



**AGENDA FOR THE REGULAR MEETING OF COUNCIL HELD IN THE COUNCIL CHAMBER AND ELECTRONICALLY (HYBRID) FROM CITY HALL, 141 WEST 14<sup>TH</sup> STREET, NORTH VANCOUVER, BC, ON MONDAY, OCTOBER 7, 2024 AT 6:00 PM**

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*The City of North Vancouver respectfully acknowledges that this Council meeting is held on the traditional and unceded territories of the Skwxwú7mesh (Squamish) and Səlílwətał (Tsleil-Waututh) Nations.*

## **CALL TO ORDER**

## **APPROVAL OF AGENDA**

1. Regular Council Meeting Agenda, October 7, 2024

## **ADOPTION OF MINUTES**

2. Regular Council Meeting Minutes, September 23, 2024

## **PUBLIC INPUT PERIOD**

## **CONSENT AGENDA**

Items \*3, \*4, \*5, \*6, \*7, \*8, \*9, \*10 and \*11 are listed in the Consent Agenda and may be considered separately or in one motion.

## **BYLAWS – ADOPTION**

- \*3. “Zoning Bylaw, 1995, No. 6700, Amendment Bylaw, 2024, No. 9067” (Inspired Architecture, 822 East 4<sup>th</sup> Street, RS-2)
- \*4. “Zoning Bylaw, 1995, No. 6700, Amendment Bylaw, 2024, No. 9068” (Inspired Architecture, 842 East 5<sup>th</sup> Street, RS-2)
- \*5. “Zoning Bylaw, 1995, No. 6700, Amendment Bylaw, 2024, No. 9069” (Bill Curtis and Associates Design Ltd., 417 West 14<sup>th</sup> Street, RS-2)
- \*6. “Zoning Bylaw, 1995, No. 6700, Amendment Bylaw, 2024, No. 9070” (Bill Curtis and Associates Design Ltd., 450 West 15<sup>th</sup> Street, RS-2)
- \*7. “Zoning Bylaw, 1995, No. 6700, Amendment Bylaw, 2024, No. 9074” (Vernacular Studio Inc., 462 East 11<sup>th</sup> Street, RS-2)
- \*8. “Zoning Bylaw, 1995, No. 6700, Amendment Bylaw, 2024, No. 9075” (Vernacular Studio Inc., 509 East 6<sup>th</sup> Street, RS-2)
- \*9. “Zoning Bylaw, 1995, No. 6700, Amendment Bylaw, 2024, No. 9077” (Vernacular Studio Inc., 844 East 6<sup>th</sup> Street, RS-2)

**BYLAWS – ADOPTION – Continued**

- \*10. “Zoning Bylaw, 1995, No. 6700, Amendment Bylaw, 2024, No. 9080” (Robert Blaney Design Inc., 652 East 4<sup>th</sup> Street, RS-2)
- \*11. “Zoning Bylaw, 1995, No. 6700, Amendment Bylaw, 2024, No. 9081” (Vela Design Build, 642 East 6<sup>th</sup> Street, RS-2)
- 12. “Zoning Bylaw, 1995, No. 6700, Amendment Bylaw, 2024, No. 9073” (Vernacular Studio Inc., 352 West 15<sup>th</sup> Street, RS-2)
- 13. “Zoning Bylaw, 1995, No. 6700, Amendment Bylaw, 2024, No. 9079” (Armacan Developments Ltd., 332 West 16<sup>th</sup> Street, RS-2)

**PUBLIC MEETING – Lonsdale Energy Corporation 2024 Rate Review**

**REPORT**

- 14. Lonsdale Energy Corporation 2024 Rate Review and Bylaw Amendment

**BYLAW – FIRST, SECOND AND THIRD READINGS**

- 15. “City of North Vancouver Hydronic Energy Service Bylaw, 2004, No. 7575, Amendment Bylaw, 2024, No. 9085” (Schedule C and Other Fees)

**REPORT**

- 16. Rezoning Application – 648 West 14<sup>th</sup> Street (Inspired Architecture Inc.)

