



**AGENDA FOR THE REGULAR MEETING OF COUNCIL HELD IN THE COUNCIL CHAMBER AND ELECTRONICALLY (HYBRID) FROM CITY HALL, 141 WEST 14<sup>TH</sup> STREET, NORTH VANCOUVER, BC, ON MONDAY, FEBRUARY 5, 2024 AT 6:00 PM**

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*The City of North Vancouver respectfully acknowledges that this Council meeting is held on the traditional and unceded territories of the Skwxwú7mesh (Squamish) and Səlílwətał (Tsleil-Waututh) Nations.*

**CALL TO ORDER**

**APPROVAL OF AGENDA**

1. Regular Council Meeting Agenda, February 5, 2024

**ADOPTION OF MINUTES**

2. Regular Council Meeting Minutes, January 22, 2024

**PROCLAMATIONS**

Heart Month – February 2024

Black History Month – February 2024

**PUBLIC INPUT PERIOD**

**CONSENT AGENDA**

Items \*3 and \*4 are listed in the Consent Agenda and may be considered separately or in one motion.

**BYLAWS – ADOPTION**

- \*3. “Zoning Bylaw, 1995, No. 6700, Amendment Bylaw, 2023, No. 8970” (Three Shores Management / Integra Architecture Inc., 275 East 2<sup>nd</sup> Street, CD-761)
- \*4. “Housing Agreement Bylaw, 2023, No. 8971” (Three Shores Management / Integra Architecture Inc., 275 East 2<sup>nd</sup> Street, CD-761, Rental Housing Commitments)

**DELEGATION**

Jessica Bouchard, Associate Director, and Reid Shier, Director, The Polygon Gallery – The Polygon Gallery – Operational Update

**CORRESPONDENCE**

5. Reid Shier, Director, The Polygon Gallery – The Polygon Gallery – Operational Update

**FINANCE COMMITTEE MEETING**

2024-2028 Draft Financial Plan Overview

**REPORT**

6. Draft 2024-2028 Financial Plan

**BYLAW – FIRST, SECOND AND THIRD READINGS**

7. “Affordable Housing Reserve Fund Bylaw, 1996, No. 6757, Amendment Bylaw, 2024, No. 9007” (Text Amendment)

**REPORT**

8. Council Appointments to the Civic Youth Awards, Centennial Scholarships and Children and Youth Initiatives Fund Committee

**NOTICE OF MOTION**

9. Intersection Cameras for Safer Streets – Councillor McIlroy and Councillor Valente

**PUBLIC CLARIFICATION PERIOD**

**COUNCIL INQUIRIES / REPORTS**

**NEW ITEMS OF BUSINESS**

**NOTICES OF MOTION**

**RECESS TO CLOSED SESSION**

**REPORT OF THE COMMITTEE OF THE WHOLE (CLOSED SESSION)**

**ADJOURN**

## **CALL TO ORDER**

## **APPROVAL OF AGENDA**

1. Regular Council Meeting Agenda, February 5, 2024

## **ADOPTION OF MINUTES**

2. Regular Council Meeting Minutes, January 22, 2024

## **PROCLAMATIONS**

Heart Month – February 2024

Black History Month – February 2024

## **PUBLIC INPUT PERIOD**

The Public Input Period is addressed in sections 12.20 to 12.28 of “Council Procedure Bylaw, 2015, No. 8500.” The time allotted for each speaker addressing Council during the Public Input Period is 2 minutes, with the number of speakers set at 5 persons. Speakers’ comments will be audio recorded, as well as live-streamed on the City’s website, and will form part of the public record.

Speakers may only speak on the same matter once in a 3-month period.

Speakers during the Public Input Period are permitted to join the meeting in person in the Council Chamber or electronically via Webex. There are 2 ways to sign up to speak during the Public Input Period.

- 1) **IN PERSON:** Speakers who choose to participate in person must sign the speaker list located outside the Council Chamber between 5:30 and 5:55pm on the day of the Council meeting.
- 2) **ELECTRONICALLY VIA WEBEX:** Speakers who choose to participate electronically must pre-register by 12:00 noon on the day of the Council meeting by completing the online form at [cnv.org/PublicInputPeriod](http://cnv.org/PublicInputPeriod), or by phoning 604-990-4230. These pre-registrants will receive instructions by email or phone on the afternoon before the Council meeting.

If a speaker has written material to accompany their comments, the material must be sent to the Corporate Officer at [clerks@cnv.org](mailto:clerks@cnv.org) no later than 12:00 noon on the day of the Council Meeting.

The Public Input Period provides an opportunity for comment only and places the speaker’s concern on record, without the expectation of a response from Council. Speakers must comply with the General Rules of Conduct set out in section 5.1 of “Council Procedure Bylaw, 2015, No. 8500” and may not speak with respect to items as listed in section 12.25(2).

Speakers are requested not to address matters that refer to items from a concluded Public Hearing/Public Meeting or to Public Hearings, Public Meetings and Committee meetings when those matters are scheduled on the same evening’s agenda, as an opportunity for public input is provided when the particular item comes forward for discussion.

Please address the Mayor as “Your Worship” or “Mayor, followed by their surname”. Councillors should be addressed as “Councillor, followed by their surname”.

## **CONSENT AGENDA**

Items \*3 and \*4 are listed in the Consent Agenda and may be considered separately or in one motion.

### **RECOMMENDATION:**

THAT the recommendations listed within the “Consent Agenda” be approved.

## **START OF CONSENT AGENDA**

### **BYLAWS – ADOPTION**

- \*3. “Zoning Bylaw, 1995, No. 6700, Amendment Bylaw, 2023, No. 8970” (Three Shores Management / Integra Architecture Inc., 275 East 2<sup>nd</sup> Street, CD-761)

### **RECOMMENDATION:**

THAT “Zoning Bylaw, 1995, No. 6700, Amendment Bylaw, 2023, No. 8970” (Three Shores Management / Integra Architecture Inc., 275 East 2<sup>nd</sup> Street, CD-761) be adopted, signed by the Mayor and Corporate Officer and affixed with the corporate seal.

- \*4. “Housing Agreement Bylaw, 2023, No. 8971” (Three Shores Management / Integra Architecture Inc., 275 East 2<sup>nd</sup> Street, CD-761, Rental Housing Commitments)

### **RECOMMENDATION:**

THAT “Housing Agreement Bylaw, 2023, No. 8971” (Three Shores Management / Integra Architecture Inc., 275 East 2<sup>nd</sup> Street, CD-761, Rental Housing Commitments) be adopted, signed by the Mayor and Corporate Officer and affixed with the corporate seal.

## **END OF CONSENT AGENDA**

### **DELEGATION**

Jessica Bouchard, Associate Director, and Reid Shier, Director, The Polygon Gallery – The Polygon Gallery – Operational Update

*Item 5 refers.*

### **CORRESPONDENCE**

5. Reid Shier, Director, The Polygon Gallery, December 7, 2023

Re: The Polygon Gallery – Operational Update

### **RECOMMENDATION:**

THAT the correspondence from Reid Shier, Director, The Polygon Gallery, dated December 7, 2023, regarding “The Polygon Gallery – Operational Update”, be received for information.



**FINANCE COMMITTEE MEETING** (following Item 5)

Re: 2024-2028 Draft Financial Plan Overview – File: 05-1700-01-0001/2024

Chair: Mayor Linda Buchanan

Purpose: The purpose of the Finance Committee Meeting is to present the City of North Vancouver’s 2024-2028 Draft Financial Plan Overview for consideration.

**AGENDA**

1. Presentation – 2024-2028 Draft Financial Plan Overview – Chief Financial Officer

2. Public Comments – 3 minutes per speaker

Members of the community are provided an opportunity to submit written comments prior to the Finance Committee Meeting or attend the meeting in person, by phone or by Webex.

3. Questions / Comments of the Finance Committee

4. RECOMMENDATION:

PURSUANT to the report of the Chief Financial Officer, dated January 25, 2024, entitled “Draft 2024-2028 Financial Plan”:

THAT Council provide input on the 2024 Draft Operating Budget, 2024 Draft Shipyards Budget, 2024 Draft Cemetery Budget, and Proposed New Items that reflects a baseline tax rate increase of 8.5%;

THAT Council provide feedback on the 2024-2028 Draft Capital Plan;

THAT the 2024 Draft Operating Budget, 2024 Draft Shipyards Budget, 2024 Draft Cemetery Budget, and 2024-2028 Draft Capital Plan be amended based on the feedback received and brought back to a subsequent meeting for Council’s consideration;

AND THAT “Affordable Housing Reserve Fund Bylaw, 1996, No. 6757, Amendment Bylaw, 2024, No. 9007” (Text Amendment) be considered.

5. Adjourn

*Item 6 refers.*

## **REPORT**

6. Draft 2024-2028 Financial Plan – File: 05-1700-01-0001/2024

Report: Chief Financial Officer, January 25, 2024

### **RECOMMENDATION:**

PURSUANT to the report of the Chief Financial Officer, dated January 25, 2024, entitled “Draft 2024-2028 Financial Plan”:

THAT Council provide input on the 2024 Draft Operating Budget, 2024 Draft Shipyards Budget, 2024 Draft Cemetery Budget, and Proposed New Items that reflects a baseline tax rate increase of 8.5%;

THAT Council provide feedback on the 2024-2028 Draft Capital Plan;

THAT the 2024 Draft Operating Budget, 2024 Draft Shipyards Budget, 2024 Draft Cemetery Budget, and 2024-2028 Draft Capital Plan be amended based on the feedback received and brought back to a subsequent meeting for Council’s consideration;

AND THAT “Affordable Housing Reserve Fund Bylaw, 1996, No. 6757, Amendment Bylaw, 2024, No. 9007” (Text Amendment) be considered.

*Item 7 refers.*

## **BYLAW – FIRST, SECOND AND THIRD READINGS**

7. “Affordable Housing Reserve Fund Bylaw, 1996, No. 6757, Amendment Bylaw, 2024, No. 9007” (Text Amendment)

### **RECOMMENDATION:**

THAT “Affordable Housing Reserve Fund Bylaw, 1996, No. 6757, Amendment Bylaw, 2024, No. 9007” (Text Amendment) be given first, second and third readings.

## **REPORT**

8. Council Appointments to the Civic Youth Awards, Centennial Scholarships and Children and Youth Initiatives Fund Committee – File: 01-0360-20-0010/2024

Report: Community Development Coordinator, January 24, 2024

### **RECOMMENDATION:**

PURSUANT to the report of the Community Development Coordinator, dated January 24, 2024, entitled “Council Appointments to the Civic Youth Awards, Centennial Scholarships and Children and Youth Initiatives Fund Committee”:

*Continued...*

**REPORT – Continued**

8. Council Appointments to the Civic Youth Awards, Centennial Scholarships and Children and Youth Initiatives Fund Committee – File: 01-0360-20-0010/2024  
– Continued

THAT Councillor \_\_\_\_\_ and Councillor \_\_\_\_\_ be appointed to the Civic Youth Awards, Centennial Scholarships and Children and Youth Initiatives Fund Committee;

AND THAT the North Vancouver Board of Education be invited to appoint one City School Trustee to be a member of the committee to review the grant applications and youth award nominations submitted for the year 2024.

**NOTICE OF MOTION**

9. Intersection Cameras for Safer Streets – File: 11-5460-01-0001/2024

Submitted by Councillor McIlroy and Councillor Valente

**RECOMMENDATION:**

WHEREAS most crashes in British Columbia happen at intersections and speed was the number one contributing factor in fatal crashes in BC between 2018 and 2022;

AND WHEREAS intersection cameras, for both speed and red light infractions, can be implemented quickly and have been proven to be a cost-effective method of improving intersection safety;

THEREFORE BE IT RESOLVED that UBCM call upon the BC government to install speed and red light cameras at all intersections across BC with 20 or more casualty crashes recorded between 2018-2022;

AND BE IT FURTHER RESOLVED that UBCM call upon the BC government to allow local governments to install speed and red light cameras at their own expense and directly collect fines to be invested in implementing road safety improvements.

*Background Information, January 22, 2024*

**PUBLIC CLARIFICATION PERIOD**

The Public Clarification Period is limited to 10 minutes in total and is an opportunity for the public to ask a question regarding process or clarification on an item on the Regular Council Agenda. The Public Clarification Period concludes after 10 minutes and the Regular Council Meeting reconvenes.

**COUNCIL INQUIRIES / REPORTS**

**NEW ITEMS OF BUSINESS**

**NOTICES OF MOTION**

**RECESS TO CLOSED SESSION**

THAT Council recess to the Committee of the Whole, Closed Session, pursuant to the *Community Charter*, Sections 90(1)(a) [personal information], 90(1)(d) [security of City property], 90(1)(e) [land matter] and 90(1)(m) [exclusion under another enactment].

**REPORT OF THE COMMITTEE OF THE WHOLE (CLOSED SESSION)**

**ADJOURN**



**MINUTES OF THE REGULAR MEETING OF COUNCIL HELD IN THE COUNCIL CHAMBER AND ELECTRONICALLY (HYBRID) FROM CITY HALL, 141 WEST 14<sup>TH</sup> STREET, NORTH VANCOUVER, BC, ON MONDAY, JANUARY 22, 2024**

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**PRESENT**

**COUNCIL MEMBERS**

Mayor L. Buchanan  
Councillor H. Back  
Councillor D. Bell  
Councillor A. Girard  
Councillor J. McIlroy  
Councillor S. Shahriari  
Councillor T. Valente

**STAFF MEMBERS**

L. McCarthy, CAO  
B. Pearce, Deputy CAO  
A. Cifarelli, Corporate Officer  
K. Graham, Corporate Officer  
J. Peters, Acting Deputy Corporate Officer  
L. Sawrenko, Chief Financial Officer  
H. Granger, City Solicitor  
K. Magnusson, Director, Engineering, Parks and Environment  
D. Hutch, Deputy Director, Parks and Public Spaces  
B. Willock, Deputy Director, Infrastructure Management  
J. Hall, Manager, Public Realm Infrastructure  
B. Green, Transportation Engineer  
S. Galloway, Director, Planning and Development  
R. Basi, Acting Deputy Director, Planning and Development  
M. Friesen, Acting Manager, Development Planning  
R. de St. Croix, Manager, Long Range and Community Planning  
M. Menzel, Development Planner  
B. van der Heijden, Development Planner  
G. Schalk, Public Safety Director and Fire Chief  
E. Doran, Director, People and Culture  
R. Skene, Deputy Director, Civic Development & Strategic Initiatives  
D. Foldi, Senior Project Manager  
C. Stevens, Manager, Strategic Initiatives  
A. Gibbs, Senior Manager, Communications and Engagement  
D. Van Heerden, Manager, Financial Planning  
S. Smith, Manager, Economic Development  
B. Lin, Economic and Business Development Coordinator  
S. Tandon, Committee Clerk  
V. Webb, Administrative Coordinator

The meeting was called to order at 6:00 pm.

**APPROVAL OF AGENDA**

Moved by Councillor Bell, seconded by Councillor McIlroy

1. Regular Council Meeting Agenda, January 22, 2024

THAT the Regular Agenda of January 22, 2024 be amended by adding Item 10 – “Union of BC Municipalities Housing Summit 2024”;

AND THAT the Agenda, as amended, be approved.

**CARRIED UNANIMOUSLY**

R2024/2-1

## **ADOPTION OF MINUTES**

Moved by Councillor Back, seconded by Councillor McIlroy

2. Regular Council Meeting Minutes, January 15, 2024

**CARRIED UNANIMOUSLY**

R2024/2-2

## **PROCLAMATION**

Mayor Buchanan declared the following proclamation:

International Holocaust Remembrance Day – January 27, 2024

## **PUBLIC INPUT PERIOD**

Moved by Councillor Girard, seconded by Councillor Bell

THAT the Public Input Period be extended to hear more than 5 speakers listed on the sign-up sheet.

**CARRIED UNANIMOUSLY**

- Barry Shaw, 510 Kennard Avenue, North Vancouver, spoke in opposition of the Cloverley redevelopment site.
- Robert Morrison, 550 Kennard Avenue, North Vancouver, spoke in opposition of the Cloverley redevelopment site.
- Lisa Dooling, 302-3602 Aldercrest Drive, North Vancouver, spoke in support of the proposed changes to the North Shore Neighbourhood House.
- Lisa Hubbard, 82-15 Forest Parkway, Port Moody, Executive Director, NSNH, spoke in support of the proposed changes to the North Shore Neighbourhood House.
- Martino Ciambrelli, 1108 St. Andrews Avenue, North Vancouver, spoke regarding Cloverley Park, snow removal, pickle ball courts and the St. Andrews Avenue Improvement Project.
- Dennis Hilton, 818 St. Andrews Avenue, North Vancouver, spoke in opposition of the St. Andrews Avenue Improvement Project.
- Wendy Nielsen, 725 St. Andrews Avenue, North Vancouver, spoke regarding the Cloverley redevelopment site.
- Alison Shaw, 510 Kennard Avenue, North Vancouver, spoke regarding the permit required for the Cloverley redevelopment site.

## **PUBLIC MEETING – 125 East 2<sup>nd</sup> Street**

Moved by Councillor Valente, seconded by Councillor Shahriari

THAT the meeting recess to the Public Meeting regarding “Temporary Use Permit No. PLN2023-00031 (125 East 2<sup>nd</sup> Street)”.

**CARRIED UNANIMOUSLY**

The meeting recessed to the Public Meeting at 6:22 pm and reconvened at 6:25 pm.

## **MOTION**

3. Temporary Use Permit No. PLN2023-00031 (125 East 2<sup>nd</sup> Street)  
– File: 08-3400-20-0137/1

Moved by Councillor Bell, seconded by Councillor Back

THAT Temporary Use Permit No. PLN2023-00031 (125 East 2<sup>nd</sup> Street) be issued to East Second Lonsdale Project Ltd., Inc. No. BC1100032, in accordance with Section 493 of the *Local Government Act*,

AND THAT the Mayor and Corporate Officer be authorized to sign Temporary Use Permit No. PLN2023-00031.

**CARRIED UNANIMOUSLY**

R2024/2-3

## **REPORTS**

4. St. Andrews Avenue Safety Improvements Project – Recommended Design – Keith Road to 9<sup>th</sup> Street – File: 16-8350-20-0038/1

Report: Manager, Public Realm Infrastructure, January 10, 2024

Moved by Councillor McIlroy, seconded by Councillor Valente

PURSUANT to the report of the Manager, Public Realm Infrastructure, dated January 10, 2024, entitled “St. Andrews Avenue Safety Improvements Project – Recommended Design – Keith Road to 9<sup>th</sup> Street”:

THAT staff be authorized to proceed with implementing the recommended option, Design Concept 3, which includes the feedback received from Council and the community through the engagement process;

AND THAT funding to deliver the recommended design be incorporated into the 2024-2028 Financial Plan for Council's consideration.

**CARRIED**

R2024/2-4

Councillor Back, Councillor Bell and Councillor Shahriari are recorded as voting in opposition to the motion.

Mayor Buchanan declared a recess at 7:03 pm and reconvened the meeting at 7:05 pm.

## **REPORTS – Continued**

5. Zoning Bylaw Amendment for 351 West 3<sup>rd</sup> Street (Jim Pattison Developments Ltd.)  
– File: 08-3400-20-0082/1

Report: Planner 3, January 10, 2024

Moved by Councillor McIlroy, seconded by Councillor Bell

PURSUANT to the report of the Planner 3, dated January 10, 2024, entitled “Zoning Bylaw Amendment for 351 West 3<sup>rd</sup> Street (Jim Pattison Developments Ltd.)”:

THAT the application submitted by Jim Pattison Developments Ltd., to rezone the property located at 351 West 3<sup>rd</sup> Street from a CS-2 Zone to a Comprehensive Development Zone, be considered and no Public Hearing be held, in accordance with the *Local Government Act*,

THAT notification be circulated prior to first reading of the bylaw in accordance with the *Local Government Act*,

AND THAT the community benefits listed in the report section “Density Bonus and Community Benefits” be secured through agreements at the applicant’s expense and to the satisfaction of staff.

**CARRIED UNANIMOUSLY**

R2024/2-5

6. 2024 CanExport Community Investment Project – File: 13-6750-20-0008/1

Report: Economic and Business Development Coordinator, January 10, 2024

Moved by Councillor McIlroy, seconded by Mayor Buchanan

PURSUANT to the report of the Economic and Business Development Coordinator, dated January 10, 2024, entitled “2024 CanExport Community Investment Project”:

THAT the Mayor and Corporate Officer be authorized to sign the Grant Agreement with Global Affairs Canada for the 2024 CanExport Community Investment Sub-Program and any other necessary documentation required to give effect to this motion;

AND THAT staff be requested to report back to Council on project implementation and outcomes at the conclusion of the Grant Agreement.

**CARRIED UNANIMOUSLY**

R2024/2-6



## **REPORTS – Continued**

### 7. 2024 Early Appropriations #1 – 05-1705-30-0019/2024

Report: Chief Financial Officer, January 10, 2024

Moved by Councillor McIlroy, seconded by Councillor Shahriari

PURSUANT to the report of the Chief Financial Officer, dated January 10, 2024, entitled “2024 Early Appropriations #1”:

THAT (Funding Appropriation #2401) an amount of \$3,250,000 be appropriated from the Civic Amenity HJ Reserve for the purpose of funding the 2023-2027 Capital Plan;

THAT (Funding Appropriation #2402) an amount of \$940,000 be appropriated from the General Capital Reserve for the purpose of funding the 2023-2027 Capital Plan;

AND THAT should any of the amounts remain unexpended as at December 31, 2027, the unexpended balances shall be returned to the credit of the respective reserve.

**CARRIED UNANIMOUSLY**

R2024/2-7

### 8. North Shore Neighbourhood House and City Parks Loan Authorization Bylaw – File: 05-1705-01-0001/2024

Report: Chief Financial Officer, January 10, 2024

Moved by Councillor Bell, seconded by Councillor Girard

PURSUANT to the report of the Chief Financial Officer, dated January 10, 2024, entitled “North Shore Neighbourhood House and City Parks Loan Authorization Bylaw”:

THAT “North Shore Neighbourhood House and City Parks Loan Authorization Bylaw, 2024, No. 9006” be considered;

AND THAT the Corporate Officer be directed to submit “North Shore Neighbourhood House and City Parks Loan Authorization Bylaw, 2024, No. 9006” to the Inspector of Municipalities for review and approval.

**CARRIED UNANIMOUSLY**

R2024/2-8

## **BYLAW – FIRST, SECOND AND THIRD READINGS**

9. “North Shore Neighbourhood House and City Parks Loan Authorization Bylaw, 2024, No. 9006”

Moved by Councillor Bell, seconded by Councillor Girard

THAT “North Shore Neighbourhood House and City Parks Loan Authorization Bylaw, 2024, No. 9006” be given first and second readings.

**CARRIED UNANIMOUSLY**

Moved by Councillor Bell, seconded by Councillor Girard

THAT “North Shore Neighbourhood House and City Parks Loan Authorization Bylaw, 2024, No. 9006” be given third reading.

**CARRIED UNANIMOUSLY**

R2024/2-9

## **CORRESPONDENCE**

10. Union of BC Municipalities Housing Summit 2024 – File: 01-0390-01-0001/2024

Re: Union of BC Municipalities Housing Summit 2024, February 13-14, 2024, Vancouver, BC

Moved by Councillor Bell, seconded by Councillor McIlroy

PURSUANT to the correspondence, received January 17, 2024, from the Union of British Columbia Municipalities, regarding the “Housing Summit 2024”:

THAT Council members be authorized to attend the Housing Summit 2024, to be held February 13-14, 2024, in Vancouver, BC;

THAT Council Conference Attendance Policy No. C99C be amended to include the Chief Administrative Officer’s authority to approve events and conferences held by UBCM, FCM, LGLA and LMLGA;

THAT expenses be paid in accordance with “Council Expense Bylaw, 2003, No. 7487”;

AND THAT funds be provided from the Conference Education Travel Account.

**CARRIED UNANIMOUSLY**

R2024/2-10

## **PUBLIC CLARIFICATION PERIOD**

Nil.

## **COUNCIL INQUIRIES / REPORTS**

Nil.

## **NEW ITEMS OF BUSINESS**

Nil.

## **NOTICES OF MOTION**

Nil.

## **RECESS TO CLOSED SESSION**

Moved by Councillor Back, seconded by Councillor Shahriari

THAT Council recess to the Committee of the Whole, Closed Session, pursuant to the *Community Charter*, Sections 90(1)(a) [personal information] and 90(1)(e) [land matter].

**CARRIED UNANIMOUSLY**

The meeting recessed to the Committee of the Whole, Closed Session, at 7:23 pm and reconvened at 7:49 pm.

## **REPORT OF THE COMMITTEE OF THE WHOLE (CLOSED SESSION)**

11. Land Matter – File: 12-6350-20-0006/1

Report: Deputy Director, Civic Development and Strategic Initiatives,  
January 10, 2024

Moved by Councillor Shahriari, seconded by Councillor Back

PURSUANT to the report of the Deputy Director, Civic Development and Strategic Initiatives, dated January 10, 2024, regarding a land matter:

THAT the action taken by the Committee of the Whole (Closed Session) be ratified;

AND THAT the wording of the resolution and the report of the Deputy Director, Civic Development and Strategic Initiatives, dated January 10, 2024, remain in the Closed session.

**CARRIED UNANIMOUSLY**

R2024/2-11

**REPORT OF THE COMMITTEE OF THE WHOLE (CLOSED SESSION) – Continued**

12. Personal Information – File: 01-0360-20-0040/2024

Report: Corporate Officer, January 10, 2024

Moved by Councillor Shahriari, seconded by Councillor Back

PURSUANT to the report of the Corporate Officer, dated January 10, 2024, regarding personal information:

THAT the action taken by the Committee of the Whole (Closed Session) be ratified;

AND THAT the wording of the resolution and the report of the Corporate Officer, dated January 10, 2024, remain in the Closed session.

**CARRIED UNANIMOUSLY**

R2024/2-12

**ADJOURN**

Moved by Councillor Back, seconded by Councillor Shahriari

THAT the meeting adjourn.

**CARRIED UNANIMOUSLY**

The meeting adjourned at 7:50 pm.

*“Certified Correct by the Corporate Officer”*

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CORPORATE OFFICER



## Office of the Mayor

CITY OF NORTH VANCOUVER  
BRITISH COLUMBIA

# Proclamation

## HEART MONTH

*Whereas* the Heart & Stroke Canvassing Campaign takes place in February of each year to raise awareness and raise funds to support life-saving research on heart disease and stroke and share vital health information with the public;

*Whereas* heart disease or stroke takes a Canadian life every seven minutes; and the Heart & Stroke's mission is to improve the health of Canadians by preventing and reducing disability and death from heart disease and promoting recovery of heart disease and stroke;

*Whereas* heart disease is on the rise in women, some risk factors for and symptoms of heart disease are different for women than for men, and Wear Red Canada Day on February 13 is an opportunity to raise awareness of women's cardiovascular health issues and to show support for women at risk of and suffering from heart disease;

*And Whereas* we commend the thousands of volunteers, staff and researchers for their dedication and commitment and wish them continued success;

*Now Therefore* I, Linda Buchanan, Mayor of the City of North Vancouver, do hereby proclaim **February 2024** as **Heart Month** in the City of North Vancouver, the traditional territories of the Squamish and Tsleil-Waututh Nations.

So proclaimed on Monday, February 5, 2024

*Linda C. Buchanan*

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Mayor Linda Buchanan



## Office of the Mayor

CITY OF NORTH VANCOUVER  
BRITISH COLUMBIA

# Proclamation

## BLACK HISTORY MONTH

*Whereas*

the City of North Vancouver is a culturally diverse place where all people are welcomed, included, and celebrated;

*Whereas*

the City of North Vancouver supports Black History Month with the intent of advancing equality for Black Canadians, by opposing anti-Black racism and intolerance, and by listening to and learning from Black histories of continued injustices;

*Whereas*

the City's efforts in advancing a more inclusive community coincides with the United Nations' declaration of the International Decade for People of African Descent (2015-2024) which encourages countries to promote the human rights of people of African descent;

*And Whereas*

for 30 over years, the BC Black History Awareness Society has hosted public events and programs during Black History Month to recognize and celebrate the achievements and contributions of historical and contemporary people of African descent;

*Now Therefore*

I, Linda Buchanan, Mayor of the City of North Vancouver, do hereby proclaim **February 2024** as **Black History Month** in the City of North Vancouver, the traditional territories of the Squamish and Tsleil-Waututh Nations.

So proclaimed on Monday, February 5, 2024

*Linda C. Buchanan*

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Mayor Linda Buchanan

**THE CORPORATION OF THE CITY OF NORTH VANCOUVER**

**BYLAW NO. 8970**

**A Bylaw to amend “Zoning Bylaw, 1995, No. 6700”**

The Council of The Corporation of the City of North Vancouver, in open meeting assembled, enacts as follows:

1. This Bylaw shall be known and cited for all purposes as **“Zoning Bylaw, 1995, No. 6700, Amendment Bylaw, 2023, No. 8970” (Three Shores Management / Integra Architecture Inc., 275 East 2<sup>nd</sup> Street, CD-761).**
2. Division VI: Zoning Map of Document “A” of “Zoning Bylaw, 1995, No. 6700” is hereby amended by reclassifying the following lands currently having a civic address of 275 East 2<sup>nd</sup> Street and legally described below as henceforth being transferred, added to and forming part of CD-761 (Comprehensive Development 761 Zone):

PID: 008-717-231	LOT C BLOCK 154 DISTRICT LOT 274 PLAN 13156
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from zone RM-1.

3. Part 11 of Division V: Comprehensive Development Regulations of Document “A” of “Zoning Bylaw, 1995, No. 6700” is hereby amended by:

- A. Adding the following Comprehensive Development Zone to Section 1101 in numerical order:

CD-761 Comprehensive Development 761 Zone (275 East 2<sup>nd</sup> Street)

In the CD-761 Zone, permitted Uses, regulations for permitted Uses, regulations for the size, shape and siting of Buildings and Structures and required Off-Street Parking shall be as in the RM-1 Zone, except that:

- (1) “Basement” means the floor levels, located below the First Storey;
- (2) One Principal Buildings shall be permitted on one Lot;
- (3) The permitted Principal Use on the Lot shall be limited to:
  - (a) Rental Apartment Residential Use:
    - i. Accessory Home Occupation Use, subject to Sections 507(6), (7) and (8) of this Bylaw;
    - ii. Accessory Off-Street Parking Use;
    - iii. Accessory Home Office Use;
- (4) Gross Floor Area:
  - (a) Combined and in total, shall not exceed 1.6 times the Lot Area;
  - (b) Maximum Gross Floor Area may be further increased to a maximum of 2.6 times the Lot Area, upon entering into a Housing Agreement with the City;

<b>BASE DENSITY</b>			
OCP Schedule 'A'		1.6 FSR	
<b>ADDITIONAL (BONUS) DENSITY</b>			
<b>ADDITIONAL DENSITY CATEGORY</b>	<b>DESCRIPTION</b>	<b>ADDITIONAL (BONUS) DENSITY</b>	<b>POLICY REFERENCE</b>
Secured Rental Housing	100% rental housing; 10% mid-market rental units	1.0 FSR	OCP section 2.2
<b>TOTAL DENSITY</b>		<b>2.6 FSR</b>	

- (c) Open to Below Areas shall not be counted twice;
  - (d) No more than 684.0 square meter (7,363.0 Square feet) of Rental Apartment Residential Use Floor Area shall be excluded in basement areas;
- (5) Lot Coverage of Principal Building shall not exceed a maximum of 72 percent;
- (6) Height:
- (a) Height of Principal Building shall not exceed six storeys and 17.3 metres (56.8 feet) as measured from average Building Grade of north Lot Line;
- (7) Height Exceptions:
- (a) The Heights of Buildings and Structures permitted elsewhere in the Bylaw may be exceeded for:
    - i. parapet walls, guard rails, Garden Structures common staircase and elevator structures by not more than 3.3 meter (10.8 feet.)
    - ii. Fully screened mechanical equipment located at least 3 meter (9.8 feet.) from the roof edge by not more than 2.0 meter (6.6 feet.);
- (8) Siting:
- (a) Principal Building shall be sited a minimum:
    - i. 3.1 metres (10.2 feet) from Front (north) Lot Line;
    - ii. 3.9 metres (13.1 feet) from Rear (south) Lot Line;
    - iii. 3.2 metres (10.5 feet) from Exterior Side Lot Line;
    - iv. 3.1 metres (10.2 feet) from Interior Side Lot Line;
  - (b) Section 410(3) "Siting Exceptions" is varied as follows:
    - i Bay Windows Unenclosed Balconies, and Open Appendages shall not project beyond the face of the Principal Building toward the Interior Side Lot Line;
- (9) Section 510(2), Unit Separation, shall be waived;



(10) Section 611 (6), Building Width and Length, shall be waived.

READ a first time on the 15<sup>th</sup> day of May, 2023.

READ a second time on the 15<sup>th</sup> day of May, 2023.

READ a third time on the 15<sup>th</sup> day of May, 2023.

ADOPTED on the <> day of <>, 2023.

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MAYOR

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CORPORATE OFFICER

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THE CORPORATION OF THE CITY OF NORTH VANCOUVER

BYLAW NO. 8971

**A Bylaw to enter into a Housing Agreement (275 East 2<sup>nd</sup> Street)**

**WHEREAS** Section 483 of the *Local Government Act* R.S.B.C. 2015 c.1 permits a local government to enter into a housing agreement for rental housing.

**NOW THEREFORE** the Council of The Corporation of the City of North Vancouver, in open meeting assembled enacts as follows:

1. This Bylaw shall be known and cited for all purposes as “**Housing Agreement Bylaw, 2023, No. 8971**” (Three Shores Management / Integra Architecture Inc., 275 East 2<sup>nd</sup> Street, CD-761, Rental Housing Commitments).
2. The Council hereby authorizes the agreement substantially in the form attached to this bylaw between The Corporation of the City of North Vancouver and Three Shores Management with respect to the lands referenced as 275 East 2<sup>nd</sup> Street, “Zoning Bylaw, 1995, No. 6700, Amendment Bylaw, 2023, No. 8970” (Three Shores Management / Integra Architecture, 275 East 2<sup>nd</sup> Street, CD-761).
3. The Mayor and Corporate Officer are authorized to execute the Housing Agreement and any documents required to give effect to the Housing Agreement.

READ a first time on the 15<sup>th</sup> day of May, 2023.

READ a second time on the 15<sup>th</sup> day of May, 2023.

READ a third time on the 15<sup>th</sup> day of May, 2023.

ADOPTED on the <> day of <>, 2023.

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MAYOR

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CORPORATE OFFICER

## PART 2 – TERMS OF INSTRUMENT

### RENTAL HOUSING AGREEMENT AND SECTION 219 COVENANT

**THIS AGREEMENT** dated for reference the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

BETWEEN:

**THREE SHORES MANAGEMENT**

2919 Altamont Crescent  
West Vancouver, Bc  
V7V 3B9

(the “Owner”)

AND:

**THE CORPORATION OF THE CITY OF NORTH VANCOUVER,**  
a municipal corporation pursuant to the *Local Government Act* and  
having its offices at 141 West 14<sup>th</sup> Street, North Vancouver, British  
Columbia, V7M 1H9

(the “City”)

**WHEREAS:**

- A. The Owner is the registered and beneficial owner of the Lands.
- B. The City is a municipal corporation incorporated pursuant to the *Local Government Act*, RSBC 2015, c. 1 and the *Community Charter*, SBC 2003, c. 26.
- C. Section 219 of the *Land Title Act*, RSBC 1996, c. 250 permits registration of a covenant in favour of a municipality in respect of the use of land or the use of a building on or to be erected on land, that land is or is not to be built on except in accordance with the covenant and that land is not to be subdivided except in accordance with the covenant.
- D. Section 483 of the Act permits a local government to, by bylaw, enter into a housing agreement that may include terms and conditions regarding the occupancy of the housing units identified in the agreement, including respecting the form of tenure of the housing units, the availability of the housing units to classes of persons, the administration and management of the housing units and the rents and lease, sale or share prices that may be charged.
- E. The City has adopted a bylaw authorizing this Agreement.
- F. The Owner and the City wish to enter into this Agreement pursuant to Section 219 of the *Land Title Act* and section 483 of the Act.

