



**AGENDA FOR THE REGULAR MEETING OF COUNCIL,
HELD ELECTRONICALLY FROM CITY HALL,
141 WEST 14TH STREET, NORTH VANCOUVER, BC, ON
MONDAY, APRIL 19, 2021 AT 5:30 PM**

“Live” Broadcast via City Website www.cnv.org/LiveStreaming
Complete Agenda Package available at www.cnv.org/CouncilMeetings

CALL TO ORDER

APPROVAL OF AGENDA

1. Regular Council Meeting Agenda, April 19, 2021

ADOPTION OF MINUTES

2. Regular Council Meeting Minutes, April 12, 2021

PUBLIC INPUT PERIOD

CONSENT AGENDA

Items *3, *4, *5, *6 and *7 are listed in the Consent Agenda and may be considered separately or in one motion.

BYLAWS – ADOPTION

- *3. “Development Cost Charge (Water Utility) Reserve Fund Bylaw, 2021, No. 8824”
(2020 Capital Plan Funding)
- *4. “Bylaw Notice Enforcement Bylaw, 2018, No. 8675, Amendment Bylaw, 2021,
No. 8825” (Electric Vehicle Parking – Update to Fines)
- *5. “Development Cost Charge (Parks) Reserve Fund Bylaw, 2021, No. 8826”
(2021 Capital Plan Funding)
- *6. “Development Cost Charge (Transportation) Reserve Fund Bylaw, 2021, No. 8827”
(2021 Capital Plan Funding)

REPORT

- *7. UBCM Development Approvals Grant Application

BYLAW – ADOPTION

8. “City of North Vancouver Municipal Tax Collection Bylaw, 2020, No. 8777,
Amendment Bylaw, 2021, No. 8828”

DELEGATION

Joy Hayden, Innovation and Engagement Specialist, and Christine Fagan, Board Member, Hollyburn Family Services Society – A Year in Review – 2019-2020

CORRESPONDENCE

9. Joy Hayden, Innovation and Engagement Specialist, Hollyburn Family Services Society – A Year in Review – 2019-2020

DELEGATION

Jennifer Belak, Executive Director, and Farah Steen, Director of Marketing and Partner Relationships, Vancouver's North Shore Tourism Association, and Peter Larose, Principal, Larose Research and Strategy – Value of Tourism and Sustainability Analysis: Vancouver's North Shore

CORRESPONDENCE

10. Jennifer Belak, Executive Director, Vancouver's North Shore Tourism Association – Value of Tourism and Sustainability Analysis: Vancouver's North Shore

REPORT

11. 2021 Tax Rates Bylaw

BYLAW – FIRST, SECOND AND THIRD READINGS

12. "Tax Rates Bylaw, 2021, No. 8823"

PRESENTATION

North Shore Neighbourhood House Site Redevelopment – Manager, Strategic Initiatives

COUNCIL INQUIRIES / REPORTS

NEW ITEMS OF BUSINESS

NOTICES OF MOTION

RECESS TO CLOSED SESSION

REPORT OF THE COMMITTEE OF THE WHOLE (CLOSED SESSION)

ADJOURN

CALL TO ORDER

APPROVAL OF AGENDA

1. Regular Council Meeting Agenda, April 19, 2021

ADOPTION OF MINUTES

2. Regular Council Meeting Minutes, April 12, 2021

PUBLIC INPUT PERIOD

The Public Input Period is addressed in sections 12.20 to 12.28 of “Council Procedure Bylaw, 2015, No. 8500.”

The time allotted for each speaker addressing Council during the Public Input Period is 2 minutes, with the number of speakers set at 5 persons. Speakers’ comments will be audio recorded, as well as live-streamed on the City’s website, and will form part of the public record.

As City Hall remains closed to the public, the Regular Council Meetings will be held electronically via “WebEx”. To speak during the Public Input Period of a Regular Council Meeting, pre-registration is required by completing an online form at cnv.org/PublicInputPeriod. Persons can also pre-register by phoning 604-990-4230 and providing contact information. **All pre-registration must be submitted no later than 12:00 noon on the day of the meeting.**

Once you have pre-registered, you will receive login/call-in instructions via email/phone.

You will be required to login or phone into the Council meeting between 5:00 and 5:15 pm on the day of the meeting. At the meeting, speakers will be asked to state their name and address for the record. If speakers have written materials to accompany their presentation, these materials must be emailed to the Corporate Officer at clerks@cnv.org no later than 12:00 noon on the day of the meeting.

The Public Input Period provides an opportunity for comment only and places the speaker’s concern on record, without the expectation of a response from Council.

Speakers must comply with the General Rules of Conduct set out in section 5.1 of “Council Procedure Bylaw, 2015, No. 8500” and may not speak with respect to items as listed in section 12.25(2).

Speakers are requested not to address matters that refer to items from a concluded Public Hearing/Public Meeting or to Public Hearings, Public Meetings and Committee meetings when those matters are scheduled on the same evening’s agenda, as an opportunity for public input is provided when the particular item comes forward for discussion.

Please address the Mayor as “Your Worship” or “Mayor, followed by his/her surname”. Councillors should be addressed as “Councillor, followed by their surname”.

CONSENT AGENDA

Items *3, *4, *5, *6 and *7 are listed in the Consent Agenda and may be considered separately or in one motion.

RECOMMENDATION:

THAT the recommendations listed within the “Consent Agenda” be approved.

START OF CONSENT AGENDA

BYLAWS – ADOPTION

- *3. “Development Cost Charge (Water Utility) Reserve Fund Bylaw, 2021, No. 8824” (2020 Capital Plan Funding)

RECOMMENDATION:

THAT “Development Cost Charge (Water Utility) Reserve Fund Bylaw, 2021, No. 8824” (2020 Capital Plan Funding) be adopted, signed by the Mayor and Corporate Officer and affixed with the corporate seal.

- *4. “Bylaw Notice Enforcement Bylaw, 2018, No. 8675, Amendment Bylaw, 2021, No. 8825” (Electric Vehicle Parking – Update to Fines)

RECOMMENDATION:

THAT “Bylaw Notice Enforcement Bylaw, 2018, No. 8675, Amendment Bylaw, 2021, No. 8825” (Electric Vehicle Parking – Update to Fines) be adopted, signed by the Mayor and Corporate Officer and affixed with the corporate seal.

- *5. “Development Cost Charge (Parks) Reserve Fund Bylaw, 2021, No. 8826” (2021 Capital Plan Funding)

RECOMMENDATION:

THAT “Development Cost Charge (Parks) Reserve Fund Bylaw, 2021, No. 8826” (2021 Capital Plan Funding) be adopted, signed by the Mayor and Corporate Officer and affixed with the corporate seal.

- *6. “Development Cost Charge (Transportation) Reserve Fund Bylaw, 2021, No. 8827” (2021 Capital Plan Funding)

RECOMMENDATION:

THAT “Development Cost Charge (Transportation) Reserve Fund Bylaw, 2021, No. 8827” (2021 Capital Plan Funding) be adopted, signed by the Mayor and Corporate Officer and affixed with the corporate seal.

REPORT

- *7. UBCM Development Approvals Grant Application – File: 13-6410-01-0001/2021

Report: Manager, Development Planning, April 14, 2021

RECOMMENDATION:

PURSUANT to the report of the Manager, Development Planning, dated April 14, 2021, entitled “UBCM Development Approvals Grant Application”:

THAT staff be directed to submit a grant application to the UBCM Local Government Development Approvals Program, to support the development process improvements project;

AND THAT staff report back with the result of the application, including detailed costs and activities if the City is successful in securing the grant.

END OF CONSENT AGENDA

BYLAW – ADOPTION

8. “City of North Vancouver Municipal Tax Collection Bylaw, 2020, No. 8777, Amendment Bylaw, 2021, No. 8828”

RECOMMENDATION:

THAT “City of North Vancouver Municipal Tax Collection Bylaw, 2020, No. 8777, Amendment Bylaw, 2021, No. 8828” be adopted, signed by the Mayor and Corporate Officer and affixed with the corporate seal.

DELEGATION

Joy Hayden, Innovation and Engagement Specialist, and Christine Fagan, Board Member, Hollyburn Family Services Society

Re: A Year in Review – 2019-2020

Item 9 refers.

CORRESPONDENCE

9. Joy Hayden, Innovation and Engagement Specialist, Hollyburn Family Services Society, February 3, 2021 – File: 01-0230-01-0001/2021

Re: A Year in Review – 2019-2020

RECOMMENDATION:

THAT the correspondence from Joy Hayden, Innovation and Engagement Specialist, Hollyburn Family Services Society, dated February 3, 2021, regarding the “Year in Review – 2019-2020”, be received with thanks.

DELEGATION

Jennifer Belak, Executive Director, and Farah Steen, Director of Marketing and Partner Relationships, Vancouver's North Shore Tourism Association, and Peter Larose, Principal, Larose Research and Strategy

Re: Value of Tourism and Sustainability Analysis: Vancouver's North Shore

Item 10 refers.

CORRESPONDENCE

10. Jennifer Belak, Executive Director, Vancouver's North Shore Tourism Association, February 24, 2021 – File: 01-0230-01-0001/2021

Re: Value of Tourism and Sustainability Analysis: Vancouver's North Shore

RECOMMENDATION:

THAT the correspondence from Jennifer Belak, Executive Director, Vancouver's North Shore Tourism Association, dated February 24, 2021, regarding the "Value of Tourism and Sustainability Analysis: Vancouver's North Shore", be received with thanks.

REPORT

11. 2021 Tax Rates Bylaw – File: 05-1970-05-0005/2021

Report: Acting Director, Finance, April 14, 2021

RECOMMENDATION:

PURSUANT to the report of the Acting Director, Finance, dated April 14, 2021, entitled "2021 Tax Rates Bylaw":

THAT "Tax Rates Bylaw, 2021, No. 8823" be considered.

Item 12 refers.

BYLAW – FIRST, SECOND AND THIRD READINGS

12. "Tax Rates Bylaw, 2021, No. 8823"

RECOMMENDATION:

THAT "Tax Rates Bylaw, 2021, No. 8823" be given first, second and third readings.

PRESENTATION

North Shore Neighbourhood House Site Redevelopment – Manager, Strategic Initiatives

COUNCIL INQUIRIES / REPORTS

NEW ITEMS OF BUSINESS

NOTICES OF MOTION

RECESS TO CLOSED SESSION

THAT Council recess to the Committee of the Whole (Closed Session) pursuant to the *Community Charter*, Sections 90(1)(a) [personal information] and 90(1)(e) [land matter].

REPORT OF THE COMMITTEE OF THE WHOLE (CLOSED SESSION)

ADJOURN

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**MINUTES OF THE REGULAR MEETING OF COUNCIL, HELD
ELECTRONICALLY FROM CITY HALL, 141 WEST 14TH STREET, NORTH
VANCOUVER, BC, ON **MONDAY, APRIL 12, 2021****

PRESENT

COUNCIL MEMBERS

Mayor L. Buchanan
Councillor H. Back
Councillor D. Bell
Councillor A. Girard
Councillor T. Hu
Councillor J. McIlroy
Councillor T. Valente

STAFF MEMBERS

L. McCarthy, CAO
K. Graham, Corporate Officer
B. Pearce, Deputy CAO / Strategic and Corporate Services
C. Baird, Deputy Corporate Officer
J. Peters, Assistant City Clerk
H. Granger, City Solicitor
H. Reinhold, Deputy Director, Strategic and Corporate Services
G. Munro, Manager, Information Technology
D. Foldi, Project Manager
L. Garber, Acting Director, Finance
B. Johnson, Revenue Accountant
M. Epp, Director, Planning and Development
A. Devlin, Manager, Transportation Planning
R. de St. Croix, Manager, Long Range and Community Planning
Y. Zeng, Manager, Development Planning
E. Macdonald, Planner
K. Montgomerie, Planner
D. Pope, Director, Engineering, Parks and Environment
M. Hunter, Manager, Parks and Environment
R. Skene, Director, Community and Partner Engagement
G. Schalk, Public Safety Director and Fire Chief
E. Dicken, Director, North Shore Emergency Management
H. Turner, Director, North Vancouver Recreation and Culture
H. Kiang, Assistant Manager, Maintenance & Engineering
Services, North Vancouver Recreation and Culture
L. Phillips, Public Art Officer, North Vancouver Recreation and
Culture

The meeting was called to order at 5:30 pm.

APPROVAL OF AGENDA

Moved by Councillor Bell, seconded by Councillor Girard

1. Regular Council Meeting Agenda, April 12, 2021

CARRIED UNANIMOUSLY

ADOPTION OF MINUTES

Moved by Councillor Valente, seconded by Councillor Girard

2. Regular Council Meeting Minutes, March 29, 2021

CARRIED UNANIMOUSLY

PUBLIC INPUT PERIOD

- Matthew Samson, 225 West 17th Street, North Vancouver, spoke regarding Item 20 – Harry Jerome Community Recreation Centre and a request for dedicated dressing room space at the new arena for the North Vancouver Wolf Pack Junior Hockey Club.
- Bruce Murray, President, North Vancouver Lawn Bowling Club, 603-1485 Duchess Avenue, West Vancouver, spoke regarding Item 20 – Harry Jerome Community Recreation Centre and a request for benches and a clubhouse.
- Martin Davies, 442 East Lyon Place, North Vancouver, spoke regarding Item 20 – Harry Jerome Community Recreation Centre and a request for an additional sheet of ice to be added to the arena.

