



AGENDA FOR THE REGULAR MEETING OF COUNCIL HELD IN THE COUNCIL CHAMBER AND ELECTRONICALLY (HYBRID) FROM CITY HALL, 141 WEST 14TH STREET, NORTH VANCOUVER, BC, ON MONDAY, FEBRUARY 28, 2022 AT 6:00 PM

“Live” Broadcast via City Website www.cnv.org/LiveStreaming
Complete Agenda Package available at www.cnv.org/CouncilMeetings

The City of North Vancouver acknowledges that this Council meeting is held on the traditional territories of the Squamish and Tsleil-Waututh Nations.

CALL TO ORDER

APPROVAL OF AGENDA

1. Regular Council Meeting Agenda, February 28, 2022

ADOPTION OF MINUTES

2. Regular Council Meeting Minutes, February 14, 2022
3. Special Regular Council Meeting Minutes, February 23, 2022

PROCLAMATIONS

Rare Disease Day – February 28, 2022

World Lymphedema Day – March 6, 2022

PUBLIC INPUT PERIOD

PUBLIC HEARING – Coach House Requirements

BYLAW – THIRD READING

4. “Zoning Bylaw, 1995, No. 6700, Amendment Bylaw, 2022, No. 8883”
(Additional Coach House Requirements)

PUBLIC MEETING – 502 East 3rd Street

MOTION

5. Temporary Use Permit No. PLN2021-00025 (502 East 3rd Street)

FINANCE COMMITTEE MEETING

Draft 2022 Operating Budget and Proposed New Items

RECOMMENDATION OF THE FINANCE COMMITTEE

6. Draft 2022 Operating Budget and Proposed New Items

REPORTS

7. 2022-2031 Preliminary Capital Plan
8. New Measures for Expanding and Protecting the Urban Tree Canopy

BYLAWS – FIRST, SECOND AND THIRD READINGS

9. “Tree Bylaw, 2022, No. 8888”
10. “Bylaw Notice Enforcement Bylaw, 2018, No. 8675, Amendment Bylaw, 2022, No. 8895” (Tree Bylaw)
11. “Fees and Charges Bylaw, 1993, No. 6383, Amendment Bylaw, 2022, No. 8897” (Tree Bylaw)

PRESENTATION

Harry Jerome Community Recreation Centre and Silver Harbour Update
– Deputy Chief Administrative Officer

REPORTS

12. Harry Jerome Community Recreation Centre and Silver Harbour Projects
– Commencement of On-Site Works
13. UBCM Community Emergency Preparedness Fund Grant Application
– Emergency Support Services
14. Zoning Bylaw Amendment – 149 West 3rd Street (Anthem Sunshine Developments)
15. Update on RS-2 (Small Lot) Rezoning Applications
16. Connect and Prepare Program Opportunity for Vulnerable Seniors
17. Development Variance Permit Application – 324 Ridgeway Avenue (Cornerstone Architecture)

PUBLIC CLARIFICATION PERIOD

COUNCIL INQUIRIES / REPORTS

NEW ITEMS OF BUSINESS

NOTICES OF MOTION

ADJOURN

CALL TO ORDER

APPROVAL OF AGENDA

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PUBLIC INPUT PERIOD

The Public Input Period is addressed in sections 12.20 to 12.28 of “Council Procedure Bylaw, 2015, No. 8500.” The time allotted for each speaker addressing Council during the Public Input Period is 2 minutes, with the number of speakers set at 5 persons. Speakers’ comments will be audio recorded, as well as live-streamed on the City’s website, and will form part of the public record.

Speakers during the Public Input Period are permitted to join the meeting electronically via Webex or in person in the Council Chamber. Due to continuing changes with health restrictions, all in-person speakers will be required to wear a mask at all times within City Hall, except when speaking during the Public Input Period. Reduced room capacity will be implemented. Proof of vaccination is not required.

There are 2 ways to sign up to speak during the Public Input Period.