**NOW THEREFORE** in consideration of the sum of Ten Dollars (\$10.00) now paid by the City to the Owner and for other good and valuable consideration (the receipt and sufficiency of which the Owner hereby acknowledges), the Owner and the City covenant each with the other as follows:

## 1. DEFINITIONS

- (a) “**Act**” means the *Local Government Act*, RSBC 2015, c.1 as amended from time to time;
- (b) “**Affordable Rent**” means with respect to each Mid-Market Rental Unit a rent payment amount equal to 10% below the “Private Apartment Average Rents” for the corresponding bedroom type in the City of North Vancouver as established by CMHC’s Housing Market Information Portal for the year the tenancy is entered into;
- (c) “**Agreement**” means this agreement as amended from time to time;
- (d) “**Commencement Date**” has the meaning set out in section 2.1 herein;
- (e) “**Council**” means the municipal council for the City of North Vancouver;
- (f) “**CMHC**” means Canada Mortgage and Housing Corporation;
- (g) “**Director, Planning and Development**” means the chief administrator of the Department of Planning of the City and their successors in function and their respective nominees;
- (h) “**Dwelling Unit**” means a dwelling unit as defined in the City of North Vancouver’s “Zoning Bylaw 1995, No. 6700” as amended from time to time;
- (i) “**Lands**” means those lands and premises legally described as:  
  
Parcel Identifier: 008-717-231  
Lot C  
Block 154  
District Lot 274  
Plan 13156;
- (j) “**Mid-Market Rental Units**” means the 8 Dwelling Units in the Residential Building to be constructed on the Lands that are rented to tenants for Affordable Rent;
- (k) “**Market Rental Units**” means all Dwelling Units in the Residential Building other than the Mid-Market Rental Units;
- (l) “**Maximum Household Income**” means an annual gross household income determined by multiplying Affordable Rent by 12 to yield the households’ annual housing costs, and divide by 30% (0.30) to meet the standard definition of affordability;
- (m) “**Rental Purposes**” means an occupancy or intended occupancy which is or would be governed by a tenancy agreement as defined in Section 1 of the *Residential Tenancy Act*, SBC 2002 c. 78 as amended from time to time between the Owner and the tenant;
- (n) “**Rental Units**” means the Market Rental Units and the Mid-Market Rental Units;

- (o) **“Residential Building”** means the six storey building to be constructed on the Lands to be used for Rental Purposes with 79 Dwelling Units, of which 71 Dwelling Units will be Market Rental Units and 8 Dwelling Units will be Mid-Market Rental Units;
- (p) **“RT Act”** means the *Residential Tenancy Act*, SBC 2002 c. 78;
- (q) **“Rezoning Bylaw”** means the rezoning bylaw applicable to the Lands described as “Zoning Bylaw, 1995, No. 6700, Amendment Bylaw, 2023, No. [8970]”;
- (r) **“Section 219 Covenant”** means a covenant pursuant to Section 219 of the *Land Title Act*;
- (s) **“Tenancy Agreement”** means an agreement, whether written or oral, express or implied, between the Owner and a tenant respecting possession or occupancy of a Rental Unit;
- (t) **“Tenant Relocation Plan”** means the Tenant Relocation Plan dated March 30, 2022, as prepared by the Owner and approved by the City, to meet the requirements of the City’s Residential Tenant Displacement Policy, version 2 and dated as of July 12, 2021, a copy of which is attached as Schedule A to this Agreement; and
- (u) **“Term”** has the meaning set out in section 2.1 herein.

## 2. TERM

- 2.1 This Agreement will commence upon adoption by the City’s Council of “Housing Agreement Bylaw, 2023, No. 8971” (Three Shores Management / Integra Architecture INC, 275 East 2nd Street, CD-761, Rental Housing Commitments) (the **“Commencement Date”**) and will continue until the date this Agreement is terminated in accordance with sections 2.2 or 8.3(c) (the **“Term”**).
- 2.2 This Agreement will terminate immediately upon the removal or destruction of the Residential Building provided the Residential Building is not repaired or rebuilt following the destruction thereof.
- 2.3 Subject to section 7.3, upon termination of this Agreement, this Agreement will be at an end and of no further force and effect.

## 3. SECTION 219 COVENANT

- 3.1 The Owner covenants and agrees with the City as a covenant in favour of the City pursuant to Section 219 of the *Land Title Act*, RSBC 1996, c. 250 that during the Term of this Agreement, it being the intention and agreement of the Owner that the provisions in this Agreement be annexed to, and run with and be a charge upon the Lands, that notwithstanding the Rezoning Bylaw, the Lands will be used and built on only in strict compliance with the terms and conditions of this Agreement and that:
  - (a) the Lands must not be subdivided or stratified;

- (b) the Rental Units in the Residential Building must be used for Rental Purposes only and all Rental Units must be owned and operated by the Owner, provided that the Mid-Market Rental Units may be operated by a non-profit entity engaged by the Owner and having expertise in non-market housing, with the approval of the Director, Planning and Development; and
  - (c) no Rental Unit in the Residential Building must be occupied for any purpose except for Rental Purposes pursuant to a Tenancy Agreement.
- 3.2 The Owner further covenants and agrees with the City that the Lands and any buildings or structures constructed thereon including the Residential Building must be developed, built, and maintained in accordance with all City bylaws, regulations and guidelines as amended from time to time.
- 3.3 Pursuant to section 219(6) of the *Land Title Act*, RSBC 1996, c. 250 except for the negligence of the City or its employees, agents or contractors, the Owner will indemnify and save harmless each of the City and its elected officials, board members, officers, directors, employees, and agents, and their heirs, executors, administrators, personal representatives, successors and assigns, from and against all claims, demands, actions, loss, damage, costs and liabilities, which all or any of them will or may be liable for or suffer or incur or be put to by reason of or arising out of:
- (a) any act or omission, negligent or otherwise, by the Owner, or its officers, directors, employees, agents, contractors, or other persons for whom at law the Owner is responsible;
  - (b) the Owner's default under this Agreement; and
  - (c) the Owner's ownership, operation, management or financing of the Lands for the provision of housing for Rental Purposes.

#### **4. TENANCY RESTRICTIONS**

- 4.1 The unit mix for Rental Units in the Residential Building will be no fewer than 10 three-bedroom units, 10 two-bedroom units, 38 one-bedroom units and 21 studio units or as otherwise approved in writing by the Director, Planning and Development in their discretion.
- 4.2 The 8 Mid-Market Rental Units will be provided in the following unit mix: 2 studio units, 3 one-bedroom units, 2 two-bedroom units, and 1 three-bedroom unit. The Owner may only change this mix with the approval in writing by the Director, Planning and Development with such approval to be granted in their discretion. The Owner will be entitled to determine the locations of the 8 Mid-Market Rental Units within the Residential Building.
- 4.3 The Owner will enter into a minimum 1 year Tenancy Agreement for each of the Mid-Market Rental Units which will convert to a month to month tenancy at the end of the 1 year term. If such a tenancy is ended prior to the end of the Term, the Owner must rent the Mid-Market Rental Unit at Affordable Rent. For greater certainty, at the end of each tenancy, the Mid-Market Rental Unit will continue to be rented as a Mid-Market Rental Unit at Affordable Rent, which obligation will be ongoing at all times during the Term.

#### **5. OWNER'S OBLIGATIONS**

5.1 Without limiting section 3.1 of this Agreement:

- (a) Management and administration: the management, administration, and associated costs with the management and administration of the Rental Units, including the Mid-Market Rental Units, will be borne by the Owner or its designated rental agent, unless otherwise approved by the City in writing and all Mid-Market Rental Units must be managed by one rental agent;
- (b) Compliance with Tenant Relocation Plan: The Owner will fulfil all of the commitments set out in the Tenant Relocation Plan and if requested by the City at any time, will provide information to the City to confirm compliance with the Tenant Relocation Plan;
- (c) Advertisement: when the Mid-Market Rental Units first become available, the Owner will advertise such units for a minimum of one month on at least two common rental property search platforms that allow potential tenants to view available properties for rent in North Vancouver without payment of a fee or requirement for registration, and the Owner will feature the tenure restrictions set out in this Agreement prominently in all advertising of Mid-Market Rental Units. When a Mid-Market Rental Unit becomes available for a subsequent, new tenancy, the Owner will advertise the unit in accordance with the foregoing requirements for a period of at least one week;
- (d) Tenant Selection: the Owner will make the Mid-Market Rental Units available, both at the first tenancy and each subsequent tenancy, in the following order of priority:
  - (i) If the Residential Building replaces an existing rental building, then tenants from the existing rental building on the Lands being replaced who have household incomes at or below the Maximum Household Income will be provided first right of refusal in the Mid-Market Rental Units, and have first priority, provided that if there are multiple applicants in this category for one unit, then applicant families with one or more dependents will have priority for units with two or more bedrooms and if applicants are equal in this regard, then applications will be considered on a first come-first-served basis;
  - (ii) Households who have been displaced from redevelopment elsewhere in the City who have household incomes at or below the Maximum Household Income will have second priority, provided that if there are multiple applicants in this category for one unit, then applicant families with one or more dependents will have priority for units with two or more bedrooms and if applicants are equal in this regard, then applications will be considered on a first come-first-served basis
  - (iii) The Owner will then make any remaining Mid-Market Rental Units not rented by tenants from the existing building on the Lands available to tenants with an annual household income at or below that the Maximum Household Income who are either current residents of the City of North Vancouver or who work in the City of North Vancouver and have done so for at least six months, provided that if there are multiple applicants in this category for one unit, then applicant families with one or more dependents will have priority for units with two or more bedrooms and if applicants are



equal in this regard, then applications will be considered on a first come-first-served basis;

- (iv) If there are any remaining Mid-Market Rental Units not rented by tenants who meet the criteria in sections 5.1(d)(i) to (iii) after the expiry of the one-month advertising period, then the Owner will make such units available to tenants who meet the Maximum Household Income requirement; and
  - (v) Tenants in Mid-Market Rental Units must not have an ownership interest in a residential property in the City or in a neighbouring municipality which the tenant could otherwise occupy and the Owner will require confirmation from the prospective tenant that they meet this requirement at the time of tenancy;
  - (vi) In determining whether a tenant meets the Maximum Household Income requirements or the requirement in section 5.1(d)(v), the Owner or its rental agent, so long as it acts honestly and in good faith, is entitled to rely on all information provided by the prospective tenant and the Owner will have no liability if the prospective tenant intentionally or unintentionally provides any incorrect information. The Owner is under no obligation to monitor or update the financial circumstances of the tenant once the lease is signed.
- (e) Rent Amount and Permitted Increases: Affordable Rent for Mid-Market Rental Units is to be determined at the time of tenancy. Rent amounts may be subsequently increased below or at the permitted annual rent increase then set under the RT Act;
- (f) Compliance with applicable laws: without restricting the foregoing, the Owner will comply with all applicable provisions of the RT Act and any other provincial or municipal enactments imposing obligations on landlords in relation to residential tenancies;
- (g) Performance: the Owner will perform its obligations under this Agreement diligently and in good faith;
- (h) Information Regarding Unit Availability: If the City establishes a register for availability of Mid-Market Rental Units within the City, the Owner will provide to the City information regarding any Mid-Market Rental Units that become available for rent, in a form acceptable to the Director, Planning and Development;
- (i) Evidence of compliance: provided that the same can be done without breaching the *Personal Information Protection Act* (as amended from time to time) the Owner will, on an annual basis at the time of Business License renewal and upon any other request by the City, supply to the City copies of any documentation in possession of the Owner necessary to establish compliance with the Owner's obligations under this Agreement.

## 6. DEFAULT AND REMEDIES

- 6.1 The City may, acting reasonably, give to the Owner a written notice (in this section 6.1, the "Notice") requiring the Owner to cure a default under this Agreement within 30 days of receipt

of the Notice. The Notice must specify the nature of the default. The Owner must act with diligence to correct the default within the time specified.

- 6.2 If the default is not corrected within the time specified, the Owner will pay to the City on demand by the City 200 percent of the difference between current market rent, as determined by a third-party appraiser, and Affordable Rent for each Mid-Market Rental Unit in default for the default year to the end of the Term of the Agreement. The monies collected from default will be deposited to the City's Affordable Housing Reserve Fund.
- 6.3 The Owner will pay to the City on demand by the City all the City's costs of exercising its rights or remedies under this Agreement, on a full indemnity basis.
- 6.4 The Owner acknowledges and agrees that in case of a breach of this Agreement which is not fully remediable by the mere payment of money and promptly so remedied, the harm sustained by the City and to the public interest will be irreparable and not susceptible of adequate monetary compensation.
- 6.5 Each party to this Agreement, in addition to its rights under this Agreement or at law, will be entitled to all equitable remedies including specific performance, injunction and declaratory relief, or any of them, to enforce its rights under this Agreement.
- 6.6 The Owner acknowledges and agrees that it is entering into this Agreement to benefit the public interest in providing housing for Rental Purposes, and that the City's rights and remedies under this Agreement are necessary to ensure that this purpose is carried out and that the City's rights and remedies under this Agreement are fair and reasonable and ought not to be construed as a penalty or forfeiture.
- 6.7 No reference to nor exercise of any specific right or remedy under this Agreement or at law or at equity by any party will prejudice, limit or preclude that party from exercising any other right or remedy. No right or remedy will be exclusive or dependent upon any other right or remedy, but any party, from time to time, may exercise any one or more of such rights or remedies independently, successively, or in combination. The Owner acknowledges that specific performance, injunctive relief (mandatory or otherwise) or other equitable relief may be the only adequate remedy of a default by the Owner under this Agreement.

## **7. LIABILITY**

- 7.1 Except for the negligence of the City or its employees, agents or contractors, the Owner will indemnify and save harmless each of the City and its elected officials, board members, officers, directors, employees, and agents, and their heirs, executors, administrators, personal representatives, successors and assigns, from and against all claims, demands, actions, loss, damage, costs and liabilities, which all or any of them will or may be liable for or suffer or incur or be put to by reason of or arising out of:
  - (a) any act or omission by the Owner, or its officers, directors, employees, agents, contractors, or other persons for whom at law the Owner is responsible; and
  - (b) the Owner's ownership, operation, management or financing of the Lands for the provision of housing for Rental Purposes.
- 7.2 Except to the extent such advice or direction is given negligently, the Owner hereby releases and forever discharges the City, its elected officials, board members, officers, directors,

employees and agents, and its and their heirs, executors, administrators, personal representatives, successors and assigns from and against all claims, demands, damages, actions or causes of action by reason of or arising out of advice or direction respecting the ownership, operation or management of the Lands for the provision of housing for Rental Purposes which has been or hereafter may be given to the Owner by all or any of them.

7.3 The covenants of the Owner set out in sections 7.1 and 7.2 of this Agreement will survive the expiration or the earlier termination of this Agreement and will continue to apply to any breach of the Agreement and to any claims arising under this Agreement during the ownership by the Owner of the Lands.

## **8. GENERAL PROVISIONS**

8.1 The Owner agrees to reimburse the City for all legal costs reasonably incurred by the City for the preparation, execution and registration of this Agreement and notice of this Agreement which is required to be filed pursuant to the *Local Government Act*. The Owner will bear their own costs, legal or otherwise, connected with the preparation, execution or registration of this Agreement.

8.2 Nothing in this Agreement:

- (a) affects or limits any discretion, rights, powers, duties or obligations of the City under any enactment or at common law, including in relation to the use or subdivision of land;
- (b) affects or limits any enactment relating to the use of the Lands or any condition contained in any approval including any development permit concerning the development of the Lands; or
- (c) relieves the Owner from complying with any enactment, including the City's bylaws in relation to the use of the Lands.

8.3 The Owner and the City agree that:

- (a) this Agreement is entered into only for the benefit of the City;
- (b) this Agreement is not intended to protect the interests of the Owner, occupier or user of the Lands or any portion of it including the Rental Units and the Limited Common Property; and
- (c) without limiting part 2 of this Agreement, the City may at any time execute a release and discharge of this Agreement in respect of the Lands, without liability to anyone for doing so.

8.4 This Agreement burdens and runs with the Lands and any part into which any of them may be subdivided or consolidated, by strata plan or otherwise. All of the covenants and agreements contained in this Agreement are made by the Owner for itself, its successors and assigns, and all persons who acquire an interest in the Lands after the date of this Agreement. Without limiting the generality of the foregoing, the Owner will not be liable for any breach of any covenant, promise or agreement herein in respect of any portion of the Lands sold, assigned, considered or otherwise disposed of, occurring after the Owner has ceased to be the owner of the Lands.

- 8.5 The covenants and agreements on the part of the Owner in this Agreement have been made by the Owner as contractual obligations as well as being made pursuant to section 483 of the Act and as such will be binding on the Owner.
- 8.6 The Owner will, at its expense, do or cause to be done all acts reasonably necessary to ensure this Agreement and notice of this Agreement is registered against the title to the Lands, including any amendments to this Agreement as may be required by the Land Title Office or the City to effect such registration.
- 8.7 The City and the Owner each intend by execution and delivery of this Agreement to create both a contract and a deed under seal.
- 8.8 An alleged waiver by a party of any breach by another party of its obligations under this Agreement will be effective only if it is an express waiver of the breach in writing. No waiver of a breach of this Agreement is deemed or construed to be a consent or waiver of any other breach of this Agreement.
- 8.9 If a Court of competent jurisdiction finds that any part of this Agreement is invalid, illegal, or unenforceable, that part is to be considered to have been severed from the rest of this Agreement and the rest of this Agreement remains in force unaffected by that holding or by the severance of that part.
- 8.10 Every obligation of a party which is set out in this Agreement will extend throughout the Term and, to the extent that any obligation ought to have been observed or performed prior to or upon the expiry or earlier termination of the Term, such obligation will survive the expiry or earlier termination of the Term until it has been observed or performed.
- 8.11 All notices, demands, or requests of any kind, which a party may be required or permitted to serve on another in connection with this Agreement, must be in writing and may be served on the other parties by registered mail, by facsimile or e-mail transmission, or by personal service, to the following address for each party:

City: The Corporation of the City of North Vancouver  
141 West 14<sup>th</sup> Street  
North Vancouver, British Columbia  
V7M 1H9  
**Attention: Director, Planning & Development**  
Facsimile: 604.985.0576  
Email: [planning@cnv.org](mailto:planning@cnv.org)

The Owner: Three Shores Management  
2919 Altamont Crescent  
West Vancouver, British Columbia,  
V7V 3B9  
**Attention: Barry Savage**  
Email: [bsavage@threeshores.ca](mailto:bsavage@threeshores.ca)  
Phone: 604.505.8818

Service of any such notice, demand, or request will be deemed complete, if made by registered mail, 72 hours after the date and hour of mailing, except where there is a postal service disruption during such period, in which case service will be deemed to be complete

only upon actual delivery of the notice, demand or request; if made by facsimile or e-mail transmission, on the first business day after the date when the facsimile or e-mail transmission was transmitted; and if made by personal service, upon personal service being effected. Any party, from time to time, by notice in writing served upon the other parties, may designate a different address or different or additional persons to which all notices, demands, or requests are to be addressed.

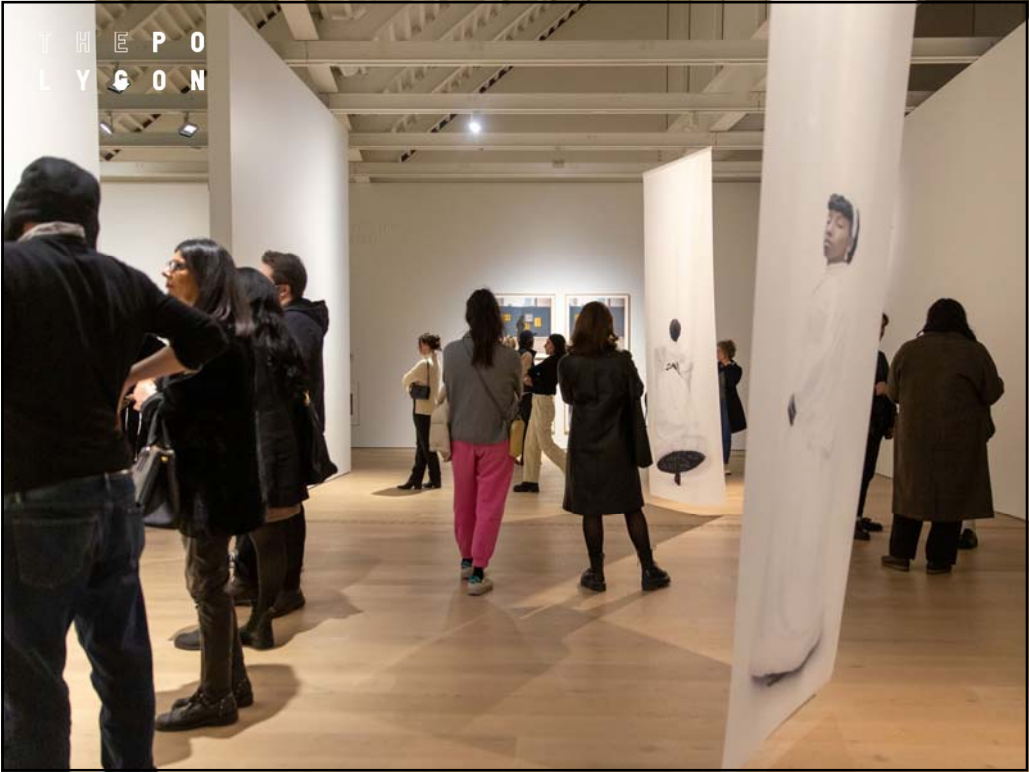
- 8.12 Upon request by the City, the Owner will promptly do such acts and execute such documents as may be reasonably necessary, in the opinion of the City, to give effect to this Agreement.
- 8.13 This Agreement will enure to the benefit of and be binding upon each of the parties and their successors and permitted assigns.

## **9. INTERPRETATION**

- 9.1 Gender specific terms include both genders and include corporations. Words in the singular include the plural, and words in the plural include the singular.
- 9.2 The division of this Agreement into sections and the use of headings are for convenience of reference only and are not intended to govern, limit or aid in the construction of any provision. In all cases, the language in this Agreement is to be construed simply according to its fair meaning, and not strictly for or against either party.
- 9.3 The word "including" when following any general statement or term is not to be construed to limit the general statement or term to the specific items which immediately follow the general statement or term to similar items whether or not words such as "without limitation" or "but not limited to" are used, but rather the general statement or term is to be construed to refer to all other items that could reasonably fall within the broadest possible scope of the general statement or term.
- 9.4 The words "must" and "will" are to be construed as imperative.
- 9.5 Any reference in this Agreement to any statute or bylaw includes any subsequent amendment, re-enactment, or replacement of that statute or bylaw.
- 9.6 This is the entire agreement between the City and the Owner concerning its subject, and there are no warranties, representations, conditions or collateral agreements relating to the subject matter of this Agreement, except as included in this Agreement. This Agreement may be amended only by a document executed by the parties to this Agreement and by bylaw, such amendment to be effective only upon adoption by City Council of an amending bylaw to "Housing Agreement Bylaw, 2023, No. 8971".
- 9.7 This Agreement is to be governed by and construed and enforced in accordance with the laws of British Columbia.
- 9.8 This Agreement can be signed in counterpart.

IN WITNESS OF THIS AGREEMENT the City and the Owner have executed this Agreement by signing the "Form C – General Instrument – Part 1" or "Form D – Executions Continued" attached hereto.

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**T H E P O  
L Y G O N**

زن، زندگی، آزادی  
سینمای فمینیست از ایران

**Woman, Life, Liberty:  
Feminist Cinema from Iran**

A film series in solidarity with the women of Iran  
مجموعه فیلم در همبستگی با زنان ایران



**NOV 03**  
A Girl Walks Home Alone At Night

**NOV 10**  
Appropriate Behavior

**NOV 17**  
The Day I Became A Woman  
• The House Is Black  
short film 1982

**NOV 24**  
Offside

**T H E P O  
L Y G O N**

Every Thursday in November  
All film screenings begin at 7pm  
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The Polygon Gallery  
201 Green Street South  
North Vancouver, Territory of  
British Columbia, Vancouver  
and Whistler, British Columbia







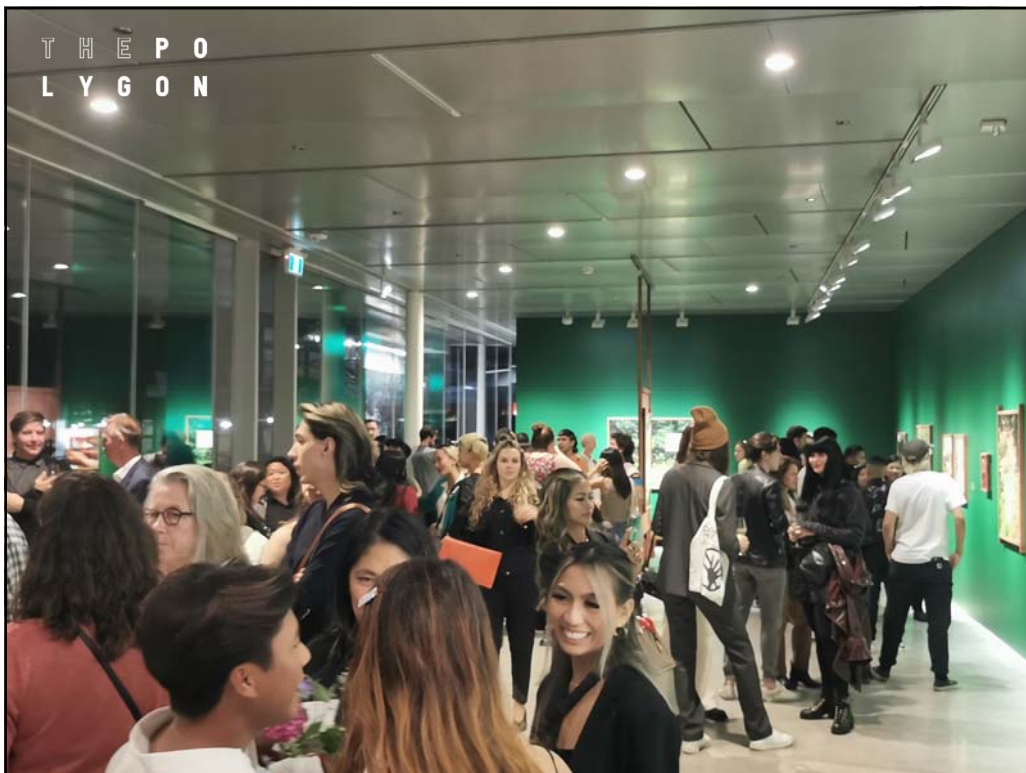














- What are the first three digits of your postal code?
- What is the main purpose of your visit to North Vancouver today?
- What else are you doing while you are here?
- How did you get here?



- 41% of visitors to The Polygon were from Vancouver, and a full 68% were from beyond the North Shore;
- 67% of visitors came to North Vancouver specifically to visit The Polygon;
- Prorated for The Polygon's visitors, The Polygon was the specific reason for 25,000 visits to North Vancouver last year;
- Of those coming specifically to visit the Gallery, 44% (or 16,700 people) went on to visit restaurants, 25% (or 9,500 people) went shopping, and 12% (4,550 people) went to another tourist attraction such as MONOVA, Grouse, or Capilano Suspension Bridge; and
- 44% of Polygon visitors came by public transit, 37% drove; and 18% either biked or walked.



T H E P O  
L Y G O N

We thoroughly enjoyed *As We Rise*.  
Each one of us could relate to at least one  
photo in the exhibit, and it inspired wonderful  
conversations among our group at lunch.  
Thank you for sharing the lives of Black people  
in the Greater Vancouver area.

– Nneka Allen

I want to thank you for supporting Iranian  
woman and playing their films. This means a lot  
to me and many people. We greatly appreciate  
your support during these hard times.

– Sara Karimi

T H E P O  
L Y G O N

Thank you so much for introducing “Meet Me at the Gallery”  
to the community. I have been attending regularly,  
recommending the program to friends, and really enjoying  
the opportunity to expand my knowledge of the art world,  
right here in my own back yard. The team has really created  
a warm and welcoming environment for everyone.

– Pat Penner

T H E P O  
L Y G O N

There's something to be said for sitting at a big round table with friends and strangers, chatting, cutting, pasting, playing and making the best chaotic mess on a very snowy day.

Can't wait for the next one!

– Joy Russell

Our family wants to express our heartfelt gratitude for the exceptional Kids First programs.

This last Sunday we brought all 4 grandkids, and all of them absolutely loved it. It was so well organized and welcoming with an exceptional staff.

– Katarina and Stefan Farkas

Mayor Linda Buchanan and Members of Council  
North Vancouver City Hall  
141 West 14th Street  
North Vancouver, BC V7M 1H9

December 7, 2023

Dear Mayor Buchanan and Members of Council,

On behalf of its Board of Directors, The Polygon Gallery gratefully requests the opportunity to appear as a delegation to City of North Vancouver Council at a Council Meeting in February 2024.

As we have done in the past on a periodic basis, we would like to update Mayor and Council on our work over the past year, and to share some of the Gallery's recent successes. An update to you, as major funder and partner in The Polygon's work, is warranted.

Our delegation will address the following topics:


- A year-end review of The Polygon's activities and finances at the end of its sixth year of operation;
- The growth of the Gallery's programming to engage new and expanding North Vancouver communities; and
- A recent survey measuring The Polygon's economic impact in the Shipyards neighbourhood.

We are grateful for the City of North Vancouver's partnership, and its strong and continuing support in helping realize our shared mission of making North Vancouver a vibrant, diverse, and dynamic place to live, work, and visit. We look forward to offering you an update on our progress toward this aim.

Sincerely,



Reid Shier  
Director

Reviewed by:  CAO
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## Summary

- A new Council Strategic Plan was completed in mid-2023
- A 2024-2028 Financial Plan is needed to support a 2024 Tax Rate Bylaw, which must be passed before May 15
- A Draft 2024-2028 Financial Plan has been prepared and is summarized in this presentation



The **Capital Plan** is fully funded, advances the delivery of **North Shore Neighbourhood House Phase 2**, and maintains reasonable reserves to protect against future cost escalations.



Increased **non-tax revenue** and **tax roll growth** keep the property tax increase lower than would otherwise be the needed

## Outline

- Planning Context
- Financial Plan Overview
- Draft 2024 Operating Budget
- Draft 2024-2028 Capital Plan
- Next Touchpoints with Council

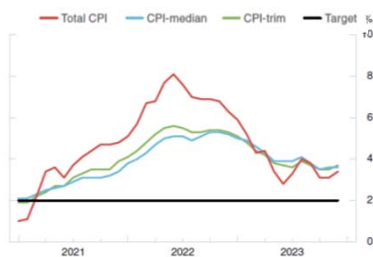


## Council's 2022-2026 Strategic Plan

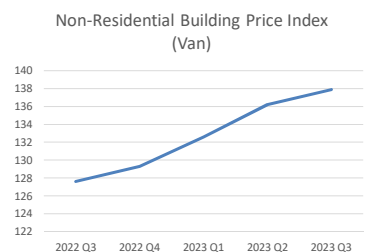
- Council's new Strategic Plan was approved in Sept 2023
- This plan provides direction on how CNV can achieve its Vision, to be the "Healthiest Small City in the World" with
  - 5 key priorities
  - 41 ambitious initiatives



## Inflation



- Bank of Canada reports "Core Inflation remains elevated and is easing only gradually"  
*(January 2024 Monetary Policy Report)*



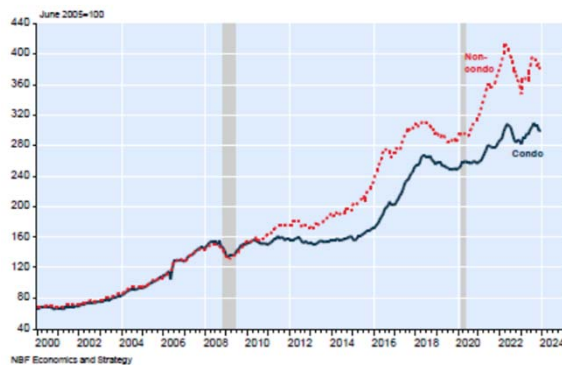
- Construction prices, a key municipal cost driver, still increasing 8% p.a., well over Bank of Canada inflation target levels of 1-3% p.a.

***Inflation continues create fiscal pressure for CNV***

## Housing Affordability

- Despite increased short term interest rates and a softening labour market, home prices remain high driven by strong immigration

Vancouver: Teranet-National Bank House Price Index



## Affordable Workforce Housing

Vancouver: Price of rent and vacancy rates  
Annual variation (%) of the price of rent of a room vs vacancy rate, apartments of 3 units and over



- Vacancy rates are decreasing and rents are increasing
- Employers on the North Shore struggle to retain staff as salaries do not always reflect the actual cost of North Shore housing
- There is a lack of workforce housing on the North Shore, often forcing difficult commutes.
- Without workforce housing, City businesses will be forced to consider leaving



## 2024-2028 Financial Plan Highlights

### Harry Jerome CRC



Completion of the project in 2025. Biggest project in City history continues on budget

### NSNH



Non-profit housing and community services leveraging new senior gov't programs funded by new debt

### Collective Agreement



Key collective agreements now settled and financial impacts largely known

### Revenue Growth



New tax role growth, updated Fees, and increased parking revenues takes pressure off tax rate increases



## Financial Plan Components

- 2024 Operating Budget informed by recent collective agreements
- Capital increasing as NSNH and park projects accelerated with debt financing

\$M's	2023	2024	Increase/ (Decrease)
Operating Budget	95.6	101.7	6.1
Capital Plan	71.2	144.0	72.8
Shipyards	2.2	2.5	0.3
Water Budget*	16.4	19.0	2.6
Sewer Budget*	17.9	25.5	7.6
Solid Waste Budget*	4.1	4.2	0.1
Cemetery Budget	0.6	0.6	0.0
Collections for Other Organizations	57.4	59.9	2.5
Other Items	36.0	37.8	1.8
<b>Total</b>	<b>\$301.4 M</b>	<b>\$395.2</b>	<b>\$93.8</b>

\*Water, Sewer, and Solid Waste budgets already approved by Council in December 2023



Draft 2024 Operating Budget

## Draft Revenue

➤ Revenues excluding property taxes are increasing 7% in 2024

Revenues	2023 Budget	2024 Budget	Variance \$	% Increase	% of total
Property Value Tax	75,715,000	80,341,200	4,626,200	6.1%	75.8%
Licenses and Permits	5,434,300	6,098,300	664,000	12.2%	10.9%
Fines and Fees	3,222,200	3,495,000	272,800	8.5%	4.5%
Rent	1,176,900	1,176,900	-	0%	0.0%
Interest and Penalties	4,663,300	4,981,100	317,800	6.8%	5.2%
Sale of Services	1,046,000	1,046,000	-	0%	0.0%
Rebates and Recoveries	84,800	84,800	-	0%	0.0%
Grants	3,586,200	3,811,200	225,000	3.7%	3.7%
Transfers	497,900	496,800	(1,100)	(0.2%)	0.0%
External Contributions	1,000,000	1,000,000	-	0%	0.0%
<b>Total Revenues</b>	<b>96,426,600</b>	<b>102,531,300</b>	<b>6,104,700</b>	<b>6.3%</b>	<b>100%</b>

Property tax increase assumptions on slide 15  
 Fees/Fines increase following 2023 Council approved updates  
 Interest Income increase on LEC loan following new principal draws

Grants in lieu of taxes (fed/prov) increasing with increasing values

## Draft Operating Expenses

➤ Departmental operating expenses are increasing 6.3% in 2024

Department	2023 Budget	2024 Budget	Variance	% Increase
CAO, IT and External Agencies	18,334,000	19,255,100	921,100	5.0%
Deputy CAO	3,493,000	3,553,500	60,500	1.7%
Engineering, Parks & Environment	12,893,500	13,508,600	615,100	4.8%
Finance	19,541,500	21,645,800	2,104,300	10.8%
People and Culture	2,105,900	2,494,500	388,600	18.5%
Planning & Development	8,098,500	8,623,800	525,300	6.5%
Public Safety - Bylaws	1,461,400	1,621,300	159,900	10.9%
Public Safety - Fire	12,888,600	13,202,800	314,200	2.4%
Public Safety - Police	17,295,200	18,255,900	960,700	5.6%
Training	315,000	370,000	55,000	17.5%
<b>Total Operating Expenses</b>	<b>96,426,600</b>	<b>102,531,300</b>	<b>6,104,700</b>	<b>6.3%</b>

External agencies recovering to pre-Covid activity levels  
 Increased opex/R&M from past capex, & new security supporting an open City Hall  
 Provisions for CNV salary held in Finance

RCMP contract wage increases

*New Items are not included and are discussed separately on slide 16*

## Draft 2024 Tax Rate Increase

	\$(000's)	Tax Impact	
Salary and Other Provisions	3,363	5.2%	Driven by recent collective agreement settlements
RCMP – Contract, Wages and Benefits	961	1.5%	Driven by new National Police Federation collective agreement
Major Agencies and Community Agencies	600	0.9%	
New Capital Infrastructure Maintenance	270	0.4%	
Other Items (various)	260	0.4%	
Increase in Non-Tax Revenues	(742)	(1.1%)	Non-Tax Revenue increases reduce tax payer impacts
Updated Fees & Charges	(736)	(1.1%)	
Tax Roll Growth	(803)	(1.2%)	
<b>2024 Net Operating Program Increase</b>	<b>\$3,173</b>	<b>4.9%</b>	
New Items*	1,015	1.6%	
<b>2024 Draft Tax Rate Increase before Infrastructure</b>	<b>\$4,188</b>	<b>6.5%</b>	
Increase of Annual Tax Levy to Capital	650	1.0%	Increasing investment in asset management, and funding for NSNH Phase 2
<b>2024 Draft Tax Rate Increase</b>	<b>\$4,838</b>	<b>7.5%</b>	
North Shore Neighbourhood House Levy	650	1.0%	
<b>2024 Draft Tax Rate Increase w/ NSNH</b>	<b>\$5,488</b>	<b>8.5%</b>	

\*See following slide for further breakdown

## New Items Requests by Department

Department	2024 Net Impact (\$000's)	2024 Tax % Impact	2025 Tax % Impact	
Engineering, Parks & Environment	215	0.3%	0.2%	Support for asset management, urban forestry, delivery of cycling/transit improvements
Finance	84	0.1%	0.1%	
Information & Data	158	0.3%	0.2%	Support for data management and project delivery
Office of the Deputy CAO	175	0.3%	0.0%	Support for communications and engagement
Office of the CAO	80	0.1%	0.0%	
People & Culture	65	0.1%	0.0%	
Planning & Development	176	0.3%	0.3%	Support for P&D application processing and delivery of housing initiatives
Public Safety	63	0.1%	0.1%	
	<b>1,015</b>	<b>1.6%</b>	<b>1.0%</b>	



## Transfer to Capital/NSNH

- Common municipal practice to increase 1% (\$650K) each year to fund infrastructure deficits.
- CNV's 10-year average for the levy increase is close to the **1%** threshold.

