



**MINUTES OF THE REGULAR MEETING OF COUNCIL HELD IN THE COUNCIL CHAMBER AND ELECTRONICALLY (HYBRID) FROM CITY HALL, 141 WEST 14<sup>TH</sup> STREET, NORTH VANCOUVER, BC, ON  
MONDAY, DECEMBER 4, 2023**

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**PRESENT**

**COUNCIL MEMBERS**

Mayor L. Buchanan  
Councillor H. Back\*  
Councillor D. Bell\*  
Councillor A. Girard\*  
Councillor J. McIlroy\*  
Councillor S. Shahriari\*  
Councillor T. Valente\*

*\*participated electronically*

**STAFF MEMBERS**

L. McCarthy, CAO  
B. Pearce, Deputy CAO  
A. Cifarelli, Corporate Officer  
K. Graham, Corporate Officer  
J. Peters, Acting Deputy Corporate Officer  
L. Sawrenko, Chief Financial Officer  
D. Van Heerden, Manager, Financial Planning  
H. Granger, City Solicitor  
K. Magnusson, Director, Engineering, Parks and Environment  
B. Willock, Deputy Director, Infrastructure Management  
M. Holm, Manager, Engineering Design  
J. Roy, Manager, Civic Facilities  
E. Doran, Director, People and Culture  
C. Bulman, Committee Clerk

The meeting was called to order at 6:00 pm.

**APPROVAL OF AGENDA**

Moved by Councillor Back, seconded by Councillor Bell

1. Regular Council Meeting Agenda, December 4, 2023

**CARRIED UNANIMOUSLY**

**ADOPTION OF MINUTES**

Moved by Councillor Girard, seconded by Councillor McIlroy

2. Regular Council Meeting Minutes, November 27, 2023

**CARRIED UNANIMOUSLY**

**PROCLAMATION**

Mayor Buchanan declared the following proclamation:

National Day of Remembrance and Action on Violence Against Women  
– December 6, 2023

## **PUBLIC INPUT PERIOD**

- Marc Smith, 3941 Capilano Road, North Vancouver, spoke regarding the City's incorporation status.
- Robb Webb, 1415 East 18<sup>th</sup> Street, North Vancouver, spoke regarding Peace, Order and Good Governance (POGG).
- Ian Cymet, 5815 Grousewoods Crescent, North Vancouver, spoke in support of the Council Code of Conduct.

## **CONSENT AGENDA**

Moved by Councillor Bell, seconded by Councillor McIlroy

THAT the recommendations listed within the "Consent Agenda" be approved.

**CARRIED UNANIMOUSLY**

## **START OF CONSENT AGENDA**

## **CORRESPONDENCE**

3. Board in Brief, Metro Vancouver Regional District, November 24, 2023  
– File: 01-0400-60-0006/2023

Re: Metro Vancouver – Board in Brief

Moved by Councillor Bell, seconded by Councillor McIlroy

THAT the correspondence from Metro Vancouver, dated November 24, 2023, regarding the "Metro Vancouver – Board in Brief", be received and filed.

**(CARRIED UNANIMOUSLY)**

## **BYLAWS – ADOPTION**

4. "North Vancouver Cemetery Bylaw, 2011, No. 8109, Amendment Bylaw, 2023, No. 8961" (Fee Schedule and Memorial Regulations)

Moved by Councillor Bell, seconded by Councillor McIlroy

THAT "North Vancouver Cemetery Bylaw, 2011, No. 8109, Amendment Bylaw, 2023, No. 8961" (Fee Schedule and Memorial Regulations) be adopted, signed by the Mayor and Corporate Officer and affixed with the corporate seal.

**(CARRIED UNANIMOUSLY)**

## **CONSENT AGENDA – Continued**

### **BYLAWS – ADOPTION – Continued**

5. “Street and Traffic Bylaw, 1991, No. 6234, Amendment Bylaw, 2023, No. 8979”  
(Schedule F – Fees)

Moved by Councillor Bell, seconded by Councillor McIlroy

THAT “Street and Traffic Bylaw, 1991, No. 6234, Amendment Bylaw, 2023, No. 8979” (Schedule F – Fees) be adopted, signed by the Mayor and Corporate Officer and affixed with the corporate seal.