- 1) Speakers who choose to participate electronically must pre-register by 12:00 noon on the day of the Council meeting by completing the online form at cnv.org/PublicInputPeriod, or by phoning 604-990-4230. These pre-registrants will receive instructions via email or phone on the afternoon before the Council meeting, including a request to connect to the meeting 15-30 minutes before the meeting start time.
- 2) Speakers who choose to participate in person must sign the speaker list located outside the Council Chamber between 5:30 and 5:55 pm on the day of the Council meeting.

If a speaker has written material to accompany their comments, the material must be sent to the Corporate Officer at clerks@cnv.org no later than 12:00 noon on the day of the Council Meeting.

The Public Input Period provides an opportunity for comment only and places the speaker’s concern on record, without the expectation of a response from Council. Speakers must comply with the General Rules of Conduct set out in section 5.1 of “Council Procedure Bylaw, 2015, No. 8500” and may not speak with respect to items as listed in section 12.25(2).

Speakers are requested not to address matters that refer to items from a concluded Public Hearing/Public Meeting or to Public Hearings, Public Meetings and Committee meetings when those matters are scheduled on the same evening’s agenda, as an opportunity for public input is provided when the particular item comes forward for discussion.

Please address the Mayor as “Your Worship” or “Mayor, followed by his/her surname”.
Councillors should be addressed as “Councillor, followed by their surname”.

PUBLIC HEARING – Coach House Requirements – 6:00 pm

“Zoning Bylaw, 1995, No. 6700, Amendment Bylaw, 2022, No. 8883” (Additional Coach House Requirements) would amend the Zoning Bylaw to incorporate siting and massing provisions for Coach House developments and to bring into effect the updated Coach House Development Permit Guidelines, all to guide the design of Coach Houses and streamline City review process.

Bylaw No. 8883 to be considered under Item 4.

AGENDA

Staff presentation
Representations from the public
Questions of Council
Motion to conclude the Public Hearing

BYLAW – THIRD READING

4. “Zoning Bylaw, 1995, No. 6700, Amendment Bylaw, 2022, No. 8883” (Additional Coach House Requirements)

RECOMMENDATION:

THAT “Zoning Bylaw, 1995, No. 6700, Amendment Bylaw, 2022, No. 8883” (Additional Coach House Requirements) be given third reading.

PUBLIC MEETING – 502 East 3rd Street (following Item 4)

Temporary Use Permit No. PLN2021-00025 would temporarily allow the use of a portion of a parking area for a retail garden centre, including on-site vehicle and bicycle parking. The garden centre will be seasonal and housed in temporary tent structures.

Temporary Use Permit No. PLN2021-00025 to be considered under Item 5.

AGENDA

Staff presentation
Applicant presentation
Representations from the public
Questions of Council
Motion to conclude the Public Meeting

MOTION

5. Temporary Use Permit No. PLN2021-00025 (502 East 3rd Street)
– File: 08-3400-20-0070/1

RECOMMENDATION:

THAT Temporary Use Permit No. PLN2021-00025 (502 East 3rd Street) be issued to the Greater Vancouver Transportation Authority (Urban Roots Garden Market), in accordance with Section 493 of the *Local Government Act*;

AND THAT the Mayor and Corporate Officer be authorized to sign Temporary Use Permit No. PLN2021-00025.

FINANCE COMMITTEE MEETING (following Item 5)

Re: Draft 2022 Operating Budget and Proposed New Items
– File: 05-1715-20-0001/2022

Chair: Mayor Linda Buchanan

Purpose: The purpose of the Finance Committee Meeting is to present the City of North Vancouver's Draft 2022 Operating Plan and 2022-2031 Preliminary Capital Plan for consideration.

AGENDA

1. Opening Comments – Chief Financial Officer
2. Public Comments – 3 minutes per speaker

Members of the community are provided an opportunity to submit comments until 12:00 pm on Monday, February 28, 2022. The public may also provide comments in person or by phone via Webex at the Finance Committee Meeting.