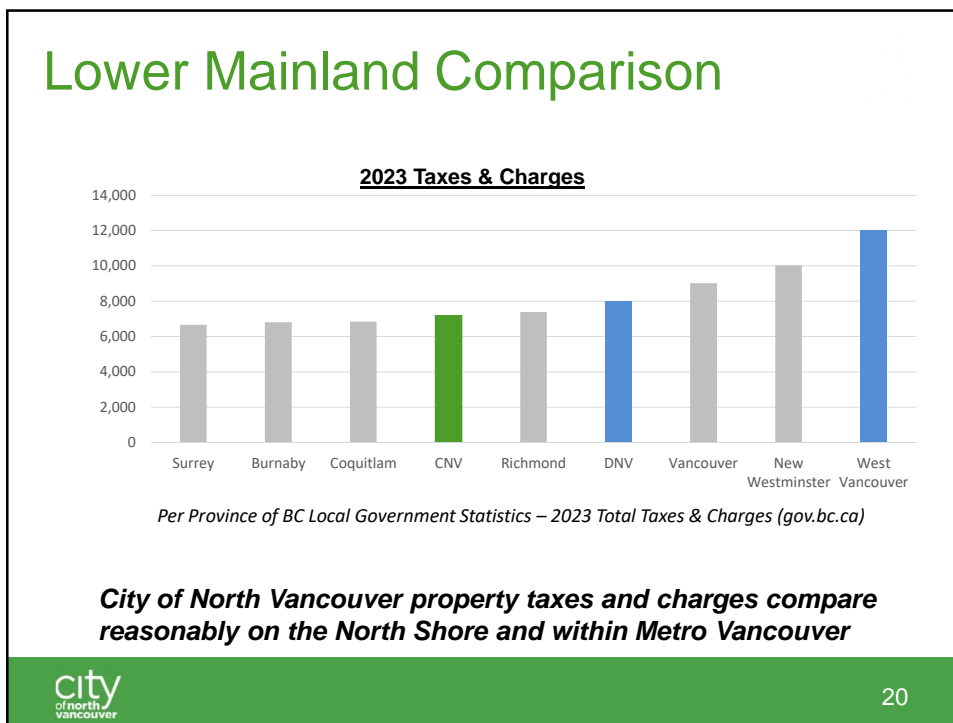
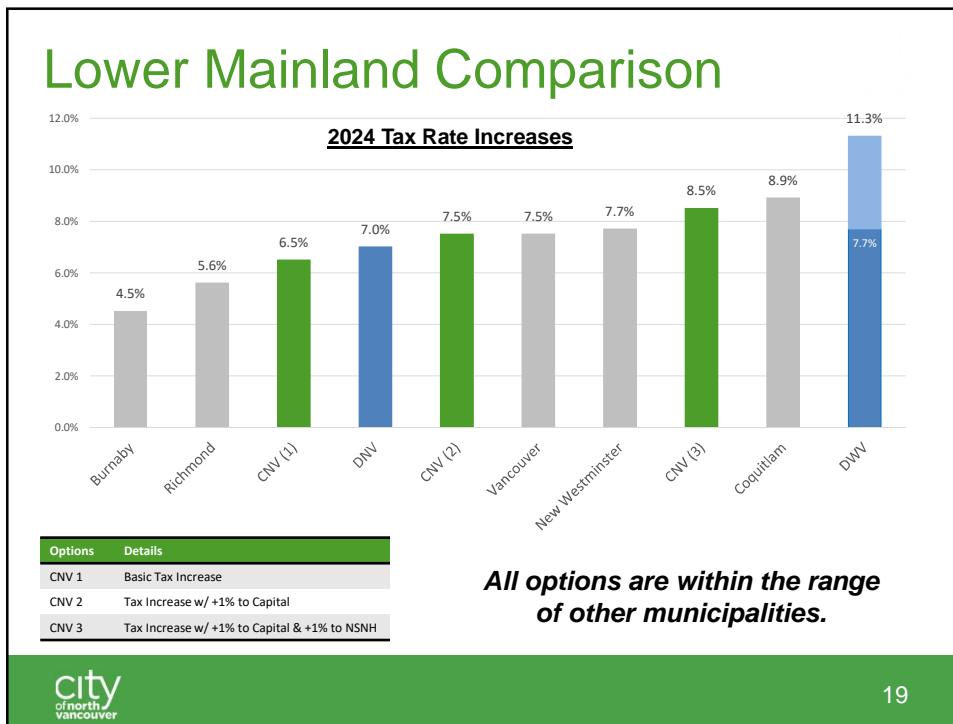
Year	General Capital	HJCRC	NSNH	Total
2015	1%	1%	-	2%
2016	1%	1%	-	2%
2017	1%	1%	-	2%
2018	-	1%	-	1%
2019	2%	-	-	2%
2020	-	-	-	0%
2021	-	-	-	0%
2022	2%	-	-	2%
2023	1%	-	-	1%
2024	1%	-	1%	2%
<b>Average</b>	<b>0.9%</b>			<b>1.4%</b>

1% tax rate increase raises \$650K

## North Shore Neighbourhood House

- The NSNH Phase 2 will deliver 180 units of non-profit housing and a new NSNH.
- Debt drawn during the construction period converted to long-term debt would create annual debt servicing costs of approximately \$3.5 million.
- These additional debt servicing costs are equal to the additional revenues CNV would generate assuming a one-time 5.4% tax rate increase.
- Staff are recommending that any increases in taxes be phased in over a three-year period (1.0% in 2024).







## Capital Plan Overview

- 2024-2028 spending of \$292M covering each of Council's Priorities.



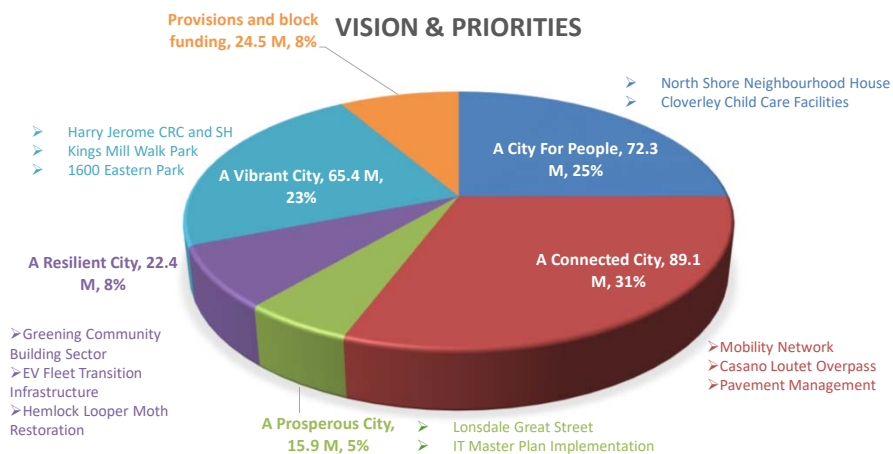
- The Draft Capital plan is **fully funded**



- Includes **NSNH Phase 2, Kings Mill Walk Park, and 1600 Eastern Park** funded by debt, through an **Electoral Approval Process**



## 2024-2028 Capital Plan Overview



The draft plan supports all of Council's Strategic Priorities

2024

### A CITY FOR PEOPLE



#### NSNH Hub Phase 2 (\$47M)

- Funding for development, site prep, design, and construction of North Shore Neighbourhood House (NSNH) in coordination with project partners including development of detailed cost estimate and external project management support.



#### Cloverley Childcare Facilities (\$3.5M)

- Contribution towards childcare in Cloverley School.
- Space for up to 170 students and closing an existing gap in after-school care.



#### Gateway Welcome Desk and Public Access (\$0.3M)

- Renovations and reconfiguration of atrium welcome desks and public access to improve customer service, as well as improve safety for staff and public. Project will also enable the atrium space to be used for public and special events.

2024

## A RESILIENT CITY



**Asset Management (\$0.5M)**

- Development of asset management plans for physical infrastructure, including pavements, bridges, Shipyards/waterfront, facilities, and parks.



**Living Tree Program(\$0.3M)**

- Plant trees on streets and in parks that currently have few or no trees, establish a base line study of street trees on Lonsdale in response to decline in street tree health and degradation of street character due to tree loss.



**Hemlock Looper Moth Restoration (\$0.2M)**

- Mitigate risk to the public by way of prioritizing inspections, monitoring, scheduling removals, and replanting to ensure long term overall health of our urban forest.

city of north vancouver 25

2024

## A CONNECTED CITY



**Mobility Network Implementation (\$6.4M)**

- Execution of the Priority Mobility Network Strategy (2019) with prioritized projects suitable for a broad range of human and electrified mobility devices, like bicycles and scooters, including users of All Ages and Abilities. Focus in 2024 to be on the Mid-town Corridor and Upper Levels Greenway.



**Casano Loutet Bridge (\$4.8M)**

- Construction of the Casano-Loutet overpass across Highway 1 for pedestrians and cyclists, connecting to mobility routes and integrating into the broader network.
- Total project cost estimated at \$11.8M, \$4.3M of funding from CNV and \$7.5M from outside partners.
- Of the \$4.8M required in 2024 \$800k is a CNV provision if needed, and the remaining \$4M is assumed to be funded by senior government.



**Pavement Management (\$1.5M)**

- Crack sealing, patching, resurfacing and reconstructing pavements in streets and lanes to preserve or extend useful life and may also include replacing sections of curbs, curb and gutter, and/or sidewalks. Will also include periodic pavement condition data collection.

city of north vancouver 26





## A PROSPEROUS CITY



**Lonsdale Great Street (\$1.6M)**

- This work will include the development of a design framework and commercial district plan, as well as deep community engagement within the neighbourhood and City.
- Work is anticipated to be ongoing for 3 years with leading external expertise and in-house project management, led by a staff steering committee and working group.



**Financing Growth Tools (\$0.3M)**

- CNV's tools for Financing Growth require updates given new provincial legislation, including development of "growth" capital spending plans and cost estimates, calculation of rates, and stakeholder engagement activities.



**Health Cluster Development (\$0.2M)**

- This project will develop a roadmap to grow a health cluster in the City, including identifying investment attraction targets to increase economic and employment benefits, and extensively consulting with health care ecosystem and stakeholders to develop a collaborative cluster development plan.

city of north vancouver 27



## A VIBRANT CITY



**HJCRC and SH (\$26.1M)**

- Tendering, construction and commissioning of the remainder of above grade components, including FF&E, hard and soft landscaping, skate park and off-site works for the new Harry Jerome Community Recreation Centre (HJCRC) and Silver Harbour Seniors' Activity Centre (SH).



**Mickey McDougall (Flika) (\$3.5M)**

- Funding to allow for owner improvements to the Mickey McDougall building, including energy improvements and accessibility upgrades, upgrades to life-safety systems, replacement of critical building equipment and general building maintenance in support of tenant improvements to be undertaken by project partner.
- \$0.7M of the \$3.5M in 2024 spending is expected to come from senior government grants.
- Senior government is contributing \$2.3M overall to the project in 2024 and 2025.



**1600 Eastern Park (\$2.4M) & Kings Mill Walk Park (\$0.2M)**

- Construction of a new park at 1600 Block of Eastern Avenue in a currently underserved high density central Lonsdale neighbourhood. The park plan includes a circular trellis and central lawn, pollinator gardens, a playful water feature, in-ground trampoline, porch swings and hammocks.
- Construction of a new Kings Mill Walk Park at Harbourside includes a Fell Avenue Plaza, an All Ages play area, an off-leash area, an open park, and shoreline habitat.

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## Capital Plan – Major Projects

Project Name (\$ Millions)	2024	% of '24	2024-28
NSNH Hub Phase 2	47.0	32.6%	47.0
Harry Jerome CRC	26.1	18.1%	26.7
Mobility Network Implementation	6.4	4.4%	48.8
Casano Loutet Bridge	4.8	3.3%	4.8
Mickey McDougall Upgrades	3.5	2.5%	5.0
Cloverley Childcare Facilities	3.5	2.5%	3.5
1600 Eastern Park	2.4	1.7%	2.4
Lonsdale Great Street	1.6	1.1%	1.6
Pavement Management	1.5	1.0%	7.5
All Other Projects	22.7	15.8%	120.4
Provisions	24.5	17.0%	24.5
<b>Total</b>	<b>144.0</b>	<b>100%</b>	<b>292.2</b>

## Key Funding Assumptions

Item	Details
<b>Tax Sale Land Principal Reserve</b>	<ul style="list-style-type: none"> <li>Balances always above \$20 million to maintain a financial “safety net”</li> </ul>
<b>Affordable Housing Reserve</b>	<ul style="list-style-type: none"> <li>Bylaw amendment recommended to reallocate funds, given CNV’s contribution of NSNH Phase 2 lands to support affordable housing.</li> </ul>
<b>Community Amenity Contributions/ Amenity Cost Charges</b>	<ul style="list-style-type: none"> <li>None conservatively forecast in 2024.</li> <li>New ACC program to be developed based on details from Province when received and assumed to generate 2025-28 funding consistent with historical CAC levels</li> </ul>
<b>Debt funding</b>	<p>Current plan assumes debt for the following projects:</p> <ul style="list-style-type: none"> <li>North Shore Neighbourhood House Phase 2</li> <li>Kings Mill Walk Park</li> <li>1600 Eastern Park</li> </ul>



## Next Touchpoints with Council

Key Dates	Date
Public Engagement begins	January 25
Council Finance Committee Meeting	February 5
Financial Planning Update to Council Council consider endorsing Financial Plan and asking staff to "bring forward a Financial Plan Bylaw"	March 4
Financial Plan Bylaw to Council	April 8
Financial Plan Bylaw Adoption	April 15

We are here







Thank you.

city  
of north  
vancouver

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 Department Manager	 Director	 CAO
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The Corporation of **THE CITY OF NORTH VANCOUVER**  
**FINANCE DEPARTMENT**

**REPORT**

To: Mayor Linda Buchanan and Members of Council

From: Larry Sawrenko, Chief Financial Officer

Subject: DRAFT 2024-2028 FINANCIAL PLAN

Date: January 25, 2024 File No: 05-1700-01-0001/2024

*The following is a suggested recommendation only. Refer to Council Minutes for adopted resolution.*

**RECOMMENDATION**

PURSUANT to the report of the Chief Financial Officer, dated January 25, 2024, entitled "Draft 2024-2028 Financial Plan":

THAT Council provide input on the 2024 Draft Operating Budget, 2024 Draft Shipyards Budget, 2024 Draft Cemetery Budget, and Proposed New Items that reflects a baseline tax rate increase of 8.5%;

THAT Council provide feedback on the 2024-2028 Draft Capital Plan;

THAT the 2024 Draft Operating Budget, 2024 Draft Shipyards Budget, 2024 Draft Cemetery Budget, and 2024-2028 Draft Capital Plan be adjusted on the basis of feedback received and brought back at a subsequent meeting for consideration;

AND THAT "Affordable Housing Reserve Fund Bylaw, 1996, No. 6757, Amendment Bylaw, 2024, No. 9007" (Text Amendment) be considered.

**ATTACHMENTS**

1. 2024 Draft Operating Budget (CityDocs#[2463020](#))
2. 2024-2028 Draft Capital Plan (CityDocs#[2457683](#))
3. 2024 Draft Shipyards Budget (CityDoc#[2459526](#))
4. 2024 Draft Cemetery Budget (CityDoc#[2464734](#))
5. Affordable Housing Reserve Fund Bylaw, 1996, No. 6757, Amendment Bylaw, 2024, No. 9007 (CityDocs#[2456971](#))

## BACKGROUND

In mid 2023, Council created its 2022-2026 Strategic Plan, which was published on November 1, 2023. The 2024-2028 Draft Financial Plan has been developed to advance the priorities in Council's currently adopted 2022-2026 Strategic Plan.

The City's Financial Plan is based on an Operating Budget, a 5-year Capital Plan, 3 Utility Budgets (Water, Sewerage and Drainage, and Solid Waste), accompanied by budgets for the Cemetery and Shipyards, as well as other items, such as Collections for Other Organizations and Depreciation. The City strives to develop a Financial Plan that balances the needs of residents, maintains services in light of increasing costs, and keeps taxes at a reasonable level. The Financial Plan addresses current issues as well as longer term issues and needs. The amount of specificity is greatest for the earliest years, yet the Financial Plan remains a valuable tool enabling CNV to be proactive in meeting infrastructure maintenance, replacement, and other challenges.

The *Community Charter* requires that Council adopt a five-year Financial Plan to include both operating and capital items before May 15 in each year. CNV's 2023 Utility Budgets were endorsed by Council at the Regular Council Meeting of December 4, 2023.

Finance and departmental staff have worked together to prepare and review all budgetary forecasts, with the goal of funding the delivery of the initiatives in Council's 2022-2026 Strategic Plan, while keeping the base tax rate increase at a minimum level and adhering to CNV's budget objectives that emphasize efficiency, accountability, and value for money. Included in this process is a review of all revenue programs to determine best estimates into the future.

## DISCUSSION

The recommended 2024-2028 Draft Financial Plan includes 2024 expenditures totalling \$395 million, which are comprised of the following:

	2023	2024	Increase/ (Decrease)
Operating Budget <sup>1,2</sup>	\$95.5	\$101.7	\$6.2
Capital Plan	71.2	144.0	72.8
Shipyards Budget <sup>2</sup>	2.3	2.5	0.2
Water Budget	16.4	19.0	2.6
Sewerage and Drainage Budget	17.9	25.5	7.6
Solid Waste Budget	4.1	4.2	0.1
Cemetery Budget	0.6	0.6	0.0
Collection for Other Organizations	57.4	59.9	2.5
Other Items	36.0	37.8	1.8
<b>Total</b>	<b>\$ 301.4M</b>	<b>\$ 395.2M</b>	<b>\$93.8M</b>

<sup>1</sup>Operating budget figures displayed do not yet include proposed New Items.

<sup>2</sup>Contribution to Shipyards from the tax base (\$908K in 2024) is shown within "Shipyards Budget" in this table. In Attachment 1, this contribution is also included within Engineering, Parks and Environment operating budget resulting in a total operating budget of \$102.6M.



## 2024 Draft Operating Budget

The Draft 2024 Operating budget (**Attachment #1**) includes operational expenditures, such as salaries, maintenance, on-going programs, and energy costs, which are relatively continuous. The Operating Budget is funded by property taxation revenue and other non-tax revenue sources.

The annual tax rate increase is driven primarily by increased operating expenditures and offset by increased non-tax revenue. It is also impacted by items outside of the Draft Operating Budget, such as changing funding requirements for the Shipyards and Capital Plan (specifically additional funding for the North Shore Neighborhood House), as well as changes to the size of the tax roll. The following table provides a summary of the proposed tax rate increase:

### Current Overall Increases and Decreases from 2023 to 2024

	\$ (000's)	Tax Rate Impact
<b>2024 General Operating Plan Increase <sup>(1)</sup></b>		
Salary and other wage provisions	3,363	5.2%
RCMP Contract, Wages and Benefits	961	1.5%
Major Agencies and Community Agencies	600	0.9%
New Capital Infrastructure Maintenance	270	0.4%
Other Items (Various)	260	0.4%
Increase in Non-Tax Revenues	(742)	(1.1%)
Updated Fees & Charges	(736)	(1.1%)
Tax Roll Growth	(803)	(1.2%)
<b>2024 Net Operating Plan Increase</b>	<b>\$3,173</b>	<b>4.9%</b>
New Items <sup>(2)</sup>	1,015	1.6%
<b>2024 Draft Tax Rate Increase before Infrastructure</b>	<b>\$4,188</b>	<b>6.5%</b>
Increase of annual tax levy to capital <sup>(3)</sup>	650	1.0%
<b>2024 Draft Tax Rate Increase</b>	<b>\$4,838</b>	<b>7.5%</b>
North Shore Neighbourhood House <sup>(4)</sup>	650	1.0%
<b>2024 Draft Tax Rate Increase w/ NSNH</b>	<b>\$5,488</b>	<b>8.5%</b>

<sup>1</sup> A 1% tax rate increase generates approximately \$650,000 in tax revenue for CNV

### 1. General Operating Plan Increases: 4.9%

#### **Salary and Other Wage Provisions – \$3,363,000 increase**

The Draft 2024 Operating Budget provides for 2024 contractual (settled and unsettled) commitments, benefit premiums and other corporate provisions. Additional drivers of this increase include New Items and reclassifications approved in 2023.

#### **RCMP Contract, Wages and IHIT – \$961,000 net increase**

The RCMP budget adjustment includes three components:

RCMP Contract Increase <sup>1</sup>	\$ 933,300
Civilian Programs Increase <sup>2</sup>	\$125,100
Revenues Increase <sup>3</sup>	\$(97,700)
<b>Total</b>	<b>\$960,700</b>

1. *RCMP Contract and Integrated Homicide Teams (IHIT) – \$933,300 increase:*

This is the combined amount of a projected inflationary and non-inflationary contract cost increase for member pay and direct operating costs, including the Specialized Police and IHIT.

	2023 Budget	2024 Budget	2024 Changes
RCMP Contract Costs	11,514,000	12,177,200	663,200
Specialized Police & IHIT	1,582,800	1,852,800	270,100
<b>Total</b>	<b>13,096,800</b>	<b>14,030,000</b>	<b>933,300</b>

The 933K increase can be attributed to two main factors: a 663K rise in RCMP contract costs due to the recently negotiated National Police Federation Agreement contract and a 270K increment from negotiated contracts related to Specialized Teams and IHIT, primarily covering RCMP wages and benefits.

2. *RCMP Civilian Costs - \$125,100 increase:*

Civilian services are the police operations outside of the RCMP Contract. Funds for these services are shared with District of North Vancouver on an agreed sharing formula basis. \$125K is due to the increase coming from the recently negotiated CUPE contract.

3. *Revenues Increase (decrease in required CNV funding) - \$97,700*

The Police's revenues increased by \$97,700, driven by three factors: a \$16,000 rise in demand for criminal records searches, the reinstatement of \$60,000 in False Alarm fees (previously suspended in 2022 and 2023), and a \$21,700 projected increase in various RCMP fee revenues covering services like fingerprinting, insurance claim letters, passport letters, police certificates, and police reports.

**Major and Community Agencies – \$603,800 increase**

The increase in funding is mainly due to activity levels returning to normal levels as COVID-19 enters the endemic stage. The net Agency increases are summarized as follows:

North Vancouver Recreation and Culture <sup>1</sup>	380,200
City Library (net) <sup>2</sup>	62,400
North Vancouver Museum and Archives <sup>3</sup>	35,800
Community Agencies <sup>4</sup>	<u>125,400</u>
<b>Total</b>	<b>\$603,800</b>

<sup>1</sup> The North Vancouver Recreation and Culture Commission's operating costs are split between CNV and District of North Vancouver as outlined in "North Vancouver Recreation and Culture Commission Establishing Bylaw, 2009, No. 8020, Amendment Bylaw, 2014, No. 8380". The bulk of the costs are shared based on CNV and District resident use of the facilities and services. CNV's share of the budgeted increase is



\$380,200 (6.3% increase over 2023), which is primarily being driven by the opening of the new Lynn Creek Community Recreation Centre in June 2024 (CNV's share of costs is \$172,800) and inflationary increases.

<sup>2</sup> The City Library's net budgeted increase (1.3%) is due to increased salary obligations following the recently settled CUPE labour agreement, demand for library materials, inflationary related expense increases, and printing and performers fees.

<sup>3</sup> The North Vancouver Museum and Archives is 50% funded by the City. The net budget increase (5.5%) is predominately due to increases in salaries obligations, depreciation, utilities and DNV IT service fees.

<sup>4</sup> Contributions to Community Agencies are budgeted to increase by 9.7%, which is primarily driven by a new Solutions Navigator position for the North Shore Neighborhood House and also an adjustment for inflation. Community Agencies included in the budget are the same as currently approved by Council. Actual contributions are typically considered by Council in mid-2024 and can be adjusted at that time. A supportive funding review that holistically looks to coordinate and improve all the mechanism in which CNV supports Community Agencies (i.e. through grants, permissive tax exemptions, etc.) is also underway and expected to conclude with Council in 2024.

### ***Shipyards - \$4K increase***

The Shipyards aims to enhance its public events and services in 2024 due to its growing popularity. This enhancement aligns with The Shipyards' dedication to continually elevate the quality and variety of events and services offered to the public. The net amount of Shipyard expenses and revenue is tax funded and included in the Operating budget. In 2024, this tax funded component of The Shipyards is shown to increase by \$4,040 (0.5%).

<b>2023 City Contribution</b>	<b>\$903,900</b>
Additional Parking Lots Revenue	(35,000)
Additional Rent Revenue	(140,160)
Events Programming Expense Increase	32,000
Wages & Benefits Expense Increase	97,200
Security Services Expense Increase	<u>50,000</u>
Total change	4,040
<b>2024 City Contribution</b>	<b>\$907,940</b>

See ***Attachment #3*** for additional information.

***New Capital Infrastructure Maintenance – \$270,000 increase***

It is CNV’s practice to budget for increased maintenance costs for new/enhanced infrastructure and equipment after the capital projects have been completed and implemented. The 2024 increase can be summarized as follows:

Information Technology	\$155,000
Engineering Infrastructure	112,000
Facilities	<u>3,000</u>
<b>Total</b>	<b>\$270,000</b>

***Other Items – \$260,000 increase***

The other items include various other expenses, summarized below:

IT Services, Software and Infrastructure <sup>1</sup>	\$ 126,000
Fire – Dispatch, NSEM <sup>2</sup>	56,000
Other Changes <sup>3</sup>	<u>78,000</u>
<b>Total Inflationary Non-Wage Expenses</b>	<b>\$260,000</b>

<sup>1</sup> IT equipment and programs are budgeted to increase \$126,000 in 2024 to cover costs of additional needed applications, services, software licenses and support; and an inflationary increase of 5% on software and hardware maintenance contracts. These expenses are partially offset by an increase in recoveries from the Major External Agencies that receive related services from CNV.

<sup>2</sup> Fire – Dispatch, NSEM cost increases are primarily related to salaries, telecommunications, office equipment and supplies.

<sup>3</sup> Other Changes include increased training, primarily to enable staff to maintain professional certifications, and interest costs, credited to taxpayers on pre-authorized payment programs who pay property taxes each monthly in advance..

***Non-Tax Revenue - \$742,000 increase***

The following table summarizes non-tax revenue adjustments:

LEC Interest & Dividends <sup>1</sup>	\$ 253,000
Grants in Lieu (Provincial & Federal) <sup>2</sup>	225,000
Parking Revenue <sup>3</sup>	201,000
Interest & Penalties <sup>4</sup>	<u>65,000</u>
<b>Non-Tax Revenue Increase (net)</b>	<b>\$742,000</b>

<sup>1</sup> LEC Interest & Dividends - CNV’s shareholder loans balance increasing, as final 2 Council approved draws are made.

<sup>2</sup> Grants in Lieu – Federal and Provincial payments increasing with higher assessed values.

<sup>3</sup> Parking Revenue – trend of increased usage of City lots is expected to continue and for there to be more and more competition for curb space.



<sup>4</sup> Interest & Penalties – driven by higher tax base and higher interest rates on delinquent & arrears accounts (as prescribed by Province of BC).

**Updated Fees & Charges - \$736,000 increase**

On November 27, 2023, staff brought the report “2023 Fees & Charges Review” to Council for consideration. This was a report on select fees and charges that had been identified as the most material ones that are not recovering costs, not creating optimal incentives and disincentives, and are collectively placing an unnecessary burden on tax payers.

The following table summarizes non-tax operating budget revenue adjustments generated by the 2023 Fees & Charges Review:

Permit Fees <sup>1</sup>	\$ 664,000
Bylaws Fines <sup>2</sup>	<u>72,000</u>
<b>Updated Fees &amp; Charges</b>	<b>\$736,000</b>

<sup>1</sup>Prior to the 2023 Fees & Charges Review, CNV’s permit fees were last updated in 2011. Over the past 12 years, with average construction values increasing and a 35% increase to CPI (per Bank of Canada), a gap had emerged between the fee revenue coming into CNV and the costs being incurred to deliver the services. An increase in permits fees of 20% was recommended.

<sup>2</sup>Increases to Bylaw Fines were recommended based on public safety (raising the cost of parking fines and incorrect disposal of lit substances can serve as a deterrent for illegal activity) as well as inflation (Most fines have not been increased since bylaw inception in 2018. Per the Bank of Canada, inflation has increased by 20% over this period, driving the real cost of fines lower over time, reducing the disincentive to violate City bylaws).

**Tax Roll Growth – \$800,000 increase**

Staff forecast that CNV will receive approximately \$800,000 in taxes from new growth in 2024. This estimate is based on the BC Assessment completed roll, received in January 2024. The final revised roll will be received in the spring.

**2. New Items – Operating: 1.6%**

Only the highest priority New Items are being brought forward to Council to manage tax rate impacts on property owners. The New Items Appendix in **Attachment #1** provides detailed information on each of the proposed items, including costs and benefits. Some high level benefits include enhanced asset management and project delivery, additional management of initiatives to improve natural areas – including the urban tree canopy, additional resources to support the delivery of housing, improved processing of development planning applications and licenses, improved communications and engagement with the public, a more efficient hiring process, and the implementation of the federally mandated RCMP Body Worn Camera program.

### **3. Increase of Annual Tax Levy to Capital: 1.00%**

Staff recommend that \$11.5M (14% of the City's 2024 annual tax levy) be used to fund the 2024-2028 Capital Plan; a \$650,000 increase. It has been Council policy to prioritize funding for projects that maintain base infrastructure and this funding transfer aims to address increasing costs for infrastructure maintenance. This increase is consistent with common municipal practice to fund infrastructure replacement and has added importance in the current inflationary environment (6.3% year over year in BC in December 2023, per Statistics Canada). With this recommended 1% transfer, the City's Annual Tax Levy to Capital will have increased an average of 1.3% per annum over the past decade.

### **4. North Shore Neighbourhood House: 1.0%**

The NSNH Redevelopment Program is a multiphase redevelopment of an existing CNV owned site that will deliver non-profit housing, a senior's respite centre, and a new park following the demolition of the existing NSNH facility.

The NSNH site provides a range of services aimed at improving the lives of community members, with a special focus on those who are most vulnerable, and include childcare and children's programs as well as community programs and services that service diverse needs, including food security, service navigators, edible gardens, and lunch programs for new parents, seniors, and teens.

After debt drawn during the construction period is converted to long-term debt, the annual debt servicing costs would be approximately \$3.5 million, assuming current borrowing rates. These additional debt servicing costs are equal to the additional revenues that CNV would generate assuming a one-time 5.4% tax rate increase. Staff are recommending, as part of the 2024-2028 Financial Planning process, that any increases in taxes be phased in over a three-year period, beginning with an additional incremental 1.0% tax levy (\$650,000) in 2024.

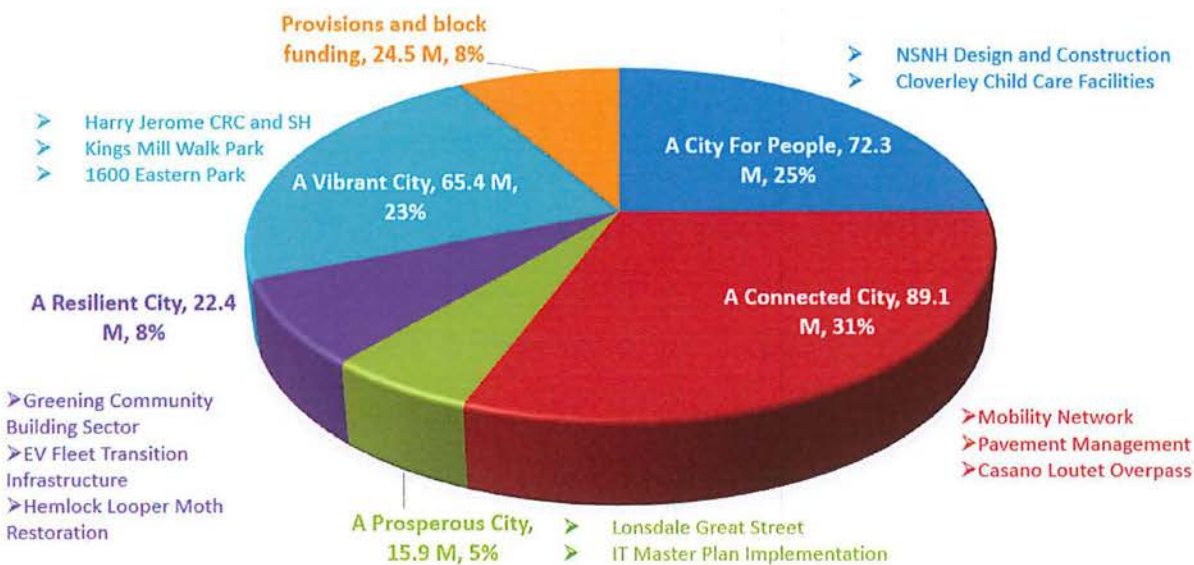
## **2024-2028 Draft Capital Plan**

The Capital Plan is made up of projects having a specific deliverable and definite beginning and endpoints. The Draft 2024-2028 Capital Plan includes proposed projects totaling \$292M. The 2024 proposed projects total \$144M and are funded by City reserve and debt funding, and also leverage external contributions.

The 2024-2028 Draft Capital Plan lists the projects proposed by staff for inclusion, and includes projects that, over the next 5 years, advance all of the Strategic Priorities in Council's Strategic Plan, as illustrated below:



### VISION & PRIORITIES



The projects proposed for the 2024-2028 Capital Plan are summarized by type, as follows:

\$ millions	2024	2024-2028
Land/Major Investments	22.8	24.7
Buildings	79.4	96.7
Structures	21.2	121.1
Equipment/Block	5.1	28.0
Other Projects	15.5	21.7
<b>Total</b>	<b>144.0</b>	<b>292.2</b>

Highlights for 2024 are shown below:

#### **Land/Major Investments (\$22.8M)**

This section of the Plan includes provisions for strategic land (\$3.5M) and park acquisitions (\$3.9M) projects from dedicated reserves, should opportunities present themselves, which would then be brought forward for Council consideration. It also allows for receipt of external funding to support major investments (\$15.0M) if made available.

#### **Buildings (\$79.4M)**

- **NSNH Hub Phase 2 - Design & Construction \$47M**
  - Funding for site prep, design, development and construction of North Shore Neighbourhood House (“NSNH”) in coordination with project partners as well as development of detailed cost estimate.

- **Harry Jerome Community Recreation Centre and Silver Harbour Seniors Activity Centre (\$26.1 M)**
  - Tendering, construction and commissioning of the remainder of the above grade components including FF&E, hard and soft landscaping, a skate park, and off-site works for the new Harry Jerome Community Recreation Centre (HJCRC) and Silver Harbour Seniors' Activity Centre.
- **Mickey McDougall Feasibility Study and Building Upgrades (\$2.8M - \$0.7M external funding)**
  - Funding to allow for owner improvements to the Mickey McDougall building. Upgrades are focused on energy improvement, accessibility upgrades, life-safety systems, replacement of critical building equipment and general building maintenance in support of tenant improvements to be undertaken by project partner.