CONSENT AGENDA

Moved by Councillor Bell, seconded by Councillor Girard

THAT the recommendations listed within the “Consent Agenda” be approved.

CARRIED UNANIMOUSLY

START OF CONSENT AGENDA

BYLAWS – ADOPTION

- *3. “Zoning Bylaw, 1995, No. 6700, Amendment Bylaw, 2021, No. 8818” (Non-Residential Electric Vehicle Charging Infrastructure)

Moved by Councillor Bell, seconded by Councillor Girard

THAT “Zoning Bylaw, 1995, No. 6700, Amendment Bylaw, 2021, No. 8818” (Non-Residential Electric Vehicle Charging Infrastructure) be adopted, signed by the Mayor and Corporate Officer and affixed with the corporate seal.

(CARRIED UNANIMOUSLY)

- *4. “Financial Plan for the Years 2021 to 2030 Bylaw, 2021, No. 8822”

Moved by Councillor Bell, seconded by Councillor Girard

THAT “Financial Plan for the Years 2021 to 2030 Bylaw, 2021, No. 8822” be adopted, signed by the Mayor and Corporate Officer and affixed with the corporate seal.

(CARRIED UNANIMOUSLY)

CONSENT AGENDA – Continued

CORRESPONDENCE

- *5. Board in Brief, Metro Vancouver Regional District, March 26, 2021
– File: 01-0400-60-0006/2020

Re: Metro Vancouver – Board in Brief

Moved by Councillor Bell, seconded by Councillor Girard

THAT the correspondence from Metro Vancouver, dated March 26, 2021, regarding the “Metro Vancouver – Board in Brief”, be received and filed.

(CARRIED UNANIMOUSLY)

REPORT

- *6. Offer to Donate Funds towards the Pier Electrical Building Public Art Project
– File: 05-1705-30-0018/2021

Report: Public Art Officer, April 6, 2021

Moved by Councillor Bell, seconded by Councillor Girard

PURSUANT to the report of the Public Art Officer, dated April 6, 2021, entitled “Offer to Donate Funds towards the Pier Electrical Building Public Art Project”:

THAT a \$12,000 donation from the Lower Lonsdale Business Association (LLBA) be accepted;

AND THAT a \$12,000 donation from the Lower Lonsdale Business Improvement Association (LLBIA) be accepted.

(CARRIED UNANIMOUSLY)

END OF CONSENT AGENDA

CORRESPONDENCE

7. Lower Mainland Local Government Association, Annual Conference and AGM, May 12-14, 2021 – File: 01-0390-01-0001/2021

Re: Lower Mainland Local Government Association Annual Conference and AGM, May 12-14, 2021, Virtual

Moved by Councillor McIlroy, seconded by Councillor Bell

PURSUANT to the correspondence received April 6, 2021, from CivicInfo BC, regarding the “Lower Mainland Local Government Association Annual Conference and AGM”:

Continued...

CORRESPONDENCE – Continued

7. Lower Mainland Local Government Association, Annual Conference and AGM, May 12-14, 2021 – File: 01-0390-01-0001/2021 – Continued

THAT Council members be authorized to attend the Lower Mainland Local Government Association Annual Conference and AGM, to be held virtually on May 12-14, 2021;

THAT expenses be paid in accordance with City Policy;

AND THAT funds be provided from the Conference Education Travel Account.

CARRIED UNANIMOUSLY

REPORTS

8. 2021 Property Tax Increase Distribution Options – File: 05-1970-05-0005/2021

Report: Acting Director, Finance, March 31, 2021

Moved by Councillor Bell, seconded by Councillor Valente

PURSUANT to the report of the Acting Director, Finance, dated March 31, 2021, entitled “2021 Property Tax Increase Distribution Options”:

THAT 2021 Property Tax Increase Option 2 - 3.98% Overall and 2% Tax Shift from Business to Residential Impact be endorsed;

AND THAT staff bring forward a Tax Rate Bylaw (2021) that must be adopted before May 15, 2021, in accordance with the *Community Charter*.

DEFEATED

Mayor Buchanan, Councillor Back, Councillor Girard, Councillor Hu and Councillor McIlroy are recorded as voting contrary to the motion.

Moved by Councillor Girard, seconded by Councillor Hu

PURSUANT to the report of the Acting Director, Finance, dated March 31, 2021, entitled “2021 Property Tax Increase Distribution Options”:

THAT 2021 Property Tax Increase Option 1 - 3.98% Across the Board Tax Impact be endorsed;

AND THAT staff bring forward a Tax Rate Bylaw (2021) that must be adopted before May 15, 2021, in accordance with the *Community Charter*.

CARRIED

Councillor Bell and Councillor Valente are recorded as voting contrary to the motion.

REPORTS – Continued

9. City of North Vancouver Municipal Tax Collection Bylaw Amendment
– File: 05-1970-01-0001/2021

Report: Acting Director, Finance, March 31, 2021

Moved by Councillor Girard, seconded by Mayor Buchanan

PURSUANT to the report of the Acting Director, Finance, dated March 31, 2021, entitled “City of North Vancouver Municipal Tax Collection Bylaw Amendment”:

THAT “City of North Vancouver Municipal Tax Collection Bylaw, 2020, No. 8777, Amendment Bylaw, 2021, No. 8828” be considered.

CARRIED

Councillor Valente is recorded as voting contrary to the motion.

BYLAW – FIRST, SECOND AND THIRD READINGS

10. “City of North Vancouver Municipal Tax Collection Bylaw, 2020, No. 8777, Amendment Bylaw, 2021, No. 8828”

Moved by Councillor Girard, seconded by Mayor Buchanan

THAT “City of North Vancouver Municipal Tax Collection Bylaw, 2020, No. 8777, Amendment Bylaw, 2021, No. 8828” be given first and second readings.

CARRIED

Councillor Valente is recorded as voting contrary to the motion.

Moved by Councillor Girard, seconded by Mayor Buchanan

THAT “City of North Vancouver Municipal Tax Collection Bylaw, 2020, No. 8777, Amendment Bylaw, 2021, No. 8828” be given third reading.

CARRIED

Councillor Valente is recorded as voting contrary to the motion.

REPORT

11. 2021 Funding Appropriations #2106 – #2116 and Bylaw Nos. 8826, 8827 and 8824 –
File: 05-1705-30-0018/2021

Report: Acting Director, Finance, March 31, 2021

Moved by Councillor Girard, seconded by Councillor McIlroy

PURSUANT to the report of the Acting Director, Finance, dated March 31, 2021, entitled “2021 Funding Appropriations #2106 – #2116 and Bylaw Nos. 8826, 8827 and 8824”:

Continued...

REPORT – Continued

11. 2021 Funding Appropriations #2106 – #2116 and Bylaw Nos. 8826, 8827 and 8824 – File: 05-1705-30-0018/2021 – Continued

THAT (Funding Appropriation #2106) an amount of \$2,501,822 be appropriated from the Capital General Reserve Fund for the purpose of funding the 2021 Capital Plan;

THAT (Funding Appropriation #2107) an amount of \$2,185,000 be appropriated from the Fire Equipment Reserve Fund for the purpose of funding the 2021 Capital Plan;

THAT (Funding Appropriation #2108) an amount of \$54,000 be appropriated from the Computer Equipment Reserve Fund for the purpose of funding the 2021 Capital Plan;

THAT (Funding Appropriation #2109) an amount of \$2,021,318 be appropriated from the Civic Amenity Reserve Fund for the purpose of funding the 2021 Capital Plan;

THAT (Funding Appropriation #2110) an amount of \$531,551 be appropriated from the Tax Sale Land Interest Reserve Fund for the purpose of funding the 2021 Capital Plan;

THAT (Funding Appropriation #2111) an amount of \$201,959 be appropriated from the General Building Reserve Fund for the purpose of funding the 2021 Capital Plan;

THAT (Funding Appropriation #2112) an amount of \$32,723 be appropriated from the Justice Administration Reserve Fund for the purpose of funding the 2021 Capital Plan;

THAT (Funding Appropriation #2113) an amount of \$168,000 be appropriated from the Cemetery Fund for the purpose of funding the 2021 Capital Plan;

THAT (Funding Appropriation #2114) an amount of \$15,211 be appropriated from the General Equipment Reserve Fund for the purpose of funding the 2021 Capital Plan;

THAT (Funding Appropriation #2115) an amount of \$500,000 be appropriated from the Infrastructure Reserve Fund for the purpose of funding the 2021 Capital Plan;

THAT (Funding Appropriation #2116) an amount of \$778,000 be appropriated from the Engineering Vehicle Replacement Reserve Fund for the purpose of funding the 2021 Capital Plan;

THAT “Development Cost Charge (Parks) Reserve Fund Bylaw, 2021, No. 8826” (2021 Capital Plan Funding), a Bylaw to appropriate an amount of \$371,250 from the Development Cost Charge (Parks) Reserve Fund to fund the 2021 Capital Plan, be considered;

THAT “Development Cost Charge (Transportation) Reserve Fund Bylaw, 2021, No. 8827” (2021 Capital Plan Funding), a Bylaw to appropriate an amount of \$148,500 from the Development Cost Charge (Transportation) Reserve Fund to fund the 2021 Capital Plan, be considered;

Continued...

REPORT – Continued

11. 2021 Funding Appropriations #2106 – #2116 and Bylaw Nos. 8826, 8827 and 8824 – File: 05-1705-30-0018/2021 – Continued

THAT “Development Cost Charge (Water Utility) Reserve Fund Bylaw, 2021, No. 8824” (2020 Capital Plan Funding), a Bylaw to appropriate an amount of \$24,750 from the Development Cost Charge (Water Utility) Reserve Fund to fund the 2020 Capital Plan, be considered;

AND THAT should any of the amounts remain unexpended as at December 31, 2024, the unexpended balances shall be returned to the credit of the respective fund.

CARRIED UNANIMOUSLY

BYLAWS – FIRST, SECOND AND THIRD READINGS

12. “Development Cost Charge (Parks) Reserve Fund Bylaw, 2021, No. 8826” (2021 Capital Plan Funding)

Moved by Councillor Girard, seconded by Councillor McIlroy

THAT “Development Cost Charge (Parks) Reserve Fund Bylaw, 2021, No. 8826” (2021 Capital Plan Funding) be given first and second readings.

CARRIED UNANIMOUSLY

Moved by Councillor Girard, seconded by Councillor McIlroy

THAT “Development Cost Charge (Parks) Reserve Fund Bylaw, 2021, No. 8826” (2021 Capital Plan Funding) be given third reading.

CARRIED UNANIMOUSLY

13. “Development Cost Charge (Transportation) Reserve Fund Bylaw, 2021, No. 8827” (2021 Capital Plan Funding)

Moved by Councillor Girard, seconded by Councillor McIlroy

THAT “Development Cost Charge (Transportation) Reserve Fund Bylaw, 2021, No. 8827” (2021 Capital Plan Funding) be given first and second readings.

CARRIED UNANIMOUSLY

Moved by Councillor Girard, seconded by Councillor McIlroy

THAT “Development Cost Charge (Transportation) Reserve Fund Bylaw, 2021, No. 8827” (2021 Capital Plan Funding) be given third reading.

CARRIED UNANIMOUSLY

BYLAWS – FIRST, SECOND AND THIRD READINGS – Continued

14. “Development Cost Charge (Water Utility) Reserve Fund Bylaw, 2021, No. 8824”
(2020 Capital Plan Funding)

Moved by Councillor Girard, seconded by Councillor McIlroy

THAT “Development Cost Charge (Water Utility) Reserve Fund Bylaw, 2021, No. 8824”
(2020 Capital Plan Funding) be given first and second readings.

CARRIED UNANIMOUSLY

Moved by Councillor Girard, seconded by Councillor McIlroy

THAT “Development Cost Charge (Water Utility) Reserve Fund Bylaw, 2021, No. 8824”
(2020 Capital Plan Funding) be given third reading.

CARRIED UNANIMOUSLY

REPORTS

15. Lawn Bowling Greens, Site Works and Clubhouse – Funding Request
– File: 02-0800-30-0026/1

Report: Senior Project Manager, Strategic Initiatives, March 24, 2021

Moved by Councillor Bell, seconded by Mayor Buchanan

PURSUANT to the report of the Senior Project Manager, Strategic Initiatives, dated
March 24, 2021, entitled “Lawn Bowling Greens, Site Works and Clubhouse – Funding
Request”:

THAT an amount of \$146,436 be approved from the Phase 1 Safe Restart Grant –
COVID-19 Fund for the Lawn Bowling – Greens and Site Works project;

THAT (Funding Appropriation #2117) an amount of \$343,000 be appropriated from the
Harry Jerome Community Recreation Centre Fund for the purpose of funding the Lawn
Bowling – Clubhouse project;

AND THAT should any of the amounts remain unexpended as at December 31, 2024,
the unexpended balances shall be returned to the credit of the respective fund.