**(CARRIED UNANIMOUSLY)**

6. “Water Utility Bylaw, 1994, No. 6417, Amendment Bylaw, 2023, No. 8980”  
(Schedule A – Water Services Fees)

Moved by Councillor Bell, seconded by Councillor McIlroy

THAT “Water Utility Bylaw, 1994, No. 6417, Amendment Bylaw, 2023, No. 8980” (Schedule A – Water Services Fees) be adopted, signed by the Mayor and Corporate Officer and affixed with the corporate seal.

**(CARRIED UNANIMOUSLY)**

7. “Sewerage and Drainage Utility Bylaw, 1995, No. 6746, Amendment Bylaw, 2023, No. 8981” (Schedule A – Sewer and Drainage Services Fees)

Moved by Councillor Bell, seconded by Councillor McIlroy

THAT “Sewerage and Drainage Utility Bylaw, 1995, No. 6746, Amendment Bylaw, 2023, No. 8981” (Schedule A – Sewer and Drainage Services Fees) be adopted, signed by the Mayor and Corporate Officer and affixed with the corporate seal.

**(CARRIED UNANIMOUSLY)**

8. “Construction Regulation Bylaw, 2003, No. 7390, Amendment Bylaw, 2023, No. 8982” (Schedule A – Fees and Deposits)

Moved by Councillor Bell, seconded by Councillor McIlroy

THAT “Construction Regulation Bylaw, 2003, No. 7390, Amendment Bylaw, 2023, No. 8982” (Schedule A – Fees and Deposits) be adopted, signed by the Mayor and Corporate Officer and affixed with the corporate seal.

**(CARRIED UNANIMOUSLY)**

## **CONSENT AGENDA – Continued**

### **BYLAWS – ADOPTION – Continued**

9. “Bylaw Notice Enforcement Bylaw, 2018, No. 8675, Amendment Bylaw, 2023, No. 8983” (Schedule A – Street and Traffic Bylaw Penalties)

Moved by Councillor Bell, seconded by Councillor McIlroy

THAT “Bylaw Notice Enforcement Bylaw, 2018, No. 8675, Amendment Bylaw, 2023, No. 8983” (Schedule A – Street and Traffic Bylaw Penalties) be adopted, signed by the Mayor and Corporate Officer and affixed with the corporate seal.

**(CARRIED UNANIMOUSLY)**

10. “Fees and Charges Bylaw, 1993, No. 6383, Amendment Bylaw, 2023, No. 8984” (Schedule C – Filming Fees)

Moved by Councillor Bell, seconded by Councillor McIlroy

THAT “Fees and Charges Bylaw, 1993, No. 6383, Amendment Bylaw, 2023, No. 8984” (Schedule C – Filming Fees) be adopted, signed by the Mayor and Corporate Officer and affixed with the corporate seal.

**(CARRIED UNANIMOUSLY)**

11. “North Vancouver Recreation and Culture Commission Establishing Bylaw, 2009, No. 8020, Amendment Bylaw, 2023, No. 8996” (Schedule A)

Moved by Councillor Bell, seconded by Councillor McIlroy

THAT “North Vancouver Recreation and Culture Commission Establishing Bylaw, 2009, No. 8020, Amendment Bylaw, 2023, No. 8996” (Schedule A) be adopted, signed by the Mayor and Corporate Officer and affixed with the corporate seal.

**(CARRIED UNANIMOUSLY)**

12. “North Vancouver Recreation and Culture Commission Delegation Bylaw, 2014, No. 8381, Amendment Bylaw, 2023, No. 8998” (Schedule A)

Moved by Councillor Bell, seconded by Councillor McIlroy

THAT “North Vancouver Recreation and Culture Commission Delegation Bylaw, 2014, No. 8381, Amendment Bylaw, 2023, No. 8998” (Schedule A) be adopted, signed by the Mayor and Corporate Officer and affixed with the corporate seal.