**BYLAW – FIRST, SECOND AND THIRD READINGS**

- 17. “Zoning Bylaw, 1995, No. 6700, Amendment Bylaw, 2024, No. 9066” (Inspired Architecture Inc., 648 West 14<sup>th</sup> Street, CD-767)

**REPORTS**

- 18. NVRC Mandate and Strategic Plan: Vision, Values and Goals
- 19. Housing Agreement Bylaw Update for 1612 St. Georges Avenue (Domus Projects Limited)

**BYLAW – THIRD READING, AS AMENDED**

- 20. “Housing Agreement Bylaw, 2024, No. 9056” (Domus Projects Ltd., 1612 St. Georges Avenue, CD-764, Rental Housing Commitments)

**REPORT**

21. 2024 Appropriations – Final

**BYLAWS – FIRST, SECOND AND THIRD READINGS**

22. “Development Cost Charge (Transportation) Reserve Fund Bylaw, 2024, No. 9082” (2024 Capital Plan Funding)
23. “Development Cost Charge (Parks) Reserve Fund Bylaw, 2024, No. 9083” (2024 Capital Plan Funding)

**REPORT**

24. 2025 Permissive Tax Exemptions

**BYLAW – FIRST, SECOND AND THIRD READINGS**

25. “Taxation Exemption Bylaw, 2024, No. 9064”

**PUBLIC CLARIFICATION PERIOD**

**COUNCIL INQUIRIES**

**NEW ITEMS OF BUSINESS**

**NOTICES OF MOTION**

**RECESS TO CLOSED SESSION**

**REPORT OF THE COMMITTEE OF THE WHOLE (CLOSED SESSION)**

**ADJOURN**

## **CALL TO ORDER**

## **APPROVAL OF AGENDA**

1. Regular Council Meeting Agenda, October 7, 2024

## **ADOPTION OF MINUTES**

2. Regular Council Meeting Minutes, September 23, 2024

## **PUBLIC INPUT PERIOD**

The Public Input Period is addressed in sections 12.20 to 12.28 of “Council Procedure Bylaw, 2015, No. 8500.” The time allotted for each speaker addressing Council during the Public Input Period is 2 minutes, with the number of speakers set at 5 persons. Speakers’ comments will be audio recorded, as well as live-streamed on the City’s website, and will form part of the public record.

Speakers may only speak on the same matter once in a 3-month period.

Speakers during the Public Input Period are permitted to join the meeting in person in the Council Chamber or electronically via Webex. There are 2 ways to sign up to speak during the Public Input Period.

- 1) **IN PERSON:** Speakers who choose to participate in person must sign the speaker list located outside the Council Chamber between 5:30 and 5:50pm on the day of the Council meeting.
- 2) **ELECTRONICALLY VIA WEBEX:** Speakers who choose to participate electronically must pre-register by 12:00 noon on the day of the Council meeting by completing the online form at [cnv.org/PublicInputPeriod](http://cnv.org/PublicInputPeriod), or by phoning 604-990-4234. These pre-registrants will receive instructions by email or phone on the afternoon before the Council meeting.

If a speaker has written material to accompany their comments, the material must be sent to the Corporate Officer at [clerks@cnv.org](mailto:clerks@cnv.org) no later than 12:00 noon on the day of the Council Meeting.

The Public Input Period provides an opportunity for comment only and places the speaker’s concern on record, without the expectation of a response from Council. Speakers must comply with the General Rules of Conduct set out in section 5.1 of “Council Procedure Bylaw, 2015, No. 8500” and may not speak with respect to items as listed in section 12.25(2), including Zoning Bylaws for which a Public Hearing will not be held or is prohibited under section 464 of the *Local Government Act*.

Speakers are requested not to address matters that refer to items from a concluded Public Hearing/Public Meeting or to Public Hearings, Public Meetings and Committee meetings when those matters are scheduled on the same evening’s agenda, as an opportunity for public input is provided when the particular item comes forward for discussion.

Please address the Mayor as “Your Worship” or “Mayor, followed by their surname”. Councillors should be addressed as “Councillor, followed by their surname”.

## **CONSENT AGENDA**

Items \*3, \*4, \*5, \*6, \*7, \*8, \*9, \*10 and \*11 are listed in the Consent Agenda and may be considered separately or in one motion.

### **RECOMMENDATION:**

THAT the recommendations listed within the “Consent Agenda” be approved.