CARRIED UNANIMOUSLY

REPORTS – Continued

16. UBCM Community Emergency Preparedness Fund Grant Application – Emergency Operations Centres and Training – File: 14-7130-01-0001/2021

Report: Director, North Shore Emergency Management, March 31, 2021

Moved by Councillor Bell, seconded by Councillor McIlroy

PURSUANT to the report of the Director, North Shore Emergency Management, dated March 31, 2021, entitled “UBCM Community Emergency Preparedness Fund Grant Application – Emergency Operations Centres and Training”:

THAT the application submitted to the UBCM Community Emergency Preparedness Fund for “North Shore Emergency Operations Centre Technical Upgrades” in the amount of \$71,011.65 be endorsed;

AND THAT the District of North Vancouver, in partnership with North Shore Emergency Management, be authorized to manage the project and funds.

CARRIED UNANIMOUSLY

17. UBCM 2021 Strengthening Communities’ Services Program – North Shore Application – File: 10-5040-04-0001/2021

Report: Planner 2, March 31, 2021

Moved by Mayor Buchanan, seconded by Councillor Girard

PURSUANT to the report of the Planner 2, dated March 31, 2021, entitled “UBCM 2021 Strengthening Communities’ Services Program – North Shore Application”:

THAT staff be directed to work with the District of North Vancouver and District of West Vancouver to submit a joint regional application for the North Shore to secure funding under UBCM’s 2021 Strengthening Communities’ Services Program;

AND THAT the City of North Vancouver be endorsed as the lead applicant for the North Shore application, to apply for, receive and manage the 2021 UBCM Strengthening Communities’ Services grant funding on behalf of the three North Shore municipalities, on the condition that the District of North Vancouver and the District of West Vancouver approve a similar resolution.

CARRIED UNANIMOUSLY

REPORTS – Continued

18. Bylaw Notice Enforcement Bylaw Amendment – Electric Vehicle Parking
– File: 16-8330-01-0001/2021

Report: Manager, Transportation Planning, March 31, 2021

Moved by Councillor Valente, seconded by Councillor McIlroy

PURSUANT to the report of the Manager, Transportation Planning, dated March 31, 2021, entitled “Bylaw Notice Enforcement Bylaw Amendment – Electric Vehicle Parking”:

THAT “Bylaw Notice Enforcement Bylaw, 2018, No. 8675, Amendment Bylaw, 2021, No. 8825” (Electric Vehicle Parking – Update to Fines) be considered.

CARRIED UNANIMOUSLY

BYLAW – FIRST, SECOND AND THIRD READINGS

19. “Bylaw Notice Enforcement Bylaw, 2018, No. 8675, Amendment Bylaw, 2021, No. 8825” (Electric Vehicle Parking – Update to Fines)

Moved by Councillor Valente, seconded by Councillor McIlroy

THAT “Bylaw Notice Enforcement Bylaw, 2018, No. 8675, Amendment Bylaw, 2021, No. 8825” (Electric Vehicle Parking – Update to Fines) be given first and second readings.

CARRIED UNANIMOUSLY

Moved by Councillor Valente, seconded by Councillor McIlroy

THAT “Bylaw Notice Enforcement Bylaw, 2018, No. 8675, Amendment Bylaw, 2021, No. 8825” (Electric Vehicle Parking – Update to Fines) be given third reading.

CARRIED UNANIMOUSLY

PRESENTATION

Harry Jerome Community Recreation Centre – Project Update – Deputy Director, Strategic and Corporate Services

The Deputy Director, Strategic and Corporate Services and Paul Fast, Architect, HCMA Architecture + Design provided a PowerPoint presentation regarding the “Harry Jerome Community Recreation Centre – Project Update” and responded to questions of Council.

REPORTS

20. Harry Jerome Community Recreation Centre – Project Approval
– File: 02-0800-30-0028/1

Report: Deputy Director, Strategic and Corporate Services, March 31, 2021

Moved by Councillor Girard, seconded by Councillor Hu

PURSUANT to the report of the Deputy Director, Strategic and Corporate Services, dated March 31, 2021, entitled “Harry Jerome Community Recreation Centre – Project Approval”:

THAT staff be directed to proceed to the pre-construction phase of the Harry Jerome Community Recreation Centre (HJCRC) project, including completion of the following:

- Construction documents
- Class A estimate
- Site servicing plan
- Construction sequencing plan;

THAT staff report back with a Class A estimate and seek approval to proceed with tendering of the HJCRC construction contract;

AND THAT staff be authorized to consolidate the two land parcels that make up the HJCRC lands (Parcel ID Numbers 009-034-811 and 009-034-862).

CARRIED

Councillor Back, Councillor Bell and Councillor Valente are recorded as voting contrary to the motion.

21. Zoning Bylaw Text Amendment to Lot Coverage, Siting and Bicycle Parking, Harry Jerome Community Recreation Centre, CD-165 – File: 08-3400-20-0055/1

Report: Planner 2, March 31, 2021

Moved by Councillor Valente, seconded by Councillor Girard

PURSUANT to the report of the Planner 2, dated March 31, 2021, entitled “Zoning Bylaw Text Amendment to Lot Coverage, Siting and Bicycle Parking, Harry Jerome Community Recreation Centre, CD-165”:

THAT “Zoning Bylaw, 1995, No. 6700, Amendment Bylaw, 2021, No. 8829” (City of North Vancouver, 2300 Lonsdale Avenue and 116 East 23rd Street, CD-165 Text Amendment) be considered and the Public Hearing be waived;

THAT notification be circulated in accordance with the *Local Government Act*;

AND THAT staff be directed to review the Bicycle Parking and End Destination Facility requirements in the Zoning Bylaw and report back to Council.

CARRIED UNANIMOUSLY

BYLAW – FIRST AND SECOND READINGS

22. “Zoning Bylaw, 1995, No. 6700, Amendment Bylaw, 2021, No. 8829” (City of North Vancouver, 2300 Lonsdale Avenue and 116 East 23rd Street, CD-165 Text Amendment)

Moved by Councillor Valente, seconded by Councillor Girard

THAT “Zoning Bylaw, 1995, No. 6700, Amendment Bylaw, 2021, No. 8829” (City of North Vancouver, 2300 Lonsdale Avenue and 116 East 23rd Street, CD-165 Text Amendment) be given first and second readings.

CARRIED UNANIMOUSLY

COUNCIL INQUIRIES / REPORTS

Nil.

NEW ITEMS OF BUSINESS

Nil.

NOTICES OF MOTION

Nil.

ADJOURN

Moved by Councillor Back, seconded by Councillor Bell

THAT the meeting adjourn.

CARRIED UNANIMOUSLY

The meeting adjourned at 8:43 pm.

“Certified Correct by the Corporate Officer”

CORPORATE OFFICER

THE CORPORATION OF THE CITY OF NORTH VANCOUVER

BYLAW NO. 8824

**A Bylaw to authorize the expenditure of monies from the
Development Cost Charge (Water Utility) Reserve Fund
for the 2020 Capital Plan.**

WHEREAS Fell Avenue: Copping Street to West 3rd Street is listed in “Development Cost Charges Bylaw, 2016, No. 8471” as an area where development cost charges for water will be levied;

AND WHEREAS the capital costs of providing, constructing, altering or expanding water facilities are permitted to be paid using Development Cost Charge funds under Section 566 of the *Local Government Act*;

The Council of The Corporation of the City of North Vancouver, in open meeting assembled, enacts as follows:

1. This Bylaw shall be known and cited for all purposes as “**Development Cost Charge (Water Utility) Reserve Fund Bylaw, 2021, No. 8824**” (2020 Capital Plan Funding).
2. The following amount is hereby appropriated from the Development Cost Charge (Water Utility) Reserve Fund for the purpose of funding:
 - A. \$24,750 for the “Watermain Replacement – Fell Avenue to Copping Street” project.

READ a first time on the 12th day of April, 2021.

READ a second time on the 12th day of April, 2021.

READ a third time on the 12th day of April, 2021.

ADOPTED on the <> day of <>, 2021.

MAYOR

CORPORATE OFFICER

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THE CORPORATION OF THE CITY OF NORTH VANCOUVER

BYLAW NO. 8825

A Bylaw to amend “Bylaw Notice Enforcement Bylaw, 2018, No. 8675”

The Council of The Corporation of the City of North Vancouver, in open meeting assembled, enacts as follows:

1. This Bylaw shall be known and cited for all purposes as “**Bylaw Notice Enforcement Bylaw, 2018, No. 8675, Amendment Bylaw, 2021, No. 8825**” (Electric Vehicle Parking – Update to Fines).
2. “Bylaw Notice Enforcement Bylaw, 2018, No. 8675” is hereby amended by:
 - A. Deleting the following section from “Schedule A: Designated Bylaw Contraventions & Penalties for Bylaw Contraventions”:

Bylaw	Description	Section	A1 Compliance Agreement Available	A2 Penalty	A3 Early Payment Penalty	A4 Late Payment Penalty	A5 Compliance Agreement Discount
Street & Traffic Bylaw No. 6234	Improper Use of an Electric Vehicle Parking Space	521	No	\$50	\$40	\$80	N/A

and replacing with the following:

Bylaw	Description	Section	A1 Compliance Agreement Available	A2 Penalty	A3 Early Payment Penalty	A4 Late Payment Penalty	A5 Compliance Agreement Discount
Street & Traffic Bylaw No. 6234	Improper Use of an Electric Vehicle Parking Space	508.3	No	\$50	\$40	\$80	N/A

READ a first time on the 12th day of April, 2021.

READ a second time on the 12th day of April, 2021.

READ a third time on the 12th day of April, 2021.

ADOPTED on the <> day of <>, 2021.

MAYOR

CORPORATE OFFICER

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THE CORPORATION OF THE CITY OF NORTH VANCOUVER

BYLAW NO. 8826

**A Bylaw to authorize the expenditure of monies from the
Development Cost Charge (Parks) Reserve Fund
for the 2021 Capital Plan Appropriations.**

WHEREAS the entire City is listed in “Development Cost Charges Bylaw, 2016, No. 8471” as an area where development cost charges for parks will be levied;

AND WHEREAS the development of park land is a capital cost permitted to be paid using Development Cost Charge funds under Section 566 of the *Local Government Act*;

NOW THEREFORE the Council of The Corporation of the City of North Vancouver, in open meeting assembled, enacts as follows:

1. This Bylaw shall be known and cited for all purposes as “**Development Cost Charge (Parks) Reserve Fund Bylaw, 2021, No. 8826**” (2021 Capital Plan Funding).
2. The following amounts are hereby appropriated from the Development Cost Charge (Parks) Reserve Fund for the purpose of funding:
 - A. \$222,750 for the “Waterfront Park Master Plan and Implementation” project; and
 - B. \$148,500 for the “New Community Park - Harry Jerome Park Planning” project.

READ a first time on the 12th day of April, 2021.

READ a second time on the 12th day of April, 2021.

READ a third time on the 12th day of April, 2021.

ADOPTED on the <> day of <>, 2021.

MAYOR

CORPORATE OFFICER

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THE CORPORATION OF THE CITY OF NORTH VANCOUVER

BYLAW NO. 8827

**A Bylaw to authorize the expenditure of monies from the
Development Cost Charge (Transportation) Reserve Fund
for the 2021 Capital Plan Appropriations.**

WHEREAS the entire City is listed in “Development Cost Charges Bylaw, 2016, No. 8471” as an area where development cost charges for transportation will be levied;

AND WHEREAS the development of highway facilities, other than off street parking, is a capital cost permitted to be paid using Development Cost Charge funds under Section 566 of the *Local Government Act*;

NOW THEREFORE the Council of The Corporation of the City of North Vancouver, in open meeting assembled, enacts as follows:

1. This Bylaw shall be known and cited for all purposes as “**Development Cost Charge (Transportation) Reserve Fund Bylaw, 2021, No. 8827**” (**2021 Capital Plan Funding**).
2. The following amount is hereby appropriated from the Development Cost Charge (Transportation) Reserve Fund for the purpose of funding:
 - A. \$148,500 for the “Pedestrian and Roadway Lighting Implementation - Construction” project.

READ a first time on the 12th day of April, 2021.

READ a second time on the 12th day of April, 2021.

READ a third time on the 12th day of April, 2021.




ADOPTED on the <> day of <>, 2021.