### **Structures (\$21.2M)**

- **Mobility Network Implementation (\$6.4M including \$1.2M external funding)**
  - This project will execute on the community engagement, design and construction of priority corridors identified in the Council approved Priority Mobility Network Strategy (2019) and continue to prioritize future work based on approved evaluation criteria. This work will result in infrastructure tailored to the unique street context and be suitable for a broad range of human and electrified mobility devices like bicycles and scooters with users of All Ages and Abilities. Focus for the next 4 years of the plan will be on the Mid-town Corridor, Upper Levels Greenway and the Chesterfield Corridor.
- **New Sidewalks To Complete the Pedestrian Network (\$2.4M)**
  - This project will enable the design, public engagement and construction of new sidewalk segments to advance completion of the pedestrian network.
- **1600 Eastern Avenue Park Construction (\$2.4M)**
  - Construction of a new neighbourhood park at 1600 Block of Eastern Avenue in a currently underserved high-density central Lonsdale neighbourhood.

### **Equipment and Block Funding (\$5.1M)**

- **Engineering, Parks and Environment Operations Vehicle/Equipment Replacement Program (\$1.0M)**
  - Funding for the regular scheduled replacement of vehicles and equipment to ensure Engineering, Parks and Environment Operations has reliable vehicles and equipment to meet operational needs. In 2024, vehicles and equipment to be replaced include one 1/2 ton pickup and one 3/4 ton flat-bed truck, three rubber tire backhoes, and one medium weight rubber tire tractor.
- **Data Centre Infrastructure (\$0.4M)**
  - Data centre infrastructure and network. Maintenance includes storage, servers, switches, network security devices, and wireless access points.



- **NVRCC Recreation Program Equipment (\$0.4M)**
  - Program equipment such as weight room, sports & recreation equipment, activity room furnishings & equipment, theatre performance equipment for Centennial Theatre and John Braithwaite Community Centre. The ice resurfacers at Harry Jerome CRC is at the end of its useful life and a replacement will need to be ordered in time for the opening of the new centre. A portion of fitness centre equipment at Harry Jerome CRC and John Braithwaite CC is replaced each year to ensure safe and reliable equipment for program participation.

### **Other Projects (\$15.6M)**

- **Cloverley Child Care Facilities (\$3.5M)**
  - CNV has announced a contribution for a child care facility in a redeveloped Cloverley School, which is expected to proceed in 2024.
- **Provision for Resources to Deliver Housing Initiatives (\$2.5M)**
  - To fund staff positions to support and implement housing initiatives and other housing planning and development.
- **Lonsdale Great street (\$1.6M)**
  - This work will include the development of a complete design framework and commercial district plan, as well as deep community engagement within the neighbourhood and City. Work is anticipated to be ongoing for 3 years with leading external expertise and in-house project management and oversight, led by an inter-departmental steering committee and an integrated staff-level working group.

For a full listing of Projects in the plan and brief descriptions, please refer to ***Attachment #2.***

### ***Funding Sources***

The 2024-2028 Draft Capital Plan is funded from various sources, including reserves, the annual tax transfer, Civic Amenity Contributions, interest income, short-term low cost debt from the Municipal Finance Authority ("MFA"), external contributions, land sales and internal borrowing.

### **Reserves:**

Primarily, the Plan funds projects from various reserves. Reserves are useful financial tools to set aside funding therefore guaranteeing funding availability for specific purposes, such as for items of a significant value like fire trucks, bridge replacements, and community centres. Smaller items are often funded on a pay-as-you-go basis. When funds are set aside in reserves, they are locked-in for the purpose for which the reserve was established. Consequently, funding should be set aside in reserves only if a use and timeline for appropriation is clearly identified. The funding of the HJCRC project is a good example. Here, CNV had set aside funding in the Civic Amenity Reserve Fund for the project for several years prior to construction. This strategy, implemented at Council's previous direction, has reduced the need for borrowing and

the City's financial risk profile low (borrowing under the HJCRC Financial Strategy was only 20% of the amount that the City could qualify for under legislation at the time).

The tax levy contribution to the Capital Plan in 2024 is budgeted at approximately \$11.5M, assuming that 1.0% of the 8.5% tax rate increase is allocated to increasing the tax levy to Capital, as recommended in the Operating Budget section above. If a 1.0% tax levy is approved for the NSNH, the total 2024 tax levy contribution to capital will increase to \$12.2M, with \$650,000 being allocated to a new Civic Amenity Reserve Fund - NSNH.

The Civic Amenity Reserve Fund, which includes the Civic Amenity Contributions received from developments, is used for many of the new initiatives included in the Plan. Annual Civic Amenity Contributions of \$4.8M, based on prior year actuals, are budgeted annually in this Plan from 2025-2028, with none conservatively being assumed in 2024.

The Plan also uses the Tax Sale Land Principle reserve for internal borrowing to bridge cash-flow timing gaps between HJCRC project spending and forecasted revenue. A total of \$7.5M is forecasted to be borrowed from the reserve through 2024-28. Even with this borrowing, minimum balances in the reserve are always maintained at levels (\$20M) that enable CNV to retain financial flexibility as approved by Council in the HJCRC Financial Strategy.

See **Attachment #2** for a detailed listing of CNV Capital Reserves and their 5-year forecasts.

Growing Communities Fund:

On February 10, 2023, the Ministry of Municipal Affairs (the "Ministry") announced the Growing Communities Fund ("GCF"), a \$1 billion one-time investment in B.C.'s 188 municipalities and regional districts. The principle objective of the GCF is to support communities that are increasing the local housing supply with funding to help them make new investments in community infrastructure and amenities. CNV's grant of \$10,986,000 was received on March 23, 2023.

GCF Appropriations (\$000's):	2023	2024	2025	Total
Opening Balance	10,986	9,470	5,977	
Interest	234	297	177	
Available Balance	11,220	9,767	6,154	
Lonsdale Great Street	360	1,640	-	2,000
Mid-Town Connector	400	1,000	5,734	7,134
Waterfront Connections & Wayfinding	800	-	400	1,200
Enhanced Bicycle Parking Facilities	100	900		1,000
Lonsdale Highway Overpass Mobility Improvements*	90	200	-	290
Transit Experience Improvement Plan	-	50	20	70
	1,750	3,790	6,154	11,694
<b>Closing balance</b>	<b>9,470</b>	<b>5,977</b>	<b>-</b>	<b>-</b>

\* Separate from capital project 10-81 (\$150k in 2024) "Study of Highway No. 1 at Lonsdale" to advance Council's motion to prepare a feasibility Study of a land bridge over Hwy 1



Affordable Housing Reserve Fund:

The Affordable Housing Reserve Fund was established in 1998 to support affordable housing and housing for those with special needs and respond to community-based initiatives related to CNV's housing goals. Monies in this fund are intended for capital projects and land, including the extension or renewal of existing capital works, or finishes or fixtures relating to the provision of projects or units of affordable housing or housing for those with special needs as defined by CNV Policy, and consistent with CNV's Housing Policy objectives.

It is recommended to amend the bylaw to include the following wording:

*(c) If the City contributes land in lieu of a financial contribution to affordable housing, the City, by Council resolution, may withdraw the foregone rent or market value of the land from this Affordable Housing Reserve Fund to disperse amongst other civic projects.*

The value of the North Shore Neighbourhood House ("NSNH") Lands, per BC Assessment (2023) is \$20.7M. Based on the value of this contribution of land, it is recommended that \$7.7M be transferred from the Affordable Housing Reserve Funds to the General Capital Reserve for the purposes of funding the 2024-2028 Capital Plan.

See **Attachment #5** for the recommended revision to the bylaw.

Municipal Financing Authority:

The Harry Jerome Community Recreation Centre ("HJCRC") Financing Strategy, which was endorsed by Council on January 21, 2022, recommended that CNV borrow short-term debt to its then full capacity of \$109M within its ascent free zone in order to fund construction of the facility. The disposition of the Harry Jerome Neighbourhood Lands ("HJNL") is planned for 2026 and would enable retirement of the MFA loan.

On January 22, 2024, Council considered North Shore Neighbourhood House and City Parks Loan Authorization Bylaw. This report initiates the process to obtain \$55.7 million of low cost debt financing from the Municipal Finance Authority to fund CNV's portion of the NSNH Phase 2 Redevelopment, Kings Mill Walk Park, and 1600 Eastern Park projects. This borrowing can be converted to long-term debt following the 2024-2026 construction period.

Should the full \$55.7 million of debt be drawn and converted to long-term debt after the 2024-2026 construction period, the annual debt servicing costs would be approximately \$3.5 million, assuming current borrowing rates. These additional debt servicing costs are equal to the additional revenues that CNV would generate assuming a one-time 5.4% tax rate increase. Staff are considering recommending, as part of the 2024-2028 Financial Planning process, that any increases in taxes be phased in over a three-year period, beginning with an additional incremental 1.0% tax levy in 2024. The three year phase in period approximates the end of the combined construction periods of the three projects.

CNV has the financial capacity to service the recommended new debt. The Province typically permits municipalities in British Columbia to take on additional borrowing so long as annual debt servicing costs (principal and interest) do not exceed 25% of municipal revenue. Assuming all of CNV's credit facilities are fully drawn, CNV's debt servicing costs would be approximately 10% of revenues, well within prescribed limits

The 2024-2028 Draft Preliminary Capital Plan is fully funded in all years.

### ***Funding Appropriations***

Support for the current Capital Plan is part of an ongoing process. Council will still need to pass resolutions that approve funding appropriations (or bylaws in the case of DCC funding) before spending can take place. Continuing on from the practice adopted in 2022, Finance recommends appropriation of projects in 2024 on a quarterly basis, after approval of the Capital Plan. The first 2024 Early Appropriations are expected to come to Council for consideration in March 2024.

### ***Plan Modifications***

This Plan was developed with current information. As new information and/or funding sources come available, the *Community Charter* provides the City with the opportunity to develop revised Capital and Financial Plans, and present them to Council for consideration.

### **2024 Utilities Budgets**

The 2024 Utilities Budgets were endorsed by Council in the "2024 Utility Rates" Council report dated November 22, 2023. These same budgets have been incorporated into the recommended 2024-2028 Financial Plan.

### **2024 Cemetery Budget**

The primary objective established for the development of the Cemetery budget is that the Cemetery will generate annual surpluses sufficient so that, when the Cemetery's inventory of plots are projected to be exhausted in 2062, there will be sufficient funds in the Cemetery's Perpetual Care Fund to support ongoing operations. Year over year, changes to the Cemetery budget are reflective of the fees in the "North Vancouver Cemetery Bylaw, 2011, No. 8109, Amendment Bylaw 2022, No. 8920", approved by Council in mid-2022, and the cost analysis presented to Council at that time. The Cemetery does not require financial support from the City's tax base.

Council approved fee increases in 2023 as a part of the 2023 Fees & Charges Review on December 4, to ensure the Cemetery's financial sustainability, and these cost and approved rate increases have been incorporated into the 2024 budget proposed below.



<b>Cemetery Revenues</b>	<b>2023</b>	<b>2024</b>	<b>Increase</b>	<b>%</b>
Cemetery Administration	547,371	570,314	22,943	4.19%
Filming Admin - Cemetery	27,050	27,050	0	0.00%
<b>Total</b>	<b>\$574,421</b>	<b>\$597,364</b>	<b>22,943</b>	<b>3.99%</b>

<b>Cemetery Expenses</b>	<b>2023</b>	<b>2024</b>	<b>Increase</b>	<b>%</b>
Cemetery Administration	199,863	185,541	(14,322)	-7.17%
Cemetery Operations	374,558	411,823	37,265	9.95%
<b>Total</b>	<b>\$574,421</b>	<b>\$597,364</b>	<b>22,943</b>	<b>3.99%</b>

See **Attachment #4** for further detail.

### 2024 Collections for Other Organizations

The City collects approximately \$59.9M in taxes on behalf of other organizations, including BC Assessment, Metro Vancouver, Translink, Lower Lonsdale Business Improvement Association (“LLBIA”) and the MFA. The City also collects the Provincial School Tax from property owners. These taxes are generally set by the individual other governments and agencies and taxation levels are outside of CNV’s control. The exception is the LLBIA levy, which was approved by Council as a part of “Lower Lonsdale Business Improvement Area Service Bylaw, 2021, No. 8879”.

### 2024 Other Items

The *Community Charter* requires that all proposed expenditures be set out in the Financial Plan, including non-cash depreciation expenses and transfers to or between funds:

	<b>2023</b>	<b>2024</b>	<b>Increase</b>
Depreciation <sup>1</sup>	\$17.7	\$19.5	\$1.8
Non-statutory Reserve Transfers <sup>2</sup>	18.3	18.3	(0.0)
<b>Total</b>	<b>\$36.0 M</b>	<b>\$37.8 M</b>	<b>\$1.8 M</b>

<sup>1</sup> Depreciation items are accounting entries driven by past capital spending and are not future capital expenditures, which are included in CNV’s other budgets and capital plans.

<sup>2</sup> The non-statutory reserve amount includes funds for emergency/unexpected expenditures or are set aside for specific known future spending already approved by Council.

The above amounts have also been incorporated into the proposed 2024-2028 Financial Plan.

### FINANCIAL IMPLICATIONS

Financial implications are discussed throughout the report and in additional materials provided.

## INTER-DEPARTMENTAL IMPLICATIONS

The 2024-2028 Draft Financial Plan is a reflection of CNV's policies and the work plans of all CNV departments. Finance staff relied on their close working relationships with staff in other departments and the City's shared-cost agencies when developing this Plan. The draft Plan presented here has been reviewed by the Leadership Team.

## STRATEGIC PLAN, OCP OR POLICY IMPLICATIONS

The preparation and approval of this Capital Plan is consistent with the requirements of the *Community Charter*, with several of the objectives of the CNV's 2014 Official Community Plan, is consistent with CNV's emerging quartet of strategies, and was prepared with consideration of the 2022-2026 Council Strategic Plan.

RESPECTFULLY SUBMITTED:



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Larry Sawrenko  
Chief Financial Officer



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## 2024 DRAFT OPERATING BUDGET

JANUARY 25, 2024



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# Introduction

This report outlines the year over year changes to the Operating budget on a departmental level. The Operating Budget is balanced, relying on a 8.5% tax rate increase as follows:

Item	Tax Rate Impact	Details
Net Operating Plan Increase	4.9%	Inflationary provisions, RCMP costs, external agencies and other, offset by increased non-tax revenue and tax roll growth
New Items	1.6%	See appendix for a full listing of 2024 New Items
Increase of Annual Tax Levy to Capital	1.0%	Funding for increased costs of maintaining base infrastructure and infrastructure replacement
North Shore Neighbourhood House Levy	1.0%	Funding for the North Shore Neighbourhood House Redevelopment Program.
2024 Draft Tax Rate Increase	8.5%	

Operating Expenses in this budget have increased \$6.2M vs 2023. This increase is driven by factors including increases to salary and other wage provisions driven by collective bargaining, RCMP Contract Policing costs, and inflationary costs affecting CNV-wide services including IT, Insurance and funding for Major and Community Agencies as they return to pre-Covid activity levels.

Detailed information on the changes impacting each departments' budgets are outlined in the following pages. The financial information presented in the following materials exclude proposed new items. A full listing of New Items is provided in the Appendix.

### ALL DEPARTMENTS FINANCIAL SUMMARY

	2023 Annual Budget	2024 Annual Budget	Variance 2024 Annual to 2023 Annual
<b>REVENUES</b>			
Engineering, Parks & Environment	1,449,820	1,360,820	-89,000
Finance	13,042,100	13,889,965	847,865
Planning & Development	3,890,796	4,572,596	681,800
Public Safety - Bylaw	934,000	1,006,000	72,000
Public Safety - Fire	246,735	212,500	-34,235
Public Safety - Police	1,054,000	1,151,700	97,700
Property Tax	75,715,000	80,341,200	4,626,200
The Offices of the CAO, Mayor, and IT	94,252	94,252	0
<b>Total Operating Revenues</b>	<b>96,426,703</b>	<b>102,629,033</b>	<b>6,202,330</b>
<b>EXPENSES</b>			
Engineering, Parks & Environment	12,893,369	13,662,637	769,268
Finance	19,541,456	21,496,195	1,954,739
Office of the Deputy CAO	3,492,958	3,548,771	55,813
People & Culture	2,105,920	2,494,490	388,570
Planning & Development	8,098,479	8,623,994	525,515
Public Safety - Bylaw	1,461,412	1,621,227	159,815
Public Safety - Fire	12,888,554	13,202,753	314,199
Public Safety - Police	17,295,105	18,353,427	1,058,322
Shared Corporate	315,480	370,480	55,000
The Offices of the CAO, Mayor, and IT	18,333,970	19,255,059	921,089
<b>Subtotal Operating Expenses</b>	<b>96,426,703</b>	<b>102,629,033</b>	<b>6,202,330</b>



# Engineering, Parks & Environment

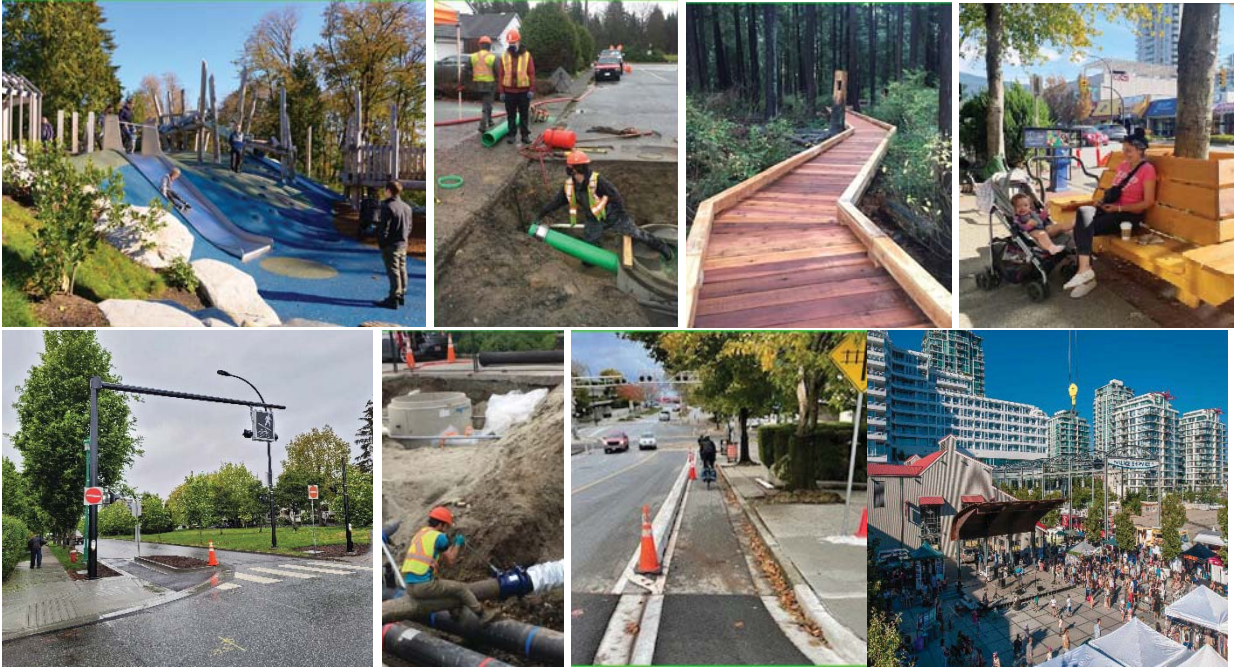
The Engineering, Parks & Environment department provides and maintains essential municipal services, public spaces and infrastructure.

## KEY RESPONSIBILITIES

To create safe, resilient, inviting and cost effective public infrastructure that supports the community and enables it to thrive.

## DIVISIONS

- Engineering Planning and Design
- Operations
- Facilities Management
- Transportation Engineering
- Public Realm Infrastructure and Project Delivery
- The Shipyards and Event Planning
- Parks and Natural Lands
- Administration



**ENGINEERING, PARKS & ENVIRONMENT REVENUES**

Programs		2023 Annual Budget	2024 Annual Budget	Variance 2024 Annual to 2023 Annual
<b>PARKS &amp; PUBLIC SPACES</b>				
Commercial Bike Racks	3260	3,500	3,500	0
Public Realm	5171	93,000	4,000	-89,000
Parks Operations	5070	150,000	150,000	0
Sport Field Users	5073	62,220	62,220	0
Parks Admin	5075	30,100	30,100	0
Filming Administration	1360	184,000	184,000	0
<b>Total Parks &amp; Public Spaces</b>		<b>522,820</b>	<b>433,820</b>	<b>-89,000</b>
<b>PUBLIC WORKS</b>				
Streets Operations	5160	422,000	422,000	0
Streets Admin	5165	505,000	505,000	0
<b>Total Public Works</b>		<b>927,000</b>	<b>927,000</b>	<b>0</b>
<b>Total Eng, Parks &amp; Environment Revenues</b>		<b>1,449,820</b>	<b>1,360,820</b>	<b>-89,000</b>

**ENGINEERING, PARKS & ENVIRONMENT EXPENSES**

Programs		2023 Annual Budget	2024 Annual Budget	Variance 2024 Annual to 2023 Annual
<b>MANAGEMENT AND SUPPORT</b>				
Management and Support	5010	398,519	403,119	4,600
Engr Budget Savings	5017	-30,000	-30,000	0
Public Process	1315	4,854	4,854	0
Survey	5170	26,031	28,031	2,000
Advisory Cmte Disability Issues	3120	6,367	6,367	0
Joint Use	2910	500	500	0
<b>Total Management and Support Expenses</b>		<b>406,271</b>	<b>412,871</b>	<b>6,600</b>

**ENGINEERING, PARKS & ENVIRONMENT EXPENSES, continued**

Programs	2023 Annual Budget	2024 Annual Budget	Variance 2024 Annual to 2023 Annual
<b>PARKS &amp; PUBLIC SPACES</b>			
<b>Public Realm</b>			
Commercial Bike Racks	3260	3,500	3,500
Public Realm	5171	0	126,400
<b>Total Public Realm</b>		<b>3,500</b>	<b>129,900</b>
<b>Parks</b>			
Parks Operations	5070	2,807,901	2,936,654
Special Events Support	5071	84,851	86,859
Sport Field Users	5073	253,615	263,325
Streetscapes & Greenways	5074	947,781	994,491
Parks Admin	5075	1,397,782	1,502,895
Parks Overhead Capital	5077	-15,000	-15,000
<b>Total Parks Expenses</b>		<b>5,476,930</b>	<b>5,769,224</b>
<b>Public Spaces</b>			
Shipyards Contribution	1130	903,900	907,940
School Anti-Violence	8231	20,000	20,000
Child Youth & Family Friendly	8300	17,000	17,000
Studio in the City	8301	50,000	50,000
Youth Services	8305	29,650	29,650
Youth Initiatives	8360	20,500	20,500
Family Events in Civic Plaza	8370	20,000	20,000
Filming Administration	1360	133,900	137,800
<b>Total Public Spaces</b>		<b>1,194,950</b>	<b>1,202,890</b>
<b>Total Parks &amp; Public Spaces</b>		<b>6,675,380</b>	<b>7,102,014</b>
<b>PUBLIC WORKS</b>			
<b>Streets</b>			
Streets Operations	5160	2,550,888	2,680,031
Streets Admin	5165	1,639,987	1,749,169
Streets Overhead Capital	5167	-60,000	-66,100
Traffic & Transportation Operations	5180	9,700	9,700
<b>Total Streets Expenses</b>		<b>4,140,575</b>	<b>4,372,800</b>
<b>Facilities Management</b>			
Property Management	1971	0	154,200
Facilities Management	2140 2135	1,163,943	1,109,252
FM - Janitorial	2148	374,500	387,800
FM - Security	2149	183,700	183,700
FM - Capital OH Recovery	2151	-51,000	-60,000
<b>Total Facilities Management</b>		<b>1,671,143</b>	<b>1,774,952</b>
<b>Total Public Works Expenses</b>		<b>5,811,718</b>	<b>6,147,752</b>
<b>Total Eng, Parks &amp; Environment Expenses</b>		<b>12,893,369</b>	<b>13,662,637</b>

## 2024 Operating Budget Analysis - Engineering, Parks & Environment

<b>2023 Revenue Budget</b>	<b>1,449,800</b>	
<b>Revenue Budget Increase/(Decrease)</b>	<u>-</u>	<b>0.00%</b>
		% change
Budget Transfers to/from other City Departments	(89,000)	
<b>2024 Revenue Budget</b>	<u><b>1,360,800</b></u>	
<b>2024 Revenue Budget Increase/(Decrease)</b>	<u><b>(89,000)</b></u>	<b>-6.14%</b>
		% change
<b>2023 Expenditure Budget</b>	<b>12,893,400</b>	
Salaries Obligation	494,100	
Capital Cost Impacts	115,000	
Survey	2,000	
Shipyards Contribution	4,000	
<b>Expenditure Budget Increase (Decrease)</b>	<u><b>615,100</b></u>	<b>4.77%</b>
		% change
Budget Transfers to/from other City Departments	154,200	
<b>2024 Expenditure Budget Operating</b>	<u><b>13,662,700</b></u>	
<b>2024 Expenditure Budget Increase (Decrease)</b>	<u><b>769,300</b></u>	<b>5.97%</b>
		% change
<b>2024 Net Tax Draw \$ Increase (Decrease)</b>	<b>615,100</b>	
<b>2024 Overall Tax Impact (assuming 1% tax increase = \$650K)</b>	<b>0.95%</b>	

# Finance

Finance provides financial services to City Council, CNV departments, and residents.

## KEY RESPONSIBILITIES

- Annual Municipal Report
- Financial Plan
- Property Taxes
- Permissive Tax Exemptions
- Statement of Financial Information
- Utility Fees
- Real Estate Management
- Business Licensing
- Economic Development Initiatives



## DIVISIONS

- Accounting & Reporting
- Payroll
- Revenue
- Financial Planning & Analysis
- Treasury
- Purchasing
- Risk
- Internal Audit
- Real Estate
- Economic Development
- Administration

## FINANCE REVENUES

Programs		2023 Annual Budget	2024 Annual Budget	Variance 2024 Annual to 2023 Annual
<b>ENTERPRISE SERVICES</b>				
Parking	1973	402,400	602,400	200,000
Real Estate	1980	1,227,900	1,228,650	750
Intermunicipal Program	1800	40,000	40,000	0
Business License	1900	1,500,300	1,589,300	89,000
<b>Total Enterprise Services</b>		<b>3,170,600</b>	<b>3,460,350</b>	<b>289,750</b>
<b>PURCHASING &amp; RISK MANAGEMENT</b>				
Purchasing	2130	42,600	42,600	0
Risk Liability and Insurance	2150	48,800	48,800	0
<b>Total Purchasing &amp; Risk Management Revenues</b>		<b>91,400</b>	<b>91,400</b>	<b>0</b>
<b>FINANCIAL SERVICES</b>				
Other Taxes	2302	4,412,800	4,718,100	305,300
Other Revenue	2303	4,000	4,000	0
Payroll	2200	2,000	2,000	0
<b>Total Financial Services Revenues</b>		<b>4,418,800</b>	<b>4,724,100</b>	<b>305,300</b>
<b>FINANCIAL PLANNING AND ANALYSIS</b>				
Treasury	2192	4,361,300	4,614,115	252,815
<b>Total Financial Planning and Analysis Revenues</b>		<b>4,361,300</b>	<b>4,614,115</b>	<b>252,815</b>
<b>Total Finance Programs Revenues</b>		<b>12,042,100</b>	<b>12,889,965</b>	<b>847,865</b>
<b>FINANCE CORPORATE PROGRAMS</b>				
Financial Planning Contingency	2401	1,000,000	1,000,000	0
<b>Total Finance Corporate Programs Revenues</b>		<b>1,000,000</b>	<b>1,000,000</b>	<b>0</b>
<b>Total Finance Programs Revenues</b>		<b>13,042,100</b>	<b>13,889,965</b>	<b>847,865</b>



## FINANCE EXPENSES

Programs		2023 Annual Budget	2024 Annual Budget	Variance 2024 Annual to 2023 Annual
<b>FINANCE ADMIN</b>				
Management and Support	2110	532,629	677,029	144,400
Fin Budget Savings	2117	-15,000	-15,000	0
<b>Total Finance Admin Expenses</b>		<b>517,629</b>	<b>662,029</b>	<b>144,400</b>
<b>ENTERPRISE SERVICES</b>				
City Lands	1960	334,772	346,100	11,328
Parking	1973	129,500	142,000	12,500
Real Estate	1980	1,195,078	1,014,428	-180,650
Business Services	1155	217,000	126,400	-90,600
Intermunicipal Program	1800	20,700	20,700	0
Business License	1900	189,500	200,200	10,700
Economic Development	1150	154,624	274,800	120,176
Tourism	1151	20,000	20,000	0
Chamber of Commerce	8500	15,000	15,000	0
<b>Total Enterprise Services Expenses</b>		<b>2,276,174</b>	<b>2,159,628</b>	<b>-116,546</b>
<b>PURCHASING &amp; RISK MANAGEMENT</b>				
Purchasing	2130	457,200	462,200	5,000
Vehicle Fleet Admin	2160	30,446	30,446	0
Risk Liability and Insurance	2150	446,600	313,200	-133,400
<b>Total Purchasing &amp; Risk Management Expenses</b>		<b>934,246</b>	<b>805,846</b>	<b>-128,400</b>
<b>FINANCIAL SERVICES</b>				
Taxation	2302	839,900	930,300	90,400
Payroll	2200	312,475	322,475	10,000
Financial Accounting	2170	544,400	556,900	12,500
Accounts Payable	2180	219,476	218,176	-1,300
<b>Total Financial Services Expenses</b>		<b>1,916,251</b>	<b>2,027,851</b>	<b>111,600</b>
<b>FINANCIAL PLANNING &amp; ANALYSIS</b>				
Treasury	2192	309,000	279,800	-29,200
Financial Planning	2400	594,300	778,400	184,100
<b>Total Financial Planning &amp; Analysis Expenses</b>		<b>903,300</b>	<b>1,058,200</b>	<b>154,900</b>
<b>Total Finance Programs Expenses</b>		<b>6,547,600</b>	<b>6,713,554</b>	<b>165,954</b>
<b>FINANCE CORPORATE PROGRAMS</b>				
Finance Corporate	2120	0	0	0
Internal Controls	2195	172,300	202,300	30,000
Financial Plan Contingency	2401	1,000,000	1,000,000	0
Planning	2420	11,821,556	13,580,341	1,758,785
<b>Total Finance Corporate Programs Expenses</b>		<b>12,993,856</b>	<b>14,782,641</b>	<b>1,788,785</b>
<b>Total Finance Expenses</b>		<b>19,541,456</b>	<b>21,496,195</b>	<b>1,954,739</b>

## 2024 Operating Budget Analysis - Finance

<b>2023 Revenue Budget</b>	<b>13,042,100</b>	
Grants in Lieu, Provincial and Other	225,000	
Utility Revenue Levy	6,000	
Fire Services Agreement	7,000	
Other	(200)	
Commission School Tax	2,500	
Interest Taxes	25,000	
Penalties Taxes	40,000	
LEC Interest & Dividends	252,800	
Parking Revenue	200,000	
Property Revenue	700	
<b>Revenue Budget Increase/(Decrease)</b>	<b>758,800</b>	<b>5.82%</b>
		% change
Budget Transfers to/from other City Departments	89,000	
<b>2024 Revenue Budget</b>	<b>13,889,900</b>	
<b>2024 Revenue Budget Increase/(Decrease)</b>	<b>847,800</b>	<b>6.50%</b>
		% change
<b>2023 Expenditure Budget</b>	<b>19,541,500</b>	
Provisions and Other Obligations	1,429,800	
Contingencies	(55,000)	
Increase Transfer to Capital and Reserves	650,000	
Interest Expense	150,000	
Insurance & Brokerage	(86,100)	
Accounting Costs	21,700	
Taxation Costs	2,800	
Parking Program expenses	12,500	
Real Estate & Property Management expenses	(14,800)	
<b>Expenditure Budget Increase/(Decrease)</b>	<b>2,110,900</b>	<b>10.80%</b>
		% change
Budget Transfers to/from other City Departments	(156,200)	
<b>2024 Expenditure Budget</b>	<b>21,496,200</b>	
<b>2024 Expenditure Budget Increase/(Decrease)</b>	<b>1,954,700</b>	<b>10.00%</b>
		% change
<b>2024 Net Tax Draw \$ Increase/(Decrease)</b>	<b>1,352,100</b>	
<b>2024 Overall Tax Impact (assuming 1% tax increase = \$650K)</b>	<b>2.08%</b>	

## Office of the Deputy Chief Administrative Officer

The Office of the Deputy Chief Administrative Officer leads key services that provide support to the organization, Mayor and Council, and the public. Key services include supporting Council decision-making processes, delivery of timely and relevant communications to the public, planning and construction of new civic infrastructure, and provision of legal advice and service to the organization.

### KEY RESPONSIBILITIES

- Deliver public development projects from inception to completion, including the Harry Jerome Community Recreation Centre and Silver Harbour Seniors' Activity Centre
- Responsible for statutory requirements regarding conduct of Council operations, advisory bodies, and general location elections
- Manage and deliver City information to both the public and organization including:
  - Corporate records management services
  - Information and records regarding Council business
  - *Freedom of Information and Protection of Privacy Act* requests
  - Media relations, communications, and issues management
  - Civic engagement on City initiatives
- Deliver legal services, including provision of advice, legal agreements, policies, and by-law reviews
- Provide strategic planning services and reporting
- Support the City's inter-governmental relationships



### DIVISIONS

- Legislative and Legal Services
- Civic Development
- Strategic Initiatives
- Communications and Engagement
- Deputy Chief Administrative Officer and Administrative Staff

**OFFICE OF THE DEPUTY CHIEF ADMINISTRATIVE OFFICER EXPENSES**

Programs		2023 Annual Budget	2024 Annual Budget	Variance 2024 Annual to 2023 Annual
<b>STRATEGIC INITIATIVES</b>				
Strategic Initiatives	1140	522,100	522,100	0
<b>Total Strategic Initiatives</b>		<b>522,100</b>	<b>522,100</b>	<b>0</b>
<b>MANAGEMENT AND SUPPORT</b>				
Management and Support	1710	377,655	381,755	4,100
DCAO Dept Savings	1717	-15,000	-15,000	0
<b>Total Management and Support Expenses</b>		<b>362,655</b>	<b>366,755</b>	<b>4,100</b>
<b>LEGISLATIVE SERVICES</b>				
Legal Services	1410	732,800	732,800	0
Clerk's Admin	1310	978,316	904,216	-74,100
Legal Advertising	1162	44,000	44,000	0
Volunteer Appreciation	1341	15,000	15,000	0
Election Administration	1350	70,000	70,000	0
Records Management	1380	19,100	14,700	-4,400
Board of Variance	2750	2,087	500	-1,587
<b>Total Legislative Services Expenses</b>		<b>1,861,303</b>	<b>1,781,216</b>	<b>-80,087</b>
<b>COMMUNICATIONS &amp; ENGAGEMENT</b>				
Comm & Public Relations	1160	693,500	825,300	131,800
Publications	1161	8,500	8,500	0
Community Advertising	1163	36,100	36,100	0
Community Report	1164	8,800	8,800	0
<b>Total Communications &amp; Engagement Expenses</b>		<b>746,900</b>	<b>878,700</b>	<b>131,800</b>
<b>Total Office of the DCAO Expenses</b>		<b>3,492,958</b>	<b>3,548,771</b>	<b>55,813</b>

## 2024 Operating Budget Analysis - Office of the Deputy Chief Administrative Officer

<b>2023 Expenditure Budget</b>	<b>3,493,000</b>	
Salaries Obligation	59,800	
Reductions Records Mgt and Board of Variance	(6,000)	
<b>Expenditure Budget Increase/(Decrease)</b>	<b>53,800</b>	<b>1.54%</b>
		% change
Budget Transfers to/from other City Departments	2,000	
<b>2024 Expenditure Budget</b>	<b>3,548,800</b>	
<b>2024 Expenditure Budget Increase/(Decrease)</b>	<b>55,800</b>	<b>1.60%</b>
		% change
<b>2024 Net Tax Draw \$ Increase/(Decrease)</b>	<b>53,800</b>	
<b>2024 Overall Tax Impact (assuming 1% tax increase = \$650K)</b>	<b>0.08%</b>	

# People & Culture

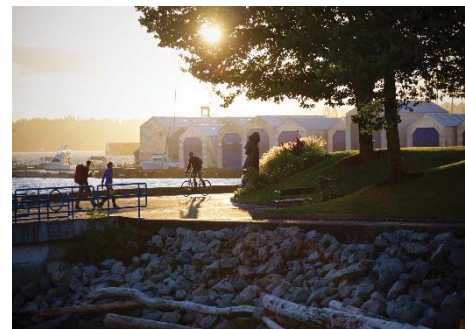
People and Culture provides a range of Human Resource, Organizational Development and Diversity Equity and Inclusion services to the Organization, its' Partners and employees.

