

THE CORPORATION OF THE CITY OF NORTH VANCOUVER  
**Regular meeting of the Social Planning Advisory Committee**  
**Held in City Hall, Conference Room 'A'**  
**On Wednesday, March 28, 2018 at 6:00pm**

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**MINUTES**

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**PRESENT:**

Steve Tornes, Chair  
Naz Kohan, Vice Chair  
Cassandra Buckley  
Arash Ehteshami  
Jolene Kennett  
Etienne Normandin  
Tina Parbhakar  
Heather Urquhart

**ABSENT:**

Jasreen Janjua  
Holly Back, Councillor

**STAFF:**

Heather Evans, Community Planner  
Tanis Huckell, Committee Clerk

9 members – quorum = 5

1 Councillor (non-voting) 2 staff (non-voting)

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**1. ACKNOWLEDGEMENT OF UNCEDED TERRITORY**

**2. APPROVAL OF AGENDA**

**3. APPROVAL OF MINUTES OF LAST MEETING**

The minutes of the meeting of February 28, 2018 were adopted as circulated.

**4. UPDATES**

- a. Councillor – Not available.
- b. Staff

H. Evans thanked everybody for their hard work to date and provided updates regarding the Community Well-Being Strategy and Childcare Strategy. Next month, the Harry Jerome project team would like to attend the SPAC meeting. Quick updates were also provided on the Olympic Go for Gold Street Hockey Tournament, the Parklet at 18<sup>th</sup> and Lonsdale, Fun Alley, and CityFest (May 5, 2018).

5. **DISCUSSION ITEMS**

a. SPAC Overview and Orientation

H. Evans provided a brief orientation of SPAC, both as a refresher and for new members. Key points included the following:

- Members have a vote; Councillor and Staff attend in non-voting roles.
- An abstention counts as a “yes” vote, so if you want to vote in opposition, abstaining will not work.
- If you feel you have a conflict of interest, you must leave the room. Any vote is taken by members remaining.
- SPAC communicates as a group, not as individuals, and only by resolution. Outside of SPAC meetings, you are responding to questions and comments as a member of the public, not as a member of SPAC.

b. 2017 Annual Report & 2018 Work Plan

There was discussion regarding these items. H. Evans confirmed E. Barker will ensure capitalizations etc. are standardized throughout after the Committee reviews this draft.

The following resolution was regularly moved and seconded:

**BE IT RESOLVED THAT** the Social Planning Advisory Committee supports the report entitled “Social Planning Advisory Committee 2017 Annual Report and 2018 Work Plan” as amended.

**CARRIED UNANIMOUSLY**

c. Community Grants 2018 Round One – Initial Review and Discussion

Committee members provided their recommendations while H. Evans entered the suggested amounts. Committee members were content with the initial outcome and agreed to reconsider some applicants prior to the next meeting. H. Evans will also work on obtaining some more information regarding some applications.

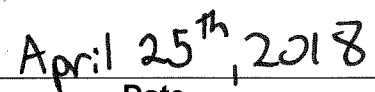
6. **OTHER BUSINESS** – None

7. **ADJOURNMENT**

There being no further business, the meeting adjourned at 7:28pm.

**DATE OF NEXT MEETING – April 25, 2018**

  
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Chair

  
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Date