MAYOR

CORPORATE OFFICER

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 Department Manager	 Director	 CAO
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The Corporation of **THE CITY OF NORTH VANCOUVER**
PLANNING & DEVELOPMENT DEPARTMENT

REPORT

To: Mayor Linda Buchanan and Members of Council

From: Yan Zeng, Manager, Development Planning

Subject: UBCM DEVELOPMENT APPROVALS GRANT APPLICATION

Date: April 14, 2021 File No: 13-6410-01-0001/2021

The following is a suggested recommendation only. Refer to Council Minutes for adopted resolution.

RECOMMENDATION

PURSUANT to the report of the Manager, Development Planning dated April 14, 2021, entitled "UBCM Development Approvals Grant Application":

THAT Council endorse a City submission of a grant application under the UBC Development Approvals Grant to review and implement improved approvals processes as generally described in this report and in Attachment 1;

AND THAT staff report back with the result of the application, including detailed costs and activities if the City is successful in securing the grant.

ATTACHMENTS

1. Report to Council dated March 2, 2021 entitled "Development Process Improvements and Proposed Amendments (CityDocs [#2030110](#))
2. Local Government Development Approvals Program – 2021 Program & Application Guide (CityDocs [#2041010](#))

SUMMARY

This report is to seek Council endorsement for staff to submit a grant application to the UBCM's Local Government Development Approvals Program.

BACKGROUND

On February 25, 2021, Council approved the Phase 1 Restart grant allocation which includes a significant focus on business transformation for City services.

On March 1, 2021, Council unanimously endorsed a development process improvement project to improve services and access to information, reduce backlog and provide predictable outcomes and for staff to report back on progress on measured improvements (see Attachment #1).

To date, staff have undertaken concerted efforts in fast-tracking business licenses, clearing development application backlogs, advancing a coordinated customer service centre, as well as initiating key components of process improvement. A status report is anticipated prior to the summer break. These activities have the potential to be substantially augmented should the City be successful in an application for funds as part of the Local Government Development Approvals Program.

DISCUSSION

Following the province's Development Approvals Process Review (DAPR) in 2019, the Local Government Development Approvals Program seeks to support local governments in addressing development process challenges and increase efficiency and effectiveness. A program guide is provided as Attachment #2.

Applications from local governments are accepted until May 7, 2021. As part of the application, a Council resolution that indicates support for the grant application and a willingness to provide overall grant management is required.

The intent of the grant program aligns well with the City's development process improvement project. The two-year timeline for the completion of the grant activities also dovetails with staff's intended end date to complete medium-term process improvement initiatives.

At this stage, staff are scoping key activities and costs for the application, which will generally be focused on the following:

- **Process Innovation**
 - o Examples include an end-to-end process map, short-circuiting unnecessary steps, ensuring appropriate scale of reviews and focusing on value-added activities
- **Regulation Streamline**
 - o Examples include creating standard zoning district schedules for the most common building typologies, streamlining parking review, and simplifying coach house regulations and guidelines.
- **IT Infrastructure**
 - o Examples including CityPal / IPS improvements to enhance e-services, automate aspects of the approvals process, improved communication with clients and improved data available to managers and Council in making decisions regarding development activity.

If we are successful in securing the grant, staff will report back on a detailed work program utilizing the funding.

FINANCIAL IMPLICATIONS

The development process improvement project encompasses breadth and depth in that it is multi-departmental as well as a deep-dive into core service areas. The effort will require proper resourcing to be long lasting and effective. If successful, the grant funding would augment City Restart funding currently earmarked for this purpose.

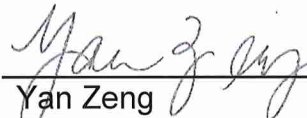
INTER-DEPARTMENTAL IMPLICATIONS

The grant funding will support the work of a cross departmental team made up of staff from Planning, Engineering, Community and Partner Engagement and Information Technology.

STRATEGIC PLAN, OCP OR POLICY IMPLICATIONS

The grant application is an integral part of resourcing for a two-year effort to augment the City's development approval process ensuring it is timely, predictable and effective. Such a process is critical to support the ongoing investment in our community and the creation of a livable and amenity-rich environment.

RESPECTFULLY SUBMITTED:



Yan Zeng
Manager, Development Planning

**MINUTES OF THE REGULAR MEETING OF COUNCIL, HELD ELECTRONICALLY FROM
CITY HALL, 141 WEST 14TH STREET, NORTH VANCOUVER, BC, ON
MONDAY, MARCH 8, 2021**

REPORT

15. Development Process Improvements and Proposed Amendments
– File: 13-6630-01-0001/2021

Report: Director, Planning and Development, and Deputy Director, Engineering,
Parks and Environment, March 1, 2021

Moved by Councillor Bell, seconded by Councillor McIlroy

PURSUANT to the report of the Director, Planning and Development, and the Deputy
Director, Engineering Parks and Environment, dated March 1, 2021, entitled
“Development Process Improvements and Proposed Amendments”:

THAT staff be directed to advance the development process improvement initiatives to
improve service and access to information, reduce backlog and provide predictable
outcomes and for staff to report back on progress and measured improvements;

AND THAT staff be further directed to bring forward amendments to the “Subdivision
and Developments Control Bylaw, 2010, No. 8014”, including updates to Part 7 –
Servicing Requirements and to Schedule A – Required Levels of Service.

CARRIED UNANIMOUSLY



 Department Manager	 Director	 Department Manager	 Director	 CAO
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The Corporation of **THE CITY OF NORTH VANCOUVER**
PLANNING & DEVELOPMENT DEPARTMENT
ENGINEERING, PARKS & ENVIRONMENT DEPARTMENT

REPORT

To: Mayor Linda Buchanan and Members of Council

From: Michael Epp, Director, Planning and Development
Karyn Magnusson, Deputy Director, Engineering, Parks and Environment

Subject: DEVELOPMENT PROCESS IMPROVEMENTS AND PROPOSED
AMENDMENTS

Date: March 1, 2021 File No: 13-6630-01-0001/2021

The following is a suggested recommendation only. Refer to Council Minutes for adopted resolution.

RECOMMENDATION

PURSUANT to the report of the Director, Planning and Development, and the Deputy Director, Engineering Parks and Environment, dated March 1, 2020 entitled "Development Services Process Amendments":

THAT staff be directed to advance the development process improvement initiatives to improve service and access to information, reduce backlog and provide predictable outcomes and for staff to report back on progress and measured improvements;

AND THAT staff be further directed to bring forward amendments to the "Subdivision and Developments Control Bylaw, 2010, No. 8014" including updates to Part 7 – Servicing Requirements and to Schedule A – Required Levels of Service.

PURPOSE

The purpose of this report is to update Council on the now underway initiative to improve and streamline the City's development review process, including a series of quick actions to improve service, reduce backlog, improve access to information and provide predictable outcomes. Council direction is sought to continue to advance this work, to introduce regulatory changes and report back on measured improvements and in order to support Council's strategic plan and the City's first corporate plan.

The report provides an overview of the comprehensive, multi-department process improvement project that will utilize COVID restart funds to help the City address the service challenges that have arisen during City Hall shut down and allow us to pivot our processes to a more online customer focused streamlined experience.

BACKGROUND

The City of North Vancouver has a reputation for being a nimble and dynamic city that delivers exceptional public spaces yet with respect to development approvals, processing complexity and consistently high volumes have made it increasingly difficult to deliver the desired level of customer service to those wishing to improve their property or their business.

In June 2020, as part of a set of municipal actions and strategies to address and mitigate anticipated economic impacts from the COVID-19 pandemic, staff were directed to explore process improvements to streamline permit approvals to reduce development application, permit and license processing times. Further in December 2020, the Mayor's Business Advisory Working Group's Business Round Tables Report and associated recommendations were endorsed by Council, which included direction to:

"Streamline business licensing, development applications and permit processes to reduce processing times and costs for business-related services. Continue to perfect the online CityServe permit application."

Given this context, process predictability and timing is particularly important to our customers seeking permits, and these processes have been strained as a result of resource constraints and required modifications owing to the COVID-19 pandemic.

DISCUSSION

An inter-departmental working group comprised of staff from Engineering, Parks and Environment, Planning and Development and Community and Partner Engagement has been struck and tasked with identifying and implementing business process improvements across several staff divisions most directly engaged with processing permit applications (including Building Permits, Rezoning Applications, Subdivision Applications, Business Licenses, etc.).

The process review covers end to end development process, from development enquiry all the way to building occupancy. The process review also covers other permit types that have cross-departmental implications, such as business licenses, outdoor dining permits, event based permits, etc.

This group has focused on three primary areas of investigation:

1. Modifications to existing *processes and administrative practices* to improve service delivery;
2. *Regulatory changes* which would reduce the time required to process applications and allow for staff time to be refocused on high priority tasks; and
3. *Resourcing strategies* to better align staffing with permit volumes to maintain baseline service levels and responsiveness.

So far, it is evident that there exists innovation and improvement opportunities in each of three areas. This report will outline some of the early actions and describe the process to undertake a more fulsome review.

Principles and priorities to guide our work

Undertaking process review while managing a full workload can lead to challenges where both tasks are done poorly so staff first created a series of principles to guide the work, to ensure alignment with corporate priorities and to help implement some quick actions that will address the backlog and improve outcomes. These principles include:

1. Support economic recovery, including supporting small businesses;
2. Improve customer experience;
3. Remove regulatory barriers; and
4. Sustainable resourcing strategies.

Under these guiding principles, staff have begun the process of scoping, identifying and sequencing improvement initiatives over the course of the next two years (medium term), with some quick start actions already underway (short term). Further, several improvements have already been implemented as they were either straightforward to achieve within the scope of existing operations or proved to be critical to adapting to the modified work environment brought about due to the pandemic

Discussed below are the initiatives under each principle.

1. Support Economic Recovery and Long Term Business Vitality

Quick Start Actions:

Staff have been working on streamlining selected Business License types, including home based businesses. For example, with the implementation of a form of declaration of compliance, simple business license applications will no longer require Planning approval. This process modification alone would result in reduction in staff time required to process many new business license requests. The anticipated roll-out date of the simplified process is Spring 2021.

Staff will bring forward regulatory changes to streamline reviews for business tenant improvements so that when there is a new business moving into an existing space without a change of use or an existing business wants to refresh their space, the review would be limited to a building code review and not trigger the currently required servicing review. This will lead to dramatically reduced review times and total costs which helps our business community recover from COVID and supports investment and renewal going forward.

Next Steps:

Continue to work through recommendations of the Mayor's Business roundtable and engage the business and development community for input and guidance on priority areas.

2. Enhance Customer Experience

Quick Start Actions:

In January 2021, staff successfully implemented the online Building Permit inspection request process (CityServe). This process modification builds on the success of early COVID adaption of virtual inspection and further simplifies booking of inspections.

Hiring has been ongoing to bring resource levels back to pre-pandemic levels and some staff overtime is being utilized to help reduce the back log of review work. Some short term staff resources have been identified through the COVID restart grant money allocations to further assist with backlog and process reform.

Staff are currently collating existing instructional documentation into a central online location to help applicants provide complete applications and navigate the process more easily. This should help applicants by reducing the volume of application resubmissions and modifications currently experienced, reducing the overall review period.

Staff are also advancing a Customer Service Centre approach that would establish a single point of contact for applicants seeking permits or licenses in the City. This would also include an improved ability to manage the increased volume of electronic communications while the City is unable to provide in-person services. This approach will result in more convenient access to City services for applicants beyond the pandemic. Through this approach, standardized levels of service and tracking of response times will be possible.

Operations staff are currently shifting to focus on providing development connections for sanitary, water, and storm systems and constructing development required sidewalks, and away from larger capital works that can be handled through contracted services. This allows City staff to ensure our critical systems are functioning properly and can be more nimble and responsive to the current demand. Should development demand slow in the future City forces can always be redirected to capital renewal work which ensures cost effective use of City resources.

Next Steps:

An ongoing but longer term effort will be directed to improving and optimizing the City's software systems to help improve client self service and to manage the complete work flow of development review for greatly improved review processing and transparent review times.

3. Remove Regulatory Barriers

Over time, the regulations, guidelines and bylaws governing development have become more complex with increased specialized knowledge required to interpret and apply. In addition declared value thresholds that trigger the breadth of review and improvement required for off-site works is in need of a refresh as it has not been updated since 2010.

Quick Start Actions:

Staff are currently preparing amendments to the Subdivision and Development Control Bylaw for Council's consideration to update the construction values that trigger required off-site improvements. Currently, even minor construction projects may be required to undertake significant streetscape enhancements. The proposed update would increase triggering thresholds to reflect current construction values and ensure required off site improvements are commensurate with the scope and scale of the redevelopment and provide more predictability for applicants. These changes to Part 7 and Schedule A would reduce or eliminate the requirement for municipal servicing review and upgrades with smaller Building Permit

applications and commercial tenant improvements which will help to reduce processing times and reduce overall development cost for smaller developments. Street Use permits are often still required to enable construction access from City property and staff will continue to support applicants to achieve these permits quickly.