## KEY RESPONSIBILITIES

- Talent Acquisition
- Talent Management
- Learning & Development
- Employee Engagement
- Health, Safety and Wellness
- Compensation and Benefits Management
- Employee and Labor Relations
- Diversity, Equity and Inclusion
- Organization Development & Change Management
- Strategic People Planning

## DIVISIONS

- People & Culture Advisory Services
- Organization Development
- Diversity, Equity and Inclusion
- Administration





## PEOPLE & CULTURE EXPENSES

Programs		2023 Annual Budget	2024 Annual Budget	Variance 2024 Annual to 2023 Annual
<b>PEOPLE &amp; CULTURE</b>				
P&C Management Services	1510	1,084,780	1,482,650	397,870
P&C Cultural Services	1511	770,900	761,500	-9,400
Disability Mgt/Wellness	1545	24,000	24,000	0
Employee Recognition	1570	20,000	20,000	0
Health & Safety	1590	206,240	206,340	100
<b>Total People &amp; Culture</b>		<b>2,105,920</b>	<b>2,494,490</b>	<b>388,570</b>
<b>Total People &amp; Culture Expenses</b>		<b>2,105,920</b>	<b>2,494,490</b>	<b>388,570</b>

## 2024 Operating Budget Analysis - People & Culture

<b>2023 Expenditure Budget</b>	<b>2,105,900</b>	
Salaries Obligation	388,600	
<b>Expenditure Budget Increase/(Decrease)</b>	<b>388,600</b>	<b>18.45%</b> % change
<b>2024 Expenditure Budget</b>	<b>2,494,500</b>	
<b>2024 Expenditure Budget Increase/(Decrease)</b>	<b>388,600</b>	<b>18.45%</b> % change
<b>2024 Net Tax Draw \$ Increase/(Decrease)</b>	<b>388,600</b>	
<b>2024 Overall Tax Impact (assuming 1% tax increase = \$650K)</b>	<b>0.60%</b>	

# Planning & Development

Planning & Development assists Mayor and Council in setting community goals and objectives, creating plans, and implementing these plans through policies, regulations and development.

## KEY RESPONSIBILITIES

- Long range and land use planning
- Community and social planning
- Transportation planning
- Environmental planning and sustainability
- Development planning
- Building permits
- Zoning administration
- Code interpretation and regulation
- Construction approvals
- Subdivision
- Strata Applications
- Off-site Works
- Engineering Works and Coordination



## DIVISIONS

- Building
- Development Planning
- Development Services
- Long Range and Community Planning
- Transportation
- Environmental Sustainability
- Administration

## PLANNING & DEVELOPMENT REVENUES

Programs		2023 Annual Budget	2024 Annual Budget	Variance 2024 Annual to 2023 Annual
<b>PLANNING REVENUES</b>				
Development Services	1725	386,100	386,100	0
Permits & Fees	1770	3,200,000	3,864,000	664,000
Community Service Grants	2731	87,896	87,896	0
Development Approvals	1730	164,000	164,000	0
<b>Total Planning Revenues</b>		<b>3,837,996</b>	<b>4,501,996</b>	<b>664,000</b>
<b>TRANSPORTATION</b>				
Congestion & Curbside Management	1931	7,800	15,600	7,800
<b>Total Transportation Revenues</b>		<b>7,800</b>	<b>15,600</b>	<b>7,800</b>
<b>ENVIRONMENT</b>				
Tree Bylaw	1941	15,000	15,000	0
EV Charging Stations	1976	30,000	40,000	10,000
<b>Total Environment Revenues</b>		<b>45,000</b>	<b>55,000</b>	<b>10,000</b>
<b>Total Planning &amp; Development Revenues</b>		<b>3,890,796</b>	<b>4,572,596</b>	<b>681,800</b>

## PLANNING & DEVELOPMENT EXPENSES

Programs		2023 Annual Budget	2024 Annual Budget	Variance 2024 Annual to 2023 Annual
<b>MANAGEMENT AND SUPPORT</b>				
Management and Support	1910	981,110	1,113,010	131,900
Department Budget Savings	1917	-15,000	-15,000	0
<b>Total Management and Support Expenses</b>		<b>966,110</b>	<b>1,098,010</b>	<b>131,900</b>
<b>PERMITS &amp; INSPECTIONS</b>				
Permits and Inspections	1760	2,033,021	2,094,121	61,100
Permits and Fees	1770	861,100	895,500	34,400
Gateway	1771	62,400	62,400	0
<b>Total Development Planning Expenses</b>		<b>2,956,521</b>	<b>3,052,021</b>	<b>95,500</b>
<b>DEVELOPMENT PLANNING</b>				
Development Services	1725	38,221	98,500	60,279
Development Planning	1720	1,010,300	1,071,000	60,700
Heritage Planning	1950	5,250	1,750	-3,500
<b>Total Development Planning Expenses</b>		<b>1,053,771</b>	<b>1,171,250</b>	<b>117,479</b>
<b>LONG RANGE AND COMMUNITY PLANNING</b>				
Long Range and Community Planning	1920	444,750	631,050	186,300
<b>Total Community Planning Expenses</b>		<b>444,750</b>	<b>631,050</b>	<b>186,300</b>
<b>TRANSPORTATION</b>				
Transportation	1930	481,300	469,500	-11,800
Community & School Active Travel	1932	129,100	134,300	5,200
Public Transp Alternatives	1543	7,500	7,500	0
Integrated Transp Cmte	2805	8,800	8,800	0
Bicycle Promotions	3261	1,970	1,970	0
School Crossing Guards	8232	93,800	93,800	0
<b>Total Transportation Expenses</b>		<b>722,470</b>	<b>715,870</b>	<b>-6,600</b>
<b>ENVIRONMENT</b>				
Environmental Sustainability	1940	278,400	143,900	-134,500
Tree Bylaw	1941	10,000	10,000	0
EV Charging Stations	1976	20,000	30,000	10,000
Environment Stewardship	5040	68,780	68,780	0
<b>Total Environment Expenses</b>		<b>377,180</b>	<b>252,680</b>	<b>-124,500</b>
<b>Total Planning &amp; Development Programs Expenses</b>		<b>6,520,802</b>	<b>6,920,881</b>	<b>400,079</b>

**PLANNING & DEVELOPMENT EXPENSES, continued**

Programs		2023 Annual Budget	2024 Annual Budget	Variance 2024 Annual to 2023 Annual
<b>ADVISORY COMMITTEES</b>				
Advisory Design Panel	2720	6,649	6,649	0
Social Planning Advisory	2730	3,266	3,266	0
Community Services Grant	2731	187,896	187,896	0
Advisory Planning	2740	5,582	5,582	0
Heritage Advisory	2760	3,637	3,637	0
<b>Total Advisory Committees Expenses</b>		<b>207,030</b>	<b>207,030</b>	<b>0</b>
<b>SOCIAL PROGRAMS</b>				
Homeless Prevention Program	8150	76,400	76,400	0
Substance Use Committee	3310	1,000	1,000	0
<b>Total Social Programs</b>		<b>77,400</b>	<b>77,400</b>	<b>0</b>
<b>COMMUNITY AGENCIES</b>				
NSNH Operating & Edible Garden	8140	75,786	78,741	2,955
NSNH Youth Worker (YW)	8314	127,648	132,626	4,978
NSNH P&P Teens	8311	12,785	13,284	499
NSNH YW at Youth Lounge	8317	63,824	66,313	2,489
NSNH Queen Mary School	8312	86,444	89,815	3,371
NSNH QM Comm. Project	8320	18,883	19,619	736
NSNH Comm Schools Program	8321	23,904	24,836	932
NSNH Youth Lounge Op	8313	10,431	10,838	407
NSNH Golden Circle	8318	4,212	4,376	164
NSNH Learning Together	8319	6,323	6,570	247
NSNH John Braithwaite CC	8604	399,119	489,685	90,566
Silver Harbour Centre	8130	179,504	186,505	7,001
Family Services of the NS	8112	56,573	58,779	2,206
Capilano Community Services	8120	13,591	14,121	530
Capilano Comm. Serv. - Youth Worker	8121	77,463	80,484	3,021
NS Community Resources	8125	60,315	62,667	2,352
NS Crisis Services Society	8351	11,327	11,769	442
NS Women's Centre	8352	14,153	14,705	552
Harvest Project	8353	11,327	11,769	442
Restorative Justice	3360	39,635	41,181	1,546
<b>Total Community Agencies</b>		<b>1,293,247</b>	<b>1,418,683</b>	<b>125,436</b>
<b>Total Other Programs Expenses</b>		<b>1,577,677</b>	<b>1,703,113</b>	<b>125,436</b>
<b>Total Planning &amp; Development Expenses</b>		<b>8,098,479</b>	<b>8,623,994</b>	<b>525,515</b>



## 2024 Operating Budget Analysis - Planning & Development

<b>2023 Revenue Budget</b>	<b>3,890,800</b>	
Permit Fees	664,000	
EV Charging Stations User Fees	10,000	
Congestion and Curbside Management Fees	7,800	
<b>Revenue Budget Increase/(Decrease)</b>	<b>681,800</b>	<b>17.52%</b>
		% change
<b>2024 Revenue Budget</b>	<b>4,572,600</b>	
<b>2024 Revenue Budget Increase/(Decrease)</b>	<b>681,800</b>	<b>17.52%</b>
		% change
<b>2023 Expenditure Budget</b>	<b>8,098,500</b>	
Salaries Obligation	393,600	
Core Funded Agencies	50,400	
Core Solutions Navigator	75,000	
EV Charging Station Costs (Hydro)	10,000	
Heritage Planning	(3,500)	
<b>Expenditure Budget Increase/(Decrease)</b>	<b>525,500</b>	<b>6.49%</b>
		% change
<b>2024 Expenditure Budget</b>	<b>8,624,000</b>	
<b>2024 Expenditure Budget Increase/(Decrease)</b>	<b>525,500</b>	<b>6.49%</b>
		% change
<b>2024 Net Tax Draw \$ Increase/(Decrease)</b>	<b>(156,300)</b>	
<b>2024 Overall Tax Impact (assuming 1% tax increase = \$650K)</b>	<b>-0.24%</b>	

## Public Safety – Bylaw Services

Bylaw Services is responsible for the enforcement of the City's Bylaws. Bylaw Officers work to educate the community about bylaws, enforce fairly and consistently, and resolve any bylaw conflicts in a collaborative way.

### KEY RESPONSIBILITIES

- Parking Enforcement
- Bylaw Enforcement
- Animal Control



**PUBLIC SAFETY - BYLAW REVENUES**

Programs		2023 Annual Budget	2024 Annual Budget	Variance 2024 Annual to 2023 Annual
<b>BYLAW MANAGEMENT</b>				
ByLaw Enforcement	1392	872,000	944,000	72,000
Animal Control	8210	62,000	62,000	0
<b>Total Bylaw Management Revenues</b>		<b>934,000</b>	<b>1,006,000</b>	<b>72,000</b>
<b>Total Bylaw Revenues</b>		<b>934,000</b>	<b>1,006,000</b>	<b>72,000</b>

**PUBLIC SAFETY - BYLAW EXPENSES**

Programs		2023 Annual Budget	2024 Annual Budget	Variance 2024 Annual to 2023 Annual
<b>BYLAW MANAGEMENT</b>				
ByLaw Enforcement	1392	1,242,265	1,355,895	113,630
ByLaw Dispute Registry	1396	6,000	6,000	0
Animal Control	8210	197,603	243,788	46,185
VCH-Municipal Services	3350	15,544	15,544	0
<b>Total Bylaw Management Expenses</b>		<b>1,461,412</b>	<b>1,621,227</b>	<b>159,815</b>
<b>Total Bylaw Expenses</b>		<b>1,461,412</b>	<b>1,621,227</b>	<b>159,815</b>

## 2024 Operating Budget Analysis - Public Safety - Bylaw

<b>2023 Revenue Budget</b>	<b>934,000</b>	
Parking Fines	72,000	
<b>Revenue Budget Increase/(Decrease)</b>	<u><b>72,000</b></u>	<b>7.71%</b>
		% change
<b>2024 Revenue Budget</b>	<u><b>1,006,000</b></u>	
<b>2024 Revenue Budget Increase/(Decrease)</b>	<u><b>72,000</b></u>	<b>7.71%</b>
		% change
<b>2023 Expenditure Budget</b>	<b>1,461,400</b>	
Salaries Obligation	159,900	
<b>Expenditure Budget Increase/(Decrease)</b>	<u><b>159,900</b></u>	<b>10.94%</b>
		% change
<b>2024 Expenditure Budget</b>	<u><b>1,621,300</b></u>	
<b>2024 Expenditure Budget Increase/(Decrease)</b>	<u><b>159,900</b></u>	<b>10.94%</b>
		% change
<b>2024 Net Tax Draw \$ Increase/(Decrease)</b>	<b>87,900</b>	
<b>2024 Overall Tax Impact (assuming 1% tax increase = \$650K)</b>	<b>0.14%</b>	

## Public Safety – Fire Department

To safeguard and serve our community through the promotion and provision of education, emergency medical and fire services in order to protect life, property and the environment.

### KEY RESPONSIBILITIES

- Operations and Support
- Fire Prevention and Public Education
- Emergency Management and Planning
- Public Safety and Community Service
- Administration





**PUBLIC SAFETY - FIRE REVENUES**

Programs		2023 Annual Budget	2024 Annual Budget	Variance 2024 Annual to 2023 Annual
<b>SUPPORT PROGRAMS</b>				
Fire Prevention	4040	246,735	212,500	-34,235
<b>Total Support Programs Revenues</b>		<b>246,735</b>	<b>212,500</b>	<b>-34,235</b>
<b>Total Fire Revenues</b>				
		<b>246,735</b>	<b>212,500</b>	<b>-34,235</b>

**PUBLIC SAFETY - FIRE EXPENSES**

Programs		2023 Annual Budget	2024 Annual Budget	Variance 2024 Annual to 2023 Annual
<b>MANAGEMENT AND SUPPORT</b>				
Management and Support	4010	1,691,842	1,712,542	20,700
Fire Budget Savings	4017	-15,000	-15,000	0
<b>Total Management and Support Expenses</b>		<b>1,676,842</b>	<b>1,697,542</b>	<b>20,700</b>
<b>FIRE SUPPORT PROGRAMS</b>				
Fire Apparatus	4020	378,000	380,800	2,800
Fire Operations	4030	8,984,929	9,224,229	239,300
Fire Prevention	4040	1,038,863	1,033,963	-4,900
Dispatch Services	4044	374,662	394,662	20,000
<b>Total Fire Support Programs Expenses</b>		<b>10,776,454</b>	<b>11,033,654</b>	<b>257,200</b>
<b>EMERGENCY PLANNING</b>				
General Preparedness	3010	30,000	30,000	0
North Shore Emergency Management	8205	385,957	422,256	36,299
North Shore Rescue	8208	19,301	19,301	0
<b>Total Emergency Planning</b>		<b>435,258</b>	<b>471,557</b>	<b>36,299</b>
<b>Total Fire Expenses</b>				
		<b>12,888,554</b>	<b>13,202,753</b>	<b>314,199</b>

## 2024 Operating Budget Analysis - Public Safety - Fire

<b>2023 Revenue Budget</b>	<b>246,700</b>	
<b>Revenue Budget Increase/(Decrease)</b>	<u>-</u>	<b>0.00%</b>
Transfers from Reserves	(34,200)	% change
<b>2024 Revenue Budget</b>	<u><b>212,500</b></u>	
<b>2024 Revenue Budget Increase/(Decrease)</b>	<u><b>(34,200)</b></u>	<b>-13.86%</b>
		% change
<b>2023 Expenditure Budget</b>	<b>12,888,600</b>	
Salaries Obligation	23,600	
Fringe Adjustment	234,300	
North Shore Emergency Management (NSEM) Contribution	36,300	
Dispatch Services	20,000	
<b>Expenditure Budget Increase/(Decrease)</b>	<u><b>314,200</b></u>	<b>2.44%</b>
		% change
<b>2024 Expenditure Budget</b>	<u><b>13,202,800</b></u>	
<b>2024 Expenditure Budget Increase/(Decrease)</b>	<u><b>314,200</b></u>	<b>2.44%</b>
		% change
<b>2024 Net Tax Draw \$ Increase/(Decrease)</b>	<b>314,200</b>	
<b>2024 Overall Tax Impact (assuming 1% tax increase = \$650K)</b>	<b>0.48%</b>	

## Public Safety – Police

The RCMP, with Police Support Services, serves and protects the City.

### KEY RESPONSIBILITIES

- Municipal traffic enforcement
- Investigative services
- Crime reduction and prevention
- Community policing
- Youth intervention
- Mental Health Integrated Outreach Team
- Integrated First Nations Unit



## PUBLIC SAFETY - POLICE (RCMP) REVENUES

Programs		2023 Annual Budget	2024 Annual Budget	Variance 2024 Annual to 2023 Annual
<b>NON-SHARED (CITY ONLY) PROGRAMS</b>				
Admin Police Non-Shared	4710	679,000	776,700	97,700
<b>Total Non-Shared (City Only) Programs Revenues</b>		<b>679,000</b>	<b>776,700</b>	<b>97,700</b>
<b>POLICE CONTRACT</b>				
Transfer from Reserves	4700	375,000	375,000	0
<b>Total Police Contract</b>		<b>375,000</b>	<b>375,000</b>	<b>0</b>
<b>Total City Only Programs Revenues</b>		<b>1,054,000</b>	<b>1,151,700</b>	<b>97,700</b>
<b>Total Police (RCMP) Revenues</b>		<b>1,054,000</b>	<b>1,151,700</b>	<b>97,700</b>

## PUBLIC SAFETY - POLICE (RCMP) EXPENSES

Programs		2023 Annual Budget	2024 Annual Budget	Variance 2024 Annual to 2023 Annual
<b>MUNICIPAL SHARED PROGRAMS</b>				
<b>BUILDING</b>				
GBB Facility Operations	4600	683,670	716,170	32,500
<b>Total Building Expenses</b>		<b>683,670</b>	<b>716,170</b>	<b>32,500</b>
<b>ADMINISTRATION</b>				
Administration	4610	995,585	1,018,085	22,500
<b>Total Administration Expenses</b>		<b>995,585</b>	<b>1,018,085</b>	<b>22,500</b>
<b>RECORDS AND INFORMATION</b>				
Records & Information	4615	1,387,100	1,429,800	42,700
Front Counter	4622	639,300	661,100	21,800
<b>Total Records and Information Expenses</b>		<b>2,026,400</b>	<b>2,090,900</b>	<b>64,500</b>
<b>TELECOM</b>				
Telecom	4620	2,487,100	2,590,600	103,500
North Shore Dispatch	4621	183,800	183,800	0
<b>Total Telecom Expenses</b>		<b>2,670,900</b>	<b>2,774,400</b>	<b>103,500</b>
<b>CLIENT SERVICES</b>				
Operational Support	4623	586,800	633,700	46,900
Client Services Support	4640	1,157,200	1,182,500	25,300
Keep of Prisoners	4630	416,100	438,500	22,400
Victim Services	4641	369,380	395,480	26,100
Crime Prevention	4642	106,110	113,610	7,500
Block Watch	4643	89,450	86,350	-3,100
Auxiliary Police	4644	5,000	5,000	0
False Alarm Reduction	4646	8,000	8,000	0
NV Citizen Patrol	4647	0	0	0
<b>Total Client Services Expenses</b>		<b>2,738,040</b>	<b>2,863,140</b>	<b>125,100</b>

**PUBLIC SAFETY - POLICE (RCMP) EXPENSES, continued**

Programs		2023 Annual Budget	2024 Annual Budget	Variance 2024 Annual to 2023 Annual
<b>POLICE PROGRAMS</b>				
Bicycle Patrol	4645	15,000	15,000	0
D.A.R.E.(Drug Resistance)	4653	7,250	7,250	0
Spurs Cadet Program	4655	10,000	10,000	0
Member Support	4660	303,700	301,200	-2,500
<b>Total Police Programs Expenses</b>		<b>335,950</b>	<b>333,450</b>	<b>-2,500</b>
<b>Total Municipal Shared Programs</b>		<b>9,450,545</b>	<b>9,796,145</b>	<b>345,600</b>
Recovery for Shared Costs	4701	-5,160,135	-5,346,736	-186,601
Administration Non-Shared	4710	-321,000	-358,300	-37,300
<b>Total Recoveries for Shared Programs Expenses</b>		<b>-5,481,135</b>	<b>-5,705,036</b>	<b>-223,901</b>
<b>Net City Shared Programs Expenses</b>		<b>3,969,410</b>	<b>4,091,109</b>	<b>121,699</b>
<b>NON-SHARED (CITY ONLY) PROGRAMS</b>				
CNV Community Policing	4720	133,345	136,745	3,400
Crimestoppers	8220	6,200	6,200	0
<b>Total Non-Shared (City Only) Expenses</b>		<b>139,545</b>	<b>142,945</b>	<b>3,400</b>
<b>POLICE CONTRACT</b>				
Police Contract	4700	13,186,150	14,119,373	933,223
<b>Total Contract (City Only) Expenses</b>		<b>13,186,150</b>	<b>14,119,373</b>	<b>933,223</b>
<b>Total City Only Programs Expenses</b>		<b>13,325,695</b>	<b>14,262,318</b>	<b>936,623</b>
<b>Total Police (RCMP) Expenses</b>		<b>17,295,105</b>	<b>18,353,427</b>	<b>1,058,322</b>



## 2024 Operating Budget Analysis - Public Safety - Police

	CNV Share (1)	
<b>2023 Revenue Budget</b>	<b>1,054,000</b>	
Criminal Record Search	16,000	
False Alarms	60,000	
RCMP Fees	20,000	
Rent Lease	1,700	
<b>Revenue Budget Increase/(Decrease)</b>	<b>97,700</b>	<b>9.27%</b>
		% change
<b>2024 Revenue Budget</b>	<b>1,151,700</b>	
<b>2024 Revenue Budget Increase/(Decrease)</b>	<b>97,700</b>	<b>9.27%</b>
		% change
<b>2023 Expenditure Budget</b>	<b>17,295,100</b>	
Shared Civilian Programs - All Wage contract related	125,100	
RCMP Contract Increase	299,100	
RCMP Contract Increase: New Items	634,200	
<b>2024 Expenditure Budget Increase/(Decrease)</b>	<b>1,058,400</b>	<b>6.12%</b>
		% change
<b>2024 Expenditure Budget</b>	<b>18,353,500</b>	
<b>2024 Expenditure Budget Increase/(Decrease)</b>	<b>1,058,400</b>	<b>6.12%</b>
		% change
<b>2024 Net Tax Draw \$ Increase/(Decrease)</b>	<b>960,700</b>	
<b>2024 Overall Tax Impact (assuming 1% tax increase = \$650K)</b>	<b>1.48%</b>	

(1) For 2024, CNV Share is 45.42% and DNV Share is 54.58%

# The Offices of the Chief Administrative Officer, Mayor, and IT

Mayor & Council govern the City and CNV. The Chief Administrative Officer provides leadership to all of CNV. The Mayor's office provides administrative, communications and research support for the Mayor.

The Information Technology & Data Department is dedicated to providing information technology and data services to support the organization and enable online access of City services and information. The Department works closely with other groups to deliver and improve critical information technology services.



## KEY RESPONSIBILITIES

### Mayor, Council, and CAO

- Govern the Municipality.
- Work with Council to develop and implement its strategic priorities
- Liaise between Mayor, Council and CNV staff
- Oversee the affairs and operations of CNV and its departments
- Advise Council and CNV staff on obligations, legislative interpretation and the extent of municipal authority
- Provide strategic advice to CNV
- Coordinate the Mayor's schedule, commitments and speaking engagements
- Conduct research and draft media communications
- Provide administrative support to the Office of the Mayor
- Deliver customer-focused technology services for solutions that contribute to CNV's business objectives

### Information Technology & Data

- Maintain enterprise technology to achieve CNV's business objectives
- Improve client experience through the use of information systems
- Deliver mapping and reporting services to support Council and CNV departments
- Connect the City through core technology communication services
- Provide City agencies with information technology systems and services

### External Boards & Commissions

- North Vancouver City Library – Provides an inclusive and welcoming space for everyone, supporting lifelong learning and community connection with free and equitable access to information and ideas in all their forms.
- Museum & Archives (“MONOVA”) – Cares for the City's cultural, archival and museum collections.
- North Vancouver Recreation and Culture - Improves the health and well-being of all North Vancouver individuals, families and communities and inspires residents through quality recreation and culture opportunities.

## **DIVISIONS**

- Mayor, Council, and CAO
- Information Technology
  - Application Services
  - Client & Technical Services
  - Data Services
  - IT Security Services
- External Boards and Commissions
  - North Vancouver City Library
  - Museum & Archives of North Vancouver
  - North Vancouver Recreation and Culture

**THE OFFICES OF THE CAO, MAYOR, AND IT EXPENSES**

Programs		2023 Annual Budget	2024 Annual Budget	Variance 2024 Annual to 2023 Annual
<b>CAO AND MAYOR &amp; COUNCIL</b>				
Management and Support	1110 2610	1,019,847	1,007,247	-12,600
CAO Contingency	1111	40,000	40,000	0
Admin CAO Corporate	1120	65,500	65,500	0
Civic Engagement	1125	10,000	10,000	0
Legislative	2620	622,671	622,671	0
Sister Cities	2631	10,000	10,000	0
Regional Legislative Meetings	3340	643	643	0
Council Grants	8401	30,000	30,000	0
Travel Grants	8410	2,500	2,500	0
<b>Total CAO and Mayor &amp; Council</b>		<b>1,801,161</b>	<b>1,788,561</b>	<b>-12,600</b>
<b>Total CAO and Mayor &amp; Council Expenses</b>		<b>1,801,161</b>	<b>1,788,561</b>	<b>-12,600</b>
<b>INFORMATION TECHNOLOGY</b>				
IT Administration	2510	-593,646	-529,346	64,300
IT Application Services	2530	1,949,131	2,022,654	73,523
IT GIS	2540	635,309	536,493	-98,816
IT Client Services	2550	2,191,202	2,439,644	248,442
IT Security Services	2560	332,071	499,908	167,837
<b>Total Information Technology</b>		<b>4,514,067</b>	<b>4,969,353</b>	<b>455,286</b>
<b>Total Information Technology Expenses</b>		<b>4,514,067</b>	<b>4,969,353</b>	<b>455,286</b>

**THE OFFICES OF THE CAO, MAYOR, AND IT EXPENSES, continued**

Programs		2023 Annual Budget	2024 Annual Budget	Variance 2024 Annual to 2023 Annual
<b>MAJOR EXTERNAL BOARDS AND COMMISSIONS</b>				
City Library	8601	4,828,546	4,890,965	62,419
Museum & Archives	8602	657,015	692,760	35,745
NV Recreation and Culture	8603	6,492,181	6,872,420	380,239
Public Art Admin	8031	6,000	6,000	0
Public Art Maintenance	8032	20,000	20,000	0
Community Art Program	8040	15,000	15,000	0
<b>Total Boards and Commissions</b>		<b>12,018,742</b>	<b>12,497,145</b>	<b>478,403</b>
<b>Total Major External Boards and Commissions Expenses</b>		<b>12,018,742</b>	<b>12,497,145</b>	<b>478,403</b>
<b>Total Offices of the CAO, Mayor, and IT Expenses</b>		<b>18,333,970</b>	<b>19,255,059</b>	<b>921,089</b>

**THE OFFICES OF THE CAO, MAYOR, AND IT REVENUES**

Programs		2023 Annual Budget	2024 Annual Budget	Variance 2024 Annual to 2023 Annual
<b>MAJOR EXTERNAL BOARDS AND COMMISSIONS</b>				
NV Recreation and Culture	8603	94,252	94,252	0
<b>Total Major External Boards and Commissions Revenue</b>		<b>94,252</b>	<b>94,252</b>	<b>0</b>
<b>Total Offices of the CAO, Mayor, and IT Revenues</b>		<b>94,252</b>	<b>94,252</b>	<b>0</b>



## 2024 Operating Budget Analysis - The Offices of the CAO, Mayor, and IT

CAO incl. IT, Mayor & Council

<b>2023 Revenue Budget</b>	<b>94,300</b>	
<b>2024 Revenue Budget</b>	<b>94,300</b>	
<b>2024 Revenue Budget Increase (Decrease)</b>	<b>-</b>	<b>0.00%</b>
		% change
<b>2023 Expenditure Budget</b>	<b>18,334,000</b>	
Salaries Obligation	161,000	
Information Technology contracts	126,300	
Information Technology Capital Cost Impacts	155,400	
Major Agencies	478,400	
<b>Expenditure Budget Increase/(Decrease)</b>	<b>921,100</b>	<b>5.02%</b>
		% change
<b>2024 Expenditure Budget</b>	<b>19,255,100</b>	
<b>2024 Expenditure Budget Increase (Decrease)</b>	<b>921,100</b>	<b>5.02%</b>
		% change
<b>2024 Net Tax Draw \$ Increase (Decrease)</b>	<b>921,100</b>	
<b>2024 Overall Tax Impact (assuming 1% tax increase = \$650K)</b>	<b>1.42%</b>	

## 2024 Operating Budget Analysis - Library

<b>2023 Revenue Budget</b>	<b>159,611</b>	
Provincial Grant	5,601	
Interest	45,000	
Sales and Rentals	9,000	
<b>Revenue Budget Increase/(Decrease)</b>	<b>59,601</b>	<b>37.34%</b>
		% change
<b>2024 Revenue Budget</b>	<b>219,212</b>	
<b>2024 Revenue Budget Increase/(Decrease)</b>	<b>59,601</b>	<b>37.34%</b>
		% change
<b>2023 Expenditure Budget</b>	<b>4,988,157</b>	
Salaries Obligation	51,000	
Counselling	4,000	
Library Materials	30,000	
Heat, Hydro, Water & Sewer	4,265	
Performer Fees, Printing, and Supplies	22,300	
Other Expenses	10,455	
<b>Expenditure Budget Increase/(Decrease)</b>	<b>122,020</b>	<b>2.45%</b>
		% change
<b>2024 Expenditure Budget</b>	<b>5,110,177</b>	
<b>2024 Expenditure Budget Increase/(Decrease)</b>	<b>122,020</b>	<b>2.45%</b>
		% change
<b>2023 Municipal Contribution</b>	4,828,546	
<b>2024 Municipal Contribution</b>	4,890,965	
<b>Municipal Contribution Increase/(Decrease)</b>	<b>62,419</b>	<b>1.25%</b>
		% change
<b>2024 Net Tax Draw \$ Increase/(Decrease)</b>	<b>62,419</b>	
<b>2024 Overall Tax Impact (assuming 1% tax increase = \$650K)</b>	<b>0.10%</b>	

## 2024 Operating Budget Analysis - MONOVA

	Museum Budget	CNV Share (50%)	
<b>2023 Revenue Budget</b>	<b>271,200</b>		
<b>2024 Revenue Budget</b>	<b>271,200</b>		
<b>2024 Revenue Budget Increase/(Decrease)</b>	<b>-</b>	<b>-</b>	<b>0.00%</b> % change
<b>2023 Expenditure Budget</b>	<b>1,585,164</b>		
Salaries Obligation	42,000		
Audit Fees	3,000		
Depreciation and Amortization	14,416		
DNV IT Service Fees	4,529		
Utilities and Facility	7,611		
<b>Expenditure Budget Increase/(Decrease)</b>	<b>71,556</b>		
<b>2024 Expenditure Budget</b>	<b>1,656,720</b>		
<b>2024 Expenditure Budget Increase/(Decrease)</b>	<b>71,556</b>	<b>35,778</b>	<b>4.51%</b> % change
<b>2023 Municipal Contribution</b>	1,313,964	656,982	
<b>2024 Municipal Contribution</b>	1,385,520	692,760	
<b>Municipal Contribution Increase/(Decrease)</b>	<b>71,556</b>	<b>35,778</b>	<b>5.45%</b>
2023 Municipal contrib contingency budget not needed		(33)	% change
		<b>35,745</b>	
<b>2024 Net Tax Draw \$ Increase/(Decrease)</b>	<b>71,556</b>	<b>35,745</b>	
<b>2024 Overall Tax Impact (assuming 1% tax increase = \$650K)</b>		<b>0.05%</b>	

## 2024 Budget Analysis - North Vancouver Recreation and Culture Commission

	NVRC Budget		
<b>2023 Revenue Budget</b>	<b>14,311,141</b>		
Membership, Programs and Lessons	(301,124)		
Rentals, Other	205,590		
<b>Revenue Budget Increase/(Decrease)</b>	<b>(95,534)</b>		
<b>2024 Revenue Budget</b>	<b>14,215,607</b>		
<b>2024 Revenue Budget Increase/(Decrease)</b>	<b>(95,534)</b>		<b>-0.67%</b> % change
<b>2023 Expenditure Budget</b>	<b>33,214,141</b>		
Salaries Obligation	1,003,738		
Administrative and Service Costs	77,872		
Building and Grounds	59,043		
Equipment Costs	78,888		
Goods and Materials	37,490		
Other Contract Services	(153,068)		
<b>Expenditure Budget Increase/(Decrease)</b>	<b>1,103,963</b>		
<b>2024 Expenditure Budget</b>	<b>34,318,104</b>		
<b>2024 Expenditure Budget Increase/(Decrease)</b>	<b>1,103,963</b>		<b>3.32%</b> % change
		<b>City Share(1)</b>	
<b>2023 Municipal Contribution</b>	18,903,000	6,492,180	
<b>2024 Municipal Contribution</b>	20,102,497	6,872,420	
<b>Municipal Contribution Increase/(Decrease)</b>	<b>1,199,497</b>	<b>380,240</b>	<b>5.86%</b> % change
<b>2024 Net Tax Draw \$ Increase/(Decrease)</b>		<b>380,240</b>	
<b>2024 Overall Tax Impact (assuming 1% tax increase = \$650K)</b>		<b>0.58%</b>	

### Notes

(1) CNV Share

- CNV contribution for Recreation Services is 33.94%
- CNV contribution for Pinnacle Pool is 100%
- CNV contribution for Arts and Culture Grants is 50%
- CNV contribution for Building Utilities is by building ownership

## 2024 NEW ITEMS LISTING

Department	2024 Budget (\$000s)	2024 Tax Impact	Annual Cost (\$000s)
Engineering, Parks & Environment	215	0.3%	371
Planning & Development	176	0.3%	352
Office of the Deputy CAO	175	0.3%	203
Information & Data	158	0.3%	298
Finance	84	0.1%	168
Office of the CAO	80	0.1%	80
People and Culture	65	0.1%	65
Public Safety	63	0.1%	96
<b>Grand Total</b>	<b>1,015</b>	<b>1.6%</b>	<b>1,633</b>

Department & Division	Description	2024 Budget	2024 Tax Impact	Annual Cost
<b>Engineering, Parks &amp; Environment</b>				
Engineering & Public Works	<p>Rehabilitation of major assets is support of enhanced asset management.</p> <p>Project management resources for the delivery of priority pedestrian, transit and cycling infrastructure in support of Council's Strategic Plan that emphasizes walking, cycling and transit improvements.</p> <p>Maintenance of the fuel pumps housed at CNV's Operations Centre.</p>	148,928	0.22%	239,855
Parks & Public Spaces	Enhanced oversight of CNV's rapidly growing urban forestry, natural areas and environmental services management portfolio.	65,646	0.10%	131,292
		<b>214,573</b>	<b>0.32%</b>	<b>371,147</b>
<b>Planning &amp; Development</b>				
Development Planning	<p>Resources to support the delivery of housing and other key objectives as outlined in Council's Strategic Plan and CNV's Housing Action Plan.</p> <p>Increased resources for timely processing of development planning applications at an increased rate.</p>	74,883	0.12%	149,767
Permits & Inspections	<p>Enhanced resources to support the Gateway consolidated service counter in City Hall. Additional front counter first-stage client management for all City Hall services and communication pathways (in-person, telephone, email).</p> <p>Resources to support streamlining the development approval process and administration, and ensure options for early input from the development community.</p>	101,192	0.16%	202,385
		<b>176,076</b>	<b>0.28%</b>	<b>352,152</b>
<b>Office of the Deputy CAO</b>				
Communications	<p>Resources for increased graphic designs in support of future initiatives including external engagements, and photography to meet the growing needs of multimedia/engagement efforts.</p> <p>Increased and improved communication and promotion of CNV programs and projects via online platforms such as social media.</p> <p>Management of media, Storytelling Strategy, Issues and Change Management support, Public Education and Information, Report Production and Editorial Services, Digital Platforms and Multimedia Strategy, and support for the initiatives in Council's Strategic plan.</p>	175,233	0.28%	203,480
		<b>175,233</b>	<b>0.28%</b>	<b>203,480</b>

## 2024 NEW ITEMS LISTING cont.

Department & Division	Benefits	2024 Budget	2024 Tax Impact	Annual Cost
<b>Information &amp; Data</b>				
Information Technology	<p>Additional Resources for the development of CNV's project management framework for managing IT projects for the organisation. This framework includes standards and best practices for the identification, selection, management and implementation of IT projects.</p> <p>Additional capacity to identify, collect and organise data and information for analysis. IT will be able to work more with stakeholders to identify scope and develop dashboards and reports.</p>	157,508	0.25%	298,016
		<b>157,508</b>	<b>0.25%</b>	<b>298,016</b>
<b>Finance</b>				
Enterprise Services	Additional resources to lead modernization of the Business Licensing System, an initiative in Council's new Strategic Plan.	83,972	0.13%	167,943
		<b>83,972</b>	<b>0.13%</b>	<b>167,943</b>
<b>Office of the CAO</b>				
CAO Administration	Additional resources for the CAO's office to engage external services to support research and address emerging issues, and enable participation at local events that contribute to building strong networks for Council and staff.	80,000	0.13%	80,000
		<b>80,000</b>	<b>0.13%</b>	<b>80,000</b>
<b>People and Culture</b>				
Human Resources	<p>Establishing dedicated funding for engaging search firms to attract talented employees, which is an increasing challenge for most organizations. Placing the budget under People &amp; Culture will ensure funds support recruitment of key roles.</p> <p>Enhanced support for the use of third parties to verify employment credentials and help CNV compete for top talent by speeding up the hiring process. Risk to CNV is also reduced when verifying credentials, especially of applicants with international qualifications.</p>	65,000	0.10%	65,000
		<b>65,000</b>	<b>0.10%</b>	<b>65,000</b>
<b>Public Safety</b>				
Police Administration	With the planned introduction of the federally mandated Body Worn Camera program in 2024, there will be additional administrative requirements. Cost savings can be achieved by providing this administration through the PSS team, rather than by RCMP officers.	62,600	0.09%	95,560
		<b>62,600</b>	<b>0.09%</b>	<b>95,560</b>
<b>Grand Total</b>		<b>1,014,962</b>	<b>1.58%</b>	<b>1,633,298</b>



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## 2024 – 2028 DRAFT CAPITAL PLAN

January 25, 2024



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## Summary

The Capital Plan provides a framework to organize and prioritize capital projects for the construction of new facilities and infrastructure in the City, the maintenance and replacement of existing capital assets, and delivery of various other projects. Plan informs Council and the public of the projects and their descriptions and timing, and allows for guidance and feedback." It also enables planning for the funding of these projects.