**(CARRIED UNANIMOUSLY)**

## **CONSENT AGENDA – Continued**

### **BYLAWS – ADOPTION – Continued**

13. “Council Remuneration Bylaw, 2021, No. 8820, Amendment Bylaw, 2023, No. 8999” (Text Amendment)

Moved by Councillor Bell, seconded by Councillor McIlroy

THAT “Council Remuneration Bylaw, 2021, No. 8820, Amendment Bylaw, 2023, No. 8999” (Text Amendment) be adopted, signed by the Mayor and Corporate Officer and affixed with the corporate seal.

**(CARRIED UNANIMOUSLY)**

### **REPORT**

14. North Shore Advisory Committee on Disability Issues – Terms of Reference Update: Indigenous Representation – File: 01-0360-20-0055/2023

Report: Corporate Officer, November 2, 2023

Moved by Councillor Bell, seconded by Councillor McIlroy

PURSUANT to the report of the Corporate Officer, dated November 2, 2023, entitled “North Shore Advisory Committee on Disability Issues – Terms of Reference Updates: Indigenous Representation”:

THAT the revised Terms of Reference of the North Shore Advisory Committee on Disability Issues to include Indigenous representation be approved.

**(CARRIED UNANIMOUSLY)**

### **END OF CONSENT AGENDA**

### **PRESENTATION**

2024 Utility Budgets, Rates and Bylaw Updates – Chief Financial Officer

The Chief Financial Officer and Director, Engineering, Parks and Environment, provided a PowerPoint presentation regarding “2024 Utility Budgets, Rates and Bylaw Updates” and responded to questions of Council.

## **REPORT**

15. 2024 Utility Rates – File: 05-1820-04-0001/2023

Report: Chief Financial Officer and Director, Engineering, Parks and Environment,  
November 22, 2023

Moved by Councillor Girard, seconded by Councillor Shahriari

PURSUANT to the report of the Chief Financial Officer and Director, Engineering, Parks and Environment, dated November 22, 2023, entitled “2024 Utility Rates”:

THAT the 2024 Utilities Budgets and the 2023-2027 Utilities Capital Plan, dated November 22, 2023, be endorsed;

AND THAT the following bylaws be considered:

- “Water Utility Bylaw, 1994, No. 6417, Amendment Bylaw, 2023, No. 9001”;
- “Sewerage and Drainage Utility Bylaw, 1995, No. 6746, Amendment Bylaw, 2023, No. 9002”; and
- “Solid Waste Management Service Bylaw, 1997, No. 6920, Amendment Bylaw, 2023, No. 9003”.

**CARRIED UNANIMOUSLY**

## **BYLAWS – FIRST, SECOND AND THIRD READINGS**

16. “Water Utility Bylaw, 1994, No. 6417, Amendment Bylaw, 2023, No. 9001”

Moved by Councillor Back, seconded by Councillor Valente

THAT “Water Utility Bylaw, 1994, No. 6417, Amendment Bylaw, 2023, No. 9001” be given first and second readings.

**CARRIED UNANIMOUSLY**

Moved by Councillor Back, seconded by Councillor Valente

THAT “Water Utility Bylaw, 1994, No. 6417, Amendment Bylaw, 2023, No. 9001” be given third reading.

**CARRIED UNANIMOUSLY**

**BYLAWS – FIRST, SECOND AND THIRD READINGS – Continued**

17. “Sewerage and Drainage Utility Bylaw, 1995, No. 6746, Amendment Bylaw, 2023, No. 9002”

Moved by Councillor Back, seconded by Councillor Valente

THAT “Sewerage and Drainage Utility Bylaw, 1995, No. 6746, Amendment Bylaw, 2023, No. 9002” be given first and second readings.

**CARRIED UNANIMOUSLY**

Moved by Councillor Back, seconded by Councillor Valente

THAT “Sewerage and Drainage Utility Bylaw, 1995, No. 6746, Amendment Bylaw, 2023, No. 9002” be given third reading.

**CARRIED UNANIMOUSLY**

18. “Solid Waste Management Service Bylaw, 1997, No. 6920, Amendment Bylaw, 2023, No. 9003”

Moved by Councillor Back, seconded by Councillor Valente

THAT “Solid Waste Management Service Bylaw, 1997, No. 6920, Amendment Bylaw, 2023, No. 9003” be given first and second readings.