## **START OF CONSENT AGENDA**

### **BYLAWS – ADOPTION**

- \*3. “Zoning Bylaw, 1995, No. 6700, Amendment Bylaw, 2024, No. 9067” (Inspired Architecture, 822 East 4<sup>th</sup> Street, RS-2)

### **RECOMMENDATION:**

THAT “Zoning Bylaw, 1995, No. 6700, Amendment Bylaw, 2024, No. 9067” (Inspired Architecture, 822 East 4<sup>th</sup> Street, RS-2) be adopted, signed by the Mayor and Corporate Officer and affixed with the corporate seal.

- \*4. “Zoning Bylaw, 1995, No. 6700, Amendment Bylaw, 2024, No. 9068” (Inspired Architecture, 842 East 5<sup>th</sup> Street, RS-2)

### **RECOMMENDATION:**

THAT “Zoning Bylaw, 1995, No. 6700, Amendment Bylaw, 2024, No. 9068” (Inspired Architecture, 842 East 5<sup>th</sup> Street, RS-2) be adopted, signed by the Mayor and Corporate Officer and affixed with the corporate seal.

- \*5. “Zoning Bylaw, 1995, No. 6700, Amendment Bylaw, 2024, No. 9069” (Bill Curtis and Associates Design Ltd., 417 West 14<sup>th</sup> Street, RS-2)

### **RECOMMENDATION:**

THAT “Zoning Bylaw, 1995, No. 6700, Amendment Bylaw, 2024, No. 9069” (Bill Curtis and Associates Design Ltd., 417 West 14<sup>th</sup> Street, RS-2) be adopted, signed by the Mayor and Corporate Officer and affixed with the corporate seal.

- \*6. “Zoning Bylaw, 1995, No. 6700, Amendment Bylaw, 2024, No. 9070” (Bill Curtis and Associates Design Ltd., 450 West 15<sup>th</sup> Street, RS-2)

### **RECOMMENDATION:**

THAT “Zoning Bylaw, 1995, No. 6700, Amendment Bylaw, 2024, No. 9070” (Bill Curtis and Associates Design Ltd., 450 West 15<sup>th</sup> Street, RS-2) be adopted, signed by the Mayor and Corporate Officer and affixed with the corporate seal.

**CONSENT AGENDA – Continued**

**BYLAWS – ADOPTION – Continued**

- \*7. “Zoning Bylaw, 1995, No. 6700, Amendment Bylaw, 2024, No. 9074” (Vernacular Studio Inc., 462 East 11<sup>th</sup> Street, RS-2)

**RECOMMENDATION:**

THAT “Zoning Bylaw, 1995, No. 6700, Amendment Bylaw, 2024, No. 9074” (Vernacular Studio Inc., 462 East 11<sup>th</sup> Street, RS-2) be adopted, signed by the Mayor and Corporate Officer and affixed with the corporate seal.

- \*8. “Zoning Bylaw, 1995, No. 6700, Amendment Bylaw, 2024, No. 9075” (Vernacular Studio Inc., 509 East 6<sup>th</sup> Street, RS-2)

**RECOMMENDATION:**

THAT “Zoning Bylaw, 1995, No. 6700, Amendment Bylaw, 2024, No. 9075” (Vernacular Studio Inc., 509 East 6<sup>th</sup> Street, RS-2) be adopted, signed by the Mayor and Corporate Officer and affixed with the corporate seal.

- \*9. “Zoning Bylaw, 1995, No. 6700, Amendment Bylaw, 2024, No. 9077” (Vernacular Studio Inc., 844 East 6<sup>th</sup> Street, RS-2)

**RECOMMENDATION:**

THAT “Zoning Bylaw, 1995, No. 6700, Amendment Bylaw, 2024, No. 9077” (Vernacular Studio Inc., 844 East 6<sup>th</sup> Street, RS-2) be adopted, signed by the Mayor and Corporate Officer and affixed with the corporate seal.

- \*10. “Zoning Bylaw, 1995, No. 6700, Amendment Bylaw, 2024, No. 9080” (Robert Blaney Design Inc., 652 East 4<sup>th</sup> Street, RS-2)

**RECOMMENDATION:**

THAT “Zoning Bylaw, 1995, No. 6700, Amendment Bylaw, 2024, No. 9080” (Robert Blaney Design Inc., 652 East 4<sup>th</sup> Street, RS-2) be adopted, signed by the Mayor and Corporate Officer and affixed with the corporate seal.