Next Steps:

A range of other amendments to City bylaws and regulations have been identified that could reduce processing times by simplifying requirements and created more predictable outcomes from review. Potential changes to the Zoning Bylaw and other regulations will be brought forward to Council periodically as this work progresses.

4. Sustainable Resourcing Strategies

Staff endeavour to ensure that our processes are as streamlined as possible, that technology use is optimized to provide customer self serve where possible, and that our regulations keep current with our city's outcome objectives. However we recognize that permits volumes are not static we are focussed on right sizing the staff levels so that we can provide defined and predictable service levels cost effectively.

Quick Start Actions:

Work is currently underway to better define the cost of service delivery for permit applications and to improve the method of accounting for revenues from the function. This work is being conducted by an internal staff team with support from an external consultant. Maintaining revenues from permit processing within a defined function will improve the City's ability to appropriately scale the function as permit volumes change over time and to apply revenues to service improvements.

Next Steps:

Further roll out of Infor Public Sector, our new permits and licencing software, will allow more application types to be submitted and processed electronically. By completing all reviews in the system and implementing regular reporting of development review metrics, it will be possible to establish service levels for predictable review times and a chess clock approach will help track actual review times.

Quick actions are just the first step of a comprehensive review

The staff team have mapped out many medium and longer term improvement objectives and some of those will require additional support from consultants or short-term staff appointments to ensure that changes can be made without delays to current applicants.

Keeping Council informed of the changes will be the goal of quarterly report-outs and over time as our software systems are optimized formal reporting on key metrics will be producible and provide publically.

Consulting with our clients is an ongoing effort

Staff have engaged representatives from the development community representing large and small scale developments through UDI and HAVAN. These conversations and workshops have been helpful to highlight the most desired changes that would reduce frustration and costs associated with drawn out review times.

Ongoing conversations with these groups as well as with business representative and individual property owners will help staff continue to focus on process pain points.

FINANCIAL IMPLICATIONS

Currently this work is being undertaken with existing resources. An allocation of \$600,000 from the COVID-19 safe restart grant money would advance these efforts with short term staffing and consultant support to reduce back log of work and deliver process changes as described above.

INTER-DEPARTMENTAL IMPLICATIONS

The cross departmental team made up of staff from Engineering, Parks and Environment, Planning and Development and Community and Partner Engagement have worked collaboratively to develop this work plan. The City's Leadership Team has provided high level direction to proceed with first phase priority work.

STRATEGIC PLAN, OCP OR POLICY IMPLICATIONS

The 2018-2022 Council Strategic Plan identifies a vision to create the Healthiest Small City in the World, through five key priorities. Provision of a timely and predictable development review process supports the ongoing investment in our community and the creation of cost effective housing and public amenities. This project supports all five priorities of Council Strategic Plan.

RESPECTFULLY SUBMITTED:



Michael Epp
Director, Planning and Development



Karyn Magnusson
Deputy Director, Engineering, Parks and
Environment

Local Government Development Approvals Program

2021 Program & Application Guide

1. Introduction

In 2019, the Ministry of Municipal Affairs initiated the Development Approvals Process Review (DAPR). The Ministry engaged local governments and a broad range of stakeholders to discuss the challenges of current development approvals processes in B.C., to identify opportunities for addressing those challenges, and to develop an informed list of ideas about how to improve the efficiency and effectiveness of processes. A [summary report](#) of engagement findings identified several key themes. The Ministry intends to move forward on initiatives that draw upon these, which may include work on development finance tools, public input processes and provincial referrals, in collaboration with local governments, the development sector and other stakeholders.

The Local Government Development Approvals Program, a component of the Canada-BC Safe Restart Agreement, is one element in addressing the DAPR Report findings.

Local Government Development Approvals Program

The development approvals process refers to all operational steps and decision making in relation to a local government's consideration of approving development, from the pre-application phase to the issuance of the building permit. The local government's review process ensures that development applications conform to policies, plans, and regulations for building and development.

The intent of the Local Government Development Approvals Program is to support the implementation of established best practices and to test innovative approaches to improve development approvals processes while meeting local government planning and policy objectives.

The Local Government Development Approvals Program is not intended to support projects where proposed deliverables require or are directly focused on provincial legislative changes.

The Ministry of Municipal Affairs has provided \$15 million in funding and UBCM is administering the program.

2. Eligible Applicants

All local governments (municipalities, regional districts, and the Islands Trust) in BC are eligible to apply. Eligible applicants can submit one application per intake.

3. Grant Maximum

The Program can contribute a maximum of 100% of the cost of eligible activities – to a suggested maximum of \$500,000.

Funding permitting, applications for projects that exceed the suggested maximum may be considered for funding provided that applicants are able to provide rationale for the request. If the total funding request

exceeds the available funding, applicants that have requested additional funds may be asked to reduce their funding request.

In order to ensure transparency and accountability in the expenditure of public funds, all other contributions for eligible portions of the project must be declared and, depending on the total value, may decrease the value of the funding. This includes any other grant funding and any revenue that is generated from activities that are funded by the Local Government Development Approvals Program.

4. Eligible Projects

To be eligible for funding, applications must demonstrate that proposed activities will meet the intent of the program and:

- Include new activities or represent a new phase of an existing project (retroactive funding is not available).
- Be capable of completion by the applicant within two years of the date of grant approval.
- For projects that are dependent on external partnerships, provide evidence that external partners (e.g. development community, provincial Ministry, other local governments) are willing to participate

5. Requirements for Funding

As part of the approval agreement, approved projects must meet the following requirements for funding:

- Any in-person activities, meetings, or events meet physical distancing and other public health guidance in relation to COVID-19.
- Activities must comply with all applicable privacy legislation under the *Freedom of Information and Protection of Privacy Act* in relation to the collection, use, or disclosure of personal information while conducting funded activities. Personal information is any recorded information about an identifiable individual other than their business contact information. This includes information that can be used to identify an individual through association or inference.

6. Eligible & Ineligible Costs & Activities

Eligible costs are direct costs that are approved for funding, properly and reasonably incurred, and paid by the applicant to carry out eligible activities. Eligible costs can only be incurred from the date of application submission until the final report is submitted.

Table 1 identifies examples of activities that are eligible for funding. Please note that an internal review of current development approvals may be valuable before undertaking specific projects but is not a pre-requisite for funding. However, evidence of readiness and/or rationale to undertake proposed activities is required in the application form and may contribute to higher application scores.

It is expected that proposed activities may involve internal or external partnerships. Please refer to Section 4 for funding requirements for working with external partners. Eligible activities must be cost-effective.

Table 1: Activities Eligible for Funding

- A. Conducting internal reviews of current development approvals processes to identify opportunities for greater efficiency and effectiveness.
- B. Updating or creating specific internal approvals procedures that will result in more effective and efficient development approvals processes. Examples include but are not limited to:
 - Creating or updating a development approvals process guide for use by staff
 - Updating the development approval procedures bylaw(s) to clarify or improve the process for applicants to apply for amendments to a bylaw or request the issuance of a permit (for consideration by Council or Board)
- C. Supporting efficient and effective decision making in order to further local government planning and development objectives. Examples include but are not limited to:
 - Developing policies to determine the types of bylaw amendments for which the local government would or would not waive the public hearing (for consideration by Councils and Boards),
 - Updating development permit guidelines to specify clear decision-making parameters to support delegation of such decisions to staff (for consideration by Council and Board).
 - Developing amendments to a zoning bylaw to reduce the need for commonly requested variances (for consideration of adoption by Council and Board)
- D. Facilitating collaboration or coordination with external partners (e.g. development community, provincial Ministry, other local governments). Examples include but are not limited to:
 - Developing guidelines that clarify to applicants the requirements that an application must meet to be accepted by staff and expectations of local government-applicant interaction throughout the application process.
 - Establishing a pre-application process, including, for example, pre-application developer meetings.
 - Development of enhanced communication materials/training for subdivision
 - Review and development of guidelines/processes to improve provincial referrals and enhanced communications of provincial regulatory requirements
- E. Improving information technology to facilitate development application processing. Examples include but are not limited to:
 - Undertaking assessments to support future implementation of digital application platform or digital permitting software.
 - Purchasing and implementing new or upgraded digital platforms or software
 - Training staff on software or platform, or on process changes required to adopt software or platform
- F. Training and capacity building for staff, elected officials (e.g. change management training), or external partners (e.g. application processes) in order to support the project.
- G. Other activities that support the improvement of the local government development approval process and that meet the intent of the program may be considered for funding.

Additional Eligible Costs & Activities

In addition to the activities identified in Table 1, the following expenditures are also eligible provided they relate directly to eligible activities:

- Incremental applicant staff and administration costs (i.e. creating a new position or adding new responsibilities to an existing position)
- Consultant costs (e.g. change management consultant, software consultant)
- Public information costs (e.g. FAQs for the public, guidance on how to participate in the public process, role of the decision-maker in the process)

Ineligible Costs & Activities

Any activity that is not outlined in Table 1 or is not directly connected to activities approved in the application is not eligible for grant funding. This includes:

- Development of funding application package
- Development of architectural, engineering, or other design drawings for the construction or renovation of facilities
- Routine or ongoing operating and/or planning costs or activities, including service subscriptions, or membership fees
- Capital costs (including computer hardware)
- Audit fees, interest fees, or fees to incorporate a society
- Fundraising, lobbying, or sponsorship campaigns
- Regular salaries and/or benefits of applicant staff or partners
- Project-related fees payable to the eligible applicant(s) (e.g. permit fees, community amenity contribution, etc.)
- Purchase of promotional items, door/raffle prizes, give-away items, and/or gifts for community members.
- Costs being claimed under any other government programs

7. Application Requirements & Process

Application Deadline

The application deadline is May 7, 2021. Applicants will be advised of the status of their applications within 90 days of the application deadline.

Required Application Contents

All applicants are required to submit an electronic copy of the complete application, including:

- Completed Application Form with all required attachments.
- Detailed budget that indicates the proposed expenditures from Local Government Development Approvals Program funding and that aligns with the proposed activities outlined in the application form. Although additional funding or support is not required, any other grant funding or in-kind contributions must be identified.
- Council, Board or Local Trust Committee resolution indicating support for the current proposed activities and willingness to provide overall grant management.

- For projects with external partners: written confirmation from the external partner confirming their role and willingness to participate.

Submission of Applications

Applications should be submitted as Word, Excel or PDF files. Total file size for email attachments cannot exceed 20 MB.

All applications should be submitted to:

Local Government Program Services, Union of BC Municipalities

E-mail: lgps@ubcm.ca

Review of Applications

UBCM will perform a preliminary review of all applications to ensure the required application contents have been submitted and to ensure that eligibility criteria have been met.

Following this, an Evaluation Committee will assess and score all eligible applications. Higher application review scores will be given to projects that:

- Demonstrate alignment with intent of the Local Government Development Approvals Program
- Are outcome-based and include performance measures
- Provide evidence of readiness to undertake proposed activities
- Include internal local government cross-departmental collaboration and/or collaboration with one or more external partners (e.g. development community, provincial Ministry, other local governments, etc.)
- Demonstrate cost-effectiveness

Point values and weighting have been established within each of these scoring criteria. Only those applications that meet a minimum threshold point value will be considered for funding.

The Evaluation Committee will consider the population and provincial, regional, and urban/rural distribution of proposed projects. Recommendations will be made on a priority basis and preference may be given to local governments with growth rates higher than 1% (2016 Census, Statistics Canada) between 2011 and 2016. All funding decisions will be made by UBCM.

All application materials will be shared with the Province of BC.

8. Grant Management & Applicant Responsibilities

Grants are awarded to eligible applicants only and, as such, the applicant is responsible for completion of the project as approved and for meeting reporting requirements.

Applicants are also responsible for proper fiscal management, including maintaining acceptable accounting records for the project. UBCM reserves the right to audit these records.

Notice of Funding Decision & Payments

All applicants will receive written notice of funding decisions. Approved applicants will receive an Approval Agreement, which will include the terms and conditions of any grant that is awarded, and that is required to be signed and returned to UBCM.

Grants are awarded in two payments: 50% at the approval of the project and when the signed Approval Agreement has been returned to UBCM and 50% when the project is complete and UBCM has received and approved the required final report and a financial summary.

Please note that in cases where revisions are required to an application, or an application has been approved in principle only, the applicant has 30 days from the date of the written notice of the status of the application to complete the application requirements. Applications that are not completed within 30 days may be closed.

Progress Payments

To request a progress payment, approved applicants are required to submit:

- Description of activities completed to date
- Description of funds expended to date
- Written rationale for receiving a progress payment

Changes to Approved Projects

Approved grants are specific to the project as identified in the application, and grant funds are not transferable to other projects. Approval from UBCM will be required for any significant variation from the approved project.

To propose changes to an approved project, applicants are required to submit:

- Amended application package, including updated, signed application form, updated budget, and an updated Council, Board, or Local Trust Committee resolution.
- Written rationale for proposed changes to activities and/or expenditures

Applicants are responsible for any costs above the approved grant unless a revised application is submitted and approved prior to work being undertaken.

