



**MINUTES OF THE REGULAR MEETING OF COUNCIL, HELD ELECTRONICALLY FROM CITY HALL, 141 WEST 14<sup>TH</sup> STREET, NORTH VANCOUVER, BC, ON **MONDAY, MARCH 29, 2021****

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**PRESENT**

**COUNCIL MEMBERS**

Mayor L. Buchanan  
Councillor H. Back  
Councillor D. Bell  
Councillor A. Girard  
(joined at 5:38 pm)  
Councillor T. Hu  
Councillor J. McIlroy  
Councillor T. Valente

**STAFF MEMBERS**

L. McCarthy, CAO  
K. Graham, Corporate Officer  
B. Pearce, Deputy CAO / Director, Strategic and Corporate Services  
C. Baird, Deputy Corporate Officer  
J. Peters, Assistant City Clerk  
H. Granger, City Solicitor  
H. Reinhold, Deputy Director, Strategic and Corporate Services  
L. Garber, Acting Director, Finance  
D. Van Heerden, Manager, Financial Planning  
D. Cameron, Budget Analyst  
M. Epp, Director, Planning and Development  
J. Draper, Deputy Director, Planning and Development  
L. Lensink, Environmental Sustainability Specialist  
M. Hunter, Manager, Parks and Environment  
R. Skene, Director, Community and Partner Engagement  
L. Orr, Deputy Director, Community and Partner Engagement  
L. Stirling, Community and Partner Relations Specialist  
L. Herman, Coordinator, Community Development  
G. Schalk, Public Safety Director and Fire Chief  
D. Owens, Deputy Fire Chief, Prevention and Public Safety

The meeting was called to order at 5:32 pm.

Mayor Buchanan acknowledged the tragedy that took place on March 27, 2021 in Lynn Valley and declared a moment of silence in recognition and respect of the victims and their families.

**APPROVAL OF AGENDA**

Moved by Councillor Bell, seconded by Councillor Back

1. Regular Council Meeting Agenda, March 29, 2021

**CARRIED UNANIMOUSLY**

**ADOPTION OF MINUTES**

Moved by Councillor Valente, seconded by Councillor Girard

2. Regular Council Meeting Minutes, March 8, 2021

**CARRIED UNANIMOUSLY**

## **ADOPTION OF MINUTES – Continued**

Moved by Councillor Valente, seconded by Councillor Girard

3. Special Regular Council Meeting Minutes, March 23, 2021

**CARRIED UNANIMOUSLY**

Councilor Back left the meeting at 5:40 pm and returned at 5:42 pm.

## **PROCLAMATIONS**

Mayor Buchanan declared the following proclamations:

Green Shirt Day – April 7, 2021

Autism Awareness Month – April 2021

Health Care and Essential Service Workers Appreciation Month – April 2021

Moved by Councillor Girard, seconded by Councillor Bell

THAT the Public Input Period be extended to hear more than 5 speakers listed on the sign-up sheet.

**CARRIED UNANIMOUSLY**

## **PUBLIC INPUT PERIOD**

- Judith Brook, 2400 Lauralynn Drive, North Vancouver, spoke regarding Item 6 – Electric Vehicle Charging Infrastructure and Item 7 – Help Cities Lead initiative.
- Zoe Capps, 209-105 West 2<sup>nd</sup> Street, North Vancouver, spoke regarding Item 13 – Regulating Tree Cutting and Removal.
- Gabriel Hendry, 124 East 19<sup>th</sup> Street, North Vancouver, spoke regarding Item 13 – Regulating Tree Cutting and Removal.
- Stephen Von Sychowski, President, Vancouver and District Labour Council, 111 Victoria Drive, Vancouver, spoke regarding Item 12 – Living Wage Policy.
- Anastasia French, 312 Main Street, Vancouver, spoke regarding Item 12 – Living Wage Policy.
- Ash Peplow Ball, 301-124 West 20<sup>th</sup> Street, North Vancouver, spoke regarding Item 13 – Regulating Tree Cutting and Removal.
- Fergus Kinnaird, 301-124 West 20<sup>th</sup> Street, North Vancouver, spoke regarding Item 13 – Regulating Tree Cutting and Removal.
- Laurie Parkinson, 634 East 4<sup>th</sup> Street, North Vancouver, spoke regarding Item 6 – Electric Vehicle Charging Infrastructure and Item 7 – Help Cities Lead initiative.
- Christie Sandford, 323-3629 Deercrest Drive, North Vancouver, spoke regarding Item 13 – Regulating Tree Cutting and Removal.
- Christopher Girodat, 1806 East 11<sup>th</sup> Avenue, Vancouver, spoke regarding Item 12 – Living Wage Policy.
- Don Peters, 678 West Queens, North Vancouver, spoke regarding Item 12 – Living Wage Policy.