- \*11. “Zoning Bylaw, 1995, No. 6700, Amendment Bylaw, 2024, No. 9081” (Vela Design Build, 642 East 6<sup>th</sup> Street, RS-2)

**RECOMMENDATION:**

THAT “Zoning Bylaw, 1995, No. 6700, Amendment Bylaw, 2024, No. 9081” (Vela Design Build, 642 East 6<sup>th</sup> Street, RS-2) be adopted, signed by the Mayor and Corporate Officer and affixed with the corporate seal.

**END OF CONSENT AGENDA**

## **BYLAWS – ADOPTION**

12. “Zoning Bylaw, 1995, No. 6700, Amendment Bylaw, 2024, No. 9073” (Vernacular Studio Inc., 352 West 15<sup>th</sup> Street, RS-2)

### **RECOMMENDATION:**

THAT “Zoning Bylaw, 1995, No. 6700, Amendment Bylaw, 2024, No. 9073” (Vernacular Studio Inc., 352 West 15<sup>th</sup> Street, RS-2) be adopted, signed by the Mayor and Corporate Officer and affixed with the corporate seal.

13. “Zoning Bylaw, 1995, No. 6700, Amendment Bylaw, 2024, No. 9079” (Armacan Developments Ltd., 332 West 16<sup>th</sup> Street, RS-2)

### **RECOMMENDATION:**

THAT “Zoning Bylaw, 1995, No. 6700, Amendment Bylaw, 2024, No. 9079” (Armacan Developments Ltd., 332 West 16<sup>th</sup> Street, RS-2) be adopted, signed by the Mayor and Corporate Officer and affixed with the corporate seal.

## **PUBLIC MEETING – Lonsdale Energy Corporation 2024 Rate Review**

Lonsdale Energy Corp. has applied to its regulator, the City of North Vancouver, for permission to modify its rates.

### **AGENDA**

Presentation and comments from CEO, Lonsdale Energy Corporation

Representations from the public

Questions and comments from Council

Motion to conclude the Public Meeting

## **REPORT**

14. Lonsdale Energy Corporation – 2024 Rate Review and Bylaw Amendment  
– File: 01-0510-20-0004/2024

Report: Manager, Finance, Lonsdale Energy, September 4, 2024

### **RECOMMENDATION:**

PURSUANT to the report of the Manager, Finance, Lonsdale Energy, dated September 4, 2024, entitled “2024 Rate Review and Bylaw Amendment”:

THAT “City of North Vancouver Hydronic Energy Service Bylaw, 2004, No. 7575, Amendment Bylaw, 2024, No. 9085” (Schedule C and Other Fees) be considered for readings.

*Item 15 refers.*

**BYLAW – FIRST, SECOND AND THIRD READINGS**

15. “City of North Vancouver Hydronic Energy Service Bylaw, 2004, No. 7575, Amendment Bylaw, 2024, No. 9085” (Schedule C and Other Fees)

**RECOMMENDATION:**

THAT “City of North Vancouver Hydronic Energy Service Bylaw, 2004, No. 7575, Amendment Bylaw, 2024, No. 9085” (Schedule C and Other Fees) be given first and second readings;

AND THAT “City of North Vancouver Hydronic Energy Service Bylaw, 2004, No. 7575, Amendment Bylaw, 2024, No. 9085” (Schedule C and Other Fees) be given third reading.

**REPORT**

16. Rezoning Application – 648 West 14<sup>th</sup> Street (Inspired Architecture Inc.)  
– File: 08-3400-20-0112/1

Report: Planner 1, September 18, 2024

**RECOMMENDATION:**

PURSUANT to the report of the Planner 1, dated September 18, 2024, entitled “Rezoning Application – 648 West 14<sup>th</sup> Street (Inspired Architecture Inc.)”:

THAT the application submitted by Inspired Architecture Inc., to rezone the property located at 648 West 14<sup>th</sup> Street from a One Unit Residential 1 (RS-1) Zone to a Comprehensive Development Zone, be considered;

THAT “Zoning Bylaw, 1995, No. 6700, Amendment Bylaw, 2024, No. 9066” (Inspired Architecture Inc., 648 West 14<sup>th</sup> Street, CD-767) be considered for readings with no Public Hearing held, in accordance with the *Local Government Act, Section 464(3) [public hearing prohibited]*;

AND THAT the community benefits listed in the section “Density Bonus and Community Benefits” be secured, through agreements at the applicant’s expense and to the satisfaction of staff.