Extensions to Project End Date

All approved activities are required to be completed within the time frame identified in the approval agreement and all extensions beyond this date must be requested in writing and be approved by UBCM. Extensions will not exceed six months.

9. Final Report Requirements & Process

Final reports are required to be submitted within 30 days of completion of the project. Applicants are required to submit an electronic copy of the complete final report, including the following:

- Completed Final Report Form with all required attachments
- Detailed financial summary that indicates the actual expenditures from the Local Government Development Approvals Program funding and other sources (if applicable) and that aligns with the actual activities outlined in the final report form
- Copies of any materials that were produced with grant funding (e.g. guidance material, reports on results of performance measurement)
- Optional: any photos or media related to the funded project

Submission of Final Reports

Final reports should be submitted as Word, Excel or PDF files. Total file size for email attachments cannot exceed 20 MB.

All final reports should be submitted to:

Local Government Program Services, Union of BC Municipalities

E-mail: lgps@ubcm.ca

Review of Final Reports

UBCM will perform a preliminary review of all final reports to ensure the required report elements have been submitted.

All final report materials will be shared with the Province of BC.

10. Additional Information

For enquiries about the application process or general questions regarding the program, please contact UBCM at lgps@ubcm.ca or (250) 356-0930.

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THE CORPORATION OF THE CITY OF NORTH VANCOUVER

BYLAW NO. 8828

**A Bylaw to amend “City of North Vancouver
Municipal Tax Collection Bylaw, 2020, No. 8777”**

The Council of The Corporation of the City of North Vancouver, in open meeting assembled, enacts as follows:

1. This Bylaw shall be known and cited for all purposes as **“City of North Vancouver Municipal Tax Collection Bylaw, 2020, No. 8777, Amendment Bylaw, 2021, No. 8828”**.
2. “City of North Vancouver Municipal Tax Collection Bylaw, 2020, No. 8777” is amended as follows:
 - A. Delete Section 3 in its entirety and replace with the following:
 3. If all or part of property taxes for the current taxation year for a parcel of land and its improvements on the assessment roll remain unpaid after the first working day in July of the year those taxes are levied, the collector will add to the said unpaid property taxes a penalty equal to 5% of the portion that remains unpaid.
 - B. Delete Section 4 in its entirety and replace with the following:
 4. If all or part of property taxes for the current taxation year for a parcel of land and its improvements on the assessment roll remain unpaid after the first working day in September of the year those taxes are levied, the collector will add to the said unpaid property taxes an additional penalty equal to 5% of the portion that remains unpaid (this penalty will not be applied to the penalty assessed in Section 3).
 - C. Delete Section 5 in its entirety and renumber subsequent sections.

READ a first time on the 12th day of April, 2021.

READ a second time on the 12th day of April, 2021.

READ a third time on the 12th day of April, 2021.

ADOPTED on the <> day of <>, 2021.

MAYOR

CORPORATE OFFICER

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A Year in Review 2019-2020

Hollyburn
Family
Services
Society



About Us



- Vision – Ending Social Vulnerabilities
- Mission -we provide unique services to address existing and emerging social issues across the North Shore.
- Incorporated in 2004
- Received Charitable Status in 2007
- Employ 35 full and part-time staff
- \$3 million budget – 65% in Government contracts

Our 2020-2021 Board of Directors

- Chair Alan Kwinter
- Co-Chairs David Ayriss and Lynn Green
- Secretary Nancy Farran
- Treasurer Robert Tanaka
- Directors at Large Christine Alsop, Chelsea Dill, Kevin Evans, Mike Thorne, Paul Tutsch and Jason Wexler

City of North Vancouver



The City of North Vancouver

- Provides us with 6 units at the Kimptons for vulnerable seniors
- Provides tax exemptions for these 6 units resulting in annual savings for the Society
- Supports us through the Municipal Community Grant program and since 2008 has granted \$177,292 to our programs
- A willing partner to advance affordable housing in the municipality

YOUTH SERVICES

250 Youth Supported

- 44 youth supported to enroll in post-secondary
- 38 youth acquired employment skills
- 54 high schools students played hockey
- 19 young adults lived in our transitional housing
- 95 homeless youth found shelter
- **Approximately 100 youth were from the City of North Vancouver**

HIGHLIGHTS

- Orwell House, opened its doors as a secondary transition home for 4 youth
- Wired 4 Success successfully launched a pilot program that offers wrap around and case management services for youth.
- Youth Safe House is now receiving annual funding from all three levels of government

Seniors Services

294 Seniors Supported

- 148 seniors supported through our Seniors at Housing Risk program
- 66 seniors received eviction prevention support
- 44 chronically homeless seniors found housing
- 7 seniors received emergency shelter
- 29 seniors accessed supported housing
- **Over 117 seniors supported were from the City of North Vancouver**

HIGHLIGHTS

- We welcomed a new Indigenous Outreach Worker and worked tirelessly to help seniors and families affected by COVID 19, including a formidable COVID relief fundraising effort.
- A new dedicated housing liaison position is continuing to expand our partnerships with landlords to create more housing choices for our clients.

Victims Services and Families

238 Individuals and Families Supported

- 195 individuals received support through our Specialized Victim Services
- 43 individuals were supported within the North Shore Integrated Domestic Violence Unit
- 454 calls were received regarding general inquiries
- 500+ Individuals and Families received COVID 19 assistance
- **Over 96 individuals and families are from the City of North Vancouver**



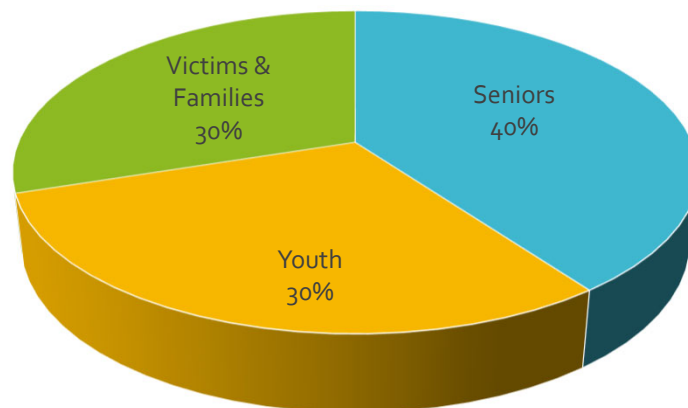
Issues and Trends

- Mental health and concurrent disorders continue to challenge many individuals and families
- An estimated 70+ Sexual assaults are reported annually on the North Shore but the nearest Sexual Assault Centre is at Vancouver General Hospital or Women's Hospital
- Crossing the bridge to access services is a significant barrier to those most vulnerable.
- Poverty, food insecurity, unstable housing, youth unemployment and family violence can be found in every community
- Youth struggle to find housing and would benefit by a rent subsidy program such as SAFER for Seniors

COVID 19 Response

- From March to September 2020 funding raised for the COVID crisis: \$270,000
- We provided 1250 instances of emergency COVID assistance (Utilities, cell phones, moving, motel etc.)
- We provided approximately 1,000 grocery cards (\$100 each on average)
- We provided over 250 COVID subsidies to cover rent and utilities
- Our fast response to COVID-19 ensured programs remained open

Total Covid Assistance Provided



Organizational Highlights

- Affordable housing development opportunities have increased
- Five new board members joined Hollyburn
- Complete review and update of all policies and procedures
- Extensive revision to Seniors' programming, job descriptions and training
- Hired new staff
- Cohesive infrastructure procedures

KUDOS

- To all our staff for their adaptive creativity and innovation
- To our Board Directors for their staunch support and advocacy!
- To technology for making continued connectivity possible
- To our funders for stepping up during COVID
- To our donors for increasing their philanthropy
- To our clients for showing the courage, strength and resilience to embrace positive change.
- To the City of North Vancouver for your ongoing and long-term support



HOLLYBURN

Family Services Society

Empowering Growth, Inspiring Change

February 3, 2021

The City of North Vancouver
City Clerk
141 West 14th Street
North Vancouver, BC V7M 1H9

RE: Delegation Request

Hollyburn Family Services Society is requesting an opportunity to present to Mayor and Council through a delegation, on the Agency's work in the municipality of North Vancouver.


A board member and I will be presenting. Our focus during the 10 minute power point delegation will include an overview of:

- Number of individuals and families supported
- Our Services and Resources
- Our response to Covid 19
- Identified trends
- New initiatives

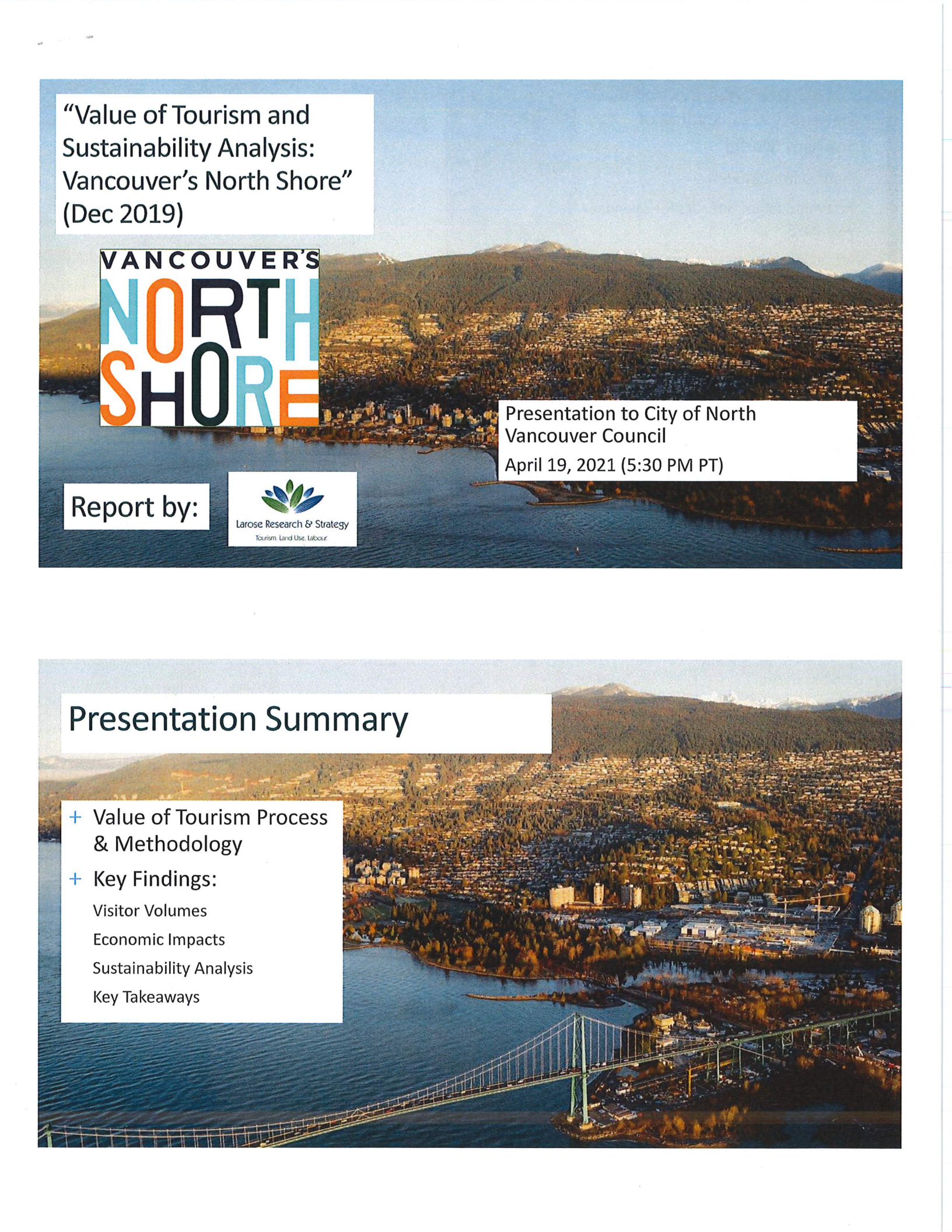
Thank you for considering our request

Yours very truly,

Joy Hayden
Innovation and Engagement Specialist
604-512-2483
jhayden@hollyburnsociety.ca

Reviewed by:  CAO

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“Value of Tourism and Sustainability Analysis: Vancouver’s North Shore”
(Dec 2019)

VANCOUVER'S
NORTH
SHORE

Presentation to City of North Vancouver Council
April 19, 2021 (5:30 PM PT)

Report by:



Presentation Summary

- + Value of Tourism Process & Methodology
- + Key Findings:
 - Visitor Volumes
 - Economic Impacts
 - Sustainability Analysis
 - Key Takeaways

