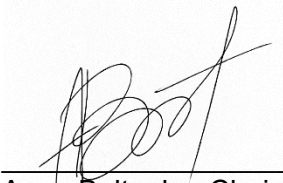
## **8. ROUNDTABLE**

Staff are not available the end of April; is SPAC willing to meet May 1 rather than April 24? SPAC discussed the potential date change, which will be confirmed by email from staff.

## **9. ADJOURN**

The Chair adjourned the meeting at 8:11 pm

**Date of Next Meeting – March 27, 2024**

A handwritten signature in black ink, appearing to read 'A. Boltenko', is positioned above a horizontal line.

Anna Boltenko, Chair