*No Public Hearing held. Notice published on September 25 and October 2, 2024.*

*Item 17 refers.*



## **BYLAW – FIRST, SECOND AND THIRD READINGS**

17. “Zoning Bylaw, 1995, No. 6700, Amendment Bylaw, 2024, No. 9066” (Inspired Architecture Inc., 648 West 14<sup>th</sup> Street, CD-767)

### **RECOMMENDATION:**

THAT “Zoning Bylaw, 1995, No. 6700, Amendment Bylaw, 2024, No. 9066” (Inspired Architecture Inc., 648 West 14<sup>th</sup> Street, CD-767) be given first and second readings;

AND THAT “Zoning Bylaw, 1995, No. 6700, Amendment Bylaw, 2024, No. 9066” (Inspired Architecture Inc., 648 West 14<sup>th</sup> Street, CD-767) be given third reading.

## **REPORTS**

18. NVRC Mandate and Strategic Plan: Vision, Values and Goals  
– File: 01-0360-20-0074/2024

Report: Director, Recreation and Culture, September 19, 2024

### **RECOMMENDATION:**

PURSUANT to the report of the Director, Recreation and Culture, dated September 19, 2024, entitled “NVRC Mandate and Strategic Plan: Vision, Values and Goals”:

THAT the revised Mandate be approved, as recommended by the Commission;

AND THAT the revised Strategic Plan: Vision, Values and Goals be received for information.

19. Housing Agreement Bylaw Update for 1612 St. Georges Avenue (Domus Projects Limited) – File: 08-3400-20-0088/1

Report: Planner 3, September 18, 2024

### **RECOMMENDATION:**

PURSUANT to the report of the Planner 3, dated September 18, 2024, entitled “Housing Agreement Bylaw Update for 1612 St. Georges Avenue (Domus Projects Ltd.)”:

THAT third reading of “Housing Agreement Bylaw, 2024, No. 9056” (Domus Projects Ltd., 1612 St. Georges Avenue, CD-764, Rental Housing Commitments) be rescinded;

*Continued...*

**REPORTS – Continued**

19. Housing Agreement Bylaw Update for 1612 St. Georges Avenue (Domus Projects Limited) – File: 08-3400-20-0088/1 – Continued

THAT “Housing Agreement Bylaw, 2024, No. 9056” (Domus Projects Ltd., 1612 St. Georges Avenue, CD-764, Rental Housing Commitments) be amended by:

- a) updating the definition of “Residential Building” to reflect the changes from 75 Dwelling Units to 80, and from 67 Market Rental Units to 72;
- b) updating Section 4.1 to reflect the changes from 12 three-bedroom units to 8, 17 two-bedroom units to 16, and 46 studio/one-bedroom units to 56;

AND THAT “Housing Agreement Bylaw, 2024, No. 9056” (Domus Projects Ltd., 1612 St. Georges Avenue, CD-764, Rental Housing Commitments) be considered for third reading, as amended.

*Item 20 refers.*

**BYLAW –THIRD READING, AS AMENDED**

20. “Housing Agreement Bylaw, 2024, No. 9056” (Domus Projects Ltd., 1612 St. Georges Avenue, CD-764, Rental Housing Commitments)

**RECOMMENDATION:**

THAT “Housing Agreement Bylaw, 2024, No. 9056” (Domus Projects Ltd., 1612 St. Georges Avenue, CD-764, Rental Housing Commitments) be given third reading, as amended.