+ Destination BC's Value of Tourism Model

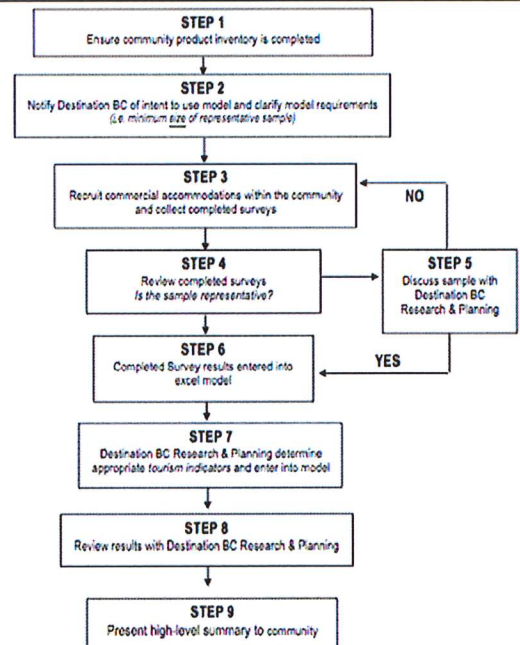
Input-Output Model

Accommodation statistics for calendar year 2018

Attractions volumes (visitor #s) for Grouse Mtn, Capilano Suspension Bridge, Mt. Seymour, Cypress Mtn

+ Recent Value of Tourism studies: Kamloops (2018), Kelowna (2019), Tofino (2020)

Determining the Volume and Value of Tourism



Direct Visitor Expenditures & Total Economic Impacts

Type of Visitor	# Visitors	Average total spend (\$) per visitor per trip	Totals (\$)
Leisure (paid accommodation)	334,300	\$400	\$134,280,000
Business	34,200	\$500	\$17,200,000
Visiting Friends & Relatives (VFR)	198,100	\$260	\$52,460,000
Day Visitors	1,439,900	\$110	\$151,800,000
Annual Direct Visitor Expenditures			\$355,740,000

2013: \$104 million direct expenditures

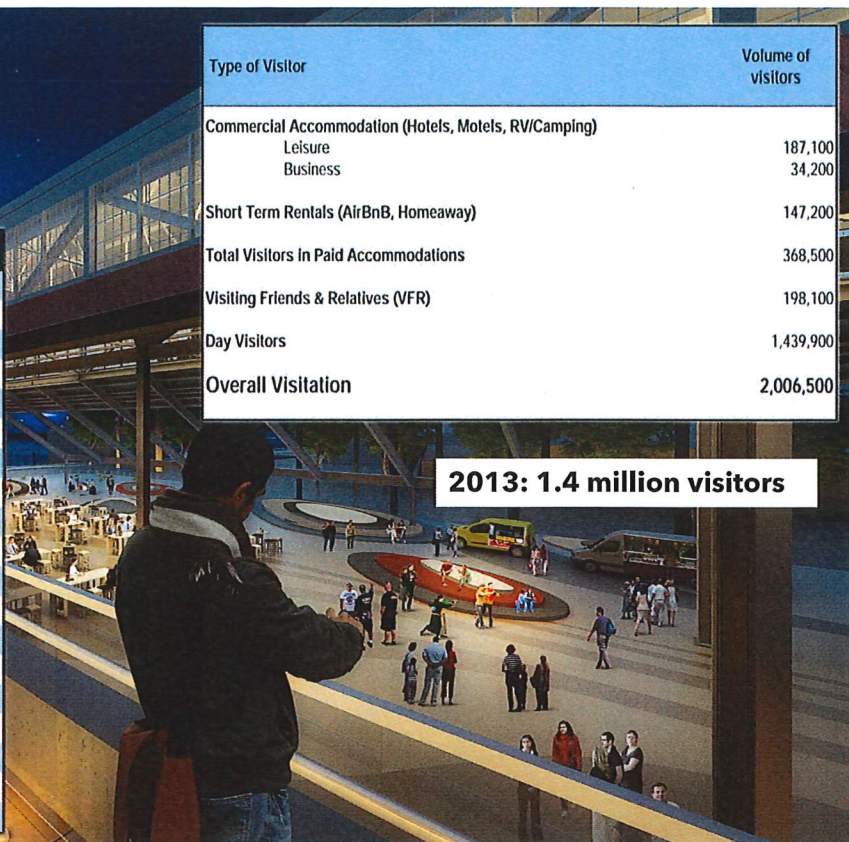
INDUSTRY	Output (\$million)	Total Output Multiplier	Total Output (\$million)
Accommodation / Food & Beverage	\$101	1.71	\$173
Transportation	\$75	1.83	\$137
Retail	\$80	1.78	\$143
Other Services*	\$64	1.78	\$114
TOTALS	\$320		\$567

Key Findings Visitor Volumes

Market Origin	% of Market
TOTAL BC	48.1%
TOTAL AB	11.2%
Rest of Western Canada	2.4%
Ontario - East and Other Canada	11.5%
TOTAL OTHER CAN	13.9%
Pac NW (Wash State, Oregon, Mont)	15.6%
California	2.1%
Other US / Mexico	2.9%
TOTAL US / MEX	20.6%
Europe	2.1%
Australia / New Zealand	0.9%
Japan	0.5%
China	1.0%
Korea	0.5%
Other Asia Pacific	0.3%
Other International	0.6%
TOTAL INT'L (EXCL US/MEX)	5.9%
Undefined / Unknown	0.4%
TOTALS	100.0%

Type of Visitor	Volume of visitors
Commercial Accommodation (Hotels, Motels, RV/Camping)	
Leisure	187,100
Business	34,200
Short Term Rentals (AirBnB, Homeaway)	147,200
Total Visitors in Paid Accommodations	368,500
Visiting Friends & Relatives (VFR)	198,100
Day Visitors	1,439,900
Overall Visitation	2,006,500

2013: 1.4 million visitors



Federal Tax Revenues (45.0%)	\$43 million
Provincial / Territorial Tax Revenues (48.9%)	\$47 million
Local Government Tax Revenues (6.1%)	\$6 million
Total Taxes Generated	\$96 million

Tax Revenues & Job Creation



INDUSTRY	Direct Output (\$million)	Direct Jobs Multiplier	Jobs
Accommodation / Food & Beverage	\$101	16.88	1,708
Transportation	\$75	6.8	511
Retail	\$80	13.31	1,071
Other Services	\$64	13.41	861
TOTAL	\$320	--	4,151

Capacity Management on the North Shore

VNSTA & Partners:

Focus on shoulder / low season marketing

Quarry Rock / Deep Cove not actively promoted during peak seasons & times; Indigenous partnerships key to region / brand.

Municipal Governments:

Integrated (public) transportation planning; Densification of entertainment district (Shipyards District); Quarry Rock user caps; Deep Cove tour bus bans; Lynn Canyon parking & access limitations for buses.

Businesses:

Reduced rates for off-peak dates/times, flaggers / traffic controllers hired, overflow parking, operating hour extensions, visitor shuttles deployed, and others

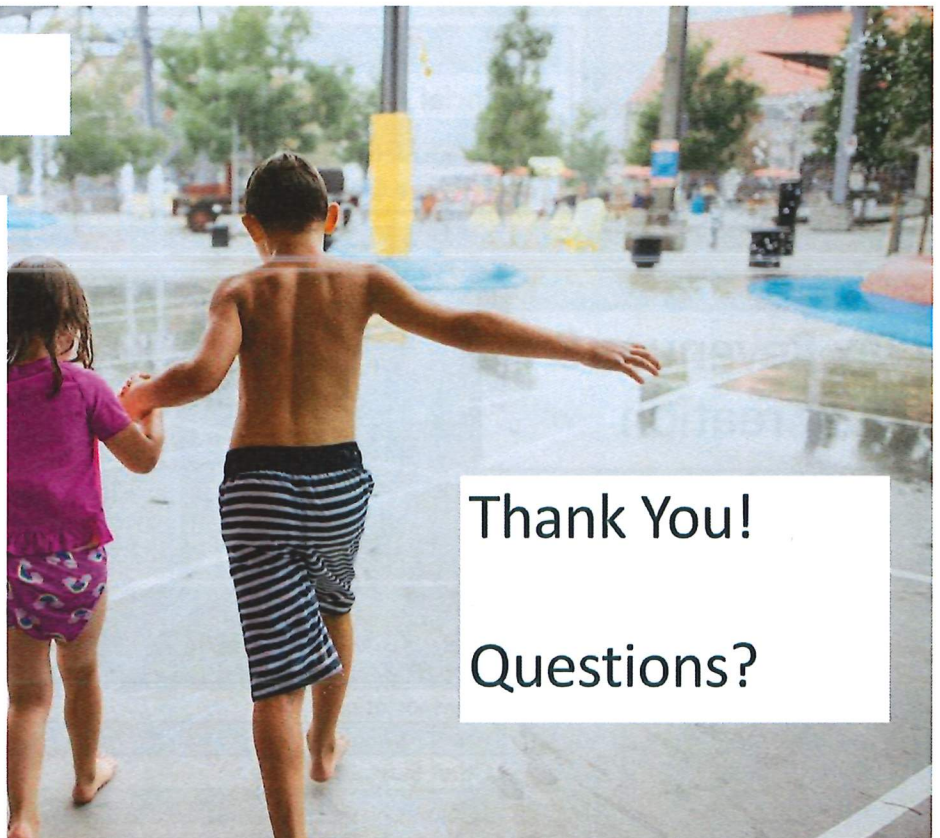


Key Takeaways

- + Tourism a significant contributor to local economy and job market – strong rebound expected to continue
- + Sustainability & Stewardship: Core to brand

Tourism Marketing = Visitor Demand Management

(the right people in the right place at the right time)



Thank You!

Questions?



February 24, 2021

Mayor Linda Buchanan and Councilors
City of North Vancouver
141 West 14th Street
North Vancouver, BC
V7M 1H9

Dear Mayor Buchanan and Councilors,

RE: REQUEST FOR VNSTA DELEGATION AT CITY COUNCIL IN APRIL 2021

Please accept this letter as a delegation request for Vancouver's North Shore Tourism Association to have an opportunity to present to Mayor and Council our findings of the 'Value of Tourism' on Vancouver's North Shore.

The research company, Larose Research & Strategy, along with our current President, and General Manager of the Lonsdale Quay Hotel, Farah Steen and myself will present the findings of the study.

Thank you for your consideration,

Yours truly,

Jennifer Belak

Jennifer Belak
Executive Director




Reviewed by:

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CAO

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 Department Manager	 Director	 CAO
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The Corporation of **THE CITY OF NORTH VANCOUVER**
FINANCE DEPARTMENT

REPORT

To: Mayor Linda Buchanan and Members of Council

From: Leslie Garber, Acting Director, Finance

Subject: 2021 TAX RATES BYLAW

Date: April 14, 2021 File No: 05-1970-05-0005/2021

The following is a suggested recommendation only. Refer to Council Minutes for adopted resolution.

RECOMMENDATION:

PURSUANT to the report of the Acting Director, Finance, dated April 14, 2021, entitled "2021 Tax Rates Bylaw":

THAT "Tax Rates Bylaw, 2021, No. 8823" be considered.

ATTACHMENT:

1. Proposed "Tax Rates Bylaw, 2021, No. 8823" (City Docs #[2037139](#))

DISCUSSION:

The purpose of this report is to seek Council approval for the 2021 Tax Rates Bylaw.

The Community Charter requires the preparation and adoption of a Tax Rates Bylaw, after adoption of the financial plan but before May 15 each year. The property tax rates are set each year to enable the City to collect the tax levy that is required in the Financial Plan.

The Tax Rate Bylaw presented for endorsement reflects the 3.98% tax rate increase approved by Council at the Mar 29, 2021, Regular Council meeting and the tax rate distribution option endorsed by Council at the April 12, 2021, Regular Council meeting.

The 2021 Tax Rates Bylaw contains the following schedules:

Schedule A - Rates required for the City's total general municipal tax revenue

Schedule B - Rates required for the City's storm drainage levy

Schedule C - Rates required for the City's eco levy

Schedule D - Rates required for the Metro Vancouver Regional District tax

Note that the other governmental agencies (School, TransLink, BC Assessment and Municipal Finance Authority) will set their own respective rates.

FINANCIAL IMPLICATIONS:

Financial implications have been addressed in detail during the 2021 – 2030 Financial Planning process.

STRATEGIC PLAN IMPLICATIONS:

The preparation and approval of a Tax Rates Bylaw is a critical step in the City's financial planning process. The property taxes collected through the bylaw will provide funding for programs and projects in support of the vision and priorities of the 2018-2022 Council Strategic Plan.

