



Safe and Active School Travel Program Mini-Grant Program Guidelines

2024/25

Overview

The City of North Vancouver's Safe and Active School Travel Program (SASTP) Mini-Grant Program supports more grassroots programming by schools to help realize SASTP's vision of making active transportation and transit the preferred way to get to and from school. Each school in the City of North Vancouver can apply for mini-grant funding up to \$1,000 per school for the 2024/25 school year.

The purpose of the mini-grant program is to encourage and help schools (whether through the Parent Advisory Committee (PAC), other school parent volunteers, school administration or teachers) implement school-based education, engagement programs, or events that encourage safe and active travel (walk, bike, roll, and transit) to and from school.

Eligible activities

- Celebration or promotional event such as Walk & Roll Event
- Tactical urbanism projects such as painting in curb bulges
- Street closures such as School Streets or Play Streets
- Skills and safety training
- Repair workshops
- Active travel field trips
- Walking or Bike School Bus
- Food and prize incentives for events
- Bike rodeos
- Bicycle or skateboard lending library
- Unique initiatives that meet the vision and goals of SASTP

Projects must be free, accessible, and welcoming to all students. Projects that build the capacity of the school community and sustain an active transportation culture are preferred. Projects must take place outside of HUB Cycling's Bike to School Week (June 2-6, 2025).

Who can apply?

- A PAC representative or other parent volunteer with the support of the school principal
- A school administrator, educator, or administrative staff with support of the school principal

Applications are welcomed from all schools in the City of North Vancouver, including elementary and secondary. Please submit a maximum of one application per school for the 2024/25 year.

School representatives are also welcomed to develop partnerships with community organizations (North Shore Safety Council, HUB Cycling, BEST, ICBC, etc.), local businesses, and peer schools.

Key dates and submission requirements

The City of North Vancouver will accept applications on a rolling basis until **Friday, December 20, 2024**, for projects to take place from the date of approval until June 13, 2025. Approved mini-grant funding will be distributed by cheque to the school representative.

All mini-grant funded programs must take place in the school year for which the application is submitted. Schools will be required to submit a Reporting Form that includes photographs along with signed Photography and Video Waiver & Release Forms for all kids and adults pictured in the photos. Reporting Forms, including photographs and signed Photography and Video Waiver & Release Forms, need to be submitted to the City by June 13, 2025.

Should your project require a Street Use Permit, the City can provide in-kind administrative support.

For additional information, including questions, please reach out to transportation@cnv.org.