## **REPORT**

21. 2024 Appropriations – Final – File: 05-1705-30-0019/2024

Report: Chief Financial Officer, September 18, 2024

### **RECOMMENDATION:**

PURSUANT to the report of the Chief Financial Officer, dated September 18, 2024, entitled “2024 Appropriations – Final:

THAT (Funding Appropriation #2423) an amount of \$3,679,579 be appropriated from the General Capital Reserve for the purpose of funding the 2024-2028 Capital Plan;

THAT (Funding Appropriation #2424) an amount of \$2,214,340 be appropriated from the Civic Amenity Reserve for the purpose of funding the 2024-2028 Capital Plan;

THAT (Funding Appropriation #2425) an amount of \$200,000 be appropriated from the Fire Equipment Replacement Reserve for the purpose of funding the 2024-2028 Capital Plan;

THAT (Funding Appropriation #2426) an amount of \$2,200,000 be appropriated from the Growing Community Reserve for the purpose of funding the 2024-2028 Capital Plan;

THAT (Funding Appropriation #2427) an amount of \$102,607 be appropriated from the Sustainable Transportation Reserve for the purpose of funding the 2024-2028 Capital Plan;

THAT (Funding Appropriation #2428) an amount of \$16,302,243 be appropriated from the North Shore Neighbourhood House and City Parks Fund for the purpose of funding the 2024-2028 Capital Plan;

THAT (Funding Appropriation #2429) an amount of \$85,000 be appropriated from the Public Art Reserve for the purpose of funding the 2024-2028 Capital Plan;

THAT (Funding Appropriation #2430) an amount of \$80,000 be appropriated from the Cemetery Reserve for the purpose of funding the 2024-2028 Capital Plan;

THAT “Development Cost Charge (Transportation) Reserve Fund Bylaw, 2024, No. 9082” (2024 Capital Plan Funding), a Bylaw to appropriate an amount of \$651,104 from the DCC (Transportation) Reserve Fund to fund the 2024 Capital Plan, be considered for readings;

THAT “Development Cost Charge (Parks) Reserve Fund Bylaw, 2024, No. 9083” (2024 Capital Plan Funding), a Bylaw to appropriate an amount of \$497,757 from the DCC (Parks) Reserve to fund the 2024 Capital Plan, be considered for readings;

AND THAT should any of the amounts remain unexpended as at December 31, 2027, the unexpended balances shall be returned to the credit of the respective reserves.

*Items 22 and 23 refer.*

**BYLAWS – FIRST, SECOND AND THIRD READINGS**

22. “Development Cost Charge (Transportation) Reserve Fund Bylaw, 2024, No. 9082” (2024 Capital Plan Funding)

**RECOMMENDATION:**

THAT “Development Cost Charge (Transportation) Reserve Fund Bylaw, 2024, No. 9082” (2024 Capital Plan Funding) be given first and second readings;

AND THAT “Development Cost Charge (Transportation) Reserve Fund Bylaw, 2024, No. 9082” (2024 Capital Plan Funding) be given third reading.

23. “Development Cost Charge (Parks) Reserve Fund Bylaw, 2024, No. 9083” (2024 Capital Plan Funding)

**RECOMMENDATION:**

THAT “Development Cost Charge (Parks) Reserve Fund Bylaw, 2024, No. 9083” (2024 Capital Plan Funding) be given first and second readings;

AND THAT “Development Cost Charge (Parks) Reserve Fund Bylaw, 2024, No. 9083” (2024 Capital Plan Funding) be given third reading.

**REPORT**

24. 2025 Permissive Tax Exemptions – File: 05-1970-07-0001/2024

Report: Chief Financial Officer, September 18, 2024

**RECOMMENDATION:**

PURSUANT to the report of the Chief Financial Officer, dated September 18, 2024, entitled “2025 Permissive Tax Exemptions”:

THAT “Taxation Exemption Bylaw, 2024, No. 9064” be considered for readings.

*Item 25 refers.*

**BYLAW – FIRST, SECOND AND THIRD READINGS**

25. “Taxation Exemption Bylaw, 2024, No. 9064”

**RECOMMENDATION:**

THAT “Taxation Exemption Bylaw, 2024, No. 9064” be given first and second readings;

AND THAT “Taxation Exemption Bylaw, 2024, No. 9064” be given third reading.

**PUBLIC CLARIFICATION PERIOD**

The Public Clarification Period is limited to 10 minutes in total and is an opportunity for the public to ask a question regarding process or clarification on an item on the Regular Council Agenda. The Public Clarification Period concludes after 10 minutes and the Regular Council Meeting reconvenes.