The Corporation of the City of North Vancouver ("CNV") is planning capital spending of \$292 million over the next 5 years. This spending is advancing all of the priorities in Council's Strategic Plan.

### 2024 Capital Plan Summary

Section	Base Program (a)	Dedicated Funds (b)	New Initiatives (c)	Total
1 - Land & Major Investments	-	\$ 22,750,000	\$ -	\$ 22,750,000
2 - Buildings	1,691,291	29,766,774	47,983,303	79,441,367
3 - Streets & Transportation	2,050,000	6,401,104	7,380,896	15,832,000
4 - Parks & Environment	742,000	741,307	3,837,193	5,320,500
5 - General Equipment	772,599	31,111	-	803,710
6 - IT Equipment	1,117,500	169,500	670,000	1,957,000
7 - Engineering Equipment	95,000	940,000	135,000	1,170,000
8 - Fire Equipment	-	300,000	-	300,000
9 - Block Funding,	767,123	72,885	-	840,008
10 - Study and Other projects	790,000	794,429	13,970,022	15,554,451
<b>TOTAL</b>	<b>\$ 8,025,513</b>	<b>\$ 61,967,110</b>	<b>\$ 73,976,414</b>	<b>\$ 143,969,036</b>

### 2024 - 2028 Capital Plan Summary

Section	Base Program (a)	Dedicated Funds (b)	New Initiatives (c)	Total
1 - Land & Major Investments	-	\$ 24,750,000	\$ -	\$ 24,750,000
2 - Buildings	10,657,044	33,621,192	52,412,469	96,690,705
3 - Streets & Transportation	10,160,000	14,009,104	62,771,396	86,940,500
4 - Parks & Environment	8,865,000	5,863,062	19,446,938	34,175,000
5 - General Equipment	2,441,510	-	175,200	2,616,710
6 - IT Equipment	8,293,300	-	5,629,700	13,923,000
7 - Engineering Equipment	95,000	4,910,000	250,000	5,255,000
8 - Fire Equipment	-	1,925,000	-	1,925,000
9 - Block Funding,	3,885,615	-	364,427	4,250,042
10 - Study and Other projects	1,604,700	1,753,429	18,320,022	21,678,151
<b>TOTAL</b>	<b>\$ 46,002,169</b>	<b>\$ 86,831,787</b>	<b>\$ 159,370,152</b>	<b>\$ 292,204,108</b>

(a) Base Program: Projects involving the maintenance and repair of infrastructure, and ongoing program delivery.

(b) Dedicated Funds: Projects that provide new facilities or levels of service to the community, funded with dedicated reserves.

(c) New Initiatives: Projects that provide new facilities or levels of service to the community, funded from general sources.

## 2024 - 2028 CAPITAL PLAN

### LAND AND MAJOR INVESTMENTS

Ref #	Project Name	Department	2024	2025	2026	2027	2028	2024-2028	Description
1 - 1	Strategic Land Acquisition	Finance	3,500,000	-	-	-	-	3,500,000	Funds for strategic land purchases that may be required to achieve Council's vision and priorities. Funds would be drawn from the Tax Sale Land Reserve where use of funds are permitted for land acquisitions.
1 - 2	Provision for Park Acquisition	Finance	3,900,000	-	-	-	-	3,900,000	The CNV Financial Plan includes a provision for acquisition of parkland consistent with the City's Park Development Cost Charges (DCC) Bylaw. DCC rates are calculated by a formula that allocates costs for parkland growth. When the bylaw was developed and approved by the Inspector of Municipalities, Park deficient areas were identified and estimates of amounts required to purchase parkland in this area were taken into account when setting DCC rates. The inclusion of a provision for parkland acquisition in the Capital Plan gives the City the ability to acquire land for new parks or park expansion should an opportunity arise during the year.
1 - 3	Provision for Affordable Housing	Planning & Development	-	1,200,000	200,000	200,000	200,000	1,800,000	General provision of funding to be available for purchase of a building, site or a portion thereof, likely in partnership with BC Housing, CMHC, or a non-profit society, to facilitate the creation of new affordable housing. The Affordable Housing Reserve Fund was established to facilitate CNV's housing objectives with the current balance in the Fund the result of years of continual funding from amenity contributions to meet these goals.
1 - 4	Provision for External Contribution	Finance	15,000,000	-	-	-	-	15,000,000	Provision to use external funding and contributions unsecured at the time of Financial Plan preparation.
1 - 5	City Cemetery Infill and Infrastructure Program	EPE	100,000	-	100,000	-	100,000	300,000	Dedicated funding from the Cemetery Reserve to finance the construction of new burial and cremation options to meet community needs. This project will involve necessary geotechnical investigations and contracted services to construct new burial plots.
1 - 6	Cemetery Comprehensive Plan	EPE	250,000	-	-	-	-	250,000	Preparation of a long-term, inclusive visionary plan for the cemetery that is based on projections, trends, and best practices.
<b>Total Funding Requested</b>			22,750,000	1,200,000	300,000	200,000	300,000	24,750,000	
<b>Total Contributions</b>			15,000,000	-	-	-	-	15,000,000	
<b>Net Funding Requested</b>			7,750,000	1,200,000	300,000	200,000	300,000	9,750,000	

Base Program
New Initiative
Dedicated Funds
External Contribution

## 2024 - 2028 CAPITAL PLAN

### BUILDINGS

Ref #	Project Name	Department	2024	2025	2026	2027	2028	2024-2028	Description
2 - 1	Maintenance, Repair & Replacement - City Hall	EPE: Facilities	162,000	122,000	11,200	72,800	34,720	402,720	Funding for maintenance, repair and replacement of equipment and building components at City Hall.
2 - 2	Maintenance, Repair & Replacement - Gerry Brewer Building	EPE: Facilities	155,791	639,059	382,891	352,023	43,240	1,573,004	Funding for maintenance, repair and replacement of equipment and building components of the Gerry Brewer Building, cost shared with DNV
2 - 2	Maintenance, Repair & Replacement - Gerry Brewer Building	EPE: Facilities	187,209	767,941	460,109	423,017	51,960	1,890,236	
2 - 3	Maintenance, Repair & Replacement - Fire Hall	EPE: Facilities	201,000	32,000	214,000	5,600	32,480	485,080	Funding for maintenance, repair and replacement of equipment and building components of the Fire Hall
2 - 4	Maintenance, Repair & Replacement - City Owned / Non-City Used Buildings	EPE: Facilities	121,500	121,000	349,000	-	280,000	871,500	Funding for maintenance, repair and replacement of equipment and building component for Non-CNV used properties (i.e. rental properties, Presentation House Theatre, holding properties, etc...).
2 - 5	Maintenance, Repair & Replacement - Parks Buildings	EPE: Facilities	57,000	53,000	59,000	56,000	56,000	281,000	Funding for maintenance, repair and replacement of equipment and building components relating to City Parks.
2 - 6	Maintenance, Repair & Replacement - Operations Centre	EPE: Facilities	96,000	95,000	12,000	28,000	39,200	270,200	Funding for maintenance, repair and replacement of equipment and building components of the Operations Centre.
2 - 7	Maintenance, Repair & Replacement - Civic Library	EPE: Facilities	228,000	535,000	64,000	10,080	148,960	986,040	Funding for maintenance, repair and replacement of equipment and building components at the City Library
2 - 8	Harry Jerome Community Recreation Centre - Block fund bridge until facility replacement	NVRC	150,000	100,000	-	-	-	250,000	Funding requirements for capital maintenance from 2024 to 2025 until the new facility is complete and open. Replacement or repair of building systems that fail due to unforeseen circumstances. All projects will be assessed for cost/benefit before work proceeds.
2 - 9	Memorial Community Recreation Centre - Block fund bridge until facility replacement	NVRC	15,000	15,000	-	-	-	30,000	Funding requirements for capital maintenance from 2024 to 2025 until new HJCRC is completed and open. Replacement or repair of building systems that fail due to unforeseen circumstances. All projects will be assessed for cost/benefit before work proceeds.
2 - 10	Mickey McDougall Community Recreation Centre - Block fund bridge until facility replacement	NVRC	5,000	-	-	-	-	5,000	Funding requirements for capital maintenance while the facility is within the NVRC responsibility (anticipated to be until mid 2024). Replacement or repair of building systems that fail due to unforeseen circumstances. All projects will be assessed for cost/benefit before work proceeds.
2 - 11	New Harry Jerome Community Recreation Centre - Fit Out Allowance	NVRC	-	-	150,000	150,000	-	300,000	This funding will address deficiencies that impact service or functionality in the new Harry Jerome Community Recreation Centre once it is within the operating responsibility of the NVRC.
2 - 12	John Braithwaite Community Centre	NVRC	170,000	30,000	50,000	50,000	50,000	350,000	This project will deliver functional upgrades, accessibility improvements and planned major component replacements in the John Braithwaite Community Centre.
2 - 13	Centennial Theatre	NVRC	280,000	500,000	500,000	200,000	2,000,000	3,480,000	This project will address planned major component replacements and enhancement and renovations at Centennial Theatre.
2 - 14	Harry Jerome Community Recreation Centre and Silver Harbour Seniors Activity Centre	Office of the Deputy CAO: Strategic Initiatives	26,068,121	611,871	-	-	-	26,679,992	Tendering, construction and commissioning of remainder of above grade components including FF&E, hard and soft landscaping, skate park and off-site works for the new Harry Jerome Community Recreation Centre and Silver Harbour Seniors' Activity Centre.

## 2024 - 2028 CAPITAL PLAN

### BUILDINGS

Ref #	Project Name	Department	2024	2025	2026	2027	2028	2024-2028	Description
2 - 15	Mickey McDougall Feasibility Study & Building Upgrades	Office of the Deputy CAO: Strategic Initiatives	2,797,943	-	-	-	-	2,797,943	Funding to allow for owner improvements to the Mickey McDougall building. Upgrades are focused on energy improvement, accessibility upgrades, life-safety systems, replacement of critical building equipment and general building maintenance in support of tenant improvements to be undertaken by project partner. Project co-funded with senior government.
2 - 15	Mickey McDougall Feasibility Study & Building Upgrades	Office of the Deputy CAO: Strategic Initiatives	713,500	1,426,869	112,651	-	-	2,253,020	
2 - 16	NSNH Hub Phase 2 Site Preparation	Office of the Deputy CAO: Strategic Initiatives	1,900,000	-	-	-	-	1,900,000	Funds to prepare the overall NSNH for development (Includes allowance for potential soil remediation)
2 - 17	NSNH Hub Phase 2 - Design & Construction	Office of the Deputy CAO: Strategic Initiatives	45,106,303	-	-	-	-	45,106,303	Funding for design and development of North Shore Neighbourhood House (NSNH) in coordination with project partners, including a detailed cost estimate. Construction estimate includes external project management support.
2 - 18	NSNH - Phase 3 Park Redevelopment	Office of the Deputy CAO: Strategic Initiatives	-	-	-	244,063	244,063	488,126	The North Shore Neighbourhood House Hub Project will be delivered in 3 distinct phases. This project scope is the final Phase 3 of project and specifically is the development of Derek Inman Park. Construction estimate includes external project management support.
2 - 19	Flexible Meeting Pods	Library	-	55,000	-	-	-	55,000	This project will install flexible, modular meeting pods to enable library users to meet in person or online without disturbing other library users. Cost-effective, space-efficient, pre-fabricated spaces will protect privacy and minimize sound transmission.
2 - 20	The Commons & Carrie Cates Water Feature Improvements	Engineering: Parks & Public Spaces	-	362,500	550,000	350,000	-	1,262,500	This project will address maintenance and safety issues at The Commons to improve the functionality of the Skate Plaza and Splash Park and mechanical improvements to Carrie Cates Water Feature. The project will include a feasibility study to guide improvements as required with construction to begin in 2025 after a detail design and tender period.
2 - 21	Outdoor Covered Space	Engineering: Parks & Public Spaces	200,000	-	-	-	-	200,000	The project will add a retractable roof structure to the existing crane in Shipyards Square. The free standing retractable roof will provide protection from the sun and rain and enhance the visitor experience and increase programming opportunities.
2 - 22	Streetscape Access Control	Engineering: Parks & Public Spaces	150,000	-	-	-	-	150,000	This project will fund the design, supply, installation and electrical feed of automatic retractable bollards on Wallace Mews to permanently close the road to regular vehicle traffic to ensure pedestrian safety and event security. The integration of bollards will permit access to vendors on-site, service and emergency vehicles in a controlled manner.
2 - 23	The Shipyards Furnishings	Engineering: Parks & Public Spaces	50,000	30,000	30,000	-	-	110,000	This project will fund the replacement of picnic tables, planters, tables and chairs with more durable and sustainable materials and incorporate additional urban furniture in the public realm.
2 - 24	City Hall Facility Project	Engineering: Facilities	96,000	494,000	24,000	22,400	50,400	686,800	Funding to address functional requirements and operational changes for City Hall business and operations. Includes renovations and reconfiguration of welcome desks and public access, meeting Rooms, CAO & Clerks area, HVAC improvements as well as general upgrades to accommodate growth and operational changes to improve customer service.
2 - 25	Reconfigure Gateway Welcome Desk, Atrium and Public Access	Engineering: Facilities	281,000	-	-	-	-	281,000	Renovations and reconfiguration of atrium welcome desks and public access to accommodate operational changes, as well as improve safety for staff and public. Project details will also include allowing the atrium space to be used for ongoing public and special events.



## 2024 - 2028 CAPITAL PLAN

### BUILDINGS

Ref #	Project Name	Department	2024	2025	2026	2027	2028	2024-2028	Description
2 - 26	Fire Hall Aparatus Floor Storage	Engineering: Facilities	250,000	-	-	-	-	250,000	The City's only Fire Hall has limited space and as such requires renovations to accommodate critical response equipment. The south west corner of the apparatus floor currently has a mezzanine, storage laundry room and office that are not part of the critical operational usage of this area. A renovation would move these items to lower levels and place a new steel mezzanine structure in its place. These changes will allow for more usable space for response equipment.
2 - 27	Warehouse and Operations Yard Security Upgrades	Engineering: Facilities	-	120,000	-	-	-	120,000	Security upgrades are required for the 3 city properties (warehouse and adjacent Operations lay down areas) on East 2nd Street to enhance staff and public safety. The area has seen an increase in the thefts, vandalism and encampments. The security upgrades would consist of (but not be limited to) new fencing on the North and South side properties, additional lighting and possibly security cameras. It will also tie into the overall public safety enhancements along the public pathway.
2 - 28	EV Fleet Transition Infrastructure	Engineering: Facilities	-	85,672	291,455	64,707	296,032	737,866	EV Fleet Transition roadmap and report has identified required electrical upgrades and infrastructure requirements for the Operations Centre and Fire Hall. Upgrades should align with the vehicle purchasing roadmap.
2 - 29	City Hall Envelope & Glazing Upgrades	Engineering: Facilities	-	-	654,125	654,125	654,125	1,962,375	Replacement of single-pane windows in the west wing of City Hall and associated envelope upgrades. The project would eliminate chronic leaks and improve the energy efficiency of City Hall.
2 - 30	Civic Plaza Additional Flagpoles	Engineering: Facilities	-	27,000	-	-	-	27,000	There are currently 3 flagpoles in civic plaza for Canadian, Provincial and City flags. This project would add two more for Skwxwú7mesh (Squamish) and Səlilwətał (Tsleil-Waututh) Nations. Scope includes engineering, procurement and installation.
2 - 31	PGE Station Provision	Engineering: Facilities	-	-	-	-	448,000	448,000	Re-location and re-use of the Pacific Great Eastern (PGE) Station with interior upgrades to permit re-use and leasing of space. Location and use to be determined. To be considered in coordination with Waterfront Park Master Plan process.
<b>Total Funding Requested</b>			<b>79,441,367</b>	<b>6,222,912</b>	<b>3,914,431</b>	<b>2,682,815</b>	<b>4,429,180</b>	<b>96,690,705</b>	
<b>Total Contributions</b>			<b>900,709</b>	<b>2,194,810</b>	<b>572,760</b>	<b>423,017</b>	<b>51,960</b>	<b>4,143,256</b>	
<b>Net Funding Requested</b>			<b>78,540,657</b>	<b>4,028,103</b>	<b>3,341,670</b>	<b>2,259,798</b>	<b>4,377,219</b>	<b>92,547,448</b>	

Base Program
New Initiative
Dedicated Funds
External Contribution

## 2024 - 2028 CAPITAL PLAN

### STREETS AND TRANSPORTATION

Ref #	Project Name	Department	2024	2025	2026	2027	2028	2024-2028	Description
3 - 1	Neighbourhood Traffic Safety and Infrastructure Improvements Program	Engineering: Infrastructure Planning - Traffic	100,000	400,000	400,000	300,000	300,000	1,500,000	This project will address site-specific safety issues in various City neighbourhoods. It will develop a new approach to neighbourhood traffic safety and access to guide future improvement plans. Works may include, but are not limited to, the installation of new and updated traffic signs, pavement markings, intersection safety improvements, traffic calming elements (speed bumps, bump outs) and pedestrian beacon installation. This project will implement infrastructure recommended by School Travel Plans at the City's elementary and high schools.
3 - 1	Neighbourhood Traffic Safety and Infrastructure Improvements Program	Engineering: Infrastructure Planning - Traffic	50,000	50,000	50,000	50,000	50,000	250,000	
3 - 2	New Pedestrian Crossing Facilities	Engineering: Infrastructure Planning - Traffic	-	900,000	300,000	300,000	300,000	1,800,000	Existing pedestrian and vehicular traffic volume warrants installation of new pedestrian crossing facilities at major intersections. The requested funds are needed for design and construction of new pedestrian crossings.
3 - 3	Mobility Network Implementation	Engineering: Parks & Public Spaces - Public Realm	5,062,000	11,009,800	8,759,400	5,369,900	11,997,900	42,199,000	This project will execute on the community engagement, design and construction of priority corridors identified in the Council approved Priority Mobility Network Strategy (2019) and continue to prioritize future work based on approved evaluation criteria. This work will result in infrastructure tailored to the unique street context and suitable for a broad range of human and electrified mobility devices like bicycles and scooters with users of All Ages and Abilities. Focus for the next 4 years of the plan will be on the Mid-town Corridor, Upper Levels Greenway and the Chesterfield Corridor.
3 - 3	Mobility Network Implementation	Engineering: Parks & Public Spaces - Public Realm	1,200,000	1,500,000	1,891,000	-	1,891,000	6,482,000	
3 - 6	New Sidewalks To Complete the Pedestrian Network	Engineering: Infrastructure Planning - Streets	1,165,000	620,000	1,797,500	1,243,500	1,158,500	5,984,500	This project will enable the design, public engagement and construction of new sidewalk segments to complete the pedestrian network.
3 - 8	Sidewalks - Infill and Reconstruction	Engineering: Infrastructure Planning - Streets	200,000	200,000	250,000	250,000	250,000	1,150,000	This project will replace deteriorated sidewalks to eliminate tripping hazards, upgrade deficient sidewalks no longer meeting community needs, and complete small infill projects to better connect capital or development projects with the surrounding network.
3 - 9	Transit Improvement Program	Engineering: Infrastructure Planning - Streets	60,000	200,000	200,000	310,000	160,000	930,000	This program will support technical study, design and implementation of transit priority interventions like bus lanes, signal priority and bus bulges as well as accessibility upgrades to improve access to transit. This project will also deliver new transit shelters at key locations where additional capacity is required.
3 - 9	Transit Improvement Program	Engineering: Infrastructure Planning - Streets	-	130,000	105,000	930,000	70,000	1,235,000	
3 - 10	Mobility Data Collection and Monitoring	Engineering: Infrastructure Planning - Traffic	150,000	90,000	90,000	90,000	90,000	510,000	This project will fund procurement, development and application of various transportation data collection, analysis and communication tools, including: automated volume and speed counters, intercept surveys, open data platforms, and third-party data licensing.
3 - 11	New Traffic Signals	Engineering: Infrastructure Planning - Traffic	-	750,000	750,000	2,030,000	1,000,000	4,530,000	Existing pedestrian and vehicular traffic volume warrants installation of a full traffic signal at these intersections. The requested funds are needed for design and construction of new traffic signals. The Signals are as follows: Brooksbank & E 3rd Street, East Grand Blvd at E 13th St, and East Grand Blvd at E 15th St.
3 - 12	Pedestrian and Roadway Lighting Implementation	Engineering: Infrastructure Planning - Traffic	-	450,000	450,000	450,000	450,000	1,800,000	Design and construction of new roadway and pedestrian level lighting throughout the City as per the street lighting implementation plan completed in 2019.
3 - 13	Traffic Signal Pre-Emption for Fire Emergency Vehicles	Engineering: Infrastructure Planning - Traffic	-	80,000	80,000	80,000	80,000	320,000	Traffic signal pre-emption allows a fire truck to communicate with downstream traffic signals increasing its likelihood of receiving a green light. It can also communicate with traffic signals further ahead to get traffic flowing before the truck arrives in order to decrease response times.
3 - 15	Foot of Lonsdale Streetscape Upgrade	Engineering: Parks & Public Spaces	335,000	800,000	-	-	-	1,135,000	In 2016, CNV launched a successful pilot to temporarily expand the sidewalk patios in the unit block of Lonsdale. This project will design, engage on and construct on a refreshed streetscape experience that aligns with the high quality aesthetic standard of the area with larger patios, a concrete sidewalk to replace the wooden boardwalk, new street trees, pick-up/drop-off zones and other character defining elements.
3 - 16	New Climate Adaptation and Environmental Improvement Measures	Engineering: Parks & Public Spaces	100,000	100,000	100,000	-	-	300,000	This project supports improvements to the public realm to deliver outcomes of the Climate & Environment Strategy, including the addition of features like raingardens, bio-swales, increased habitat planting, and supportive infrastructure for trees.

## 2024 - 2028 CAPITAL PLAN

### STREETS AND TRANSPORTATION

Ref #	Project Name	Department	2024	2025	2026	2027	2028	2024-2028	Description
3 - 17	Public Realm Accessibility Improvements	Engineering: Infrastructure Planning - Streets	30,000	20,000	20,000	20,000	20,000	110,000	This capital program supports the retrofit of existing infrastructure throughout the City to continue to provide access to all. The work would include study and design of new infrastructure to respond to evolving best practice. Works may include, but not be limited to, the application of tactile walking surface indicators, braille signage and ramps. The capital program also support the provision of equipment for assistive devices to enable all residents and visitors to enjoy City parks, trails and green spaces.
3 - 18	Installation of Accessible Pedestrian Units	Engineering: Infrastructure Planning - Traffic	35,000	35,000	35,000	35,000	35,000	175,000	Installation of Accessible Pedestrian Signal (APS) devices at various signalized intersections within the City (audible signals).
3 - 19	Public Realm Improvements	Engineering: Infrastructure Planning - Streets	25,000	50,000	50,000	50,000	135,000	310,000	Provides streetscape elements to enhance the experience of the public realm. Elements may include, but are not limited to, benches, shelters, signage, water fountains, misting stations, waste receptacles, bike racks and holiday lighting. The program will also support updating boulevard guidelines to respond to evolving community needs and best practices.
3 - 20	Traffic Signal System Upgrades	Engineering: Infrastructure Planning - Traffic	320,000	500,000	500,000	500,000	500,000	2,320,000	Upgrade of existing traffic signal poles, underground wiring, signal communication systems, and controllers in the City. Locations and project details to be determined per results from various traffic engineering analysis and based on needs for upgrading traffic signal equipment.
3 - 22	Street Light and Traffic Signal Pole Replacement	Engineering: Infrastructure Planning - Traffic	200,000	200,000	200,000	200,000	200,000	1,000,000	Planned replacement of deteriorated street light and traffic signal poles as prioritized based on 2022 condition assessment. The City's inventory of street light and traffic signal poles comprises approximately 2000 poles, with associated foundations/bases and electrical circuits.
3 - 23	Street Lighting Central Management System	Engineering: Infrastructure Planning - Traffic	-	100,000	-	-	-	100,000	Presence of street lighting central management system will enable the achievement of further reductions in electricity consumption and maintenance costs of the new LED street lights. Also, new functions will be enabled, such as the ability to dim new LED lights, track and report energy savings, and identify burnt out fixtures through automatically generated emails. The system will futureproof CNV's infrastructure for utilizing future intelligent infrastructure features.
3 - 24	Pavement Management: Streets & Lanes	Engineering: Infrastructure Planning - Streets	1,500,000	1,500,000	1,500,000	1,500,000	1,500,000	7,500,000	Cracksealing, patching, resurfacing and reconstructing pavements in streets and lanes to preserve or extend useful life and may also include replacing sections of curbs, curb and gutter, and/or sidewalks. Will also include periodic pavement condition data collection.
3 - 25	Provision for Local Area Services - City Share	Engineering: Infrastructure Planning - Streets	500,000	-	-	-	-	500,000	Local Area Services are municipal works or services that benefit specific properties in a limited area and the cost of which is recovered in whole or in part by a special tax on those properties. Typical projects include lane paving, street lighting, sidewalks, and slope stabilization works with costs being shared between the benefiting properties and the City-at-large. Note, there have been very few successful petitions over the past decade and it is difficult to anticipate future demand.
3 - 28	Casano Loutet Bridge	Engineering: Parks & Public Spaces - Public Realm	800,000	-	-	-	-	800,000	Construction of the Cassano-Loutet overpass across Highway 1 connecting pedestrians and cyclists. This project also includes connections to the mobility routes north and south of the overpass, design updates to meet Provincial standards, and addressing AIA and permitting requirements.
3 - 28	Casano Loutet Bridge	Engineering: Parks & Public Spaces - Public Realm	4,000,000	-	-	-	-	4,000,000	
<b>Total Funding Requested</b>			<b>15,832,000</b>	<b>19,684,800</b>	<b>17,527,900</b>	<b>13,708,400</b>	<b>20,187,400</b>	<b>86,940,500</b>	
<b>Total Contributions</b>			<b>5,250,000</b>	<b>1,680,000</b>	<b>2,046,000</b>	<b>980,000</b>	<b>2,011,000</b>	<b>11,967,000</b>	
<b>Net Funding Requested</b>			<b>10,582,000</b>	<b>18,004,800</b>	<b>15,481,900</b>	<b>12,728,400</b>	<b>18,176,400</b>	<b>74,973,500</b>	

Base Program
New Initiative
Dedicated Funds
External Contribution

## 2024 - 2028 CAPITAL PLAN

### PARKS AND ENVIRONMENT

Ref #	Project Name	Department	2024	2025	2026	2027	2028	2024-2028	Description
4 - 1	Hemlock Looper MothTree Removal and Restoration	Engineering: Parks & Public Spaces	215,000	-	-	-	-	215,000	Mitigate risk to the public by way of prioritizing inspections, monitoring, scheduling removals, and replanting to ensure long term overall health of the City's urban forest.
4 - 2	Park Washroom	Engineering: Parks & Public Spaces	-	-	675,000	-	-	675,000	This project involves the design and construction of a new permanent public washroom co-located with an engineering infrastructure project. The washroom location will integrate into the existing park space.
4 - 3	1600 Eastern Avenue Park Construction	Engineering: Parks & Public Spaces	2,400,000	-	-	-	-	2,400,000	Construction of a new neighbourhood park at 1600 Block of Eastern Avenue in a currently underserved high density central lonsdale neighbourhood.
4 - 4	New Park at 16th and St. Andrews	Engineering: Parks & Public Spaces	702,000	-	-	-	-	702,000	Construction of a new neighbourhood park at corner of 16th and St.Andrews.
4 - 5	Sport Court Infrastructure Replacement	Engineering: Parks & Public Spaces	35,000	150,000	-	-	-	185,000	This project will result in the replacement of aging infrastructure and amenity upgrades to existing basketball courts to improve usability and player safety.
4 - 7	Dog Friendly City Action Items	Engineering: Parks & Public Spaces	210,000	-	-	-	-	210,000	CNV's citywide approach includes actions to improve the sharing of public and private spaces responsibly to meet the needs of all residents and integrate dogs into the community. This capital program includes the implementation of park related improvements, such as new leash optional areas (temporary), an on-leash network, installation of education signage, and minimization of impacts on the environment.
4 - 8	New Public Washrooms	Engineering: Parks & Public Spaces	50,000	-	240,000	240,000	240,000	770,000	This project involves the design and construction of new permanent public washrooms. The washroom location(s) will integrate into the existing park space and address identified gaps in supply of public washrooms while supporting enhanced programming of the park system.
4 - 9	Mahon Childcare/Fieldhouse: Park Improvements	Engineering: Parks & Public Spaces	165,000	-	-	-	-	165,000	Installation of new pathways, trees, and general park enhancements following the construction of the new childcare centre and field house.
4 - 10	Bewicke and Mosquito Creek Trail Public Realm Safety Improvements: Construction	Engineering: Parks & Public Spaces	-	600,000	-	-	-	600,000	Construction of a safe, welcoming section of this multi-use trail by increasing visibility, adding lighting, restoring the natural area, therefore helping to build relationships among neighbours. Improvements will compliment the restoration work by BC Hydro.
4 - 12	Kings Mill Walk Master Plan - Implementation	Engineering: Parks & Public Spaces	190,000	8,500,000	-	-	-	8,690,000	Implementation of the full scope of the approved plan, including off-leash area, playground, washroom building, celebration of Squamish Nation cultural history, habitat enhancement, and improved Spirit Trail.
4 - 13	Public School Playgrounds	Engineering: Parks & Public Spaces	37,500	37,500	-	-	-	75,000	This project provides funding to specific schools to a maximum of \$75,000 each over a 10 year period and supports the development of enhanced outdoor school grounds to benefit the community.
4 - 14	Spirit Trail - Lynnmouth Park	Engineering: Parks & Public Spaces	-	50,000	324,000	1,076,000	-	1,450,000	This project includes the design, public consultation and construction of an approximate 450m length section of Spirit Trail with lighting and associated Lynnmouth Park entry adjustments and water connection, and also takes into consideration predicted flood level rise.
4 - 15	New Community Park - Harry Jerome Neighbourhood Lands	Engineering: Parks & Public Spaces	-	374,000	450,000	5,800,000	-	6,624,000	This project includes the planning, design and construction of a new 1 hectare community park and a new section of the Green Necklace greenway as part of the redevelopment of the Harry Jerome Neighbourhood Lands. The project scope includes community consultation and preparation of a Park Comprehensive Plan in 2024, with detailed design and construction to be coordinated with the adjacent multi-family developments.
4 - 16	Waterfront Park Comprehensive Plan & Implementation	Engineering: Parks & Public Spaces	-	-	-	775,000	-	775,000	Development of a Comprehensive Plan for Waterfront Park as part of the City's Central Waterfront precinct. including public consultation, issue identification and study, identification of redevelopment objectives, and design development. Upon completion, a phasing and implementation budget will be prepared and, pending approval, construction could begin in 2028 after detail design and tender periods.
4 - 18	Casano - Loutet Trail & Habitat Improvements	Engineering: Parks & Public Spaces	-	-	-	450,000	-	450,000	Construction of a formal trail system and habitat enhancement of the new City park at Casano Drive and in Loutet Park. The new trail connections would provide access to the planned new pedestrian overpass.
4 - 19	Confederation Field Turf Replacement	Engineering: Parks & Public Spaces	-	-	1,500,000	-	-	1,500,000	The synthetic turf at Confederation Field was replaced in 2014 and has an expected life of approximately 10 years. Based on that projected life expectancy, the turf was tentatively scheduled for replacement in 2025 but is demonstrating the ability to last longer than originally anticipated before requiring replacment.

## 2024 - 2028 CAPITAL PLAN

### PARKS AND ENVIRONMENT

Ref #	Project Name	Department	2024	2025	2026	2027	2028	2024-2028	Description
4 - 20	Sunrise Park Comprehensive Plan	Engineering: Parks & Public Spaces	-	-	300,000	-	-	300,000	A comprehensive plan for Sunrise Park will analyze restoration, park programming, trail networks and pedestrian connections to Brooksbank Avenue. This work will also include removal of invasive plants and the addition of more native plants and trees in consideration of predicted impacts of climate change.
4 - 22	Tempe Heights Park Playground Replacement	Engineering: Parks & Public Spaces	-	-	125,000	700,000	-	825,000	This project will result in the replacement of the aging playground at Tempe Heights Park.
4 - 23	Mahon Park Playground and Spray Park Replacement	Engineering: Parks & Public Spaces	-	-	-	1,700,000	-	1,700,000	Renovated in 2004, Mahon Park playground and spray park has become an increasingly popular destination for the community. After two decades, there will be features that will require replacement in order to continue to be safe, fun, and functional.
4 - 24	Loutet Park Playground Replacement	Engineering: Parks & Public Spaces	-	-	-	125,000	700,000	825,000	This project will result in the replacement of the aging playground in Loutet Park.
4 - 25	Fen Burdett Turf Replacement	Engineering: Parks & Public Spaces	-	-	-	-	1,800,000	1,800,000	Fen Burdett field was converted to artificial turf in 2017. Typically, the functional life of turf is 10 years and, after that, the playability and safety is reduced and maintenance is greatly increased. Based on that life expectancy, the turf is tentatively scheduled for replacement in 2028.
4 - 26	Wagg Park Playground Replacement	Engineering: Parks & Public Spaces	-	-	-	-	125,000	125,000	This project will result in the replacement of the aging playground and supporting infrastructure in Wagg Park.
4 - 27	Victoria Park Comprehensive Plan	Engineering: Parks & Public Spaces	-	-	-	-	-	-	It has been over 30 years since Victoria Park has been reviewed and refreshed as a whole. Victoria Park is one of the oldest, largest and most prominent parks in the City. This is a chance to review what is working well and see how the park can best serve residents with improved facilities and program.
4 - 28	High Place Park Development	Engineering: Parks & Public Spaces	-	-	-	-	-	-	This project would involve vegetation management, habitat enhancement and construction of a new trail to provide public access to High Place Park. This park currently has no amenities, and has been impacted by illegal dumping, parking and invasive plants.
4 - 29	Sutherland Field Turf Replacement	Engineering: Parks & Public Spaces	-	-	-	-	-	-	The synthetic turf at Confederation Field was replaced in 2020 and has an expected life of approximately 10 years. Based on that projected life expectancy, the turf is tentatively scheduled for replacement in 2031.
4 - 30	FireSmart and Community Wildfire Protection Plan Implementation	Engineering: Parks & Public Spaces	150,000	100,000	-	-	-	250,000	Through completion of a wildfire threat assessment of the City, the CWPP identified priority FireSmart fuel treatment areas. This project will advance treatment in Greenwood Park, Kealy Woods Park, Mosquito Creek Park, Tempe Park, and Heywood Park, all identified priority locations. It will also advance implementation of the CWPP, which will reduce the risk of wildfire entering our community, as well as the impacts and losses to property and critical infrastructure, and prevent economic and social losses. The project will also enhance and develop emergency plans, emergency response, evacuation
4 - 30	FireSmart and Community Wildfire Protection Plan Implementation	Engineering: Parks & Public Spaces	100,000	100,000	-	-	-	200,000	
4 - 31	Encampment Management	Engineering: Parks & Public Spaces	150,000	150,000	-	-	-	300,000	This funding will be used to recruit and/or direct appropriate resources to respond to increasing clean ups in the City, in order to deliver safe and comfortable park and public spaces.
4 - 32	City Wide Parks Comprehensive Plan Update	Engineering: Parks & Public Spaces	424,000	250,000	-	-	-	674,000	City wide Parks Comprehensive Plan is a guiding document that describes the current state of the CNV's parks, greenway routes, recreation facilities, and natural areas; and determines the future vision and service levels and implementation strategy to deliver on this vision. The existing Parks Comprehensive Plan was completed in 2010 and included strategic recommendations for ten years. A revised Parks Comprehensive Plan will be required as a response to changing demographics and land uses.
4 - 33	Play Equipment Replacement	Engineering: Parks & Public Spaces	100,000	100,000	100,000	100,000	100,000	500,000	This funding is for ongoing play equipment renewal and replacement in 19 City parks. For 2024, the primary focus will be Heywood Park.
4 - 34	Streetscape Renovations	Engineering: Parks & Public Spaces	25,000	25,000	25,000	25,000	25,000	125,000	This project will enable a proactive approach to renovating existing CNV maintained streetscapes and volunteer traffic circles to address impacts of climate change and reduce the long-term maintenance cost of these assets.
4 - 35	Wooden Bridge and Stair Replacement	Engineering: Parks & Public Spaces	25,000	25,000	25,000	25,000	25,000	125,000	This project consists of the replacement of aging wooden structures, such as stairs, bridges and boardwalks, throughout the City's park system.