RESPECTFULLY SUBMITTED:



Leslie Garber
Acting Director of Finance

THE CORPORATION OF THE CITY OF NORTH VANCOUVER

BYLAW NO. 8823

**A bylaw for imposing property value taxes on land and improvements
in the City of North Vancouver for the year 2021.**

WHEREAS it is provided under Section 197(1) of the *Community Charter* being, that the Council must, each year after adoption of the financial plan but before the 15th day of May, subject to the provisions and restrictions of the *Community Charter* contained, pass a bylaw to impose property value taxes on all land and improvements according to the assessed value thereof, for the purpose enumerated and set forth in Section 197(1) of the *Community Charter*;

WHEREAS the Council of The Corporation of the City of North Vancouver deems it necessary and expedient to pass a bylaw for imposing a property value tax on all taxable land and improvements, according to the assessed value thereof, on the last Revised Assessment roll for The Corporation of the City of North Vancouver, the rates thereafter imposed and levied for purpose hereinafter stated;

WHEREAS for General and Debt purposes, according to the last Revised Assessment Roll of the City, the amount of the assessed value of the taxable land and taxable improvements is \$26,499,379,510;

AND WHEREAS for the Regional Hospital purposes, according to the last Revised Assessment roll of the City, the amount of the assessed value of the taxable land and taxable improvements is \$26,522,102,610;

NOW THEREFORE the Council of The Corporation of the City of North Vancouver, in open meeting assembled, enacts as follows:

1. This Bylaw shall be known and cited for all purposes as “**Tax Rates Bylaw, 2021, No. 8823**”.
2. The following rates are hereby imposed and levied for the year 2021:
 - A. For all lawful general purposes of the municipality on the assessed value of land and improvements taxable for general municipal purposes, rates appearing on Schedule “A” attached hereto and forming a part hereof.
 - B. For the storm drainage purposes on the assessed value of land and improvements taxable for general municipal purposes, rates appearing on Schedule “B” attached hereto and forming a part hereof.
 - C. For the eco levy purposes on the assessed value of land and improvements taxable for general municipal purposes, rates appearing on Schedule “C” attached hereto and forming a part hereof.
 - D. For the City’s appropriate share of the monies required for the operating fund of the Metro Vancouver Regional District for the year 2021, on the assessed value of land and improvements taxable for Regional Hospital District purposes, rates appearing on Schedule “D” attached hereto and forming a part hereof.

3. The minimum amount of taxation upon a parcel of real property shall be One Hundred Dollars (\$100.00) for property owners 65 years of age and over and Three Hundred and Fifty Dollars (\$350.00) for property owners under 65 years of age.

READ a first time on the <> day of <>, 2021.

READ a second time on the <> day of <>, 2021.

READ a third time on the <> day of <>, 2021.

ADOPTED on the <> day of <>, 2021.

MAYOR

CORPORATE OFFICER

SCHEDULE "A"

2021 Tax Rates (\$'s of tax per \$1,000 taxable value)

Property Class	Municipal General
1. Residential	1.76542
2. Utilities	37.95036
4. Major Industry	26.09087
4. Major Industry (With Provincial Cap)	26.09087
4. Major Industry (With Provincial Cap for new investment)	21.34708
5. Light Industry	5.22141
6. Business	5.22141
8. Recreation/Non Profit	1.73024

SCHEDULE "B"

2021 Tax Rates (\$'s of tax per \$1,000 taxable value)

Property Class	Storm Drainage
1. Residential	0.06298
2. Utilities	1.35387
4. Major Industry	0.93079
4. Major Industry (With Provincial Cap)	0.93079
4. Major Industry (With Provincial Cap for new investment)	0.76155
5. Light Industrial	0.18627
6. Business	0.18627
8. Recreation/Non Profit	0.06173

SCHEDULE "C"

2021 Tax Rates (\$'s of tax per \$1,000 taxable value)

Property Class	Eco Levy
1. Residential	0.03237
2. Utilities	0.69577
4. Major Industry	0.47834
4. Major Industry (With Provincial Cap)	0.47834
4. Major Industry (With Provincial Cap for new investment)	0.39137
5. Light Industry	0.09573
6. Business	0.09573
8. Recreation/Non Profit	0.03172

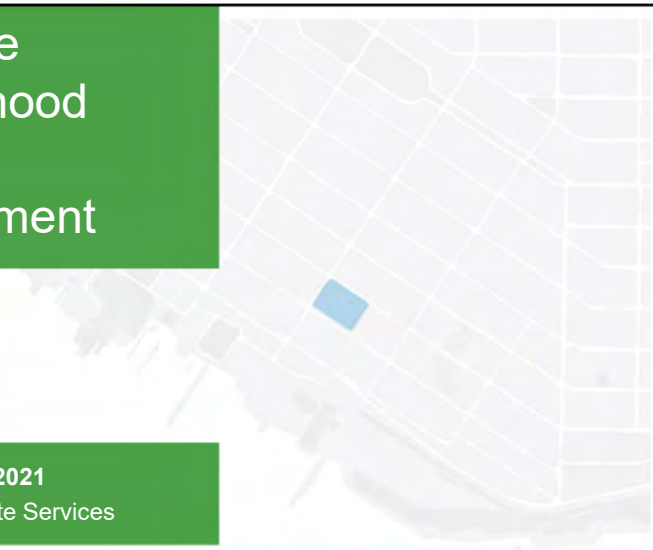
SCHEDULE "D"

2021 Tax Rates (\$'s of tax per \$1,000 taxable value)

Property Class	Metro Vancouver Regional District
1. Residential	0.05677
2. Utilities	0.19868
4. Major Industry	0.19300
5. Light Industry	0.19300
6. Business	0.13907
8. Recreation/Non Profit	0.05677

North Shore Neighbourhood House Site Redevelopment

Presented: April 19, 2021
Strategic and Corporate Services



The Hub: North Shore Neighbourhood House (NSNH) Site Redevelopment

About the Project

The North Shore Neighbourhood House (NSNH) site is City-owned land located at St. Georges Avenue between East 1st and East 2nd Street.

The redevelopment of the site is a unique opportunity to bring together community-oriented organizations into a vibrant and integrated hub at the heart of Lower Lonsdale.

The proposal includes:

- New NSNH facility
- Adult day and overnight respite program
- Affordable (below-market) rental housing
- Newly envisioned Derek Inman Park



A Vibrant Neighbourhood



Neighbourhood context

The surrounding neighbourhood offers an abundance of amenities, including a variety of local businesses, nearby parks, access to Lonsdale Avenue and The Shipyards, as well as rapid transit and the SeaBus.

About the existing site

The site currently includes an aging NSNH facility, Derek Inman Park, Lower Lonsdale Community Gardens, Charros Gardens, and a Heritage B building.

Community Benefits

The proposed project will provide the following resources and benefits to the Lower Lonsdale community:

- Adult day and overnight respite program
- Below-market rental housing
- Community park
- North Shore Neighbourhood House
 - Child care
 - Child development support programs
 - Youth programs
 - Senior programs
 - Health, arts, and recreation programs
 - Food bank and food security programs



Project Partners



Catalyst Community Developments Society (Catalyst)
Non-profit real estate developer
www.catalystcommdev.org



The Health & Home Care Society of BC (Care BC)
Non-profit health services provider
www.carebc.ca



North Shore Neighbourhood House (NSNH)
Non-profit community service provider
www.nsnh.bc.ca



Hollyburn Family Services Society (Hollyburn)
Non-profit real estate developer and community service provider
www.hollyburn-society.ca

Project Vision



The future of the North Shore Neighbourhood House site is a unique opportunity to bring together community-oriented organizations into a **vibrant and integrated hub** at the heart of Lower Lonsdale.

Project Statistics

Northwest building

- Height: 6 storeys
- Care BC: 18 overnight respite beds and 25 adult day program spaces at ground level
- Catalyst: 89 below-market rental units

Derek Inman Park

- No net loss of dedicated park space (approx. 45,750 sq ft)
- Community engagement to support design of new park

Southwest building

- Height: up to 18 storeys
- NSNH: community services (approx. 30,000 sq ft on the first 3 floors)
- Hollyburn: below-market rental (approx. 180 units on upper floors)

What's happening?

Official Community Plan (OCP) Amendment

- To change land use designation from 'School and Institutional' and 'Park, Recreation, and Open Space' to 'Mixed Use Level 4A'.

Zoning Bylaw Amendment

- To change from P-1, P-2, and M-4 Zoning to a CD Zone.

Park Boundary Adjustment

- To change park location from south to east half of site.

city of north vancouver

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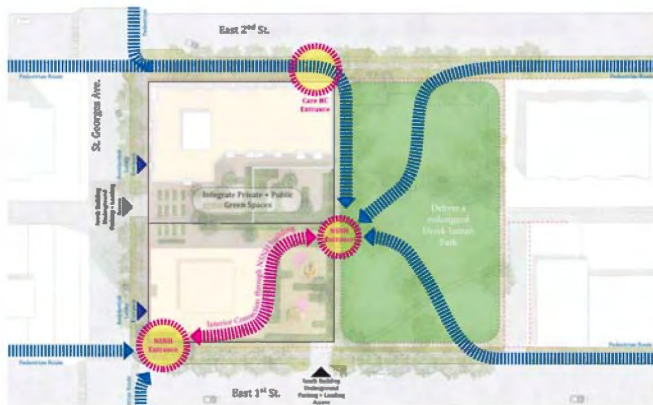
Site Development Principles

- 1 Contributing to the neighbourhood
- 2 A distinct identity for the emerging community hub
- 3 Equitable, inclusive and sustainable design

city of north vancouver

8

1 Contributing to the Neighbourhood



- Establish safe pedestrian connections to the surrounding neighbourhood
- Provide attractive street frontages
- Deliver a re-designed park
- Integrate private and public green spaces to activate the site

2 A Distinct Identity for the Emerging Community Hub



- Create a hub for the neighbourhood
- Provide a distinct and recognizable North Shore Neighbourhood House
- Foster community connections through the site

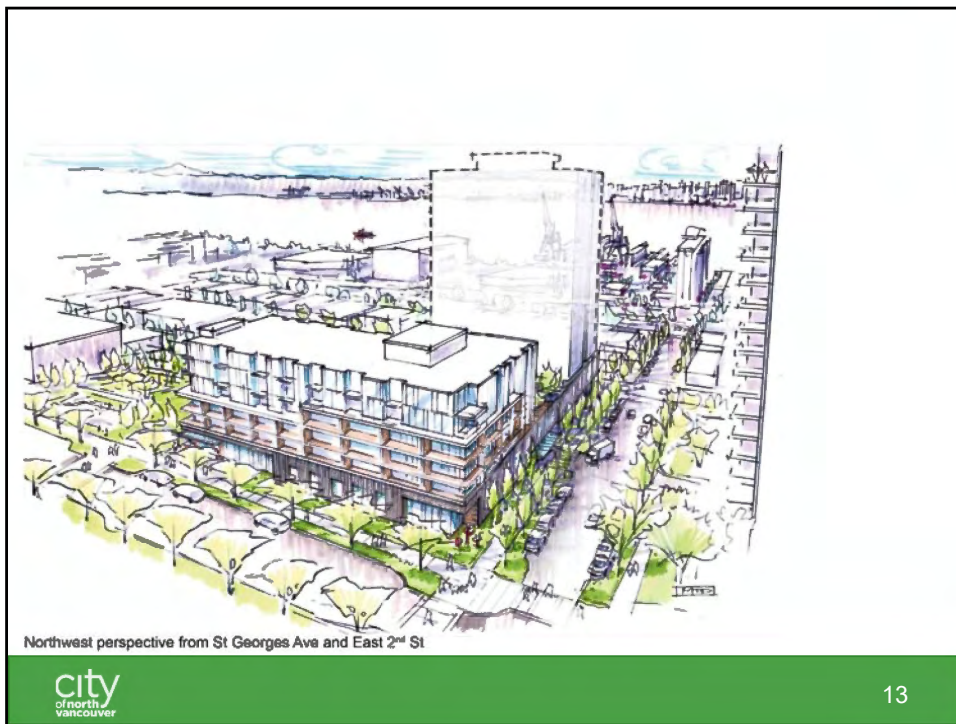
3 Equitable, Inclusive and Sustainable Design



- Provide a variety of services to meet the needs of a diverse community
- Create a place that is welcoming and inclusive to people of all ages and abilities
- Deliver rental housing that meets a range of affordability needs
- Engage with community to create new public park
- New construction to meet high environmental standards



Southeast perspective from East 1st St



Project Phasing Details

- Phase 1 (Northwest building)**
- Adult day and overnight respite program
 - Below-market rental housing
 - Existing NSNH facility remains in operation

- Phase 2 (Southwest building)**
- New NSNH facility
 - Below-market rental housing
 - Existing NSNH facility remains in operation until new facility opens



- Phase 3 (Derek Inman Park)**
- Programming of new Derek Inman Park
 - Decommissioning of existing NSNH facility



- Preliminary engagement**
- Development concept shared for public input
 - Concept updated to reflect feedback

- Seek Council approval**
- City staff present OCP amendment, rezoning, & park boundary adjustment for Council consideration
 - Public hearing

- Phase 1 (Northwest building)**
- Detailed design
 - Estimated construction 2022
- Phase 2 (Southwest building)**
- Detailed design
 - Estimated construction TBC
- Phase 3 (Derek Inman Park)**
- Public engagement on park programming and design
 - Estimated construction TBC



Thank you.

city
of north
vancouver

17