3. Questions / Comments of the Finance Committee
4. RECOMMENDATION:

PURSUANT to the report of the Chief Financial Officer, dated February 16, 2022, entitled "Draft 2022 Operating Budget and Proposed New Items":

THAT Council provide input on the Draft 2022 Operating Budget and Proposed New Items that reflects a baseline tax rate increase of 3.75%, which includes 1.24% for Operating expenses, 2.00% for the Capital Plan, and 0.51% for requested new items;

AND THAT the Draft 2022 Operating Plan be adjusted on the basis of the feedback received and submitted to Council for consideration.

5. Adjourn

Item 6 refers.

RECOMMENDATION OF THE FINANCE COMMITTEE

6. Draft 2022 Operating Budget and Proposed New Items
– File: 05-1715-20-0001/2022

Report: Chief Financial Officer, February 16, 2022

RECOMMENDATION:

PURSUANT to the report of the Chief Financial Officer, dated February 16, 2022, entitled “Draft 2022 Operating Budget and Proposed New Items”:

THAT Council provide input on the Draft 2022 Operating Budget and Proposed New Items that reflects a baseline tax rate increase of 3.75%, which includes 1.24% for Operating expenses, 2.00% for the Capital Plan, and 0.51% for requested new items;

AND THAT the Draft 2022 Operating Plan be adjusted on the basis of the feedback received and submitted to Council for consideration.

REPORTS

7. 2022-2031 Preliminary Capital Plan – File: 05-1705-30-0001/2022

Report: Chief Financial Officer, February 16, 2022

RECOMMENDATION:

PURSUANT to the report of the Chief Financial Officer, dated February 16, 2022, entitled “2022-2031 Preliminary Capital Plan”:

THAT the 2022-2031 Preliminary Capital Plan for the City of North Vancouver be endorsed.

8. New Measures for Expanding and Protecting the Urban Tree Canopy
– File: 13-6410-01-0001/2021

Report: Deputy Director, Planning and Development, February 16, 2022

RECOMMENDATION:

PURSUANT to the report of the Deputy Director, Planning and Development, dated February 16, 2022, entitled “New Measures for Expanding and Protecting the Urban Tree Canopy”:

Continued...

REPORTS – Continued

8. New Measures for Expanding and Protecting the Urban Tree Canopy
– File: 13-6410-01-0001/2021 – Continued

THAT the following bylaws be considered:

- “Tree Bylaw, 2022, No. 8888”;
- “Bylaw Notice Enforcement Bylaw, 2018, No. 8675, Amendment Bylaw, 2022, No. 8895” (Tree Bylaw); and
- “Fees and Charges Bylaw, 1993, No. 6383, Amendment Bylaw, 2022, No. 8897” (Tree Bylaw);

THAT staff be directed to report to Council on the project impacts with details on program costs, annual predictions and outcomes in 2023;

AND THAT staff be further directed to report back with revised Sustainable Development Guidelines and Development Permit Guidelines, to ensure a harmonized City-wide approach toward tree regulation, tree replacement and environmental enhancement through replacement of ecological services.

Items 9, 10 and 11 refer.

BYLAWS – FIRST, SECOND AND THIRD READINGS

9. “Tree Bylaw, 2022, No. 8888”

RECOMMENDATION:

THAT “Tree Bylaw, 2022, No. 8888” be given first, second and third readings.

10. “Bylaw Notice Enforcement Bylaw, 2018, No. 8675, Amendment Bylaw, 2022, No. 8895” (Tree Bylaw)

RECOMMENDATION:

THAT “Bylaw Notice Enforcement Bylaw, 2018, No. 8675, Amendment Bylaw, 2022, No. 8895” (Tree Bylaw) be given first, second and third readings.

11. “Fees and Charges Bylaw, 1993, No. 6383, Amendment Bylaw, 2022, No. 8897” (Tree Bylaw)

RECOMMENDATION:

THAT “Fees and Charges Bylaw, 1993, No. 6383, Amendment Bylaw, 2022, No. 8897” (Tree Bylaw) be given first, second and third readings.