## 2024 - 2028 CAPITAL PLAN

### PARKS AND ENVIRONMENT

Ref #	Project Name	Department	2024	2025	2026	2027	2028	2024-2028	Description
4 - 36	Grass Sports Field Renovations	Engineering: Parks & Public Spaces	280,000	-	175,000	-	175,000	630,000	The City's sand-based grass fields are more than 26 years old and are in need of renovation. Surface remediation coupled with drainage & irrigation systems replacement to be coordinated in order to keep the fields playable. Loutet #2 field was completed in 2016, Loutet #1 in 2019, and Chris Zuehlke field is the next priority for 2024. Remaining fields to be completed are Loutet Field #3 in 2026, Kinsmen Stadium Field in 2028, and Ray Perrault Field in 2030.
4 - 37	Park & Greenways Trail Resurfacing	Engineering: Parks & Public Spaces	12,000	12,000	12,000	12,000	12,000	60,000	Annual repairs to paved trails and greenways. Includes wayfinding, trail markings, and resurfacing.
4 - 38	Parks Furnishings and Signage	Engineering: Parks & Public Spaces	50,000	50,000	50,000	50,000	50,000	250,000	Ongoing implementation of the City's parks and environmental signage program, and the addition/replacement of park furnishings, such as benches and picnic tables.
<b>Total Funding Requested</b>			<b>5,320,500</b>	<b>10,523,500</b>	<b>4,001,000</b>	<b>11,078,000</b>	<b>3,252,000</b>	<b>34,175,000</b>	
<b>Total Contributions</b>			<b>100,000</b>	<b>100,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>200,000</b>	
<b>Net Funding Requested</b>			<b>5,220,500</b>	<b>10,423,500</b>	<b>4,001,000</b>	<b>11,078,000</b>	<b>3,252,000</b>	<b>33,975,000</b>	

Base Program
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## 2024 - 2028 CAPITAL PLAN

### GENERAL EQUIPMENT

Ref #	Project Name	Department	2024	2025	2026	2027	2028	2024-2028	Description
5 - 1	Bylaw Services Vehicle Replacement	Public Safety: Bylaws	50,000	50,000	-	-	-	100,000	Replacement of a Bylaw Services Enforcement vehicle with a newer, more fuel-efficient, or electric model. The vehicle being replaced has reached the end of its useful life.
5 - 2	Police Support Services Pool Vehicle Replacement	Public Safety: Police Support Services	-	128,170	-	-	-	128,170	Replacement of Municipal Pool Vehicles utilized by Police Support Services personnel for business, events, and emergencies. This project is co-funded by DNV as part of a cost-sharing agreement covering police services.
5 - 2	Police Support Services Pool Vehicle Replacement	Public Safety: Police Support Services	-	21,830	-	-	-	21,830	Replacement of Municipal Pool Vehicles utilized by Police Support Services personnel for business, events, and emergencies. This project is co-funded by DNV as part of a cost-sharing agreement covering police services.
5 - 4	Civic Buildings - Furniture and Equipment	Engineering: Facilities	113,000	105,000	117,000	112,000	112,000	559,000	Funding to enable the replacement / purchase of furniture and equipment in all civic buildings. Maintains suitable working conditions and ensures timely replacement of equipment as required.
5 - 5	Gerry Brewer Furniture & Equipment	Engineering: Facilities	25,889	24,073	26,798	25,435	25,435	127,630	Funding to enable the replacement / purchase of furniture and equipment in the Gerry Brewer building. Maintains suitable working conditions and ensures timely replacement of equipment as required.
5 - 5	Gerry Brewer Furniture & Equipment	Engineering: Facilities	31,111	28,927	32,202	30,565	30,565	153,370	Funding to enable the replacement / purchase of furniture and equipment in the Gerry Brewer building. Maintains suitable working conditions and ensures timely replacement of equipment as required.
5 - 6	Survey Instrument Replacement	Engineering: Equipment	60,000	-	-	-	-	60,000	Replace survey equipment, data collector, and related equipment, warranties, and software for CNV's survey team.
5 - 7	Library Furniture Renewal	Library	47,000	63,000	67,000	28,000	46,000	251,000	The Library facility contains over 300 seats and receives over 1,400 visitors daily. After years of daily use, furniture like public seating, desks and tables is showing wear and tear and needs to be repaired, refurbished or replaced.
5 - 8	Automated Materials Handling, RFID and Self-Service System Replacements	Library	71,710	35,000	25,000	25,000	59,000	215,710	Replace end-of-life automated materials handling, radio frequency identification (RFID) and self-service system components, including the automated sorting machine, sort bins, RFID security gates, RFID antennae, self-service checkouts and self-service payment stations.
5 - 9	NVRC Recreation Program Equipment	NVRC	405,000	275,000	90,000	130,000	100,000	1,000,000	Program equipment such as weight room, sports & recreation equipment, activity room furnishings & equipment, theatre performance equipment for Centennial Theatre and John Braithwaite Community Centre. The ice resurfacers at Harry Jerome CRC is at the end of its useful life and a replacement will need to be ordered in time for the opening of the new centre. A portion of fitness centre equipment at HJCRC and John Braithwaite CC is replaced each year to ensure safe and reliable equipment for program participation.
<b>Total Funding Requested</b>			<b>803,710</b>	<b>731,000</b>	<b>358,000</b>	<b>351,000</b>	<b>373,000</b>	<b>2,616,710</b>	
<b>Total Contributions</b>			<b>31,111</b>	<b>50,757</b>	<b>32,202</b>	<b>30,565</b>	<b>30,565</b>	<b>175,200</b>	
<b>Net Funding Requested</b>			<b>772,599</b>	<b>680,243</b>	<b>325,798</b>	<b>320,435</b>	<b>342,435</b>	<b>2,441,510</b>	

Base Program
New Initiative
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## 2024 - 2028 CAPITAL PLAN

### INFORMATION TECHNOLOGY

Ref #	Project Name	Department	2024	2025	2026	2027	2028	2024-2028	Description
6 - 1	IT Resourcing	Office of the CAO: Information Technology & Data	-	1,000,000	1,100,000	1,000,000	-	3,100,000	To provide resources for IT to deliver the required services to CNV to support Council's strategic priorities, Corporate Business Plan goals, and provide core services.
6 - 2	IT Master Plan	Office of the CAO: Information Technology & Data	-	100,000	96,500	60,000	-	256,500	To meet CNV's changing needs, an Information Technology (IT) Master Plan was developed by aligning internal stakeholder engagement and external leading practice research and analysis. This work begins implementation of that Plan.
6 - 3	Data Centre Infrastructure	Office of the CAO: Information Technology & Data	375,000	265,000	430,000	175,000	350,000	1,595,000	To maintain the City's data centre infrastructure and network. Maintenance includes storage, servers, switches, network security devices, and wireless access points. Upgrade and replacement of infrastructure items as part of a regular refresh program.
6 - 4	User Device Replacement	Office of the CAO: Information Technology & Data	220,500	220,500	220,500	220,500	220,500	1,102,500	Planned replacement of desktop computers, laptops, and tablets. Upgrade and replacement of items as part of a regular refresh program.
6 - 5	Fibre Infrastructure	Office of the CAO: Information Technology & Data	50,000	50,000	50,000	50,000	50,000	250,000	To maintain CNV's existing fibre infrastructure that interconnects City buildings with CNV services while also growing that infrastructure as the City grows.
6 - 6	Microsoft Cloud Services	Office of the CAO: Information Technology & Data	155,000	-	-	-	-	155,000	Consolidate and migrate existing applications and services to Microsoft Cloud Services to reduce the total cost of ownership of the CNV's existing services and reduce Cyber security threats
6 - 7	IT Service Management Software Replacement	Office of the CAO: Information Technology & Data	100,000	-	-	-	-	100,000	The IT service delivery application has reached the end of its lifecycle. This project is to review Information Service Management System needs, define a prioritization process for IT tickets and requests, and implement a modern system.
6 - 9	Land Data Administration	Office of the CAO: Information Technology & Data	250,000	250,000	-	-	-	500,000	This project is to continue updating CNV's end to end land management process. Land administration updates are required for parcels, properties, addresses, permits, licenses, and assets and will require significant changes to technology such as ERP and Asset Management Systems, GIS mapping services, and reporting services.
6 - 11	Council Agenda Management	Office of the CAO: Information Technology & Data	-	-	85,000	-	-	85,000	To implement a comprehensive agenda creation, distribution and digital signature software solution that will streamline and improve the current hard copy agenda and Council report and approval processes.
6 - 13	Enterprise Applications	Office of the CAO: Information Technology & Data	225,000	225,000	225,000	225,000	225,000	1,125,000	To continue modernizing and enhancing CNV's enterprise applications, enabling the enterprise applications to change with CNV needs. This work includes system upgrades, changes to use new features, new enhancements, installation and configuration, and may include the purchase of new modules.
6 - 17	Enterprise Resource Planning System Updates	Finance	250,000	4,000,000	-	-	-	4,250,000	This project aims to implement a new Enterprise Resource Planning (ERP) system. The system is used to track, record and report on all CNV's financial transactions and financial reports within an enterprise control framework. The existing ERP system was implemented approximately 20 years ago.
6 - 18	MONOVA IT Refresh	Museum & Archives	9,500	1,000	6,000	29,500	8,700	54,700	Scheduled replacement and enhancement of MONOVA IT equipment and supporting hardware to ensure that it is refreshed and modernized on a regular basis with technology that meets industry standards, works with hardware and software at all facilities and is compatible with expectations for service to the community. These funds are matched by DNV.
6 - 18	MONOVA IT Refresh	Museum & Archives	9,500	1,000	6,000	29,500	8,700	54,700	Scheduled replacement and enhancement of MONOVA IT equipment and supporting hardware to ensure that it is refreshed and modernized on a regular basis with technology that meets industry standards, works with hardware and software at all facilities and is compatible with expectations for service to the community. These funds are matched by DNV.
6 - 19	Library Website Renewal	Library	10,000	5,000	5,000	25,000	7,500	52,500	Ongoing development of City Library's digital branch at nvl.ca, which sees over 500,000 visits per year. Funding supports incorporation of new technology and critical security updates, integration of new library services into the digital space, and provision of a seamless and accessible user experience for library patrons of all ages and abilities.
6 - 20	Integrated Library System (ILS) Renewal	Library	-	8,000	16,000	-	-	24,000	System hardware and software upgrades and replacements to maintain and update the Integrated Library System that runs the bulk of the City Library's day-to-day cataloguing and circulation of library materials.
6 - 21	Library A/V, Multimedia & Instructional Systems Renewal	Library	26,500	21,200	45,000	26,000	39,400	158,100	Replace end-of-life A/V, multimedia and instructional systems in heavily-used community meeting rooms and public spaces. The Library's meeting and program rooms are used by residents, local businesses, and community organizations - playing host to approximately 500 community meetings and over 1,000 library programs each year, in addition to paid private bookings.
6 - 22	NVRC WI-FI Replacement	NVRCC	-	-	-	-	35,000	35,000	NVRC installed public WIFI in all facilities in 2017. This project will allow NVRC to keep facility WIFI services current with supported technology.

## 2024 - 2028 CAPITAL PLAN

### INFORMATION TECHNOLOGY

Ref #	Project Name	Department	2024	2025	2026	2027	2028	2024-2028	Description
6 - 23	NVRC Video Security System Replacement	NVRCC	-	-	-	50,000	-	50,000	This project enables the maintenance and replacement of video security systems in public recreation and culture facilities as part of NVRC's commitment to providing safe community spaces. This funding will ensure compliance with current privacy standards and modern technology.
6 - 24	NVRC Recreation Software Development and Integration	NVRCC	10,000	-	10,000	-	10,000	30,000	NVRC began using Perfect Mind as the recreation management software system in spring 2019. This system is utilized for program registration, space rentals and report generation and is critical for serving customers effectively and efficiently. This project will allow the integration of Perfect Mind with existing NVRC systems and processes to meet business needs and improve operational efficiency.
6 - 24	NVRC Recreation Software Development and Integration	NVRCC	20,000	-	20,000	-	20,000	60,000	
6 - 25	NVRC Phone System Replacement	NVRCC	60,000	-	-	-	-	60,000	NVRC is currently operating a Mitel VOIP phone system that is approaching end of support from the manufacturer. This system is scheduled for regular replacement to ensure stable, reliable phone service.
6 - 25	NVRC Phone System Replacement	NVRCC	120,000	-	-	-	-	120,000	
6 - 26	NVRC Website Replacement	NVRCC	-	120,000	-	-	-	120,000	NVRC's website is the main vehicle for residents to research recreation and culture information and to link with the program registration system. The current website no longer meets the needs of residents who now often use mobile devices to access the website rather than desktops. In addition to making it easier for users, the website needs to meet the latest accessibility standards and security requirements.
6 - 26	NVRC Website Replacement	NVRCC	-	240,000	-	-	-	240,000	
6 - 27	NVRC Desktop computer hardware refresh	NVRCC	21,000	21,000	21,000	21,000	21,000	105,000	Ongoing maintenance and replacement of desktop computer hardware including PC's, monitors, peripherals, printers etc.
6 - 28	NVRC Server Hardware Replacement	NVRCC	10,000	-	-	15,000	-	25,000	NVRC currently relies on DNV IT systems for a portion of the organization's disaster recovery capacity, which is approaching end of life. This project will fund the continued maintenance and replacement of NVRC's stand alone capacity to recover in the event of a failure of IT systems.
6 - 28	NVRC Server Hardware Replacement	NVRCC	20,000	-	-	30,000	-	50,000	
6 - 29	NVRC Installation of Streaming Technology at Centennial Theatre	NVRCC	15,000	-	-	20,000	-	35,000	Installation of technology to enable Centennial Theatre to live stream events to remote audiences, which has been a request of numerous rental groups and would also be beneficial for NVRC sponsored events to increase reach and promote the theatre.
6 - 30	NVRC Facility A/V Systems Maintenance & Replacement	NVRCC	-	-	10,000	-	-	10,000	Maintenance and replacement of aging Audio Visual (A/V) systems in NVRC facilities. These systems include: digital signage, projectors, tv's, speakers, microphones, and paging systems, which are important for facility rentals, promotion, programming, events and operation.
6 - 31	NVRC Network Hardware Replacement	NVRCC	-	-	-	-	40,000	40,000	This project will provide ongoing funds to ensure critical technology infrastructure deployed at City recreation and culture facilities is kept up to date. Maintaining current networking equipment is key to providing a secure, reliable network to support phone and internet services .
6 - 31	NVRC Network Hardware Replacement	NVRCC	-	-	-	-	80,000	80,000	

<b>Total Funding Requested</b>	<b>1,957,000</b>	<b>6,527,700</b>	<b>2,346,000</b>	<b>1,976,500</b>	<b>1,115,800</b>	<b>13,923,000</b>
<b>Total Contributions</b>	<b>169,500</b>	<b>241,000</b>	<b>26,000</b>	<b>59,500</b>	<b>108,700</b>	<b>604,700</b>
<b>Net Funding Requested</b>	<b>1,787,500</b>	<b>6,286,700</b>	<b>2,320,000</b>	<b>1,917,000</b>	<b>1,007,100</b>	<b>13,318,300</b>

Base Program
New Initiative
Dedicated Funds
External Contribution

## 2024 - 2028 CAPITAL PLAN

### ENGINEERING EQUIPMENT

Ref #	Project Name	Department	2024	2025	2026	2027	2028	2024-2028	Description
7 - 1	Engineering, Parks and Environment Operations Vehicle/Equipment Replacement Program	Engineering: Equipment	935,000	964,000	820,000	1,383,000	803,000	4,905,000	Funding for the ongoing replacement of vehicles and equipment to ensure Engineering, Parks and Environment Operations has reliable vehicles and equipment to meet operational needs. In 2024, vehicles and equipment to be replaced include one 1/2 ton pickup and one 3/4 ton flat-bed trucks, three rubber tire backhoes, and one medium weight rubber tire tractor.
7 - 2	Replacement Hook-Lift Roll-Off Bins	Engineering: Equipment	70,000	-	-	-	-	70,000	CNV's Operations Fleet section has three hook-lift roll-off bins that, after approximately 13-15 years, have reached end of life. Two bins are required for receiving and transporting watering and salting equipment, parks materials, and event supplies. The third bin is required for receiving and transporting parks materials - most often leaves, or mulch. The bins are essential to delivering a number of City operating programs.
7 - 3	Replacement: Operations Centre Washbay Boiler and Pump	Engineering: Equipment	25,000	-	-	-	-	25,000	CNV's Operations Centre has an electric boiler and pump housed in the wash bay. After approximately fifteen years, this piece of equipment has reached end of life span. The boiler and pump heat water to be used in the wash bay power washers.
7 - 4	New Operations Electric Pool Vehicle and Charging Infrastructure	Engineering: Equipment	-	115,000	-	-	-	115,000	Provides the funding necessary for purchase of one additional electric pool vehicle and charging infrastructure. Operations pool vehicles are required to transport staff to visit sites, crews, projects, attend meetings (locally and regionally), and provide materials for engagement events. With staff driving personal vehicles less, this situation puts pressure on the one electric pool car.
7 - 5	Park Operations Supervisor Vehicle	Engineering: Equipment	80,000	-	-	-	-	80,000	To purchase a new electric vehicle for Parks Supervisor. This vehicle will be used to visit and inspect CNV sites in urban parks, trails, greenway systems and on developer delivered projects. Currently, the heavy duty combustion truck is being used on these site visits and, with the purchase of the new electric vehicle, the heavier duty combustion truck can be re-directed to the Park Operations Section to meet their increased demand within CNV's streetscapes and park system.
7 - 6	Electric Ride-on Mower	Engineering: Parks & Public	55,000	-	-	-	-	55,000	Purchase of a new electric ride-on mower to meet increased service demands while shifting away from combustion engines. Ride-on mowers are operated every weekday from April - October annually in variety of urban landscaping areas (parks, boulevards, sport fields, passive grass areas, etc...) and this fully electric version will support an overall reduction in GHGs, reduce noise output, and deliver the base service our community expects.
7 - 6	Electric Ride-on Mower	Engineering: Parks & Public	5,000	-	-	-	-	5,000	
<b>Total</b>			<b>1,170,000</b>	<b>1,079,000</b>	<b>820,000</b>	<b>1,383,000</b>	<b>803,000</b>	<b>5,255,000</b>	
<b>Total Funding Requested</b>			<b>1,170,000</b>	<b>1,079,000</b>	<b>820,000</b>	<b>1,383,000</b>	<b>803,000</b>	<b>5,255,000</b>	
<b>Total Contributions</b>			<b>5,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>5,000</b>	
<b>Net Funding Requested</b>			<b>1,165,000</b>	<b>1,079,000</b>	<b>820,000</b>	<b>1,383,000</b>	<b>803,000</b>	<b>5,250,000</b>	

Base Program
New Initiative
Dedicated Funds
External Contribution

## 2024 - 2028 CAPITAL PLAN

### PUBLIC SAFETY

Ref #	Project Name	Department	2024	2025	2026	2027	2028	2024-2028	Description
8 - 1	Fire Equipment Replacement Program	Public Safety: Fire Prevention & Public Safety	100,000	680,000	165,000	80,000	700,000	1,725,000	The project meets safety requirements to maintain a regular replacement cycle for critical structural firefighting protective equipment and to sustain a regular replacement cycle for critical hazardous materials and technical rescue equipment.
8 - 2	Public Safety Master Plan Development	Public Safety: Fire Prevention & Public Safety	200,000	-	-	-	-	200,000	A Public Safety Master Plan will support current efforts to develop and implement strategies that offer clear and updated directions and objectives to support the Official Community Plan (OCP) and the long-term vision for the City. This work will assist in defining and articulating expectations, guiding CNV's next decade of planning, and address public and community safety needs.
<b>Total Funding Requested</b>			<b>300,000</b>	<b>680,000</b>	<b>165,000</b>	<b>80,000</b>	<b>700,000</b>	<b>1,925,000</b>	
<b>Total Contributions</b>			<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>Net Funding Requested</b>			<b>300,000</b>	<b>680,000</b>	<b>165,000</b>	<b>80,000</b>	<b>700,000</b>	<b>1,925,000</b>	

Base Program
New Initiative
Dedicated Funds
External Contribution

## 2024 - 2028 CAPITAL PLAN

### BLOCK FUNDING

Ref #	Project Name	Department	2024	2025	2026	2027	2028	2024-2028	Description
9 - 1	Block Funding - Fire Equipment	Public Safety: Fire Prevention & Public Safety	50,000	50,000	50,000	50,000	50,000	250,000	Block funding is allocated for emergency/unplanned Fire Department expenses, aiming to aid the NVCFD in maintaining a safe and secure community while ensuring effective protection for homes and businesses. This funding will also support the NVCFD in responding to and recovering from emergencies and disasters.
9 - 2	Block Funding - M&A	Museum & Archives	10,000	10,000	10,000	10,000	10,000	50,000	Annual Block funding is used by Museum & Archives for purchasing or replacing minor capital assets such as exhibit, collections and programs equipment, technology, or specialized storage and display components used in the delivery of community programs, in the management and stewardship of the museum and archival collections, and in the public operations of the Museum & Archives. These funds are matched by DNV.
9 - 2	Block Funding - M&A	Museum & Archives	10,000	10,000	10,000	10,000	10,000	50,000	Annual Block funding is used by Museum & Archives for purchasing or replacing minor capital assets such as exhibit, collections and programs equipment, technology, or specialized storage and display components used in the delivery of community programs, in the management and stewardship of the museum and archival collections, and in the public operations of the Museum & Archives. These funds are matched by DNV.
9 - 3	Block Funding - Police Equipment	Public Safety: Police Support Services	22,710	22,710	22,710	22,710	22,710	113,550	Block funding is designated for emergency/unplanned Police Department expenses, intended to assist the RCMP in ensuring a safe and secure community, with a focus on effectively protecting homes and businesses.
9 - 3	Block Funding - Police Equipment	Public Safety: Police Support Services	27,290	27,290	27,290	27,290	27,290	136,450	Block funding is designated for emergency/unplanned Police Department expenses, intended to assist the RCMP in ensuring a safe and secure community, with a focus on effectively protecting homes and businesses.
9 - 4	Block Funding - Library	Library	20,000	20,000	20,000	20,000	20,000	100,000	Block funding for maintenance and replacement of equipment and furnishings under \$10,000.
9 - 5	Block Funding - Planning & Development	Planning & Development	20,000	20,000	20,000	20,000	20,000	100,000	Construction administration (building codes, referenced standards, required equipment, etc.) is a constantly evolving process, adapting to - for example - new technologies, environmental sustainability efforts, and new opportunities for the support of healthy, accessible built environments. The provision of the block funding requested below supports the Development Services and Building Division's efforts to remain leaders in innovative construction administration.
9 - 6	Block Funding IT	Office of the CAO: Information Technology & Data	100,000	100,000	100,000	100,000	100,000	500,000	Annual IT spending required to support CNV's technology needs. This funding is for unplanned repairs and replacement of technology.
9 - 7	Block Funding - The Shipyards	Engineering: Parks & Public Spaces - Shipyards & Waterfront	35,000	35,000	35,000	35,000	35,000	175,000	Block Funding is allocated for the acquisition of capital items under \$10,000 for The Shipyards, encompassing Shipyards Commons, Cates Deck, Shipbuilders' Square, St. Roch Dock, and Burrard Dry Dock Pier
9 - 8	Block Funding - Transportation	Engineering: Infrastructure Planning - Traffic	30,000	30,000	30,000	30,000	30,000	150,000	Block funding is a capital account to be used by the Transportation Division to fund small unforeseen capital projects which arise each year. Examples of possible projects are geometry improvements, traffic signal designs, minor street and signal system improvements.
9 - 9	Block Funding - EPE - Engineering Equipment	Engineering: Equipment	50,000	50,000	50,000	50,000	50,000	250,000	Block funding for unplanned Engineering Operations Equipment expenses.
9 - 10	Block Funding - Parks Infrastructure	Engineering: Parks & Public Spaces	100,000	100,000	100,000	100,000	100,000	500,000	Since 2005, Parks Infrastructure Block Funding has supported a variety of small scale park infrastructure upgrades with individual project values of less than \$10,000, and provides staff with the resources to respond immediately to time-sensitive, smaller infrastructure replacement issues, in order to ensure public safety and maintain levels of service.
9 - 11	Block Funding - Gerry Brewer Building	Engineering: Facilities	29,413	29,413	29,413	29,413	29,413	147,065	Block funding to acquire / undertake capital items and projects under \$10,000 for the Gerry Brewer Building. Costs are shared with DNV.
9 - 11	Block Funding - Gerry Brewer Building	Engineering: Facilities	35,595	35,595	35,595	35,595	35,595	177,977	Block funding to acquire / undertake capital items and projects under \$10,000 for the Gerry Brewer Building. Costs are shared with DNV.
9 - 12	Block Funding - Non-CNV Used Buildings	Engineering: Facilities	100,000	100,000	100,000	100,000	100,000	500,000	Block funding to acquire / undertake capital items and projects under \$10,000 for Non CNV-Used properties (i.e. rental properties, Presentation House Theatre, holding properties, etc...).
9 - 13	Block Funding - CNV Used Buildings	Engineering: Facilities	100,000	100,000	100,000	100,000	100,000	500,000	Block funding to acquire / undertake capital items and projects under \$10,000 for CNV-Used properties (i.e. City Hall, Fire Hall, Shipyards Office, Operations Centre).



## 2024 - 2028 CAPITAL PLAN

### BLOCK FUNDING

Ref #	Project Name	Department	2024	2025	2026	2027	2028	2024-2028	Description
9 - 14	NVRC - Block Funding for Minor Capital Projects	NVRC	50,000	50,000	60,000	60,000	60,000	280,000	Block funding for minor capital projects under \$10,000
9 - 15	NVRC Emergency Capital Replacement Fund	NVRC	40,000	40,000	40,000	50,000	50,000	220,000	Replacement or major repairs of critical building systems due to surprise failures or unforeseen circumstances.
9 - 16	Block Funding - Bylaws	Public Safety: Bylaws	10,000	10,000	10,000	10,000	10,000	50,000	Block funding for emergency/unplanned Bylaw expenses.
<b>Total Funding Requested</b>			<b>840,008</b>	<b>840,008</b>	<b>850,008</b>	<b>860,008</b>	<b>860,008</b>	<b>4,250,042</b>	
<b>Total Contributions</b>			<b>72,885</b>	<b>72,885</b>	<b>72,885</b>	<b>72,885</b>	<b>72,885</b>	<b>364,427</b>	
<b>Net Funding Requested</b>			<b>767,123</b>	<b>767,123</b>	<b>777,123</b>	<b>787,123</b>	<b>787,123</b>	<b>3,885,615</b>	

Base Program
New Initiative
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## 2024 - 2028 CAPITAL PLAN

### STUDIES AND OTHER PROJECTS

Ref #	Project Name	Department	2024	2025	2026	2027	2028	2024-2028	Description
10 - 1	Construction Administration Fee Review	Planning & Development	100,000	-	-	-	-	100,000	An investigation is required to confirm the CNV is recouping all relevant costs associated with providing this service. This project coordinates with a CNV-wide fee restructuring initiative lead by the Finance Department.
10 - 11	Climate and Environment Strategy Implementation	Planning & Development: Environmental Sustainability	-	-	-	250,000	250,000	500,000	The Climate and Environment Strategy (CES) Implementation project will consist of CES finalization and implementation of high priority actions to reduce carbon pollution, improve resiliency, protect and enhance the City's natural systems and demonstrate leadership in corporate facilities and operations. Guided by the CES, this project will include actions to reduce carbon pollution from CNV buildings and fleet, accelerate the transition to electric vehicles in the CNV, address consumption-based emissions and embodied carbon, and increase the health and biodiversity of our natural areas.
10 - 11	Climate and Environment Strategy Implementation	Planning & Development: Environmental Sustainability	250,000	250,000	250,000	-	-	750,000	
10 - 13	Sustainable Development Guidelines	Planning & Development: Environmental Sustainability	35,000	-	-	-	-	35,000	These funds will be available to provide consultant support for the development of sustainable development guidelines (SDGs). The sustainable development guidelines will replace the existing guidelines and be a new regulatory tool to support improved outcomes through redevelopment of private property.
10 - 18	Action on Homelessness	Planning & Development	80,000	-	-	-	-	80,000	This work aims to provide policy, advocacy, and supports for people who are or are at risk of being unhoused, and those experiencing various forms or conditions of poverty. This includes policy work, such as the North Shore Homelessness Action Initiative protocols, enhanced community services (such as the enhanced shower program), and the Solutions Navigators Program. This work will seek to continue these programs and services in the short term, while looking for opportunities to support them as longer term programs through other funding mechanisms or opportunities.
10 - 20	Community Wellbeing Strategy Implementation	Planning & Development	100,000	100,000	100,000	100,000	-	400,000	The Community Wellbeing Strategy (CWS) Implementation project will enable the implementation of high priority actions under the directions and objectives for complete communities; housing for all; a City for all ages; inclusion, diversity, equity, and accessibility; poverty reduction and inclusive economy; and, partnerships, advocacy, and financial supports - as outlined in the CWS.
10 - 22	Future Child Care Facilities	Planning & Development	3,500,000	-	-	-	-	3,500,000	Provision of future child care in Cloverley school.
10 - 23	Child Care Action Plan Implementation	Planning & Development	-	50,000	-	-	-	50,000	To complete projects in the community that help the CNV take action and achieve the desired outcomes for child care around the goals for accessibility, quality, affordability, and partnerships within the child care sector that are endorsed in the Child Care Strategy.
10 - 24	Legislative Requirements, Zoning Bylaw, and OCP Alignment	Planning & Development	250,000	400,000	-	-	-	650,000	To conduct a focused 10-year review of the Official Community Plan. This project will address and reflect changing community and demographic needs, emerging and pressing issues, and key Council strategic priorities. There is also an opportunity to recalibrate some directions and objectives to better support the community as well as new Provincial directions and legislation.
10 - 25	Land Use, Long Range Studies and Neighbourhood Structure Plans	Planning & Development	40,000	200,000	-	200,000	-	440,000	To support the completion of special studies, neighbourhood or structure plans, corridor plans, land use studies and site plans including the Western Precinct Plan, Queensbury Special Study, Westview Special Study, and/or other land use studies in response to emerging needs and issues. In addition, supporting studies, data, consultation, and other small projects as they arise to further support implementation of the OCP and the strategies.
10 - 26	Waterfront Neighbourhood Plan	Planning & Development	200,000	-	-	-	-	200,000	Undertake the creation of a neighbourhood structure plan to explore land use and urban design opportunities in the Central Waterfront West area. This work will evaluate development opportunities and constraints in the vicinity of Waterfront Park (including surrounding land uses, economic considerations, legibility and visibility of the park, multi-modal access, etc. and present potential options for improved urban structure in and around Waterfront Park. The work will be undertaken as a pre-cursor to a detailed parks master planning process for Waterfront Park.
10 - 3	North Shore Connects Transportation Leadership Committee	Planning & Development: Transportation	310,000	160,000	160,000	150,000	75,000	855,000	In support of the Council endorsed INSTPP (Integrated North Shore Transportation Planning Project) transportation planning priorities, as well as TransLink's T2050 and associated Mayors' Plan to which CNV is a party, staff on an annual basis lead and manage projects, undertake inter-governmental liaison and stakeholder engagement, collect North Shore-wide transportation data and participate in regional transportation planning processes to advance interests on behalf of the North Shore local and First Nations governments.

## 2024 - 2028 CAPITAL PLAN

### STUDIES AND OTHER PROJECTS

Ref #	Project Name	Department	2024	2025	2026	2027	2028	2024-2028	Description
10 - 35	CityStudio	Engineering: Parks & Public Spaces	50,000	-	-	-	-	50,000	Funding to continue the Capilano University and CNV CityStudio partnership for the next three years (2024-2026). CityStudio is an experimentation and innovation hub where Capilano University students, with the guidance from CNV staff and partners, develop projects that help make the City more vibrant, sustainable and healthy.
10 - 36	Multicultural Festival	Engineering: Parks & Public Spaces	30,000	175,000	-	-	-	205,000	Funding request to implement a multicultural festival in the City of North Vancouver. A multicultural task force was created to investigate and recommend a potential model for an annual, multi-day multicultural festival. CNV staff hired a cultural facilitator to help the committee with this process. The festival is to occur in 2025 in various locations in the City.
10 - 38	Issues Management Plan	Office of the Deputy CAO: Communication & Engagement	-	75,000	-	-	-	75,000	Creation of a formal issues management plan to support communication response to support proactive, timely, and transparent communication.
10 - 39	Community Engagement Framework	Office of the Deputy CAO: Communication & Engagement	135,000	-	-	-	-	135,000	Staff request for additional funding to support the continued development of the CNV's Community Engagement Framework, which will set the standard for how staff seek, consider and include community input into policy, programs and service delivery. Funding will enable a more fulsome approach to community input through the development stage by adding in-person/online resident input opportunities, additional workshops with equity-seeking individuals and groups, youth engagement plan, intercept surveys and increased education and communication efforts.
10 - 4	Micromobility Services Planning and Coordination	Planning & Development: Transportation	50,000	50,000	-	-	-	100,000	This project will support dedicated staff resources and supplementary consultant services to develop and deliver guidelines, regulations and pilots for new and emerging personal, shared, or commercial mobility services and devices (e.g., e-scooters, e-bikes, ridehailing, micro cargo delivery vehicles, driverless vehicles) in coordination with DWV and DNV.
10 - 40	Strategic & Corporate Planning	Office of the Deputy CAO: Strategic Initiatives	300,000	100,000	-	-	-	400,000	Continuation of the Strategic Plan and Corporate Business Plan processes including reporting, measurement, and integration into financial planning.
10 - 41	Indigenous Relations Initiatives	Office of the CAO	150,000	-	-	-	-	150,000	Development and implementation of initiatives to advance Reconciliation that will support CNV's relationships with Squamish and Tsleil-Waututh Nations, as well as urban Indigenous Peoples. This work will include training, Council to Council forums, and consulting services.
10 - 42	Privacy Management Training and Resources	Office of the Deputy CAO: Legislative Services	75,000	20,000	20,000	-	-	115,000	To develop a formal corporate privacy management program to ensure CNV is equipped to manage and protect personal information. The program is required to maintain compliance with the Freedom of Information and Protection of Privacy Act.
10 - 43	People & Culture Framework	People and Culture	-	75,000	-	-	-	75,000	Development of a five year People & Culture strategy, including a renewed set of organizational values, to support organizational renewal and strengthen the skills of the team to ensure the CNV is prepared to deliver on strategic priorities and annual People Planning activities
10 - 44	Library Book Bike Replacement	Library	-	12,000	-	-	-	12,000	Temporary summer staffing to activate City spaces, parks, plazas and events with expanded Book Bike service delivery and community-based programming. Year 3 of a three-year pilot project.
10 - 45	City Library Strategic Planning	Library	35,000	-	-	-	-	35,000	This project will carry out research and community consultation and facilitate the development of a strategic plan for library services from 2025 onward. An in-depth assessment of needs and opportunities is necessary in order to ensure the library continues to evolve in response to changing needs and expectations and aligns with the community's, and Council's, priorities.
10 - 46	Summer Book Bike Staffing	Library	28,000	-	-	-	-	28,000	Temporary summer staffing to activate city spaces, parks, plazas and events with expanded Book Bike service delivery and community-based programming. Year 3 of a three-year pilot project.
10 - 47	Library shelving replacement	Library	-	42,700	-	-	-	42,700	Replacement of end-of-life library shelving
10 - 48	City Library Wayfinding and Signage Renewal	Engineering: Parks & Public Spaces	40,000	-	-	-	-	40,000	Current signage at City Library is incomplete, out-of-date and presents multiple barriers to access. People have difficulty locating the library from surrounding streets and sidewalks, and on arriving at the library have difficulty in navigating the space and finding the resources they need. This project will assess, design and implement improved directional and wayfinding signage for the library facility that meets or exceeds standards for accessibility and creates a sense of welcome and orientation for library users of all ages and abilities.