**COUNCIL INQUIRIES**

**NEW ITEMS OF BUSINESS**

**NOTICES OF MOTION**

**RECESS TO CLOSED SESSION**

THAT Council recess to the Committee of the Whole, Closed Session, pursuant to the *Community Charter*, Section 90(1)(d) [security of City property], and where required, Council considers that the matters could reasonably be expected to harm the interests of the City if they were held in public.

**REPORT OF THE COMMITTEE OF THE WHOLE (CLOSED SESSION)**

**ADJOURN**



## THE CORPORATION OF THE CITY OF NORTH VANCOUVER

### PUBLIC HEARING / PUBLIC MEETING GUIDELINES

The purpose of **Public Hearings** is to provide members of the public an opportunity to make representations to Council regarding proposed changes to zoning bylaws, heritage designations or the Official Community Plan. Public Hearings are included as part of a Regular Council agenda and governed by the provisions of the *Local Government Act*.

The purpose of **Public Meetings** is to provide members of the public an opportunity to make representations to Council regarding various issues and/or proposed changes that do not require a Public Hearing, such as a Development Variance Permit or Temporary Use Permit. North Vancouver residents can participate in the civic process of a Public Meeting that may affect their community, property and interests.

All persons who believe their interest in property is affected by a proposed bylaw or permit are afforded a reasonable opportunity to be heard, voice concerns or present written submissions regarding matters contained within the bylaw/permit.

All written submissions and representations made at a Public Hearing or Public Meeting will form part of the official public record. Minutes of the Public Hearing/Public Meeting and a video recording of the proceedings will be posted on the City's website at [cnv.org](http://cnv.org).

To provide written input: All written submissions must include your name and address. If this information is not provided, it cannot be included as part of the public record. Email submissions sent to the Corporate Officer at [input@cnv.org](mailto:input@cnv.org) are preferred, and hand-delivered or mailed submissions will also be accepted. **The deadline to submit written submissions is 12:00 noon on the day of the Public Hearing/Public Meeting.**

To speak at a Public Hearing or Public Meeting:

In person at City Hall: On the day of the meeting, a sign-up sheet will be available in the lobby, outside the Council Chamber, from 5:30pm. Enter City Hall through the doors at the southwest corner of the building (off 13<sup>th</sup> Street) after 5:30pm.

Via Webex/phone: Pre-register by completing the online form at [cnv.org/PublicHearings](http://cnv.org/PublicHearings), or by phoning 604-990-4230 to provide contact details, so call-in instructions can be forwarded to you. **All Webex/phone pre-registration must be submitted no later than 12:00 noon on the day of the Public Hearing/Public Meeting.**

Non-registered speakers: Speakers who have not pre-registered will also have an opportunity to provide input. Once all registered speakers have spoken, the Mayor will call for a recess to allow time for additional speakers to phone in or speak in person. Call-in details will be displayed on-screen during the livestream at [cnv.org/LiveStreaming](http://cnv.org/LiveStreaming).

*Continued...*



## THE CORPORATION OF THE CITY OF NORTH VANCOUVER

### **PUBLIC HEARING / PUBLIC MEETING GUIDELINES – Continued**

Comments from the public must specifically relate to the proposed bylaw/permit or subject of the Public Hearing/Public Meeting. Speakers are asked to avoid repetitive comments and not to divert to other matters.

Speakers will be asked to confirm their name and address for the record and will be provided one 5-minute opportunity to present their comments. Everyone will be given a reasonable opportunity to be heard and no one should feel discouraged or prevented from making their views known.

Procedural rules for the conduct of a Public Hearing/Public Meeting are set at the call of the Chair. Council's main function is to listen to the views of the public regarding the change of land use in the proposed bylaw/permit. It is not the function of Council to debate the merits of an application with speakers. Questions from members of the public and Council must be addressed through the Chair.

Once the Public Hearing/Public Meeting concludes, no further information or submissions can be considered by Council.

Following adjournment of the Public Hearing/Public Meeting, the Regular meeting reconvenes and the bylaw/permit is discussed and debated by members of Council, followed by consideration of third reading of the bylaw or approval of the permit.