## **CONSENT AGENDA**

Moved by Councillor Valente, seconded by Councillor Bell

THAT the recommendations listed within the “Consent Agenda” be approved.

**CARRIED UNANIMOUSLY**

## **START OF CONSENT AGENDA**

### **REPORT**

- \*4. City of North Vancouver and the North Vancouver Board of Education – Memorandum of Understanding – File: 01-0400-80-0001/2021

Report: Chief Administrative Officer, February 8, 2021

Moved by Councillor Valente, seconded by Councillor Bell

PURSUANT to the report of the Chief Administrative Officer, dated February 8, 2021, entitled “City of North Vancouver and the North Vancouver Board of Education – Memorandum of Understanding”:

THAT the Mayor and Corporate Officer be authorized to execute the Memorandum of Understanding between the City of North Vancouver and the North Vancouver Board of Education.

**(CARRIED UNANIMOUSLY)**

## **BYLAW – ADOPTION**

- \*5. “Development Cost Charge (Transportation) Reserve Fund Bylaw, 2021, No. 8821” (2021 Capital Plan Funding)

Moved by Councillor Valente, seconded by Councillor Bell

THAT “Development Cost Charge (Transportation) Reserve Fund Bylaw, 2021, No. 8821” (2021 Capital Plan Funding) be adopted, signed by the Mayor and Corporate Officer and affixed with the corporate seal.

**(CARRIED UNANIMOUSLY)**

## **END OF CONSENT AGENDA**

### **BYLAW – THIRD READING**

6. “Zoning Bylaw, 1995, No. 6700, Amendment Bylaw, 2021, No. 8818” (Non-Residential Electric Vehicle Charging Infrastructure)

Moved by Councillor McIlroy, seconded by Councillor Valente

THAT “Zoning Bylaw, 1995, No. 6700, Amendment Bylaw, 2021, No. 8818” (Non-Residential Electric Vehicle Charging Infrastructure) be given third reading.

**CARRIED UNANIMOUSLY**

## **PRESENTATION**

Fire Department 2020 Annual Report – Public Safety Director and Fire Chief

The Public Safety Director and Fire Chief provided a PowerPoint presentation regarding the “Fire Department 2020 Annual Report” and he and the Deputy Fire Chief, Prevention and Public Safety responded to questions of Council.

## **REPORTS**

7. Help Cities Lead Initiative – File: 11-5280-20-0004/1

Report: Manager, Environmental Sustainability, February 24, 2021

Moved by Councillor Valente, seconded by Councillor McIlroy

PURSUANT to the report of the Manager, Environmental Sustainability, dated February 24, 2021, entitled “Help Cities Lead Initiative”:

THAT the Help Cities Lead initiative be endorsed;

THAT the Mayor be authorized to send written support, on behalf of Council, for the Initiative’s 5 policies, to the following provincial ministers:

- Minister of Environment and Climate Change Strategy;
- Minister of Municipal Affairs;
- Minister of Energy, Mines and Low-Carbon Innovation;
- Attorney General and Minister Responsible for Housing; and
- Minister of Finance;

THAT staff be directed to send a letter to Metro Vancouver Regional District requesting regional endorsement of the Initiative;

AND THAT staff be further directed to send a copy of the staff report and resolution to the Minister of State for Infrastructure and the Minister of Environment and Climate Change.

**CARRIED UNANIMOUSLY**

8. Healthy Community Initiative Grant Application – Studio in the City Expansion Project – File: 05-1855-03-0001/2021

Report: Coordinator, Community Development, March 17, 2021

Moved by Councillor Valente, seconded by Councillor Girard

PURSUANT to the report of the Coordinator, Community Development, dated March 17, 2021, entitled “Healthy Community Initiative Grant Application – Studio in the City Expansion Project”:

*Continued...*

## **REPORTS – Continued**

8. Healthy Community Initiative Grant Application – Studio in the City Expansion Project  
– File: 05-1855-03-0001/2021 – Continued

THAT staff be directed to submit a grant application in the amount of \$90,000 for the Healthy Community Initiative Grant – Studio in the City Expansion Project;

AND THAT Council support the project and commit to any associated ineligible costs and cost overruns of the project.