## 2024 - 2028 CAPITAL PLAN

### STUDIES AND OTHER PROJECTS

Ref #	Project Name	Department	2024	2025	2026	2027	2028	2024-2028	Description
10 - 49	Waterfront Connections & Wayfinding	Engineering: Parks & Public Spaces	-	400,000	-	-	-	400,000	This project will fund a consultant team to develop a City Wayfinding Strategy starting with The Shipyards & Waterfront, including Lower Lonsdale and the Brewery District. Wayfinding will reinforce identity, connect places, modes of transportation and boost confidence to reduce dependence on cars. The feasibility study will inform the scope of the project with a phased approach including a: Wayfinding Audit and Best Practice, Stakeholder and Public Engagement, detailed design of map and sign product family followed by implementation.
10 - 50	The Shipyards Brand Strategy & Program Plan	Engineering: Parks & Public Spaces	400,000	-	-	-	-	400,000	This project will fund the development of The Shipyards Brand Strategy & Programming Plan. It will provide a review and analysis of The Shipyards & a guiding vision for the public realm as a destination. The Strategy will include the vision that tells The Shipyards story as an overarching City of North Vancouver entity, the Programming Plan will support the brand through a corresponding model.
10 - 51	Placemaking in the City	Engineering: Parks & Public Spaces - Public Realm	125,000	125,000	135,000	175,000	185,000	745,000	This project is a comprehensive package to cover placemaking initiatives delivered through the Play CNV Program & includes costs associated with the activation and upkeep of short-term or experimental projects in the public realm. Areas of scope include: laneway murals and lighting installations, plaza & street pop-up engagement, street animation and programming, rotating parklets, street seat placements, urban gardens and piloting new events.
10 - 52	Open Streets Central Lonsdale - Activation and Maintenance	Engineering: Parks & Public Spaces - Public Realm	230,000	135,000	-	-	-	365,000	This project will support the year-round maintenance & activation demands of Open Streets, Central Lonsdale between the 1400-1800 blocks of Lonsdale Avenue. This project includes parklets, street seats, dedicated greenscape and decked areas. Work in 2024 will focus on refurbishing or replacing aging assets & accessibility improvements that unify the streetscape. Street activation will continue through placemaking, working with community & business to increase street vibrancy & draw visitors to the area.
10 - 54	Living City Tree Program	Engineering: Infrastructure Planning - Streets	250,000	290,000	210,000	130,000	130,000	1,010,000	The program will plant trees on streets that currently have few or no street trees and parks as well as maintain them over a 2 year establishment period. This program will establish a base line study of street trees on Lonsdale in response to rapid decline in street tree health that has resulted in stunted tree growth, regular removal of failing trees and degradation of street character due to tree loss. Building on the study, new methodologies to provide supportive infrastructure conditions to promote long-term tree health will be established and piloted in prioritized areas.
10 - 54	Living City Tree Program	Engineering: Infrastructure Planning - Streets	5,000	5,000	5,000	5,000	5,000	25,000	
10 - 55	Project Management Process Improvement	Engineering: Infrastructure Planning - Streets	550,000	-	-	-	-	550,000	This project is to create internal capacity to develop best practices for project management and governance in the Engineering, Parks and Environment Department. Work will comprise of a systemic review of existing departmental project management practices, procedures, tools, and governance practices with the objective to identify opportunities for improvement and the development of consistent practices. The role will support project managers through adoption of new processes and share best practices with the broader organization.
10 - 56	Asset Management	Engineering: All other	500,000	-	-	-	-	500,000	Asset management plans for physical infrastructure, including pavements, bridges, Shipyards/waterfront, facilities, and parks.
10 - 57	Lonsdale Highway Overpass Mobility Improvements	Engineering: Infrastructure Planning - Traffic	200,000	-	-	-	-	200,000	To complete a high-level technical feasibility study to respond to the Council approved motion regarding a Land Bridge over Hwy 1. The first phase will examine the current state of infrastructure and create feasibility level options with Class 5 estimates for physical solutions for the Land Bridge concept. The second phase will build on phase 1 to explore land use options and return on investment. Both phases will be reported back to Council for review and further direction.
10 - 58	Covered Bus Shelters	Engineering: Infrastructure Planning - Streets	50,000	20,000	-	-	-	70,000	The project will complete a needs assessment to identify transit stop locations that lack a shelter or require additional shelter capacity to meet the demand. The work will also include a strategy for prioritizing implementation that enables more rapid delivery of transit shelters at high demand locations like Grand Boulevard East at 19th Street near Sutherland Secondary School. Translink funding advanced the project in 2023.
10 - 59	Bike and Micromobility parking facilities	Engineering: Infrastructure Planning - Traffic	900,000	-	-	-	-	900,000	This project will complete a needs assessment to identify desirable locations and opportunity sites for upgraded bicycle parking facilities throughout key destination areas. The project will study a range of enhanced bicycle parking facilities options to provide secure, high volume, high quality amenities. An implementation plan will be developed for delivery and maintenance of the new facilities.

## 2024 - 2028 CAPITAL PLAN

### STUDIES AND OTHER PROJECTS

Ref #	Project Name	Department	2024	2025	2026	2027	2028	2024-2028	Description
10 - 6	Transportation Demand Management (TDM)	Planning & Development: Transportation	30,000	-	-	-	-	30,000	Plan and deliver community based transportation demand management, education, and awareness programs to encourage shifts from single occupant vehicles to walking, cycling, transit and other non-motorized modes, especially for work and school trips. To provide programs and awareness targeted at making streets safer and increase the livability of City neighbourhoods.
10 - 60	Lonsdale Great Street	Finance	1,640,000	-	-	-	-	1,640,000	This work will include the development of a complete design framework and commercial district plan, as well as deep community engagement within the neighbourhood and City. Work is anticipated to be ongoing for 3 years with leading external expertise and in-house project management and oversight, led by an inter-departmental steering committee and an integrated staff level working group.
10 - 62	NVRC Inclusion, Diversity, Equity & Accessibility (IDEA)	NVRCC	51,000	51,000	-	-	-	102,000	Development and implementation of Phase 2 of NVRC's Inclusion, Diversity, Equity, and Accessibility (IDEA) Plan. This project scope will include NVRC's Accessibility Plan in compliance with requirements of the Accessible British Columbia Act.
10 - 62	NVRC Inclusion, Diversity, Equity & Accessibility (IDEA)	NVRCC	99,000	99,000	-	-	-	198,000	
10 - 63	Aquatic Services Strategy	NVRCC	25,000	-	-	-	-	25,000	The Aquatics Services Strategy will include a comprehensive review of existing programs, infrastructure and resourcing, and provide recommended actions to support diverse and changing community needs. The Strategy will: define the vision for aquatic facilities and services for North Vancouver Recreation & Culture; review allocations to support the equitable access to facilities and services for all residents; recommend staffing and lesson models, certification requirements and recruitment strategies, and ensure the efficient and effective use of resources
10 - 63	Aquatic Services Strategy	NVRCC	50,000	-	-	-	-	50,000	
10 - 64	North Vancouver Arts & Culture Strategy	NVRCC	51,000	-	-	-	-	51,000	NVRC is mandated to recommend strategic direction for arts and culture and to undertake periodic reviews of the North Vancouver Cultural Plan. The plan for this strategy is to work in collaboration with the arts and culture community to identify needs and priorities, articulate a vision and plan for arts and culture in North Vancouver and to make recommendations to both Councils on a new Cultural Plan/Arts & Culture Strategy. This project would also support arts and culture facility and venue prioritization and planning for both municipalities.
10 - 64	North Vancouver Arts & Culture Strategy	NVRCC	99,000	-	-	-	-	99,000	
10 - 65	Public Art Civic Program	NVRCC	85,000	85,000	85,000	85,000	85,000	425,000	The annual Civic Public Art Program provides for the inclusion of public art projects in coordination with civic engineering and parks capital projects each year. The resulting public artwork, builds upon the City owned art inventory in parks, municipal buildings, streets, plaza or other civic areas. Since inception the Civic Public Art Program has commissioned and completed 70 municipally funded public art projects, and facilitated the planning and delivery of 35 developer funded artworks.
10 - 66	Health Cluster Development	Finance	126,000	51,000	-	-	-	177,000	To develop a planned roadmap and identify outcomes and CNV benefits through the growth of a health cluster in the City. Identify investment attraction targets to increase economic and employment benefits from the growth of the health cluster in the CNV. Extensive consultation with health care ecosystem and stakeholders to develop collaborative cluster development plan
10 - 66	Health Cluster Development	Finance	35,000	-	-	-	-	35,000	
10 - 67	Business Service Support and Licencing Reforms	Finance	125,000	25,000	25,000	-	-	175,000	This project is to improve service delivery to the local business community and enable economic growth. It will deliver a suite of services that reform existing approaches, policies and level of service delivery as well as develop new approaches to deliver targeted services and improve overall CNV interactions and support of the local business community.
10 - 68	Business Outreach and Engagement	Finance	30,000	30,000	-	-	-	60,000	Facilitate establishment of Central Lonsdale Business Improvement Association (BIA). Facilitate BIA development and support services; provide business engagement to enable successful CNV project implementation.
10 - 69	Strategic Economic Development	Finance	77,000	77,000	-	-	-	154,000	This project provides resources to begin and advance the implementation of the Economic Strategy. This includes cluster development focused on increasing visibility and economic benefit from Tourism, the development of an economic assessment to support the economic growth of Arts and Culture in the CNV, and the development of a thoughtful, best-practices approach to commercial use and activation of the public realm including revenue generation.
10 - 70	Property Tax Structural Review	Finance	50,000	-	-	-	-	50,000	This project will review the status of the CNV's current property tax structure and provide options for Council consideration to improve the system. Due to the importance of property taxes to residents and businesses, it is prudent to periodically review the basis and structure of the levy and how it may be affecting the various classes of rate payers.

## 2024 - 2028 CAPITAL PLAN

### STUDIES AND OTHER PROJECTS

Ref #	Project Name	Department	2024	2025	2026	2027	2028	2024-2028	Description
10 - 71	CNV Community Programming	Engineering: Parks & Public Spaces	341,250	-	-	-	-	341,250	This project aims to foster the activation and development of vibrant cultural neighbourhoods throughout the City. It will strengthen collaboration and networking among cultural groups, diversify cultural event development through partnerships with community groups, schools, and organizations, and celebrate local culture, creativity, businesses, and community through special events, festivals, and art. These initiatives will contribute to the creation of safe spaces for community engagement and pride. This work will also lead the development of CNV's Special Events & Festivals Policy.
10 - 9	Heritage Reserve Fund	Planning & Development	89,559	-	-	-	-	89,559	Funding for possible heritage projects will directly maintain or promote the heritage characteristics of the City. This includes anticipated work around updating the City's heritage program website to include information around the City's commitment towards Indigenous Reconciliation.
10 - 72	OCC Staffing	Public Safety: Police Support Services	68,130	-	-	-	-	68,130	NV OCC can benefit from outsourced support to ensure continuity of critical public safety services. Additional resources to support project management and external consultation during a transition period of OCC services may be required. Wlork is co-funded by DNV.
10 - 72	OCC Staffing	Public Safety: Police Support Services	81,870	-	-	-	-	81,870	
10 - 73	Financing Growth Tools (DCC, ACC & Density Bonusing)	Finance	250,000	-	-	-	-	250,000	Funding to engage consultant support to update CNV's growth financing tools. Consultant would provide overall assistance with the project, including assisting with the development of capital spending plans and cost estimates, calculating rates, and leading stakeholder engagement activities.
10 - 75	Vandalism	Engineering: Streets	40,000	40,000	-	-	-	80,000	From 2015-2018, Operations staff averaged an annual cost of \$65,545 to cover up, remove, or repair vandalism in our streetscapes and parks. From 2019- 2022, average annual costs have risen to \$126,375 and, in 2023, Operations estimates to have spent \$110,550 on these efforts. The annual cost of \$126,375 is approximately \$43,000 more than the 2023 budgeted amount. Vandalism most commonly includes graffiti on City property and parks (signs, buildings, sidewalks, traffic control boxes, playground equipment, etc.), but can also come in the form of broken or damaged City infrastructure. Operations responds immediately to vandalism that is crude, offensive, or poses a risk to public safety. Other vandalism is covered or made safe within one week and resolved within one month unless materials or supplies are delayed.
10 - 74	Communications: Project and Communications Support	Office of the Deputy CAO: Communication & Engagement	32,000	95,000	71,000	-	-	198,000	This project provides delivery of communications support, including marketing and promotion for the City, communications and engagement support, graphics, social media, and website and digital communications backup.
10 - 76	Provision for Resources to Deliver Housing Initiatives	Planning & Development	2,500,000	-	-	-	-	2,500,000	To fund staff positions to support and implement housing initiatives and other housing planning and development.
10 - 80	Held Provision from Federal Government	Planning & Development	-	-	-	-	-	-	To protect against a potential for a claw back from the Federal Government.
10 - 78	Facility Security	Engineering: Parks & Environment	225,000	-	-	-	-	225,000	CNV has opened the 13th street entrance to enable the public to access City Hall from Civic Plaza and access more areas of the building. With that, another security guard is needed during business hours.
10 - 82	Financial Support for Senior Government Housing Initiatives	Finance	235,642	-	-	-	-	235,642	Staff resources to ensure prudent financial management for senior government funding.
10 - 81	Study of Highway No. 1 at Lonsdale	Engineering: Parks & Environment	150,000	-	-	-	-	150,000	To complete a high-level technical feasibility study to respond to the Council approved motion regarding a Land Bridge over Hwy 1. The first phase will examine the current state of infrastructure and create feasibility level options with Class 5 estimates for physical solutions for the Land Bridge concept. The second phase (to be led by Planning and Development/Real Estate) will build on phase 1 to complete a land use options plan with ROI. Both phases will be reported back to Council for review and further direction.
<b>Total Funding Requested</b>			<b>15,554,451</b>	<b>3,237,700</b>	<b>1,061,000</b>	<b>1,095,000</b>	<b>730,000</b>	<b>21,678,151</b>	
<b>Total Contributions</b>			<b>619,870</b>	<b>354,000</b>	<b>255,000</b>	<b>5,000</b>	<b>5,000</b>	<b>1,238,870</b>	
<b>Net Funding Requested</b>			<b>14,934,581</b>	<b>2,883,700</b>	<b>806,000</b>	<b>1,090,000</b>	<b>725,000</b>	<b>20,439,281</b>	

Base Program
New Initiative
Dedicated Funds
External Contribution



## 2024-2028 Funding:

The projects in the Plan are expected to be financed from funds in existing reserves with balances at the beginning of 2023, new funds transferred to reserves, as well external grants, contributions and debt in past years. A significant portion of the reserve revenues expected to be generated in 2024-2028 are generated from the following sources:

- Contributions from the annual tax levy. Funding in 2024 is based on the 2024 tax levy. Future amounts are assumptions for planning purposes only and are based on amounts approved by Council in the past. In 2024, the recommended amount be transferred to capital projects equals to approximately 14% of total taxes.
- DCC/ CAC Revenues consistent with past trends.
- Interest on the reserve balances. The interest rate is forecasted on the basis of the rate of return on CNV's present investments, which are conservatively placed in fixed income vehicles and investment accounts managed by the Municipal Finance Authority as restricted by the Community Charter.
- Land sales, based on the estimated value of the land and the scheduled date of sale.
- The Harry Jerome Community Recreation Centre is initially being funded by a \$109 million Municipal Finance Authority loan approved in 2022. The North Shore Neighborhood House, Kings Mill Walk Park, and 1600 Easter Park projects are anticipated to be partially funded by a new \$57 million Municipal Finance Authority loan.

Draws from each of CNV's capital reserve funds is shown in the table below:

## 2024-2028 Capital Reserves

Capital Reserves	Opening	2024	2025	2026	2027	2028
<b>General Capital Reserve</b>	3.7 M	4.0 M	0.0 M	0.0 M	0.0 M	0.0 M
The General Capital Reserve is a non-statutory reserve that provides unrestricted funding for Capital Plan projects; as such it can be used to fund any capital project. The reserve is funded from various sources including transfers from operating, portions of the annual tax levy or annual surpluses.						
<b>Tax Sale Land Principal Reserve</b>	31.6 M	27.8 M	22.5 M	22.6 M	25.0 M	26.4 M
The Tax Sale Lands Fund is made up of the proceeds of sale of all lands sold by CNV which originally became CNV property though non-payment of taxes. Most of this land came to CNV in the 1930's, during the Great Depression. The balance in the Tax Sale Land reserve is used to invest in projects that have a prospective rate of return equal to or greater than CNV's benchmark rate of return; to invest in infrastructure and land management, in order to enhance marketability and increase the value of marketed lands, or to invest in the purchase of land assets to be held by CNV. A minimum balance of \$20 million is currently being maintained in this reserve as a "financial safety net."						
<b>Civic Amenity Reserve</b>	35.4 M	0.0 M	0.4 M	58.2 M	47.0 M	37.5 M
The Civic Amenity Reserve Fund is specifically dedicated to fund capital projects which will enhance the use and enjoyment of the City by members of the public, such as parks, recreation centers, libraries, plazas, and other community amenities. This reserve is funded by amenity contributions by developers and land sales that were not as a result of non-payment of taxes.						
<b>Affordable Housing Reserve</b>	7.7 M	0.0 M	0.0 M	1.0 M	2.1 M	3.2 M
The Affordable Housing Reserve Fund was established in 1998 to support affordable housing and housing for those with special needs and respond to community-based initiatives related to the CNV's housing goals. Funds are intended for capital projects and land, including the extension or renewal of existing capital works, or finishes or fixtures relating to the provision of projects or units of affordable housing or housing for those with special needs as defined by CNV Policy, and consistent with CNV Housing Policy objectives.						
<b>DCC Reserves (Parks &amp; Transportation)</b>	19.9 M	15.7 M	6.3 M	8.0 M	9.4 M	11.7 M
DCC's in general are to be used to create capital works required due to growth, therefore the CNV plans to use these funds to provide park and transportation improvements in areas impacted by growth. The last CNV Development Cost Charge Review was performed in 2016, and is scheduled to be updated in 2024.						
<b>Growing Communities Reserve Fund</b>	9.5 M	6.0 M	0.0 M	0.0 M	0.0 M	0.0 M
The principle objective of the GCF is to support communities that are increasing the local housing supply with funding to help them make new investments in community infrastructure and amenities.						
<b>Other Capital Reserves</b>	7.6 M	3.3 M	3.0 M	3.1 M	2.6 M	2.7 M
Other capital reserve funds of lesser balances include: Tax Sale Land Interest, Infrastructure, Lower Lonsdale Amenity, Marine Drive Amenity, Parking, Local Area Services, General Building, Justice Administration, Equipment Reserves (Engineering, Computer, Greeneral, Fire), Sustainable Transportation, Carbon Fund, Heritage, Environmental Stewardship Fund and Childcare Capital Improvements.						
<b>Total Capital Reserves</b>	<b>115.4 M</b>	<b>56.8 M</b>	<b>32.1 M</b>	<b>93.0 M</b>	<b>86.1 M</b>	<b>81.5 M</b>

## 2024 DRAFT SHIPYARDS BUDGET

Programs	2023 Annual Budget (\$)	2024 Annual Budget (\$)	Variance 2023 to 2024 (\$)	Variance (%)	Notes
<b>SHIPYARDS REVENUES</b>					
Rent	779,840	920,000	140,160	17.97%	Rent revenues increased due to a boost from contractual shared profits with tenants and annual rent increments.
Parking and Filming Agreements	283,000	318,000	35,000	12.37%	Parking revenues rose as increased attendance led to a surge in demand for parking spaces.
Sale of Services	280,000	280,000	0	0.00%	
Other Revenues	10,000	55,000	45,000	450.00%	Sponsorship revenues and venue rents experienced a surge, driven by the growth of event organization and increased public participation in 2024.
<b>Total Shipyards Revenue</b>	<b>1,352,840</b>	<b>1,573,000</b>	<b>220,160</b>	<b>16.27%</b>	
City Contribution	903,900	907,940	4,040	0.45%	City contribution maintained at current levels
<b>Total Shipyards Revenues</b>	<b>2,256,740</b>	<b>2,480,940</b>	<b>224,200</b>	<b>9.93%</b>	
<b>SHIPYARDS EXPENSES</b>					
Shipyards Admin	321,798	328,098	6,300	1.96%	
Events & Programming	320,642	380,642	60,000	18.71%	Increased expenditure to increase and diversify the event calendar, and for wage increases following recently settled labour agreement.
Marketing & Promotion	51,900	51,900	0	0.00%	
Ops & Maintenance	1,454,000	1,582,600	128,600	8.84%	This rise involves additional spending for both event operations and the necessary wages to ensure successful execution.
Site Hosts	108,400	137,700	29,300	27.03%	The increase seeks funding to increase Site Hosts, particularly for events like the Skate Plaza Season, enhancing support for increased event calendar.
<b>Total Shipyards Expenses</b>	<b>2,256,740</b>	<b>2,480,940</b>	<b>224,200</b>	<b>9.93%</b>	

## 2024 Draft Cemetery Budget

Programs	2023 Annual Budget (\$)	2024 Annual Budget (\$)	Variance 2023 to 2024 (\$)	Variance (%)	Notes
<b>CEMETERY REVENUES</b>					
Cemetery Administration	547,371	570,314	22,943	4.19%	Increases in Cemetery fees approved in 2023 Fees & Charges Review and increased interest due to projected rates.
Filming Admin - Cemetery	27,050	27,050	0	0.00%	
<b>Total Cemetery Revenues</b>	<b>574,421</b>	<b>597,364</b>	<b>22,943</b>	<b>3.99%</b>	
<b>CEMETERY EXPENSES</b>					
Cemetery Operations	374,558	411,823	37,265	9.95%	Inflationary impacts on purchase of materials, contracted services and wages.
Cemetery Administration	199,863	185,541	(14,322)	-7.17%	Transfers to Cemetery capital reserves decreased to enable balanced budget.
<b>Total Cemetery Expenses</b>	<b>574,421</b>	<b>597,364</b>	<b>22,943</b>	<b>3.99%</b>	

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THE CORPORATION OF THE CITY OF NORTH VANCOUVER

BYLAW NO. 9007

**A Bylaw to amend “Affordable Housing Reserve Fund Bylaw, 1996, No. 6757”**

WHEREAS Section 189 of the *Community Charter* outlines the establishment of a Special Reserve for a specific purpose other than those purposes as established under other Sections of the *Community Charter*;

NOW THEREFORE the Council of The Corporation of the City of North Vancouver, in open meeting assembled, enacts as follows:

1. This Bylaw shall be known and cited for all purposes as **“Affordable Housing Reserve Fund Bylaw, 1996, No. 6757, Amendment Bylaw, 2024, No. 9007” (Text Amendment)**.
2. “Affordable Housing Reserve Fund Bylaw, 1996, No. 6757” is amended by:
  - A. Adding subsection (c) to Section 4 as follows:
    - (c) If the City contributes land in lieu of a financial contribution to affordable housing, the City, by Council resolution, may withdraw the foregone rent or market value of the land from this Affordable Housing Reserve Fund to disperse amongst other civic projects.

READ a first time on the <> day of <>, 2024.

READ a second time on the <> day of <>, 2024.

READ a third time on the <> day of <>, 2024.

ADOPTED on the <> day of <>, 2024.

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MAYOR

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CORPORATE OFFICER



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 Department Manager	 Director	 CAO
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The Corporation of **THE CITY OF NORTH VANCOUVER**  
**ENGINEERING, PARKS & ENVIRONMENT DEPARTMENT**

**REPORT**

To: Mayor Linda Buchanan and Members of Council

From: Leah Herman, Community Development Coordinator

Subject: COUNCIL APPOINTMENTS TO THE CIVIC YOUTH AWARDS,  
CENTENNIAL SCHOLARSHIPS AND CHILDREN AND YOUTH  
INITIATIVES FUND COMMITTEE

Date: January 24, 2024 File No: 01-0360-20-0010/2024

*The following is a suggested recommendation only. Refer to Council Minutes for adopted resolution.*

## RECOMMENDATION

PURSUANT to the report of the Community Development Coordinator, dated January 24, 2024, entitled "Council Appointments to the Civic Youth Awards, Centennial Scholarships and Children and Youth Initiatives Fund Committee":

THAT Councillor \_\_\_\_\_ and Councillor \_\_\_\_\_ be appointed to the Civic Youth Awards, Centennial Scholarships and Children and Youth Initiatives Fund Committee;

AND THAT the North Vancouver Board of Education be invited to appoint one City School Trustee to be a member of the committee to review the grant applications and youth award nominations submitted for the year 2024.

## ATTACHMENTS

1. Civic Youth Awards Nomination Guidelines (CityDocs [2444072](#))
2. Youth Centennial Scholarship Fund Terms of Reference (CityDocs [2444070](#))

## BACKGROUND

The City has been recognizing outstanding youth and their supporters through the Civic Youth Awards and Centennial Scholarships since 2001, as well as supporting youth-serving agencies through the Children and Youth Initiatives Grants since 1998.

Each year, a Committee is formed to select the successful applicants. The committee includes two councillors and one school trustee as well as youth from City secondary schools and local programs.

## DISCUSSION

The purpose of this report is to request that Council appoint two members of Council to the Civic Youth Awards, Centennial Scholarships, and Children and Youth Initiatives Fund Committee.

The Youth Awards and Centennial Scholarships recipients will be selected at a committee meeting held in spring of 2024. Staff will report back to Council on the outcome of this meeting via an Information Report. The Committee will reconvene in October to select the recipients for the Children and Youth Initiatives Grants.

All awarded recipients will be forwarded to Council (see Attachments 1 and 2 for the guidelines and criteria for each program). Guidelines and application forms will be available online at [www.cnv.org/youth](http://www.cnv.org/youth).

The Youth Awards Ceremony will take place at The Pipe Shop during Youth Week (May 1-7). All members of Council are invited to attend.

## STRATEGIC PLAN, OCP OR POLICY IMPLICATIONS

Supporting the Children and Youth Initiatives Fund and Civic Youth Awards and Scholarships is consistent to the following objectives in the CNV4ME, the City's Child, Youth and Family Friendly Strategy:

- Community Engagement: To increase opportunities for children, youth and families to become involved in shaping their community;
- Program Design and Delivery: To support the development and delivery of programs and initiatives that can be easily accessed by children, youth and families.

This initiative supports Council's Strategic Plan under the "A City For People" priority.

RESPECTFULLY SUBMITTED:



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Leah Herman  
Community Development Coordinator

**ENGINEERING, PARKS & ENVIRONMENT DEPARTMENT**

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## 2024 Civic Youth Awards

Nomination deadline **Monday, March 25, 2024**

The City of North Vancouver hosts the Civic Youth Awards each year during BC Youth Week (May 1- 7) to celebrate the achievements and dedication of youth, youth groups, supporters of youth and youth friendly businesses within in the City of North Vancouver's community.

The Civic Youth Awards acknowledge those youth, adults and youth groups who have made a significant contribution to their local or global community and who show initiative, enthusiasm, commitment and a positive attitude.

The City of North Vancouver asks community members and professionals working with exceptional youth, youth groups or supporters of youth to nominate them for an award. The Civic Youth Awards recognizes youth between the ages of 10 and 24. Awards in six categories are considered annually.

Category Descriptions:

### **RISE UP AWARD**

The Rise Up Award recognizes youth who have overcome adversity and recorded noteworthy achievements in some line of endeavor or have exhibited a commitment to personal change and growth. Such areas could include:

- i. Making great personal strides;
- ii. Overcoming personal or societal barriers or
- iii. Demonstrating or possessing outstanding music, scholastic, art or sports acumen.

### **GIVE BACK AWARD**

The Give Back Award recognizes youth who have made positive contributions to the community on a voluntary basis such as serving on a committee and other volunteer work with organizations or groups. All nominees must have provided a minimum of 75 hours of school or community services.

## **KIND HEART AWARD**

The Kind Heart Award recognizes youth who have demonstrated an act of bravery, selflessness or a notable deed for the betterment of another or the community. The act may have occurred locally, spontaneously or as part of a group. The act may have occurred locally, nationally or internationally. The act may have bettered the lives of humans or animals.

## **BEST YOUTH FRIENDLY BIZ AWARD**

The Best Youth Friendly Biz Award recognizes a business that has performed an exceptional job in hiring or training youth, providing opportunities for youth or providing funding for youth activities. Support could be for one youth or a number of youth.

## **AWESOME ALLY AWARD**

The Awesome Ally Award recognizes a mentor or agency that has provided exceptional support and services to youth.

## **OUTSTANDING SQUAD AWARD**

The Outstanding Squad Award recognizes a group of youth who have completed a minimum of 50 hours per person of community or school service, resulting in a program(s) or service(s) of enhancement for their school or their local or global community (must be above and beyond regular class curriculum).

### **Nomination Criteria:**

1. A completed Nomination Form (PDF or Word) must be received by the deadline.
2. Youth recipients cannot have received an award in the same category from the City within the last three years.
3. The nominator must not be related to an individual nominee, but may be related to one or more members of a group nominee.
4. The nominee does not have to live in the City of North Vancouver but the activities which are being acknowledged must have occurred in the City of North Vancouver.
5. If the nominee is a City of North Vancouver resident, the activities which are being acknowledged may have occurred in another community.
6. The eligible age for nominees is 10 – 24 years of age.

### **Process for Nominations:**

Award candidates may be nominated by individuals, non-profit agencies, businesses or other organizations.

Nomination forms are available:

1. Online: [www.cnv.org/youthawards](http://www.cnv.org/youthawards)
2. By request from [youth@cnv.org](mailto:youth@cnv.org).

Submit completed nominations:

1. By email to [youth@cnv.org](mailto:youth@cnv.org).
2. Hand-delivered: To: Community Development Coordinator  
City of North Vancouver  
141 West 14<sup>th</sup> Street, North Vancouver, BC, V7M 1H9

**The application deadline is Monday, March 25, 2024 at 11:59 p.m.**

### **Selection and Awards Process:**

1. Once the nomination forms are received by the deadline, they will be reviewed by the Youth Awards Selection Committee and referred to Council. Council selects recipients from the list of nominees.
2. The selected nominees will be contacted by letter or email.
3. The nominators will also be contacted by letter or email.
4. More than one award in each category may be granted in one year.
6. Information about the awards presented, including the names and photos of the award recipients, will be published on the City of North Vancouver's website. Recipients are asked to inform the City of North Vancouver if they do NOT wish to have their name or photo published.

### **Questions?**

Email [youth@cnv.org](mailto:youth@cnv.org)





**ENGINEERING, PARKS & ENVIRONMENT DEPARTMENT**

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# City of North Vancouver Youth Centennial Scholarship Fund Terms of Reference

## **DEADLINE FOR APPLICATIONS – Monday, March 25, 2024**

The Corporation of the City of North Vancouver (“the City”) in partnership with the North Shore Community Foundation (“NSCF”) established the City of North Vancouver Youth Centennial Scholarship Fund (“the Fund”) on April 7, 2008.

### **CRITERIA**

- Applicant must be in Grade 12 and eligible to graduate (within the year of application) from any secondary school;
- Applicant must have a satisfactory Grade Point Average;
- Applicant must have the intention to pursue secondary education and/or training: proof of registration (full-time) at a post-secondary institution or training school (a “qualified donee under the Income Tax Act”) will be required before any money is disbursed to the student’s credit at the school;
- An applicant who is not a resident of the City of North Vancouver must demonstrate outstanding community service in the City of North Vancouver (must surpass the standard 30 hours required by the schools);
- An applicant who is a resident of the City of North Vancouver must demonstrate outstanding community service in the City of North Vancouver or elsewhere (must surpass the standard 30 hours required by the schools);
- Financial need is a relevant factor;
- Individual achievement(s) will be taken into consideration including, but not limited to, arts, athletics and academics as well as overcoming adversity; and
- The successful applicant must provide proof of full-time registration within the second year after the awarding of the scholarship.

## SELECTION PROCESS

- The City of North Vancouver will appoint a Scholarship Adjudication Committee consisting of one school district representative, two youth, and two members of Council and be supported by City staff to review the application forms and nominate recipients. All information will be held in confidence by this committee. The award winners' names will be forwarded to the Foundation to facilitate the disbursement of the funds.

## SCHOLARSHIP AMOUNTS AND RECIPIENT RECOGNITION

- Five (5) scholarships of \$1,000 each will be awarded by the City each year.

## DEADLINES FOR SCHOLARSHIP APPLICATIONS

- **11:59 pm, March 25, 2024.**

## PRESENTATION TO SUCCESSFUL APPLICANTS

- An awards event will take place at City Hall (dependent on current public health restrictions).

## APPLICATION FORMS

- Available through the City of North Vancouver's website [www.cnv.org/youth](http://www.cnv.org/youth)

Questions? Email: [youth@cnv.org](mailto:youth@cnv.org)

*Terms of Reference adopted by Council April 7, 2008*

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## **NOTICE OF MOTION**

9. Intersection Cameras for Safer Streets – File: 11-5460-01-0001/2024

Submitted by Councillor McIlroy and Councillor Valente

### **RECOMMENDATION:**

WHEREAS most crashes in British Columbia happen at intersections and speed was the number one contributing factor in fatal crashes in BC between 2018 and 2022;

AND WHEREAS intersection cameras, for both speed and red light infractions, can be implemented quickly and have been proven to be a cost-effective method of improving intersection safety;

THEREFORE BE IT RESOLVED that UBCM call upon the BC government to install speed and red light cameras at all intersections across BC with 20 or more casualty crashes recorded between 2018-2022;

AND BE IT FURTHER RESOLVED that UBCM call upon the BC government to allow local governments to install speed and red light cameras at their own expense and directly collect fines to be invested in implementing road safety improvements.

*Background Information, January 22, 2024*

## **Background Information**

The provincial government, RCMP and ICBC operate the Intersection Safety Camera (ISC) program in order to reduce injuries and save lives. There are currently 140 cameras in 26 communities across the province to deter drivers from running a red light. The cameras are placed at intersections based on the type, severity, and frequency of crashes at that location. The BC government transfers the revenue from violations to municipalities to fund community safety and local policing priorities.

Local governments in BC currently do not have the authority to install cameras at their own expense and issue fines in order to recuperate costs and invest in further mobility safety. Studies have also shown speed cameras to rank among the most cost-effective interventions, with some reports demonstrating estimated benefit-cost ratios exceeding 10:1.

In 2023, a number of local governments passed motions calling on the provincial government to install speed and red light cameras at all intersections with 20 or more casualty crashes, as defined by ICBC, between 2018-2022, or that the Province allow BC municipalities to install speed and red light cameras at their own cost and collect fines.

The Government of BC's Road Safety BC website stats that: "Most crashes in British Columbia happen at intersections. Stopping for red lights and observing the speed limits help to reduce collisions, injuries and fatalities."

Speed was the number one contributing factor in fatal crashes in BC and in the Lower Mainland between 2018 and 2022.

Speed and red light cameras can be quickly implemented. Along with the primary goal of reducing motor vehicle speeds and reducing preventable injuries and deaths, revenue from these cameras would be directed toward road safety initiatives such as addressing the extensive neighbourhood road safety infrastructure requests that are made to local governments. These could include pedestrian-controlled crossing signals, safer crosswalks, flashing beacons, and sidewalk upgrades that improve safety for vulnerable road users.

Expanding the program would support the installation of cameras across the province, or local governments should be given the ability to install cameras and collect fines, and direct those fines to fund further road safety projects.

Working to eliminate traffic fatalities and severe injuries by reducing motor vehicle speed and investing in safer streets will make all communities in BC healthier, and more equitable for residents and visitors of all ages and abilities.