PRESENTATION

Harry Jerome Community Recreation Centre and Silver Harbour Update
– Deputy Chief Administrative Officer

Item 12 refers.

REPORTS

12. Harry Jerome Community Recreation Centre and Silver Harbour Projects
– Commencement of On-Site Works – File: 02-0800-30-0028/1

Report: Manager, Strategic Initiatives, February 18, 2022

RECOMMENDATION:

PURSUANT to the report of the Manager, Strategic Initiatives, dated February 18, 2022, entitled “Harry Jerome Community Recreation Centre and Silver Harbour Projects – Commencement of On-Site Works”:

THAT staff be directed to initiate construction of the Harry Jerome Community Recreation Centre and Silver Harbour projects;

THAT staff be directed to award necessary contracts to undertake Site Preparation and Excavation;

THAT staff be directed to proceed with the tender for Foundation Works and return to Council for appropriation and authority to award necessary contracts to undertake Foundation Works;

THAT staff be directed to tender the remaining scope of works to prequalified trades;

AND THAT staff report back with recommendations for appropriation and awarding of tender contracts.

13. UBCM Community Emergency Preparedness Fund Grant Application
– Emergency Support Services – File: 01-0360-20-0057/2022

Report: Director, North Shore Emergency Management, February 16, 2022

RECOMMENDATION:

PURSUANT to the report of the Director, North Shore Emergency Management, dated February 16, 2022, entitled “UBCM Community Emergency Preparedness Fund Grant Application – Emergency Support Services”:

THAT the application submitted to the UBCM Community Emergency Preparedness Fund for ‘Response Support Technical Integration’ in the amount of \$69,542.65 be endorsed;

AND THAT the District of North Vancouver, in partnership with North Shore Emergency Management, be authorized to manage the project and funds.

REPORTS – Continued

14. Zoning Bylaw Amendment for 149 West 3rd Street (Anthem Sunshine Developments) – File: 08-3400-20-0022/1

Report: Planner 2, February 16, 2022

RECOMMENDATION:

PURSUANT to the report of the Planner 2, dated February 16, 2022, entitled “Zoning Bylaw Amendment for 149 West 3rd Street (Anthem Sunshine Developments)”:

THAT the application submitted by Anthem Sunshine Developments Ltd. / McFarlane Biggar Architects, to rezone the property located at 149 West 3rd Street from Special Commercial (CS-3) Zone to Comprehensive Development (CD-744) Zone, be considered and no Public Hearing be held, in accordance with the *Local Government Act*;

THAT notification be circulated in accordance with the *Local Government Act*;

AND THAT the community benefits listed in the report section “Density Bonus and Community Benefits” be secured, through agreements at the applicant’s expense and to the satisfaction of staff.

15. Update on RS-2 (Small Lot) Rezoning Applications – File: 13-6520-20-0064/1

Report: Planner 1, February 16, 2022

RECOMMENDATION:

PURSUANT to the report of the Planner 1, dated February 16, 2022, entitled “Update on RS-2 (Small Lot) Rezoning Applications”:

THAT staff continue to process RS-1 to RS-2 rezoning applications and bring the individual applications forward for Council consideration.

REPORTS – Continued

16. Connect and Prepare Program Opportunity for Vulnerable Seniors
– File: 10-5080-20-0004/1

Report: Planner 1, February 16, 2022

RECOMMENDATION:

PURSUANT to the report of the Planner 1, dated February 16, 2022, entitled “Connect and Prepare Program Opportunity for Vulnerable Seniors”:

THAT the proposal for the City to work with the Hey Neighbour Collective / Building Resilient Neighbourhoods and North Shore Emergency Management to develop and implement a Connect and Prepare Program to support seniors in the City be endorsed;

THAT a joint grant application with North Shore Emergency Management, to the Community Housing Transformation Fund, requesting project funding to support the Connect and Prepare Program, be endorsed;

AND THAT, subject to confirmation that full funding is available, the project be authorized to proceed.