**CARRIED UNANIMOUSLY**

9. Proposed Updates to Outdoor Dining Patio Guidelines – File: 09-4520-20-0002/2021

Report: Community and Partner Relations Specialist, March 17, 2021

Moved by Councillor Back, seconded by Councillor Girard

PURSUANT to the report of the Community and Partner Relations Specialist, dated March 17, 2021, entitled “Proposed Updates to Outdoor Dining Patio Guidelines”:

THAT the proposed Outdoor Dining Patio Guidelines be endorsed;

AND THAT the Director, Community and Partner Engagement, be authorized to issue Outdoor Dining Licence to Use Agreements.

**CARRIED UNANIMOUSLY**

10. 2021-2030 Financial Plan Bylaw – File: 05-1700-03-0001/2021

Report: Acting Director, Finance, March 17, 2021

Moved by Councillor Bell, seconded by Councillor Valente

PURSUANT to the report of the Acting Director, Finance, dated March 17, 2021, entitled “2021-2030 Financial Plan Bylaw”:

THAT “Financial Plan for the Years 2021 to 2030 Bylaw, 2021, No. 8822” be considered.

**CARRIED UNANIMOUSLY**

## **BYLAW – FIRST, SECOND AND THIRD READINGS**

11. “Financial Plan for the Years 2021 to 2030 Bylaw, 2021, No. 8822”

Moved by Councillor Bell, seconded by Councillor Valente

THAT “Financial Plan for the Years 2021 to 2030 Bylaw, 2021, No. 8822” be given first and second readings.

**CARRIED UNANIMOUSLY**

## **BYLAW – FIRST, SECOND AND THIRD READINGS – Continued**

11. “Financial Plan for the Years 2021 to 2030 Bylaw, 2021, No. 8822” – Continued

Moved by Councillor Bell, seconded by Councillor Valente

THAT “Financial Plan for the Years 2021 to 2030 Bylaw, 2021, No. 8822” be given third reading.

**CARRIED UNANIMOUSLY**

## **NOTICES OF MOTION**

12. Living Wage Policy – File: 01-0530-05-0001/2020

Submitted by Councillor Girard

Moved by Councillor Girard, seconded by Councillor Hu

WHEREAS Council unanimously approved a resolution at its Regular Council meeting, held November 18, 2019, directing staff to report on the costs and benefits of the City implementing a Living Wage Policy, as outlined by the “Living Wage for Families Campaign”, and the steps necessary to achieve this goal;

WHEREAS the Information Report of the Purchasing Manager, dated December 8, 2020, stated that:

- the financial implications of implementing the Living Wage for Families Campaign Living Wage Policy are expected to be minimal; and
- Council may wish to direct staff to incorporate specific language into the City’s competitive bid documents and Purchasing Manual to reflect all aspects of becoming a Living Wage Employer and, by submitting a proposal to the City, the contractor or service provider must meet all requirements of the Living Wage for Families Campaign Living Wage Policy;

AND WHEREAS the Information Report of the Manager, Human Resources, dated December 10, 2020, indicated that the City’s Procurement Division would work to ensure all remaining aspects of becoming a Living Wage Employer are put in place;

THEREFORE BE IT RESOLVED THAT staff be directed to update all existing policies required to complete the certification process to become a Living Wage Employer, as outlined in the Living Wage for Families Campaign, by August 31, 2021.

**CARRIED UNANIMOUSLY**

## **NOTICES OF MOTION – Continued**

13. Regulating Tree Cutting and Removal in the City of North Vancouver  
– File: 12-6300-01-0001/2021

Submitted by Councillor Bell

Moved by Councillor Bell, seconded by Councillor Valente

WHEREAS trees form an important part of the natural beauty and environmental backbone of our community and contribute to air quality;

WHEREAS it is in the public interest to provide responsible rules and regulations concerning the cutting and removal of trees in our community;

AND WHEREAS our two neighbouring municipalities, the District of North Vancouver and the District of West Vancouver, and several other Lower Mainland municipalities, have enacted bylaws regulating removal of trees;

THEREFORE BE IT RESOLVED THAT staff be requested to report on recommendations for regulating tree cutting and removal in the City of North Vancouver, and that a copy of the resolution also be forwarded to the Climate and Environment Advisory Task Force for comment;

BE IT FURTHER RESOLVED THAT staff and the Climate and Environment Advisory Task Force be asked to consider the merits, for our community, of an Urban Forest Management Plan, similar to that implemented by the City of New Westminster.