**CARRIED UNANIMOUSLY**

Moved by Councillor Back, seconded by Councillor Valente

THAT “Solid Waste Management Service Bylaw, 1997, No. 6920, Amendment Bylaw, 2023, No. 9003” be given third reading.

**CARRIED UNANIMOUSLY**

**REPORT**

19. Revised Council Code of Conduct – File: 01-0530-01-0001/2023

Report: Corporate Officers, November 21, 2023

Moved by Councillor Bell, seconded by Councillor Girard

PURSUANT to the report of the Corporate Officers, dated November 21, 2023, entitled “Revised Council Code of Conduct”:

THAT the revised Council Code of Conduct be approved.

**CARRIED UNANIMOUSLY**

## **PUBLIC CLARIFICATION PERIOD**

Nil.

## **COUNCIL INQUIRIES / REPORTS**

Nil.

## **NEW ITEMS OF BUSINESS**

Nil.

## **NOTICES OF MOTION**

Nil.

## **RECESS TO CLOSED SESSION**

Moved by Councillor McIlroy, seconded by Councillor Back

THAT Council recess to the Committee of the Whole, Closed Session, pursuant to the *Community Charter*, Sections 90(1)(a) [personal information], 90(1)(e) [land matter], 90(1)(k) [contract negotiations] and 90(2)(b) [intergovernmental relations].

**CARRIED UNANIMOUSLY**

The meeting recessed to the Committee of the Whole, Closed Session, at 7:25 pm and reconvened at 8:58 pm.

## **REPORT OF THE COMMITTEE OF THE WHOLE (CLOSED SESSION)**

20. Contract Negotiations – File: 06-2320-01-0001/2023

Report: Manager, Real Estate, and Manager, The Shipyards and Waterfront,  
November 22, 2023

Moved by Councillor Valente, seconded by Councillor Girard

PURSUANT to the report of the Manager, Real Estate, and Manager, The Shipyards and Waterfront, dated November 22, 2023, regarding contract negotiations:

THAT the action taken by the Committee of the Whole (Closed Session) be ratified;

AND THAT the wording of the recommendation and the report of the Manager, Real Estate, and Manager, The Shipyards and Waterfront, dated November 22, 2023, remain in the Closed session.

**CARRIED UNANIMOUSLY**



**REPORT OF THE COMMITTEE OF THE WHOLE (CLOSED SESSION) – Continued**

21. Land Matter – File: 06-2380-01-0001/2023

Report: Manager, Real Estate, November 22, 2023

Moved by Councillor Valente, seconded by Councillor Girard

PURSUANT to the report of the Manager, Real Estate, dated November 22, 2023, regarding a land matter:

THAT the action taken by the Committee of the Whole (Closed Session) be ratified;

AND THAT the wording of the recommendation and the report of the Manager, Real Estate, dated November 22, 2023, remain in the Closed session.

**CARRIED UNANIMOUSLY**

22. Appointments to the North Vancouver City Library Board – File: 01-0360-20-0070/2023

Report: Corporate Officers, November 22, 2023

Moved by Councillor Valente, seconded by Councillor Girard

PURSUANT to the report of the Corporate Officers, dated November 22, 2023, entitled “Appointments to the North Vancouver City Library Board”:

THAT Rebecca Bouchard, Amir Hazfi, Eva Luptakova and Parveen Somji be reappointed to the North Vancouver City Library Board for the term commencing on January 1, 2024 and concluding on December 31, 2025;

THAT Hazel Allan and Duncan Brown be appointed to the North Vancouver City Library Board for the term commencing on January 1, 2024 and concluding on December 31, 2025;

AND THAT the report of the Corporate Officers, dated November 22, 2023, entitled “Appointments to the North Vancouver City Library Board”, remain in the Closed session.

**CARRIED UNANIMOUSLY**

**ADJOURN**

Moved by Councillor Valente, seconded by Councillor Back

THAT the meeting adjourn.

**CARRIED UNANIMOUSLY**

The meeting adjourned at 8:59 pm.

*“Certified Correct by the Corporate Officer”*

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CORPORATE OFFICER