17. Development Variance Permit Application – 324 Ridgeway Avenue (Cornerstone Architecture) – File: 08-3400-20-0074/1

Report: Manager, Development Planning, February 23, 2022

RECOMMENDATION:

PURSUANT to the report of the Manager, Development Planning, dated February 23, 2022, entitled “Development Variance Permit Application – 324 Ridgeway Avenue (Cornerstone Architecture)”:

THAT Development Variance Permit No. PLN2022-00002 be considered for issuance under Section 498 of the *Local Government Act* and a Public Meeting be held;

THAT notification be circulated in accordance with Section 499 of the *Local Government Act*;

AND THAT staff report back on a bylaw review to examine pathways to meet the City’s district energy as well as high performance building design requirements.

PUBLIC CLARIFICATION PERIOD

The Public Clarification Period is limited to 10 minutes in total and is an opportunity for the public to ask a question regarding process or clarification on an item on the Regular Council Agenda. The Public Clarification Period concludes after 10 minutes and the Regular Council Meeting reconvenes.

COUNCIL INQUIRIES / REPORTS

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THE CORPORATION OF THE CITY OF NORTH VANCOUVER

PUBLIC HEARING GUIDELINES

Public Hearings are included as part of a Regular Council agenda and governed by the provisions of the *Local Government Act*.

A Public Hearing is held to allow the public an opportunity to make representations to Council – by speaking at the Public Hearing or by written submission – on a proposed amendment to the City's Official Community Plan and/or Zoning Bylaw. All persons who believe their interest in property is affected by a proposed bylaw(s) are afforded a reasonable opportunity to be heard, voice concerns or present written submissions regarding matters contained within the bylaw(s).

All written submissions and representations made at the Public Hearing form part of the official public record. Minutes of the Public Hearing and a video recording of the proceedings will be posted on the City's website at cnv.org.

To provide written input:

All written submissions must include your name and address. If this information is not provided, it cannot be included as part of the public record. Email submissions sent to the Corporate Officer at input@cnv.org are preferred, and hand-delivered or mailed submissions will also be accepted. **The deadline to submit written submissions is 12:00 noon on the day of the Public Hearing.**

To speak at the Public Hearing:

Via Webex/phone: Pre-register by completing the online form at cnv.org/PublicHearings, or by phoning 604-990-4230 to provide contact details, so call-in instructions can be forwarded to you. **All Webex/phone pre-registration must be submitted no later than 12:00 noon on the day of the Public Hearing.**

In person at City Hall: On the day of the meeting, a sign-up sheet will be available at City Hall reception (14th Street entrance) between 9:00am and 4:00pm, and then outside the Council Chamber from 5:30pm. Enter City Hall through the doors at the southwest corner of the building. Capacity limits will be in place and masks are required within City Hall at all times.

Non-registered speakers: Speakers who have not pre-registered will also have an opportunity to provide input. Once all registered speakers have spoken, the Mayor will call for a recess to allow time for additional speakers to phone in. Call-in details will be displayed on-screen during the livestream at cnv.org/LiveStreaming.

Comments from the public must specifically relate to the proposed bylaw(s). Speakers are asked to avoid repetitive comments and not to divert to other matters.

Continued...



THE CORPORATION OF THE CITY OF NORTH VANCOUVER

PUBLIC HEARING GUIDELINES – Continued

Speakers will be asked to confirm their name and address for the record and will be provided one, 5-minute opportunity to present their comments. Everyone will be given a reasonable opportunity to be heard and no one should feel discouraged or prevented from making their views known.

Procedural rules for the conduct of the Public Hearing are set at the call of the Chair. Council's main function is to listen to the views of the public regarding the change of land use in the proposed bylaw(s). It is not the function of Council to debate the merits of an application with speakers. Questions from members of the public and Council must be addressed through the Chair.

Once the Public Hearing concludes, no further information or submissions can be considered by Council.

Following adjournment of the Public Hearing, the Regular meeting reconvenes and the Zoning and/or Official Community Plan bylaw amendment(s) are discussed and debated by members of Council, followed by consideration of third reading of the bylaw(s).