Moved by Councillor McIlroy, seconded by Councillor Bell

That the motion be amended by removing the two active clauses and replacing them with the following:

“THEREFORE BE IT RESOLVED THAT staff be requested to report back on an interim tree protection bylaw and that staff develop an Urban Forest Management Strategy in coordination with the continued development of the new Climate and Environment Strategy and the work of the Climate and Environment Advisory Task Force.”

Amendment motion, **CARRIED UNANIMOUSLY**

Moved by Mayor Buchanan, seconded by Councillor McIlroy

That the motion be further amended by inserting the following after the words “interim tree protection bylaw”:

“that includes experiences from other municipalities on the implementation of such bylaw and its impact on infrastructure,”

Amendment motion, **CARRIED UNANIMOUSLY**

Main motion, as amended, **CARRIED UNANIMOUSLY**

## **NOTICES OF MOTION – Continued**

13. Regulating Tree Cutting and Removal in the City of North Vancouver  
– File: 12-6300-01-0001/2021 – Continued

For convenience, the complete motion reads as follows:

WHEREAS trees form an important part of the natural beauty and environmental backbone of our community and contribute to air quality;

WHEREAS it is in the public interest to provide responsible rules and regulations concerning the cutting and removal of trees in our community;

AND WHEREAS our two neighbouring municipalities, the District of North Vancouver and the District of West Vancouver, and several other Lower Mainland municipalities, have enacted bylaws regulating removal of trees;

THEREFORE BE IT RESOLVED THAT staff be requested to report back on an interim tree protection bylaw that includes experiences from other municipalities on the implementation of such bylaw and its impact on infrastructure and that staff develop an Urban Forest Management Strategy in coordination with the continued development of the new Climate and Environment Strategy and the work of the Climate and Environment Advisory Task Force.

## **COUNCIL INQUIRIES / REPORTS**

Nil.

## **NEW ITEMS OF BUSINESS**

Nil.

## **NOTICES OF MOTION**

Nil.

## **RECESS TO CLOSED SESSION**

Moved by Councillor Back, seconded by Councillor Girard

THAT Council recess to the Committee of the Whole (Closed Session) pursuant to the *Community Charter*, Section 90(1)(e) [land matter].

**CARRIED UNANIMOUSLY**

The meeting recessed to the Committee of the Whole (Closed Session) at 8:03 pm and reconvened at 8:41 pm.



**REPORT OF THE COMMITTEE OF THE WHOLE (CLOSED SESSION)**

14. Land Matter – File: 08-3200-01-0001/2020

Report: Manager, Real Estate, March 17, 2021

Moved by Councillor Girard, seconded by Councillor McIlroy

PURSUANT to the report of the Manager, Real Estate, dated March 17, 2021, regarding a land matter:

THAT the action taken by the Committee of the Whole (Closed Session) be ratified;

AND THAT the wording of the recommendation and the report of the Manager, Real Estate, dated March 17, 2021, remain in the Closed session.

**CARRIED UNANIMOUSLY**

15. Land Matter – File: 02-0890-01-0001/2021

Report: Manager, Real Estate, March 18, 2021

Moved by Councillor Girard, seconded by Councillor McIlroy

PURSUANT to the report of the Manager, Real Estate, dated March 18, 2021, regarding a land matter:

THAT the action taken by the Committee of the Whole (Closed Session) be ratified;

AND THAT the wording of the recommendation and the report of the Manager, Real Estate, dated March 18, 2021, remain in the Closed session.

**CARRIED UNANIMOUSLY**

16. Land Matter – File: 13-6740-20-0007/1

Report: Director, Community and Partner Engagement, March 17, 2021

Moved by Councillor Girard, seconded by Councillor McIlroy

PURSUANT to the report of the Director, Community and Partner Engagement, dated March 17, 2021, regarding a land matter:

THAT the action taken by the Committee of the Whole (Closed Session) be ratified;

AND THAT the wording of the recommendation and the report of the Director, Community and Partner Engagement, dated March 17, 2021, remain in the Closed session.

**CARRIED UNANIMOUSLY**

**ADJOURN**

Moved by Councillor Back, seconded by Councillor Girard

THAT the meeting adjourn.

**CARRIED UNANIMOUSLY**

The meeting adjourned at 8:42 pm.

*“Certified Correct by the Corporate Officer”*

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CORPORATE OFFICER